

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, JANUARY 10, 2017 AT 7:00 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director I. Thorpe	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director B. Colclough	District of Lantzville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. Yoachim	City of Nanaimo
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Also in Attendance:

P. Carlyle	Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Trudeau	Gen Mgr. Transportation & Emergency Planning Services
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

## **CALL TO ORDER**

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

## **DELEGATIONS**

### **Fraser Wilson and Gail Adrienne, Nanaimo and Area Land Trust, re Funding Request for 2017 Operational Uses.**

Gail Adrienne and Fraser Wilson provided details of the accomplishments of Nanaimo Area Land Trust showcasing how Regional District of Nanaimo grant funds have been utilized and asked the Board for continued grant funding of \$30,000 for 2017.

### **Maeve O'Byrne, Dr. William Johnston, Odai Sirri, re Island Health – Long Surgical Waits.**

Maeve O'Byrne, Dr. William Johnston, and Odai Sirri shared their vision of creating a community operated and built surgical centre in response to Island Health's Request for Proposal to provide publically funded surgical services in a private clinic in the Central Island region, and asked for the Board to provide a letter of support for the proposal.

## **COMMITTEE OF THE WHOLE MINUTES**

### **Minutes of the Regular Committee of the Whole meeting held Tuesday, November 22, 2016.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Regular Committee of the Whole meeting held Tuesday, November 22, 2016, be adopted.

CARRIED

## **COMMUNICATION/CORRESPONDENCE**

### **Sarah E. Ross, City of Parksville, re 2017 Council Appointments to Board of Directors.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Sarah E. Ross, City of Parksville, regarding 2017 Council Appointments to the Board of Directors be received.

CARRIED

### **Arlene Paton, Ministry of Health, re Meeting at the 2016 UBCM Convention.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Arlene Paton, Ministry of Health, regarding a meeting at the 2016 Union of BC Municipalities Convention be received.

CARRIED

### **Denise Conway, Haven Society, re Donation Thank You.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Denise Conway, Haven Society, regarding a donation thank you be received.

CARRIED

### **Robin Campbell, Manna Homeless Society, re Request for Assistance.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Robin Campbell, Manna Homeless Society, regarding a request for assistance be received.

CARRIED

**Stephanie Tipple, INfilm, re Functional Based Regional Funding.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Stephanie Tipple, INfilm, regarding a request for functional based regional funding be received.

CARRIED

**Tauseef Waraich, Cowichan Valley Regional District, re Cowichan Valley Regional District Request for Waste Disposal Contingency Agreement.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Tauseef Waraich, Cowichan Valley Regional District, regarding Cowichan Valley Regional District request for a Waste Disposal Contingency Agreement be received.

CARRIED

**Director Rogers, Regional District of Nanaimo, and Ross Peterson, re RDN State of Sustainability.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Director Rogers, Regional District of Nanaimo, and Ross Peterson, regarding Regional District of Nanaimo State of Sustainability be received.

CARRIED

**Vancouver Island Economic Alliance, re Conference Board of Canada Event – January 25, 2017.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Vancouver Island Economic Alliance regarding the Conference Board of Canada Event – January 25, 2017, be received.

CARRIED

**ADMINISTRATIVE REPORTS**

**2017 Regional Services Review.**

MOVED Director Westbroek, SECONDED Director Houle, that staff be directed to meet with Board Directors, and senior staff from the City of Nanaimo, City of Parksville, Town of Qualicum Beach and District of Lantzville to explore services that may benefit from being reviewed at a regional level and use the information obtained to report back to the Board on Terms of Reference for engaging a consultant to perform a service review.

After debate the mover withdrew the motion with consent of the assembly.

MOVED Director Westbroek, SECONDED Director Stanhope, that staff review the Regional Parks and Trails service funding allocations and bring back a report on options of funding the service in the future.

MOVED Director Westbroek, SECONDED Director Stanhope, that the Board amend the main motion by adding the words “and that staff have discussions with member municipalities and have a Director’s seminar to narrow down the preliminary list of services that may be considered for inclusion in a service review.

CARRIED

The vote was taken on the main motion as amended:

That staff review the Regional Parks and Trails service funding allocations and bring back a report on options of funding the service in the future, and that staff have discussions with member municipalities and have a Director’s seminar to narrow down the preliminary list of services that may be considered for inclusion in a service review.

