

REGIONAL DISTRICT OF NANAIMO  
COMMITTEE OF THE WHOLE  
ADDENDUM

Tuesday, November 28, 2017

3:00 P.M.

RDN Board Chambers

*This meeting will be recorded*

Pages

5. CORRESPONDENCE

- \*5.3 Marijke Edmondson, Ministry of Municipal Affairs and Housing, re Corrected 2016  
Census Population Figures

2

**From:** Edmondson, Marijke MAH:EX [mailto:[Marijke.Edmondson@gov.bc.ca](mailto:Marijke.Edmondson@gov.bc.ca)]  
**Sent:** Monday, November 20, 2017 9:34 AM  
**To:** Hill, Jacquie  
**Cc:** MAH LG Governance MAH:EX; Carlyle, Phyllis  
**Subject:** RE: 2016 Census impact on Regional District of Nanaimo Board composition and voting strength

Dear Ms. Hill,

Thank you for drawing to our attention the calculation error in the table previously provided. As you will be aware, we have identified that an incorrect column reference inadvertently omitted the population of Indian Reserves from one of the electoral areas. Please find attached are revised table that should reflect your discussions with Mr. David van Ommen of our office.

Sincerely,

**Marijke Edmondson** | Director, Governance Structures  
Governance and Structure Branch | Ministry of Municipal Affairs and Housing  
Direct: 778.698.3227 | Mobile: 250.889.8198 | Fax: 250.387.7972 | Email:  
[marijke.edmondson@gov.bc.ca](mailto:marijke.edmondson@gov.bc.ca)

**From:** Edmondson, Marijke MAH:EX  
**Sent:** Monday, October 16, 2017 4:14 PM  
**To:** 'William Veenhof'  
**Cc:** MAH LG Governance MAH:EX; 'Phyllis Carlyle'; 'Jacquie Hill'  
**Subject:** 2016 Census impact on Regional District of Nanaimo Board composition and voting strength

Chair William Veenhof and Board Directors  
Regional District of Nanaimo

Dear Chair Veenhof,

Attached please find the 2016 Census population figures that serve as the basis for voting strength and number of municipal directors.

These population figures reflect the number of people living within regional district boundaries, which may be different from the federal Census boundaries of the same name. In determining these total population figures, Ministry staff have made adjustments to ensure that Indian Reserve populations are included for the appropriate local government areas and to account for 2016 municipal boundary changes. Population is a defined term in the *Community Charter* and is the basis for voting rights and municipal representation on the Regional District Board and for allocation of certain local government grant amounts.

As a result of the 2016 Census and adjustments, the Regional District of Nanaimo Board composition will expand by two (2) directors to accommodate one (1) additional director for each of the City of Nanaimo and the City of Parksville as a result of increased population and voting strength.

The following areas see an increase in voting strength, and additional municipal votes will need to be allocated among municipal directors:

- The City of Nanaimo receives three (3) additional votes.
- The City of Parksville receives one (1) additional vote.
- Electoral Area F receives one (1) additional vote.

The Ministry is aware that the Regional District of Nanaimo is seeking a change to its voting unit. As the proposed voting unit has not yet been amended, the voting strength and number of directors described above will have effect for first meeting after November 1. Should the voting unit be amended in Letters Patent, we would follow-up with revised calculations.

Regional Districts are encouraged to inform their member municipalities of any changes as soon as possible. Municipal councils are required to appoint any new directors (who must take their municipal director oath of office) and adjust the number of votes assigned as necessary, before the Board's first meeting held after November 1st.

Should you have any questions regarding the census population certification process, please contact Elizabeth Lane, Program Analyst, Governance and Structure Branch. Elizabeth can be reached by phone at 778-698-3225 or by email at [lggovernance@gov.bc.ca](mailto:lggovernance@gov.bc.ca).

Sincerely,

**Marijke Edmondson** | Director, Governance Structures  
Governance and Structure Branch | Ministry of Municipal Affairs and Housing  
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**Regional District of Nanaimo**

(incorporated August 24, 1967)

Voting Unit: 2,500 population

	2016 Census including subsequent population changes certified by the Minister <sup>1</sup>	Number of Directors (voting strength/5)	Voting Strength (population/ voting unit)
<b>Cities:</b>			
Nanaimo	90,504	8	37
Parksville	12,514	2	6
<b>District:</b>			
Lantzville	3,605	1	2
<b>Town:</b>			
Qualicum Beach	8,943	1	4
<b>Electoral Areas:</b>			
A	7,429	1	3
B	4,033	1	2
C	3,168	1	2
E	6,355	1	3
F	7,724	1	4
G	7,465	1	3
H	3,958	1	2
Totals:	155,698	19	68

Populations certified as necessary by the Minister of Municipal Affairs and Housing under sections 196 and 197 of the *Local Government Act* as per the definition in the Schedule to the Community Charter.

Effective November 1, 2017.

These population figures are to be used only in the determination of voting strength and Director representation.

1. Population includes people residing on Indian Reserves and boundary extensions to December 31, 2016.