

**REGIONAL DISTRICT OF NANAIMO  
MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, February 19, 2019  
1:30 P.M.  
Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building & Bylaw Services
	P. Thompson	Mgr. Current Planning
	T. Mayea	Legislative Coordinator
S. Commentucci	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

**ADOPTION OF MINUTES**

**Electoral Area Services Committee Meeting - January 8, 2019**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held January 8, 2019, be adopted.

CARRIED UNANIMOUSLY

**PLANNING**

**Development Variance Permit**

**Development Variance Permit Application No. PL2018-169 - 1437 Madrona Drive, Electoral Area E**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-169 to reduce the setback from the top of slope of 30 percent or greater from 8.0 metres to 1.4 metres subject to the terms and conditions outlined in Attachments 2 to 4.

Opposed (1): Director Craig

CARRIED

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-169.

Opposed (1): Director Craig

CARRIED

**Other**

**Draft Policy B1.26 Land Use Applications for Cannabis Production**

It was moved and seconded that the Board adopt Regional District of Nanaimo Policy B1.26 *Land Use Applications for Cannabis Production*.

Opposed (1): Director Young

CARRIED

**BUILDING INSPECTION**

**Building Permit Activity - 2018**

It was moved and seconded that the report Building Permit Activity – 2018 be received for information.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Directors' Roundtable**

It was moved and seconded that staff be directed to include an analysis of cost recovery options and related penalties for bylaw infractions in the report being drafted by Building & Bylaw Services for the Board's consideration at a future meeting.

Opposed (1): Director Fell

CARRIED

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

TIME: 2:21 PM

CARRIED UNANIMOUSLY

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CHAIR