CARRIED

**Association of Vancouver Island and Coastal Communities Resolution Victim Services Programs.**

MOVED Director Stanhope, SECONDED Director Thorpe, that the following resolution be forwarded to the Association of Vancouver Island and Coastal Communities (AVICC) for consideration at their annual meeting:

WHEREAS Victim Services Programs provide support and assistance to victims of crime;

AND WHEREAS the Ministry of Public Safety has the ultimate responsibility for the Victim Services Programs and yet does not fully fund these programs;

THEREFORE BE IT RESOLVED that the Province of British Columbia fully fund all Victim Services Programs.

CARRIED

**FINANCE**

**2017 Budget External Funding Requests.**

MOVED Director Houle, SECONDED Director Stanhope, that the 2017 Budget include funding to the Coastal Invasive Species Committee (CISC) in the amount of \$16,500.

CARRIED

MOVED Director Thorpe, SECONDED Director Kipp, that the 2017 Budget include funding to the Island Roots Market Co-op in the amount of \$25,000.

CARRIED

**2017 to 2021 Financial Plan Outstanding Items.**

MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board reallocate the Provincial Grant in the amount of \$136,000 previously directed to the Island Corridor Foundation agreement to be used for evaluations and analysis related to the establishment of services or the review of existing services.

CARRIED

MOVED Director Stanhope, SECONDED Director Lefebvre, that District 69 Search and Rescue requisition funding and transfer to the Arrowsmith Search and Rescue Society be maintained at existing levels.

CARRIED

MOVED Director Stanhope, SECONDED Director Lefebvre, that the Board requisition funds under the Feasibility Service to be held in a Regional District Feasibility Reserve fund or in specific Electoral Area Feasibility Reserve funds for service review requests, and for feasibility studies for new amenities.

MOVED Director McPherson, SECONDED Director Rogers, that the Board amend the main motion by adding the word "referendums" after "service review requests,".

CARRIED

The vote was taken on the main motion as amended:

That the Board requisition funds under the Feasibility Service to be held in a Regional District Feasibility Reserve fund or in specific Electoral Area Feasibility Reserve funds for service review requests, referendums and for feasibility studies for new amenities.

CARRIED

**2017 Community Works Funded Projects Update.**

MOVED Director Stanhope, SECONDED Director Rogers, that the Community Works Funds program project lists included in Attachment 1 be approved and that staff be authorized to continue work on the projects as needed.

CARRIED

**REGIONAL AND COMMUNITY UTILITIES AND SOLID WASTE SERVICES**

**WATER AND ASSET MANAGEMENT**

**Union of BC Municipalities Asset Management Planning Program – Grant Application 2017.**

MOVED Director Rogers, SECONDED Director Stanhope, that the Board support an Asset Management Planning Program grant application to the Union of British Columbia Municipalities to complete a Condition Assessment Plan and Implementation Framework.

CARRIED

**STRATEGIC AND COMMUNITY DEVELOPMENT**

**LONG RANGE PLANNING**

**Regional Growth Strategy Bylaw 1615.01, 2016.**

MOVED Director Lefebvre, SECONDED Director Westbroek, that the Board agree to the revision to "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" as proposed by the Town of Qualicum Beach.

CARRIED

MOVED Director Lefebvre, SECONDED Director Westbroek, that the second reading of "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" be rescinded.

CARRIED

MOVED Director Lefebvre, SECONDED Director Westbroek, that "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" be read a second time as amended and as outlined in Attachment 2.

CARRIED

MOVED Director Lefebvre, SECONDED Director Westbroek, that "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" be referred to member municipalities and adjacent regional districts for acceptance.

CARRIED

MOVED Director Lefebvre, SECONDED Director Westbroek, that the Regional District of Nanaimo notify the Minister of Community, Sport and Cultural Development with respect to "Regional District of Nanaimo Regional Growth Strategy Bylaw No. 1615.01, 2016" that alternative wording has been formulated for consideration of acceptance by affected local governments.

CARRIED

MOVED Director Lefebvre, SECONDED Director Westbroek, that the section on minor amendments be reviewed as part of the next Regional Growth Strategy Review.

CARRIED

**Response to Request for Support for the Proposed Year-Round Indoor Farmers' Market in Nanaimo.**

MOVED Director Thorpe, SECONDED Director Houle, that the Board direct staff to provide some input on draft grant applications prepared by Island Roots Cooperative and/or its partners in support of the year-round indoor farmers' market project.

