

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA SERVICES COMMITTEE MEETING

Tuesday, June 13, 2017

4:00 P.M.

RDN Board Chambers

In Attendance:	Director J. Stanhope	Chair
	Director A. McPherson	Electoral Area A
	Director H. Houle	Electoral Area B
	Director M. Young	Electoral Area C
	Director B. Rogers	Electoral Area E
	Director J. Fell	Electoral Area F
	Director W. Veenhof	Electoral Area H
Also in Attendance:	P. Carlyle	Chief Administrative Officer
	R. Alexander	Gen. Mgr. Regional & Community Utilities
	G. Garbutt	Gen. Mgr. Strategic & Community Development
	T. Osborne	Gen. Mgr. Recreation & Parks
	D. Trudeau	Gen. Mgr. Transportation & Emergency Planning Services
	J. Harrison	Director of Corporate Services
	W. Idema	Director of Finance
	J. Hill	Mgr. Administrative Services
	J. Holm	Mgr. Current Planning
	B. Ritter	Recording Secretary

CALL TO ORDER

The Chair called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

D. Trudeau introduced Jon Wilson, the new Emergency Services Manager.

APPROVAL OF THE AGENDA

It was moved and seconded that the agenda be approved, as amended, to include the late item outlined in the addendum.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

Electoral Area Services Committee Meeting - May 9, 2017

It was moved and seconded that the minutes of the Electoral Area Services Committee meeting held May 9, 2017, be adopted.

CARRIED UNANIMOUSLY

DELEGATIONS

It was moved and seconded that a late delegation be permitted to address the Board.

CARRIED UNANIMOUSLY

Helen MacPhail Sims, re Development Permit Delegation of Authority Bylaw

Helen MacPhail Sims spoke in support of the Development Permit Delegation of Authority Bylaw.

COMMITTEE MINUTES AND RECOMMENDATIONS

Electoral Area 'F' Parks and Open Space Advisory Committee

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee Meeting - May 17, 2017

It was moved and seconded that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held May 17, 2017, be received for information.

CARRIED UNANIMOUSLY

Trail Project Updates

It was moved and seconded that \$10,000 be allocated from the 2017 Electoral Area 'F' Community Parks Budget for the David Lundine Trail surfacing.

CARRIED UNANIMOUSLY

It was moved and seconded that the Electoral Area 'F' Community Works Fund be used to fund the completion of the Carrothers Trail.

CARRIED UNANIMOUSLY

BMX/Mountain Bike Park – Errington Memorial Park

It was moved and seconded that a Bike Skills Park be included in future development plans for the Errington Community Park.

CARRIED UNANIMOUSLY

PLANNING

Development Permit

Development Permit Application No. PL2017-056 - 2519 Lasqueti Road, Electoral Area 'H'

It was moved and seconded that the Board approve Development Permit No. PL2017-056 to permit the construction of a new wastewater system subject to the conditions outlined in Attachments 2 and 3.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2017-067 - 6919 Island Highway West, Electoral Area 'H'

It was moved and seconded that the Board approve Development Permit No. PL2017-067 and Site Specific Floodplain Bylaw exemption to permit an addition to a detached hotel unit subject to the conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

Development Permit Application No. PL2016-138 - 3100 and 3106 Jameson Road, Electoral Area 'C'

It was moved and seconded that the Board approve Development Permit No. PL2016-138 to permit the installation of two culverts and access roads on the property subject to the conditions outlined in Attachment 2.

CARRIED UNANIMOUSLY

Development Variance Permit

Development Variance Permit Application No. PL2017-036 - 1420 Alberni Highway, Electoral Area 'F'

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-036 to increase the number of freestanding signs on the parcel from 1 to 2 and to reduce the front lot line setback for a freestanding sign from 4.5 metres to 0.3 metres subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-036.

CARRIED UNANIMOUSLY

Development Variance Permit Application No. PL2017-053 - 2794 Sunset Terrace, Electoral Area 'H'

It was moved and seconded that the Board approve Development Variance Permit No. PL2017-053 to increase the maximum permitted floor area and height for recreational residence and to reduce the setback from the interior side and Other Lot Line for the construction of a retaining wall subject to the terms and conditions outlined in Attachments 2 to 4.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board direct staff to complete the required notification for Development Variance Permit No. PL2017-053.

CARRIED UNANIMOUSLY

Other

Liquor Licence Amendment Application No. PL2017-055 - 2310 Alberni Highway, Electoral Area 'F'

It was moved and seconded that the Board consider submissions or comments from the public regarding Liquor Licence Amendment Application No. PL2017-055.

CARRIED UNANIMOUSLY

It was moved and seconded that the Board adopt the resolution pertaining to Liquor Licence Amendment Application No. PL2017-055 attached to this report as Attachment 2.

CARRIED UNANIMOUSLY

Development Permit Delegation of Authority Bylaw

It was moved and seconded that the Board give three readings to "Regional District of Nanaimo Delegation of Authority Bylaw No. 1759, 2017".

CARRIED UNANIMOUSLY

It was moved and seconded that the Board adopt "Regional District of Nanaimo Delegation of Authority Bylaw No. 1759, 2017".

CARRIED UNANIMOUSLY

NEW BUSINESS

Notice of Motion - Amendment to Bylaw No. 1285

Director Fell noted that the following motion will be brought forward to the July 11, 2017 Electoral Area Services Committee Agenda:

That staff be directed to draft amendments to Bylaw No. 1285 (Section 1.4 and Section 5 "Lot"); so as to enable land strata subdivision in harmony with that enabled by Bylaw No. 500.

Directors' Forum

The Directors' Forum included discussions related to Electoral Area matters.

ADJOURNMENT

It was moved and seconded that the meeting be adjourned.

CARRIED UNANIMOUSLY

TIME: 5:04 PM

CHAIR

CORPORATE OFFICER