

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE EXECUTIVE COMMITTEE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MAY 23, 2017 AT 5:30 PM IN THE
COMMITTEE ROOM**

In Attendance:

Director W. Veenhof	Chairperson
Director I. Thorpe	City of Nanaimo
Director J. Stanhope	Electoral Area G
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo

Regrets:

Director M. Lefebvre	City of Parksville
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Also in Attendance:

Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
P. Carlyle	Chief Administrative Officer
J. Harrison	Director, Corporate Services
D. Trudeau	General Manager, Transportation and Emergency Services
G. Garbutt	General Manager, Strategic and Community Development

1. CALL TO ORDER

The Chair called the meeting to order at 5:30pm.

2. APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved.

CARRIED UNANIMOUSLY

3. ADOPTION OF THE MINUTES

Executive Committee Meeting – February 7, 2017

It was moved and seconded that the minutes of the Executive Committee meeting held February 7, 2017 be adopted.

CARRIED UNANIMOUSLY

4. REPORTS

4.1 Board Policy Update

1. It was moved and seconded that the following policies be repealed:

- A1.4 Counter Petition Process
- A1.12 Lease Agreements on RDN Owned or Leased Property
- A1.13 Freedom of Information & Protection of Privacy Principles
- A1.14 Appointments to RDN Advisory Committees and Commissions
- A1.22 Legal Services
- A1.25 Regional Services Review Guiding Principles
- A1.29 Bylaws Not Requiring Inspector Approval
- A2.3 Acceptance of Donations
- A2.10 Administration Fees
- A3.1 Statutory Holiday
- A3.13 Short & Long Term Sick Leave Plan - Management/Excluded Staff
- A4.1 AIDS (Acquired Immune Deficiency Syndrome)
- B1.1 Delegates to Public Hearings
- B1.2 Submission Requirements for Non-Serviced (Water) Development Applications
- B1.15 Expression of Parcel Areas in RDN Regulatory Bylaws
- B2.2 Inclusion of New Subdivisions Within Building Inspection Service Area
- B4.1 Use and Maintenance of Generators at Designated Emergency Reception Centres
- C1.1 RDN Tree Management in Parks
- C2.3 Recreation Fees & Charges

CARRIED UNANIMOUSLY

2. It was moved and seconded that the following policies be converted from Board Policy to CAO Policy and referred to staff:

- A1.2 Distribution of Agendas
- B1.17 Green Housekeeping Program
- B1.18 Plug-in Hybrid Electric Vehicles
- C3.1 Use of Buses for Special Events
- C3.2 Distribution of Complimentary & Reduced Fare Products
- C3.3 Use of RDN Buses During an Emergency or Disaster

CARRIED UNANIMOUSLY

3. It was moved and seconded that Board policies identified in Attachment 1 as requiring amendment be presented to the Board for consideration at future meetings.

CARRIED UNANIMOUSLY

4.2 Committees Review

1. It was moved and seconded that the Sustainability Select Committee be dissolved and such matters be considered by the Committee of the Whole.

CARRIED UNANIMOUSLY

2. It was moved and seconded that the Terms of Reference for the Drinking Water & Watershed Protection Technical Advisory Committee be amended to indicate that the Committee will “provide recommendations to the Board through the Committee of the Whole”.

CARRIED UNANIMOUSLY

3. It was moved and seconded that the Emergency Management Select Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

CARRIED UNANIMOUSLY

4. It was moved and seconded that the Fire Services Advisory Committee be dissolved and such matters be considered by the Electoral Area Services Committee.

CARRIED UNANIMOUSLY

5. It was moved and seconded that in camera matters only be considered by a commission or an advisory body when referred to that body by the Board.

CARRIED UNANIMOUSLY

6. It was moved and seconded that Committee of the Whole meetings commence at 4:00 p.m.

It was moved and seconded that the main motion be amended by deleting "4:00 p.m." and replacing with "3:00p.m."

Opposed (1): Director Thorpe

CARRIED

The vote was taken on the main motion as amended.

It was moved and seconded that Committee of the Whole meetings commence at 3:00 p.m.

CARRIED UNANIMOUSLY

7. It was moved and seconded that Board meetings commence at 4:00 p.m.

Opposed (2): Director Veenhof, Director Thorpe

CARRIED

8. It was moved and seconded that web streaming meetings be considered for inclusion in the 2018 Operational Plan and Budget.

CARRIED UNANIMOUSLY

9. It was moved and seconded that staff be directed to draft the necessary amendments to the Board Procedure Bylaw to reflect these changes.

CARRIED UNANIMOUSLY

TIME: 6:59PM

CHAIR

CORPORATE OFFICER