

REGIONAL DISTRICT OF NANAIMO**MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING****Tuesday, January 9, 2018****1:30 P.M.****RDN Board Chambers**

In Attendance:	Director J. Stanhope	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	W. Idema	A/Gen. Mgr. Corporate Services
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	P. Thompson	Mgr. Long Range Planning
	B. Ritter	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES**Electoral Area Services Committee Meeting - November 28, 2017**

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held November 28, 2017, be adopted.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

It was moved and seconded that the following minutes be received for information:

Electoral Area 'B' Parks and Open Space Advisory Committee - November 20, 2017

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Electoral Area 'B' Parks and Open Space Advisory Committee

5-Year Project Planning: 2018-2022

It was moved and seconded that the Electoral Area 'B' Community Parks 2108-2022 Project Plan be adopted.

CARRIED UNANIMOUSLY

It was moved and seconded that the 707 Community Park Signage Project and Dog Park Project be delayed until the 707 Community Park land addition and the Cox Community Park land addition have been brought into the Regional District of Nanaimo system.

CARRIED UNANIMOUSLY

PLANNING

Development Permit with Variance

Development Permit with Variance Application No. PL2017-146 - 2421 Andover Road, Electoral Area 'E'

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-146 to permit the demolition and construction of a deck within the 15.0 metre watercourse setback and to construct a garage addition subject to the terms and conditions outlined in Attachments 2 to 5.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2017-146.

CARRIED UNANIMOUSLY

Development Permit with Variance Application No. PL2017-192 - 951 McFeely Drive, Electoral Area 'G'

It was moved and seconded that the Board approve Development Permit with Variance No. PL2017-192 to permit the construction of a detached garage and dwelling unit with an increase to the maximum permitted dwelling unit height from 8.0 m to 8.8 m subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Permit with Variance No. PL2017-192.

CARRIED UNANIMOUSLY

Development Variance Permit

Development Variance Permit Application No. PL2017-129 - 1401 and 1415 Alberni Highway, Electoral Area 'F'

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-129 to increase the number of signs permitted per business from one to two for a liquor store and from one to five for a gasoline service station subject to the terms and conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-129.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-180 - 2949 Dolphin Drive, Electoral Area 'E'

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-180 to increase the maximum height allowance from 8.0 m to 10.09 m, and to reduce the setback to the sea from 8.0 m to 0.0 m from top of bank to permit the construction of a dwelling unit and attached garage subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-180.

CARRIED UNANIMOUSLY

Zoning Amendment

Zoning Amendment Application No. PL2017-060 - 2347 & 2419 Cedar Road, Electoral Area 'A' - Amendment Bylaw No. 500.412 – First and Second Reading

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on August 30, 2017.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board introduce and give two readings to "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.412, 2018".

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.412, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct that the conditions set out in Attachment 3 of the staff report be completed prior to Bylaw No. 500.412 being considered for adoption.

CARRIED UNANIMOUSLY

Zoning Amendment Application No. PL2017-093 - 3097 Landmark Crescent, Electoral Area ‘C’ - Amendment Bylaw 500.414, 2018 - First and Second Reading

It was moved and seconded that the Board receive the Summary of the Public Information Meeting held on November 29, 2017.

CARRIED UNANIMOUSLY

It was moved and seconded that the conditions set out in Attachment 2 of the staff report be completed prior to Amendment Bylaw No. 500.414, 2018 being considered for adoption.

CARRIED UNANIMOUSLY

It was moved and seconded that “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.414, 2018” be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.414, 2018” be waived and notice of the Board’s intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

Other

Cannabis Production – Zoning Amendments to Bylaw 500 and Bylaw 1285

It was moved and seconded that the Board receive the Cannabis Production – Zoning Amendments to Bylaw 500 and Bylaw 1285 report for information.

CARRIED UNANIMOUSLY

It was moved and seconded that the “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.415, 2018”, be introduced and read two times.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.415, 2018" be waived and notice of the Board's intent to consider third reading be given in accordance with Section 467 of the *Local Government Act*.

CARRIED UNANIMOUSLY

It was moved and seconded that the "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018", be introduced and read two times.

It was moved and seconded that the "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018" be amended by adding the following Sections after Section 4 and by renumbering the subsequent Sections accordingly:

5. Under **Section 4, Zones, 4.7 I-1 – Industrial 1** by adding the following Subsection 4.7.1:

n) Cannabis Production

6. Under **Section 4, Zones, 4.9 I-3 – Industrial 3** by adding the following in Subsection 4.9.1:

c) Cannabis Production

CARRIED UNANIMOUSLY

The vote was taken on the main motion as amended:

That the "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018", be introduced and read two times, as amended.

CARRIED UNANIMOUSLY

It was moved and seconded that the public hearing for "Regional District of Nanaimo Electoral Area 'F' Zoning and Subdivision Amendment Bylaw No. 1285.31, 2018" be chaired by Director Fell or his alternate.

CARRIED UNANIMOUSLY

Regional Growth Strategy Amendment to Implement Electoral Area 'H' Official Community Plan

It was moved and seconded that the amendments required to "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615, 2011" to implement the "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Amendment Bylaw No. 1335.06, 2017" proceed through the minor amendment process.

CARRIED UNANIMOUSLY

It was moved and seconded that the Consultation Plan for "Regional Growth Strategy Amendment to Implement the Electoral Area 'H' Official Community Plan" be endorsed.

CARRIED UNANIMOUSLY

Short Term Vacation Rentals

It was moved and seconded that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw No. 1285, 2002” and “Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987” be amended to permit short-term vacation rentals, including in the place of a secondary suite, on resident occupied residential parcels.

Opposed (4): Director McPherson, Director Young, Director Fell, and Director Veenhof

DEFEATED

It was moved and seconded that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw No. 1285, 2002” and “Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987” be amended to permit short-term vacation rentals on non-resident occupied residential parcels through a temporary use permit and that a Board Policy be created to include criteria to guide the evaluation of such permit applications.

Opposed (4): Director McPherson, Director Houle, Director Young, and Director Veenhof

DEFEATED

It was moved and seconded that staff prepare a report detailing the costs and benefits of a business licensing regime for the Regional District of Nanaimo Electoral Areas, and include a stakeholder engagement and implementation strategy.

Opposed (3): Director Young, Director Fell, and Director Veenhof

CARRIED

NEW BUSINESS

Directors' Forum

The Directors’ Forum included discussions related to Electoral Area matters.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 2:45 PM

CHAIR

CORPORATE OFFICER