

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE INAUGURAL BOARD MEETING**

**Tuesday, November 14, 2017
7:00 P.M.
RDN Board Chambers**

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director D. Brennan	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Alternate	
	Director M. Beil	City of Parksville
Director B. Colclough	District of Lantzville	
Director T. Westbroek	Town of Qualicum Beach	
Regrets:	Director B. Yoachim	City of Nanaimo
	Director K. Oates	City of Parksville
Also in Attendance:	G. Garbutt	A/Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	W. Idema	A/Gen. Mgr. Corporate Services
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Pearce	Director of Transportation & Emergency Services
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

CALL TO ORDER

The Corporate Officer called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

Confirmation of Appointment of Municipal Directors to the Board from the Member Municipalities

17- 568

It was moved and seconded that confirmation of appointment of municipal Directors to the Board from the City of Nanaimo, City of Parksville, Town of Qualicum Beach, and District of Lantzville be received.

CARRIED UNANIMOUSLY

ELECTION OF BOARD CHAIR

The Corporate Officer called for nominations for the position of Chair.

Director Westbroek nominated Director Veenhof, and Director Lefebvre seconded the nomination.

Director Veenhof accepted the nomination.

There being no further nominations, the Corporate Officer declared Director Veenhof elected by acclamation as Chair of the Regional District of Nanaimo for the following year.

The Chair claimed his seat and expressed his thanks.

ELECTION OF VICE CHAIR

The Chair called for nominations for the position of Vice Chair.

Director Fell nominated Director Thorpe, and Director Houle seconded the nomination.

Director Thorpe accepted the nomination.

There being no further nominations, the Chair declared Director Thorpe elected by acclamation as Vice Chair of the Regional District of Nanaimo for the following year.

The Chair welcomed Director Brennan and Alternate Director Beil to the meeting.

APPROVAL OF THE AGENDA

17- 569

It was moved and seconded that the agenda be approved as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Regular Board Meeting - October 24, 2017

17- 570

It was moved and seconded that the minutes of the Board meeting held October 24, 2017, be adopted.

CARRIED UNANIMOUSLY

INVITED PRESENTATIONS

Dr. Paul Hasselback, Island Health, and Earle Plain, Ministry of Environment and Climate Change Strategy, re Health at the Local Level, and Air Quality Related Health Concerns Due to Domestic Wood Burning

Dr. Hasselback provided an overview of the Local Health Area Profiles which provides comparisons of data which is collected across the region and offers the ability to measure trends regarding health related concerns and directs attention on economic wellbeing, and service utilization where needed.

Dr. Hasselback and Earle Plain provided information regarding impacts to health from exposure to wood smoke, and other contributing factors that have the capacity to compromise air quality, and the monitoring and assessment of air quality in the region.

Erik Krogh, Vancouver Island University, re Gathering and Use of Environmental Data

Erik Krogh introduced the 2018 Regional Air Quality Mapping Pilot Project which utilizes a mobile air monitoring lab to identify and map air quality across the central island and asked the Board to support the project and support student learning by providing \$5,000 in funding for the project.

It was moved and seconded that the Regional District of Nanaimo provide \$5,000 from the Regional Growth Strategy service to the Vancouver Island University Regional Air Quality Mapping Pilot Project.

17- 571

It was moved and seconded that the funding request for \$5,000 for the Vancouver Island University Regional Air Quality Mapping Pilot Project be deferred to the 2018 Budget deliberations.

CARRIED UNANIMOUSLY

DELEGATIONS

Brenda Kent and Sharon Welch, Oceanside Health and Wellness Network, re Activities of Oceanside Health and Wellness Network including Top Priorities for Collective Action

Sharon Welch thanked the Board for their support and provided an update of activities over the past year which include a Community Forum held in the fall of 2017, and the priorities of the network identified as child wellness, mental health, and further development of the Oceanside Health and Wellness Network.

