

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE REGULAR BOARD MEETING**

**Tuesday, January 23, 2018
7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Alternate	
	Director S. Armstrong	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director K. Oates	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Regrets:	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	W. Idema	A/Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	B. Ritter	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

The Chair welcomed Alternate Director Armstrong to the meeting.

APPROVAL OF THE AGENDA

18-004

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

18-005

It was moved and seconded that the following minutes be adopted:

Special Board Meeting - January 9, 2018

Regular Board Meeting - December 12, 2017

CARRIED UNANIMOUSLY

CORRESPONDENCE

The following correspondence was received for information:

George Wallis and Donna Young re Notice of Development Variance Permit Application No. PL2017-180
- 2949 Dolphin Drive, Electoral Area 'E'

COMMITTEE MINUTES

18-006

It was moved and seconded that the following minutes be received for information:

Executive Committee - January 16, 2018

Electoral Area Services Committee - January 9, 2018

Committee of the Whole - January 9, 2018

Solid Waste Management Select Committee - December 12, 2017

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area Services Committee

5-Year Project Planning: 2018-2022

18-007

It was moved and seconded that the Electoral Area 'B' Community Parks 2018-2022 Project Plan be adopted.

CARRIED UNANIMOUSLY

18-008

It was moved and seconded that the 707 Community Park Signage Project and Dog Park Project be delayed until the 707 Community Park land addition and the Cox Community Park land addition have been brought into the Regional District of Nanaimo system.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2017-146 - 2421 Andover Road, Electoral Area 'E'

18-009

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-146 to permit the demolition and construction of a deck within the 15.0 metre watercourse setback and to construct a garage addition subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2017-192 - 951 McFeely Drive, Electoral Area 'G'

18-010

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-192 to permit the construction of a detached garage and dwelling unit with an increase to the maximum permitted dwelling unit height from 8.0 m to 8.8 m subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-129 - 1401 and 1415 Alberni Highway, Electoral Area 'F'

18-011

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-129 to increase the number of signs permitted per business from one to two for a liquor store and from one to five for a gasoline service station subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-180 - 2949 Dolphin Drive, Electoral Area 'E'

18-012

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-180 to increase the maximum height allowance from 8.0 m to 10.09 m, and to reduce the setback to the sea from 8.0 m to 0.0 m from top of bank to permit the construction of a dwelling unit and attached garage subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-060 - 2347 & 2419 Cedar Road, Electoral Area 'A' - Amendment Bylaw No. 500.412 – First and Second Reading

18-013

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on August 30, 2017.

CARRIED UNANIMOUSLY

18-014

It was moved and seconded that the Board introduce and give two readings to “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.412, 2018”.

CARRIED UNANIMOUSLY

18-015

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.412, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

18-016

It was moved and seconded that the Board direct that the conditions set out in Attachment 3 of the staff report be completed prior to Bylaw No. 500.412 being considered for adoption.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-093 - 3097 Landmark Crescent, Electoral Area 'C' - Amendment Bylaw 500.414, 2018 - First and Second Reading

18-017

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on November 29, 2017.

CARRIED UNANIMOUSLY

18-018

It was moved and seconded that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.414, 2018 being considered for adoption.

CARRIED UNANIMOUSLY

18-019

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.414, 2018” be introduced and read two times.

CARRIED UNANIMOUSLY

18-020

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.414, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

Cannabis Production – Zoning Amendments to Bylaw 500 and Bylaw 1285

18-021

It was moved and seconded that the Board receive the Cannabis Production – Zoning Amendments to Bylaw 500 and Bylaw 1285 report for information.

CARRIED UNANIMOUSLY

18-022

It was moved and seconded that the “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.415, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

18-023

It was moved and seconded that the public hearing for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.415, 2018" be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

18-024

It was moved and seconded that the “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018”, be introduced and read two times, as amended.

CARRIED UNANIMOUSLY

18-025

It was moved and seconded that the public hearing for “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018” be chaired by Director Fell or his alternate.

CARRIED UNANIMOUSLY

Regional Growth Strategy Amendment to Implement Electoral Area ‘H’ Official Community Plan

18-026

It was moved and seconded that the amendments required to “Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011” to implement the “Regional District of Nanaimo Electoral Area ‘H’ Official Community Plan Amendment Bylaw No. 1335.06, 2017” proceed through the minor amendment process.

CARRIED UNANIMOUSLY

18-027

It was moved and seconded that the Consultation Plan for “Regional Growth Strategy Amendment to Implement the Electoral Area ‘H’ Official Community Plan” be endorsed.

CARRIED UNANIMOUSLY

Short Term Vacation Rentals

It was moved and seconded that staff prepare a report detailing the costs and benefits of a business licensing regime for the Regional District of Nanaimo Electoral Areas, and include a stakeholder engagement and implementation strategy.

It was moved and seconded that the motion be amended to add the words “that may want it” following “Electoral Areas”.

Opposed (14): Director Thorpe, Director McPherson, Director Houle, Director Young, Director Rogers, Director Stanhope, Director McKay, Director Bestwick, Director Brennan, Director Fuller, Director Lefebvre, Director Oates, Director Westbroek, and Director Armstrong

DEFEATED

18-028

The vote was taken on the main motion as follows:

That staff prepare a report detailing the costs and benefits of a business licensing regime for the Regional District of Nanaimo Electoral Areas, and include a stakeholder engagement and implementation strategy.