CARRIED

**BUILDING AND BYLAW**

**Association of Vancouver Island and Coastal Communities Resolution (2017) Hazardous Property Clean-ups and Environmental Remediation Costs.**

MOVED Director McPherson, SECONDED Director Pratt, that the Board endorse the attached resolution requesting that the Province honour any outstanding charges or lien(s) on a property in favour of a regional district that are the result of a hazardous property clean up or environmental remediation and that the resolution be forwarded to the Association of Vancouver Island and Coastal Communities for consideration at the 2017 Annual General Meeting and Convention.

CARRIED

**ADVISORY, SELECT COMMITTEE AND COMMISSION**

**Minutes of the Agricultural Advisory Committee meeting held Friday, November 25, 2016.**

MOVED Director Fell, SECONDED Director McPherson, that the minutes of the Agricultural Advisory Committee meeting held Friday, November 25, 2016 be received for information.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Nanaimo and Area Land Trust, re Funding request for 2017 Operational Uses.**

MOVED Director Pratt, SECONDED Director Young, that the 2017 Budget include funding to the Nanaimo and Area Land Trust in the amount of \$30,000.

CARRIED

**Island Health – Long Surgical Waits.**

MOVED Director Stanhope, SECONDED Director Pratt, that the Regional District of Nanaimo endorse the proposal by Dr. Johnston and Maeve O'Byrne and send a letter with response to BC Bid Request for Proposal 868.

CARRIED

**Manna Homeless Society – Request for Assistance.**

MOVED Director Fell, SECONDED Director Westbroek, that the 2017 Budget include a one-time \$5,000 cash donation to the Manna Homeless Society from the District 69 Grants-in-Aid Service.

CARRIED

**INfilm, re Functional Based Regional Funding.**

MOVED Director Hong, SECONDED Director Pratt, that the request from INfilm be referred to staff to provide a report to the Board on their regional funding request.

CARRIED

**Cowichan Valley Regional District Request for Waste Disposal Contingency Agreement.**

MOVED Director McPherson, SECONDED Director Westbroek, that correspondence from Tauseef Waraich, Cowichan Valley Regional District (CVRD) requesting a Waste Disposal Contingency Agreement allowing use of the Regional District of Nanaimo's landfill be referred to the Solid Waste Management Select Committee (SWMSC) and that staff prepare an accompanying report for consideration at the SWMSC.

CARRIED

**Regional District of Nanaimo State of Sustainability.**

MOVED Director Rogers, SECONDED Director Westbroek, that Ross Peterson's letter regarding Regional District of Nanaimo state of sustainability be referred to the Sustainability Select Committee for their consideration.

CARRIED

**NEW BUSINESS**

**Regional District of Nanaimo Name Change.**

MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board direct staff to provide initiative to determine the process that would allow the Regional District of Nanaimo to consider a change of name.

CARRIED

**Potential Impact of Log Sorting and Storage on Gabriola and Mudge Island Residents.**

MOVED Director Houle, SECONDED Director Stanhope, that the Board direct the Chair to write a letter to the Ministry of Forests, Lands and Natural Resource Operations requesting the Ministry consider the potential impact that Log sorting and storage (file No. 14145505) may have on Gabriola and Mudge Island residents' transportation to and from Green's Landing Wharf.

CARRIED

**Notice of Motion – Skogdag or Forest Day**

Director Rogers noted that the following motion will be brought forward to the January 24, 2017 Board Agenda:

That the Regional District of Nanaimo facilitate a Skogdag or Forest Day sometime in the Spring as an opportunity for members of the forest community and forest industry to update the Regional District on current forestry activity and forest economics.

**Directors' Roundtable**

Directors provided updates to the Board.

**IN CAMERA**

MOVED Director Houle, SECONDED Director Thorpe, that pursuant to Sections 90 (1) (a), (f), (k), and (m) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to Board appointments, law enforcement, a proposed service, and intergovernmental relations.

CARRIED

TIME: 9:26 PM

**ADJOURNMENT**

MOVED Director McKay, SECONDED Director Westbroek, that this meeting be adjourned.

CARRIED

TIME: 9:41 PM

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CHAIRPERSON

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CORPORATE OFFICER