

## REGIONAL DISTRICT OF NANAIMO

## MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING

Tuesday, May 9, 2017

7:05 P.M.

RDN Board Chambers

In Attendance:	Director W. Veenhof	Chair
	Director I. Thorpe	Vice Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director J. Stanhope	Electoral Area G
	Director B. McKay	City of Nanaimo
	Director B. Bestwick	City of Nanaimo
	Director G. Fuller	City of Nanaimo
	Director J. Hong	City of Nanaimo
	Director J. Kipp	City of Nanaimo
	Director B. Yoachim	City of Nanaimo
	Director M. Lefebvre	City of Parksville
	Director B. Colclough	District of Lantzville
	Director T. Westbroek	Town of Qualicum Beach
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	J. Holm	A/Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	J. Hill	Mgr. Administrative Services
	C. Golding	Recording Secretary

**CALL TO ORDER**

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**APPROVAL OF THE AGENDA**

It was moved and seconded that the agenda be approved, as amended, to include Board appointment member information under New Business and item 5.2.1 Delegation Supplementary Background Information.

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Guy Dauncey, Melissa McConville, and Cayle McConville, Yellow Point Community Forests group, re 60-acre parcel of forested, undeveloped land in Electoral Area 'A'**

Melissa and Cayle McConville expressed their feelings on the importance of the forest. Guy Dauncey shared his concerns regarding the potential impact to the Yellow Point Ecological Corridor and aquifer if the newly purchased 60-acre parcel of land is logged and asked the Board to ground-truth the wetlands on the site and encourage the new owner to protect the corridor.

**Motion to bring forward item 9.1 – 2016 Financial Statements and Audit Findings Report**

It was moved and seconded that item 9.1 – 2016 Financial Statements and Audit Findings Report be brought forward.

CARRIED UNANIMOUSLY

**2016 Financial Statements and Audit Findings Report**

Corey Vanderhorst provided a visual presentation and overview of the Audit Findings Report, consolidated financial statements, and outlined potential future changes to accounting standards.

It was moved and seconded that the audit findings report and the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2016 be received.

CARRIED UNANIMOUSLY

It was moved and seconded that the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2016 be approved as presented.

CARRIED UNANIMOUSLY

**DELEGATIONS**

**Monica Shore, Dr. Pam Shaw and Dr. David Witty, Mount Arrowsmith Biosphere Region & Vancouver Island University, Re Memorandum of Understanding between RDN & VIU for MABR Roundtable**

Dr. Pam Shaw and Monica Shore provided a slide presentation covering the history, organizational structure and Roundtable governance of the Mount Arrowsmith Biosphere Region, and asked the Board to consider signing a Memorandum of Understanding for the co-management and co-stewardship of the MABR and appointing a representative of the Regional District of Nanaimo to the MABR Roundtable.

**ADOPTION OF MINUTES**

**Regular Committee of the Whole Meeting - April 11, 2017**

It was moved and seconded that the minutes of the Regular Committee of the Whole meeting held April 11, 2017, be adopted.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

**Sheila Gurrie, City of Nanaimo, re Municipal Director Appointment to the Regional District of Nanaimo Board**

It was moved and seconded that the correspondence from Sheila Gurrie, City of Nanaimo, regarding Municipal Director appointment to the Regional District of Nanaimo Board be received.

CARRIED UNANIMOUSLY

**ADMINISTRATION**

**Regional Services Review Update**

It was moved and seconded that the selection of the 2018 regional services to be reviewed occur at the Board's fall 2017 Strategic Plan review session.

CARRIED UNANIMOUSLY

**FINANCE**

**2017 Gas Tax – Strategic Priorities Fund Grant Applications**

It was moved and seconded that the Board support the following projects for application by the Regional District of Nanaimo to the Gas Tax – Strategic Priorities Fund for the 2017 application intake:

1. Capital Stream:

Nanoose Bay Water Service Pump Station - \$2 million

2. Capacity Building Stream:

Asset Management Replacement Cost Study - \$150,000

CARRIED UNANIMOUSLY

**RECREATION AND PARKS**

**Tribal Journeys 2017**

It was moved and seconded that the Tribal Journeys 2017 report be received for information and Regional District of Nanaimo Board of Directors and staff be informed of any volunteer opportunities that may arise from the event.

CARRIED UNANIMOUSLY

**REGIONAL AND COMMUNITY UTILITIES**

**Renewal of Agreement for On-Call Electrical Maintenance and Repair for Wastewater Services**

It was moved and seconded that the Board renew an agreement for on-call electrical maintenance and repair to Shaw Electrical Services from June 1, 2017 to May 31, 2018, to a maximum expenditure of \$250,000.00. Electrical maintenance services are provided to the Southern Community, Northern Community, Nanoose and Duke Point Wastewater Service Areas.

CARRIED UNANIMOUSLY

**Biosolids Management Program Agreements**

It was moved and seconded that the Regional District of Nanaimo (RDN) enter into a four-year agreement with TimberWest Forest Company (TimberWest) to enable biosolids forest fertilization activities.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo enter into a four-year agreement with the Nanaimo Mountain Bike Club to coordinate shared land use.

CARRIED UNANIMOUSLY

It was moved and seconded that the Regional District of Nanaimo award SYLVIS Environmental Services (SYLVIS) a four-month contract extension from June 1, 2017 to September 30, 2017 for \$162,000 to continue biosolids forest fertilization activities.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

**Community Works Funds - Electoral Area 'G'**

It was moved and seconded that up to \$25,000 of Community Works Funds designated for Electoral Area 'G' be allocated to the design of the San Pareil Water Service Area expansion.

CARRIED UNANIMOUSLY

It was moved and seconded that up to \$10,000 of Community Works Funds designated for Electoral Area 'G' be allocated to Surfside Water Service Area well upgrades.

CARRIED UNANIMOUSLY

**Board Appointments**

The Chair confirmed appointments to committees as distributed to the Board.

**Directors' Roundtable**

Directors provided updates to the Board.

**ADJOURNMENT**

It was moved and seconded that this meeting be adjourned.

TIME: 8:28 PM

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CHAIR

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CORPORATE OFFICER