CORRESPONDENCE

17- 572

It was moved and seconded that the following item of correspondence be received for information:

Selina Robinson, Minister, Ministry of Municipal Affairs and Housing, re Request for Amendment to the Letters Patent to change the Voting Unit of the Regional District of Nanaimo.

CARRIED UNANIMOUSLY

Business Arising from Communications

17- 573

It was moved and seconded that the correspondence from Selina Robinson, Minister, Ministry of Municipal Affairs and Housing, be referred to staff to follow up with Ministry staff, and report back to the Board.

CARRIED UNANIMOUSLY

COMMITTEE MINUTES

17- 574

It was moved and seconded that the following minutes be received for information:

Community Grants Committee - October 10, 2017

Arrowsmith Water Service Management Board - November 2, 2017

Englishman River Water Service Management Board - November 2, 2017

CARRIED UNANIMOUSLY

COMMITTEE RECOMMENDATIONS

Community Grants Committee

Applications for Community Grants

It was moved and seconded that the following Community Grants be included in the 2018 Budget:

1. BC SPCA – Parksville-Qualicum Beach & District Branch – low cost Spay/Neuter Program – \$200
2. Coastal Invasive Species Committee Society – "Knot on My Property" Program – (Subject to entering into a monitoring agreement) – \$17,000
3. ECHO Players Society – replacement of HVAC system – \$7,500
4. Forward House Community Society – Phase II ‘Moving Forward with Accessibility’ – bathroom renovation – \$7,000
5. Habitat for Humanity Mid-Vancouver Island Society – print and stationery materials, projector and screen for homeownership program – \$3,000
6. Inclusion Parksville Society – permanent picnic table with pad, food, beverage, marketing for Summer Barbeque and Community Inclusion Month Dance – \$2,500
7. Island Futures Society – thermal imaging camera – \$1,000
8. Lighthouse Country Marine Rescue Society – night vision binoculars – \$3,000
9. Mount Arrowsmith Pipe Band Association – Phase I of band equipment and uniform replacement – \$2,000

10. Mudge Island Citizen's Society – purchase of 6 VHF radios, chargers, microphones and radio channels – \$3,100
11. Nanaimo Disability Resource Centre – Seniors Resource Card – \$1,300
12. Nanaimo Foodshare Society – Food Security Assessment and Action Initiative – region wide project to assess food security in the region – \$2,500
13. Nanaimo Women's Resources Society – "Small Ghosts" theatre production – \$2,500
14. People for a Healthy Community on Gabriola Island Society – Staying in Touch Program – \$1,500
15. People In Pain Network Society – office equipment and tablets for leaders and assistants – *tbd
16. Qualicum Beach Streamkeepers Society – Faye Smith Memorial Interpretive Centre – \$2,500
17. Royal Canadian Legion – Bowser and Area Branch #211 – Canada Day Celebration – \$490
18. Royal Canadian Legion – Qualicum Beach Branch #76 – replace food cooler – \$1,500
19. Royal Canadian Legion – Mount Arrowsmith Branch #49 – purchase and installation of refrigerator – \$2,000
20. The HOPE Centre – gymnastic mats – \$750
21. Tozan Cultural Society – improving and expanding small kiln – \$1,000

Total **\$62,340

* pending information from Island Health

** plus grant amount awarded to People In Pain Network Society – pending Board direction

It was moved and seconded that the Community Grant award to the People in Pain Network Society be \$2,000.

CARRIED UNANIMOUSLY

17- 575

The vote was taken on the main motion as amended.

CARRIED UNANIMOUSLY

Arrowsmith Water Service Management Board

Arrowsmith Water Service 2018 - 2022 Financial Plan

17- 576

It was moved and seconded that the Regional District of Nanaimo adopt its portion of the Arrowsmith Water Service 2018 – 2022 Financial Plan as outlined in Table 2 attached to the October 25, 2017 report.

CARRIED UNANIMOUSLY

Englishman River Water Service Management Board

Englishman River Water Service 2018 - 2022 Financial Plan

17- 577

It was moved and seconded that the Englishman River Water Service 2019 – 2023 Financial Plan include a budget amount for Aquifer Storage and Recovery study.

