

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, APRIL 12, 2016 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director W. Veenhof	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Regrets:

Director B. Yoachim	City of Nanaimo
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Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
R. Alexander	Gen. Mgr. Regional & Community Utilities & Solid Waste
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

DELEGATIONS

Dr. Paul Hasselback, Island Health, re Annual Presentation to the Board.

Dr. Paul Hasselback delivered a slide presentation and overview of local data on substance use and misuse including comparisons between the Regional District of Nanaimo, Vancouver Island, and the Province and shared options for advocacy and additional resources for possible solutions.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Committee of the Whole meeting held Tuesday, March 8, 2016.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the minutes of the Committee of the Whole meeting held Tuesday, March 8, 2016, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Franz Gigl, Gabriolans Against Freighter Anchorages Society (GAFA), re Meeting with Regional Director Marine Security and Safety (Pacific Region).

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Franz Gigl, Gabriolans Against Freighter Anchorages Society (GAFA), regarding meeting with the Regional Director of Marine Security and Safety (Pacific Region) be received.

CARRIED

Bruce Jolliffe, Chair, Comox Valley Regional District, re Asbestos and Asbestos Containing Material (ACM).

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Bruce Jolliffe, Chair, Comox Valley Regional District, regarding Asbestos and Asbestos Containing Material (ACM) be received.

CARRIED

Lighthouse Community Centre Society, re Request for Building Upgrade Assistance through Community Works Funds.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Lighthouse Community Centre Society regarding a request for building upgrade assistance through Community Works Funds be received.

CARRIED

Island Corridor Foundation Contribution Agreement.

MOVED Director Stanhope, SECONDED Director Lefebvre, that the correspondence from Carl Olsen, Ron Lychak, and Ronald Starkie regarding the Island Corridor Foundation Contribution Agreement be received.

CARRIED

RECREATION AND PARKS

PARKS

Regional Parks and Trails Select Committee – Amendment to Terms of Reference.

MOVED Director Westbroek, SECONDED Director Thorpe, that the Terms of Reference for the Regional Parks and Trails Select Committee be amended as provided on Appendix I.

CARRIED

Oakdowne Community Park Adjunct II (Electoral Area ‘H’) – Licence of Occupation Renewal.

MOVED Director Houle, SECONDED Director Lefebvre, that the Regional District accept the Province of BC’s offer of a 30-year Licence of Occupation for community trail situated on parts of Lots B, H and I, District Lot 89, Newcastle District, and adjacent to Oakdowne Community Park in Electoral Area ‘H’.

CARRIED

Coombs to Parksville E&N Rail Trail – Tender Award and Advance of Construction.

MOVED Director Lefebvre, SECONDED Director Fell, that the Regional District issue a Notice of Award to David Stalker Excavating Ltd. for the construction of approximately 7 km of Coombs to Parksville Rail Trail for a total bid price of \$2,692,024 (excluding GST).

CARRIED

MOVED Director Fell, SECONDED Director Stanhope, that staff be directed to conclude associated arrangements with Southern Vancouver Island Railway, the City of Parksville and Koers & Associates Engineering Ltd. for the balance of works involved with the 2016 construction of the Coombs to Parksville Rail Trail project.

CARRIED

REGIONAL AND COMMUNITY UTILITIES AND SOLID WASTE

WASTEWATER

Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.06.

MOVED Director Rogers, SECONDED Director Thorpe, that “Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.06, 2016” be introduced and read three times.

CARRIED

MOVED Director Houle, SECONDED Director Bestwick, that “Regional District of Nanaimo Bylaw Enforcement Ticket Regulation Amendment Bylaw No. 1418.06, 2016” be adopted.

CARRIED

Renewal of Agreement for On-Call Electrical Maintenance and Support for Wastewater Services.

MOVED Director Fell, SECONDED Director McKay, that the Board authorize staff to renew an agreement for on-call electrical maintenance and repair for Wastewater Services to Shaw Electrical Services from June 1, 2016 to May 31, 2017, for a total financial authorization of \$240,000.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

CURRENT PLANNING

Annual Special Electoral Area Planning Committee and Town Hall Meetings in Electoral Areas.

MOVED Director McPherson, SECONDED Director Rogers, that a joint Special Electoral Area Planning Committee and Town Hall meeting be held annually in each Electoral Area that participates in the Community Planning Function (all Electoral Areas except for 'B') and that a Town Hall meeting be held annually in Electoral Area 'B'.

MOVED Director Rogers, SECONDED Director Stanhope, that consideration of annual Special Electoral Area Planning Committee and Town Hall meetings in Electoral Areas be deferred until after an Electoral Area caucus meeting has been held.

CARRIED

LONG RANGE PLANNING

2015 Annual Report on Regional Growth Strategy Implementation and Progress.

MOVED Director Westbroek, SECONDED Director Pratt, that the Regional Growth Strategy 2015 Annual Report be received.

