

**REGIONAL DISTRICT OF NANAIMO**  
**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING**

**Tuesday, March 12, 2019**  
**1:30 P.M.**  
**Board Chambers**

In Attendance:	Director B. Rogers	Chair
	Director K. Wilson	Electoral Area A
	Director V. Craig	Electoral Area B
	Director M. Young	Electoral Area C
	Alternate	
	Director J. Fell	Electoral Area F
	Director C. Gourlay	Electoral Area G
	Director S. McLean	Electoral Area H
Regrets:	Director L. Salter	Electoral Area F
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Wells	Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	T. Armet	Mgr. Building & Bylaw Services
	P. Thompson	Mgr. Current Planning
	J. Pisani	Drinking Water & Watershed Protection Coordinator
	T. Mayea	Legislative Coordinator
S. Commentucci	Recording Secretary	

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

## **ADOPTION OF MINUTES**

### **Electoral Area Services Committee Meeting - February 19, 2019**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held February 19, 2019, be adopted.

CARRIED UNANIMOUSLY

## **DELEGATIONS**

### **Rick Dunn, re Power Restrictions on Spider Lake**

Rick Dunn and Don Shewcuk provided an overview of the safety benefits of allowing electric motors on Spider Lake.

## **COMMITTEE MINUTES**

It was moved and seconded that the following minutes be received for information:

Electoral Area G Parks and Open Space Advisory Committee - February 27, 2019

Electoral Area H Parks and Open Space Advisory Committee - February 25, 2019

Electoral Area A Parks, Recreation and Culture Commission - February 20, 2019

Nanoose Bay Parks and Open Space Advisory Committee - February 6, 2019

Electoral Area B Parks and Open Space Advisory Committee - February 4, 2019

CARRIED UNANIMOUSLY

## **PLANNING**

### **Development Variance Permit**

#### **Development Variance Permit Application No. PL2019-024 - 2254 Alberni Highway, Electoral Area F**

It was moved and seconded that the Board approve Development Variance Permit No. PL2019-024 to reduce the minimum parking and other lot line setback requirements subject to the terms and conditions outlined in Attachments 2 and 3.

Opposed (1): Director Gourlay

CARRIED

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2019-024.

Opposed (1): Director Gourlay

CARRIED

**Development Variance Permit Application No. PL2018-215 - 2515 Island Highway East, Electoral Area E**

It was moved and seconded that the Board approve Development Variance Permit No. PL2018-215 to reduce the interior lot line setback from 2.0 metres to 0.15 metres subject to the terms and conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2018-215.

CARRIED UNANIMOUSLY

**Other**

**Revisions to Policy B1.21 Groundwater Assessment Requirements for Rezoning Un-serviced Lands and for Development Permits**

It was moved and seconded that the Board endorse the revised Policy B1.21 to improve clarity and streamline requirements for groundwater assessments for rezoning un-serviced lands and for development permits.

It was moved and seconded that the minimum year-round potable water supply requirement noted in Section A.i.a. of Policy B1.21 be amended by reducing 3.5m<sup>3</sup> per day to the provincial standards of 2.5 m<sup>3</sup> per day.

Opposed (5): Director Craig, Director Wilson, Director Rogers, Director Gourlay, and Director McLean

DEFEATED

The vote was taken on the main motion:

That the Board endorse the revised Policy B1.21 to improve clarity and streamline requirements for groundwater assessments for rezoning un-serviced lands and for development permits.

Opposed (1): Director Fell

CARRIED

**Bylaw Enforcement Overview**

It was moved and seconded that staff be directed to undertake a review of regulatory services and procedures, and report back to the Board with recommendations to address gaps that may exist in bylaw enforcement in the Electoral Areas as well as cost recovery mechanisms.

It was moved and seconded that the main motion be amended to add “that staff be directed to consult with each Electoral Area Director, in regard to bylaw enforcement in the Electoral Areas”.

Opposed (4): Director Craig, Director Wilson, Director Gourlay, and Director Rogers

DEFEATED

The vote was taken on the main motion:

That staff be directed to undertake a review of regulatory services and procedures, and report back to the Board with recommendations to address gaps that may exist in bylaw enforcement in the Electoral Areas as well as cost recovery mechanisms.

Opposed (2): Director Young, and Director Fell

CARRIED

**MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN**

**Development Cost Charges for Regional District of Nanaimo Electoral Area Community Parks**

This item did not proceed.

**Directors' Roundtable**

The Directors' Roundtable included discussions related to Electoral Area matters.

**ADJOURNMENT**

It was moved and seconded that the meeting be adjourned.

TIME: 2:50 PM

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CHAIR