CARRIED UNANIMOUSLY

17- 578

It was moved and seconded that the Regional District of Nanaimo adopt its portion of the Englishman River Water Service 2018 – 2022 Financial Plan as outlined in Table 2 attached to the October 25, 2017 report.

CARRIED UNANIMOUSLY

REPORTS

2018 Board and Standing Committee Regular Meeting Schedule

17- 579

It was moved and seconded that the 2018 Board and Standing Committee regular meeting schedule be approved as presented.

CARRIED UNANIMOUSLY

Corporate Communications Updates

Staff provided a presentation to the Board introducing the new look of the Regional District of Nanaimo website, the 'Get Involved RDN!' site, and the About the Regional District of Nanaimo Video.

17- 580

It was moved and seconded that the Corporate Communications Updates report be received for information.

CARRIED UNANIMOUSLY

Bylaws No. 1767 and 1768 – Reserve Fund Establishment Bylaws

17- 581

It was moved and seconded that "Barclay Crescent Sewer Service Reserve Fund Establishment Bylaw No. 1767, 2017" be introduced and read three times.

CARRIED UNANIMOUSLY

17- 582

It was moved and seconded that “Barclay Crescent Sewer Service Reserve Fund Establishment Bylaw No. 1767, 2017” be adopted.

CARRIED UNANIMOUSLY

17- 583

It was moved and seconded that “Westurne Heights Water Service Reserve Fund Establishment Bylaw No. 1768, 2017” be introduced and read three times.

CARRIED UNANIMOUSLY

17- 584

It was moved and seconded that “Westurne Heights Water Service Reserve Fund Establishment Bylaw No. 1768, 2017” be adopted.

CARRIED UNANIMOUSLY

Professional Engineering Services for the Nanoose Bay Peninsula Pump Station Replacement Project

17- 585

It was moved and seconded that the Engineering Services contract for the Nanoose Bay Peninsula Pump Station Replacement Project be awarded to McElhanney Consulting Services Ltd. for \$230,432 (excluding GST).

CARRIED UNANIMOUSLY

Electoral Area ‘H’ Official Community Plan Amendment Bylaw No. 1335.06 – Consideration in Conjunction with Financial Plan and Waste Management Plans

17- 586

It was moved and seconded that the Board consider “Regional District of Nanaimo Electoral Area ‘H’ Official Community Plan Amendment Bylaw No. 1335.06, 2017”, in conjunction with the current Financial Plan, Liquid Waste Management Plan, and Solid Waste Management Plan.

CARRIED UNANIMOUSLY

BYLAWS - WITH NO ACCOMPANYING REPORT

Regional District of Nanaimo Economic Development Service Establishment Bylaw No. 1769, 2017

It was moved and seconded that “Regional District of Nanaimo Economic Development Service Establishment Bylaw No. 1769, 2017”, be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

It was moved and seconded that the bylaw be amended by adding the following text at the end of the description of the service under Section 2: "by providing funds in support of the film industry which will provide funding to INfilm."

Opposed (1): Director Westbroek

CARRIED

17- 587

The vote was taken on the main motion as amended:

That "Regional District of Nanaimo Economic Development Service Establishment Bylaw No. 1769, 2017", be introduced and read three times, as amended, and forwarded to the Inspector of Municipalities for approval.

Opposed (1): Director Westbroek

CARRIED

NEW BUSINESS

Electoral Area 'B' Community Works Funds - Gabriola Community Bus Foundation

17- 588

It was moved and seconded that staff be directed to enter into an agreement with the Gabriola Community Bus Foundation for up to \$10,000 of the Electoral Area 'B' Community Works Funds allocation for the purchase of a bus.

CARRIED UNANIMOUSLY

ADJOURNMENT

It was moved and seconded that this meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 9:30 PM

CHAIR

CORPORATE OFFICER