CARRIED

ENERGY AND SUSTAINABILITY

Asset Management Quarterly Update and Policy.

MOVED Director Rogers, SECONDED Director Pratt, that the Asset Management Quarterly Update be received for information.

CARRIED

MOVED Director Rogers, SECONDED Director Pratt, that the Asset Management Policy be adopted and incorporated into the Regional District of Nanaimo policy manual.

CARRIED

ADVISORY, SELECT COMMITTEE AND COMMISSION

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, February 10, 2016.

MOVED Director Rogers, SECONDED Director Stanhope, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Wednesday, February 10, 2016, be received for information.

CARRIED

Electoral Area 'A' Parks, Recreation and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, February 17, 2016.

MOVED Director McPherson, SECONDED Director Young, that the minutes of the Electoral Area 'A' Parks, Recreation and Culture Commission meeting held Wednesday, February 17, 2016, be received for information.

CARRIED

Agricultural Advisory Committee.

Minutes of the Agricultural Advisory Committee meeting held Friday, February 19, 2016.

MOVED Director Houle, SECONDED Director Stanhope, that the minutes of the Agricultural Advisory Committee meeting held Friday, February 19, 2016, be received for information.

CARRIED

East Wellington/Pleasant Valley Parks and Open Space Advisory Committee.

Minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held Monday, February 29, 2016.

MOVED Director Young, SECONDED Director Fell, that the minutes of the East Wellington/Pleasant Valley Parks and Open Space Advisory Committee meeting held Monday, February 29, 2016, be received for information.

CARRIED

Electoral Area 'H' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Thursday, February 25, 2016.

MOVED Director Stanhope, SECONDED Director McPherson, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Thursday, February 25, 2016, be received for information.

CARRIED

Phase 2 Water Access Development.

MOVED Director Stanhope, SECONDED Director Young, that staff be directed to install water access signage and undertake minor trail improvements at the following Ministry of Transportation and Infrastructure water access sites: #12 Raft Rd, #15 Cochrane Rd, #19 Franksea Rd, #22 Guitar Lane, #25 Hansen Rd or #26 Noonday Rd, #29 McColl Rd, #34 Henry Morgan Dr, #40 Ocean Trail Rd, #41 Oceantrail West, and #48 Deep Bay Dr.

CARRIED

Electoral Area 'G' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'G' and Open Space Advisory Committee meeting held Monday, March 7, 2016.

MOVED Director Stanhope, SECONDED Director McPherson, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held Monday, March 7, 2016, be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Chair Veenhof passed the chair to Director Haime.

Lighthouse Community Centre Society, re Request for Building Upgrade Assistance through Community Works Funds.

MOVED Director Veenhof, SECONDED Director McPherson, that staff be directed to develop an agreement to provide for the transfer of up to \$85,000 of Electoral Area 'H' Community Works Funds for building upgrades to the Lighthouse Community Centre.

CARRIED

Chair Veenhof assumed the Chair.

Bruce Jolliffe, Chair, Comox Valley Regional District, re Asbestos and Asbestos Containing Material (ACM).

MOVED Director McPherson, SECONDED Director Young, that staff be directed to bring a report to the Solid Waste Select Committee with recommendations on a response to the Comox Valley Regional District.

CARRIED

NEW BUSINESS

Rail Corridor Development.

MOVED Director Westbroek, SECONDED Director Hong, that staff be directed to explore concepts for rail corridor development, i.e. public greenways along the Island Corridor in the Regional District from Area 'A' to Area 'H'.

CARRIED

Bus Passes for Adults with Disabilities.

MOVED Director Westbroek, SECONDED Director Hong, that the Board endorse a letter from the Chair to the Provincial Government indicating that the Regional District of Nanaimo does not support the changes to the BC Bus Pass Program and the Special Transportation Subsidy for disability assistance clients.

CARRIED

Regional Services Review.

MOVED Director Westbroek, SECONDED Director Hong, that staff prepare a report with regard to conducting a Regional Services Review after the appointment of the Chief Administrative Officer and prior to the next Financial Plan adoption.

CARRIED

Strategic Priority to Create an Electoral Area Caucus.

MOVED Director McPherson, SECONDED Director Fell, that staff be directed to prepare a report on options for moving forward on the Strategic Priority to "create an Electoral Area caucus to enhance regional governance".

CARRIED

Notice of Motion – Social Procurement.

Director Westbroek noted that the following motion will be brought forward to the May 10, 2016 Committee of the Whole Agenda:

That staff be directed to prepare a report on options for proceeding with a social procurement policy.

Directors' Roundtable.

Directors provided updates to the Board.

IN CAMERA

MOVED Director Kipp, SECONDED Director Pratt, that pursuant to Sections 90 (1) (j) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to third-party business information.

CARRIED

TIME: 8:35 PM

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Westbroek, that this meeting be adjourned.

CARRIED

TIME: 8:40 PM

CHAIRPERSON

CORPORATE OFFICER