



**ENGLISHMAN RIVER WATER SERVICE JOINT VENTURE
MEETING OF THE MANAGEMENT BOARD**

**THURSDAY, July 30, 2015
1:30pm – 3:00pm**

***City of Parksville Forum
100 Jensen Avenue***

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

MINUTES

3-6 Minutes of the Emergency Englishman River Water Service Management Board Meeting held May 7, 2015.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

7-8 Reply Letter to Island Health dated June 26, 2015. (attached)

UNFINISHED BUSINESS

REPORTS

Englishman River Water Service Revision to the Project Implementation Strategy Report. (to be circulated)

Englishman River Water Service Revised 2015 – 2019 Financial Plan. (to be circulated)

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

IN CAMERA

OTHER

NEXT MEETING

ADJOURNMENT

Distribution: *J. Stanhope, B. Rogers, M. Lefebvre, S. Powell, P. Thorkelsson, F. Manson*

For Information: *M. Squire, B. Weir, J. Marsh, R. Alexander, M. Donnelly, W. Idema, G. St. Pierre, V. Figueira*



June 26, 2015

YOUR FILE: n/a
OUR FILE: 5600-15-ERWS -VIHA

Sent by e-mail: Bill.Wrathall@viha.ca

Bill Wrathall, CD., CIPH(C)
Environmental Health Officer
Health Protection and Environmental Services
489 Alberni Highway
Parksville, BC V9P 1J9

Re: City of Parksville Water System Operating Permit Terms and Conditions

Dear Mr. Wrathall,

Please accept this as a formal reply to your letter, dated August 29, 2014, in regards to the above-referenced project. I apologise for the time taken to reply to you as the status and project timelines have been unknown. Until we can confirm federal/provincial grant assistance, Department of Fisheries and Oceans (DFO) intake approval and public consent on borrowing, the project schedule remains tentative.

As you are aware, the City of Parksville and the Regional District of Nanaimo, through the joint venture partnership of the Englishman River Water Service (ERWS) have formally notified Island Health in a letter to Dr. Paul Hasselback, dated August 1, 2014, that we are unable to meet the December 31, 2016 date set out in our Operating Permit due to current financial reasons.

On May 7, 2015 the ERWS Board adopted a reduced scale phased water treatment option (Plan B) which has reduced the overall projects costs from \$37 million to \$24 million. Following this, we revised our grant application and are now formally asking for \$6 million in funding assistance. The purpose of Plan B is to reduce the financial burden on existing water rate payers and provide a project that would be more in line with federal/provincial grant expectations and funding allotments.

Should we receive funding notification in the near future, the earliest a public referendum could be held would be in October 2015. Given this, please consider this letter as our formal request to amend our Operating Permit to extend the project contingent on federal/provincial grant assistance, a successful public referendum and DFO approval, based on the following schedule milestone dates:

- November 2015 - Local Government Act borrowing bylaws achieved;

Operations Department
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Phone 250 248-5412 | Fax 250 248-6140 | www.parksville.ca

- December 2016 - Submission of construction permit application for the water treatment plant, intake, pump station and transmission mains;
- March 2017 - Construction Commencement; and
- June 2018 - Construction complete / commissioning.

We look forward to continuing to work cooperatively together on this common interest project. Should you have any questions, please feel free to contact me by telephone at 250 951-2480 or by email to msquire@parksville.ca .

Regards,



Mike Squire, ASCT
Program Manager -Englishman River Water Service

cc:

Shaun Malakoe, Supervisor VIHA (e-mail)
Lynne Magee, Regional Drinking Water Consultant, VIHA (e-mail)
Murray Sexton, Public Health Engineer, VIHA (e-mail)
Vaughn Figueira, Director of Engineering - City of Parksville (e-mail)
Scott Churko, Chief Operator - City of Parksville (e-mail)
Randy Alexander, Regional and Community Utilities - RDN (e-mail)
Mike Donnelly, Manager of Utilities - RDN (e-mail)
Fred Manson, CAO - City of Parksville (e-mail)
Debbie Tardiff, Communications Officer - City of Parksville (e-mail)

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