

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE MEETING  
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON  
TUESDAY, JUNE 14, 2016 AT 6:30 PM IN THE  
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director A. McPherson	Electoral Area A
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H

Also in Attendance:

D. Trudeau	Interim Chief Administrative Officer
G. Garbutt	Gen. Mgr. Strategic & Community Development
J. Harrison	Director of Corporate Services
J. Hill	Mgr. Administrative Services
J. Holm	Mgr. Current Planning
C. Golding	Recording Secretary

**CALL TO ORDER**

The Chairperson called the meeting to order and respectfully acknowledged the Coast Salish Nations on whose traditional territory the meeting took place.

**ELECTORAL AREA PLANNING COMMITTEE MINUTES**

**Minutes of the Regular Electoral Area Planning Committee meeting held Tuesday, May 10, 2016.**

MOVED Director Veenhof, SECONDED Director Rogers, that the minutes of the Regular Electoral Area Planning Committee meeting held Tuesday, May 10, 2016, be adopted.

CARRIED

**COMMUNICATIONS/CORRESPONDENCE**

**Kerry & Jessica Hoop, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Kerry & Jessica Hoop regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

**Norman & Cindy Cawthra, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Norman & Cindy Cawthra regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

**Lindy England, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Lindy England regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

**Rob and Catherine Baker, re Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G').**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Rob and Catherine Baker regarding Subdivision Application File No. 2015-00748 (Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G') be received.

CARRIED

**Peggy Aikman, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Peggy Aikman regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

**Richard Hampton, re Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Richard Hampton regarding the request for relaxation of the minimum 10% perimeter frontage requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G', be received.

CARRIED

**Don Reiffenstein and Jackie Rollans, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Don Reiffenstein and Jackie Rollans regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H', be received.

CARRIED

**Doug Dickson, re Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.**

MOVED Director Veenhof, SECONDED Director Young, that the correspondence from Doug Dickson regarding Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H', be received.

CARRIED

## **DEVELOPMENT PERMIT**

### **Development Permit and Site Specific Floodplain Bylaw Exemption Application No. PL2016-051 – 85 Blackbeard Drive, Electoral Area 'H'.**

MOVED Director Veenhof, SECONDED Director Young, that Development Permit Application No. PL2016-051 and request for a site specific floodplain bylaw exemption to permit the construction of a dwelling unit be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

## **DEVELOPMENT VARIANCE PERMIT**

### **Development Variance Permit Application No. PL2016-091 – Island Highway West, Electoral Area 'H'.**

Rachel Hamling, Fern Road Consulting Ltd., spoke in support of the application.

MOVED Director Veenhof, SECONDED Director Rogers, that Development Variance Permit No. PL2016-091 to reduce the watercourse setback for a retaining wall be approved subject to the conditions outlined in Attachments 2 to 3.

CARRIED

MOVED Director Veenhof, SECONDED Director Rogers, that staff be directed to complete the required notification.

CARRIED

## **DEVELOPMENT PERMIT WITH VARIANCE**

### **Development Permit with Variance Application No. PL2016-054 – 1675 Admiral Tryon Boulevard, Electoral Area 'G'.**

MOVED Director Veenhof, SECONDED Director Young, that Development Permit with Variance No. PL2016-054 to permit the construction of a riprap revetment on the subject property be approved subject to the conditions outlined in Attachments 2 to 4.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that staff be directed to complete the required notification

CARRIED

### **Development Permit with Variance Application No. PL2016-063 – 2140 Pauls Road, Electoral Area 'A'.**

MOVED Director McPherson, SECONDED Director Veenhof, that Development Variance Permit No. PL2016-063 to reduce the minimum setbacks from a watercourse from 18.0 metres to 5.5 metres to permit the legalization of the siting and additions to the existing dwelling unit on the subject property be approved subject to the conditions outlined in Attachments 2 and 3.

CARRIED

MOVED Director McPherson, SECONDED Director Veenhof, that staff be directed to complete the required notification.

CARRIED

**Development Permit with Variance Application No. PL2016-088 – 1701 Admiral Tryon Boulevard, Electoral Area 'G'.**

MOVED Director Veenhof, SECONDED Director Young, that Development Permit with Variance Application No. PL2016-088 to permit the construction of a riprap type revetment on the subject property be approved subject to the conditions outlined in Attachments 2 to 3.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that staff be directed to complete the required notification.

CARRIED

Chair Stanhope passed the Chair to Director Rogers.

**OTHER**

**Request for Relaxation of the Minimum 10% Perimeter Frontage Requirement in relation to Subdivision Application No. PL2015-036 – 2320 Kaye Road, Electoral Area 'G'.**

MOVED Director Stanhope, SECONDED Director Veenhof, that the request to relax the minimum 10% perimeter frontage requirement for the proposed remainder of Lot 178 and proposed Lot 1, in relation to Subdivision Application No. PL2015-036, be approved subject to issuance of subdivision compliance being conditional on registration, at the applicant's expense, of a Section 219 Covenant on the property title to prohibit the following uses on the proposed Lot 1: Extraction Use, Log Storage and Sorting Yard, Primary Processing, Agriculture and Silviculture.

CARRIED

**ADJOURNMENT**

MOVED Director Veenhof, SECONDED Director Young, that this meeting be adjourned.

CARRIED

TIME: 6:52 PM

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CHAIRPERSON

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CORPORATE OFFICER