Opposed (1): Director Fell

CARRIED

Committee of the Whole

AVICC Resolution – Notice by Mail

18-029

It was moved and seconded that the following resolution be forwarded to the Association of Vancouver Island and Coastal Communities for consideration at their annual meeting:

WHEREAS Section 220 of the *Local Government Act* requires that notice of a special board meeting must be mailed to each Director at least 5 days before the date of the meeting, and the *Interpretation Act* specifies that such mail must be delivered by Canada Post;

AND WHEREAS this requirement, which applies to regional districts and not municipalities, creates unnecessary time delays for holding special board meetings and is not in keeping with technological advances of recent years;

THEREFORE BE IT RESOLVED THAT the Province be urged to amend the legislation to permit such notices to be provided by other means, including electronic mediums.

CARRIED UNANIMOUSLY

2018-2028 Marine Trail Cooperation Agreement

18-030

It was moved and seconded that the 2018-2028 Marine Trail Cooperation Agreement with the BC Marine Trail Network Association be approved.

CARRIED UNANIMOUSLY

District of Lantzville Sanitary Sewer Trunk – Transfer of Ownership to the Regional District of Nanaimo

18-031

It was moved and seconded that the acquisition of the sanitary sewer trunk that services the District of Lantzville be approved.

CARRIED UNANIMOUSLY

18-032

It was moved and seconded that the acquisition of the related Statutory Right of Way be approved.

CARRIED UNANIMOUSLY

18-033

It was moved and seconded that the Chair and CAO be authorized to execute the documents to conclude the transaction.

CARRIED UNANIMOUSLY

Trucked Liquid Waste Rates and Regulation Bylaw No. 1732 Amendment

18-034

It was moved and seconded that the “Trucked Liquid Waste Rates and Regulations Amendment Bylaw No. 1732.01, 2018” be introduced and read three times.

CARRIED UNANIMOUSLY

18-035

It was moved and seconded that the “Trucked Liquid Waste Rates and Regulations Amendment Bylaw No. 1732.01, 2018” be adopted.

CARRIED UNANIMOUSLY

Nanaimo & Area Land Trust - Request for Funding

18-036

It was moved and seconded that a total of \$35,000 be included in the budget for funding for the Nanaimo & Area Land Trust in 2018.

CARRIED UNANIMOUSLY

Solid Waste Management Select Committee

Bylaw No. 1591.08 - Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw

18-037

It was moved and seconded that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.08, 2018", be introduced and read three times.

CARRIED UNANIMOUSLY

18-038

It was moved and seconded that "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.08, 2018", be adopted.

CARRIED UNANIMOUSLY

REPORTS

Appointment of Bylaw Enforcement Officers

18-039

It was moved and seconded that David James Elley of Coastal Animal Control Services of BC Limited be appointed as a Bylaw Enforcement Officer in accordance with Bylaw Enforcement Officers Bylaw 857, 1992, for the specific purpose of enforcing Regional District of Nanaimo Animal Control Bylaws.

CARRIED UNANIMOUSLY

18-040

It was moved and seconded that David William Horne of Coastal Animal Control Services of BC Limited be appointed as a Bylaw Enforcement Officer in accordance with Bylaw Enforcement Officers Bylaw 857, 1992, for the specific purpose of enforcing Regional District of Nanaimo Animal Control Bylaws.

CARRIED UNANIMOUSLY

Emergency Operations Centre Grant - UBCM Community Emergency Preparedness Fund

18-041

It was moved and seconded that the Board endorse the grant application for \$24,000 to the Union of British Columbia Municipalities Community Emergency Preparedness Fund to purchase and install equipment to support the Regional District of Nanaimo Emergency Operations Centre.

CARRIED UNANIMOUSLY

NEW BUSINESS

Nanoose Fire Service Area Budget Tax Requisition

18-042

It was moved and seconded that:

Whereas:

1. The community has requested that a water storage reservoir be constructed in the Sea Blush area for interface firefighting; and
2. The reservoir is estimated to cost up to \$150,000 and is requested to be constructed in 2018.

Therefore be it resolved that:

1. The Nanoose Fire Service Area Budget tax requisition be increased by \$50,000 in each of 2018, 2019 and 2020; and
2. That the existing planned vehicle and equipment reserve fund be used to finance the expenditure on an interim basis.

CARRIED UNANIMOUSLY

IN CAMERA

18-043

It was moved and seconded that pursuant to Sections 90 (1) (a), (c), (e), (i), (j) and (k) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to Board appointments, labour relations or other employee relations, land acquisition, solicitor-client privilege, third party business interests and a proposed service.

TIME: 7:33 PM

RISE AND REPORT

Board Appointment - Electoral Area 'F' Parks and Open Space Advisory Committee

18-044

It was moved and seconded that Barbara Smith be appointed to the Electoral Area 'F' Parks and Open Space Advisory Committee for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

Board Appointment - Electoral Area 'H' Parks and Open Space Advisory Committee

18-045

It was moved and seconded that Joel Chesley be appointed to the Electoral Area 'H' Parks and Open Space Advisory Committee for a term ending December 31, 2019.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:05 PM

CHAIR

CORPORATE OFFICER