

## DISTRICT OF NANAIMO

### MINUTES OF THE TRANSIT SELECT COMMITTEE MEETING HELD ON THURSDAY, JANUARY 22, 2015 AT 12:00 NOON IN THE RDN COMMITTEE ROOM

#### Present:

|                       |                    |
|-----------------------|--------------------|
| Director T. Westbroek | Chairperson        |
| Director A. McPherson | Electoral Area 'A' |
| Director M. Young     | Electoral Area 'C' |
| Director B. Rogers    | Electoral Area 'E' |
| Director J. Stanhope  | Electoral Area 'G' |
| Director B. Veenhof   | Electoral Area 'H' |
| Director M. Lefebvre  | City of Parksville |
| Director B. McKay     | City of Nanaimo    |
| Director B. Bestwick  | City of Nanaimo    |
| Director J. Hong      | City of Nanaimo    |
| Director B. Yoachim   | City of Nanaimo    |

#### Also in Attendance:

|              |  |
|--------------|--|
| D. Pearce    | A/Gen. Mgr, Transportation & Solid Waste Services, RDN |
| J. Logan     | Superintendent, Transit Planning & Scheduling, RDN     |
| M. Moore     | Senior Regional Transit Manager, BC Transit            |
| M. Lockley   | Senior Transit Planner, BC Transit                     |
| G. Foy       | Traffic & Transportation Planning Engineer, CON        |
| F. McFarlane | Recording Secretary, RDN                               |

#### CALL TO ORDER

The meeting was called to order at 12:00 pm by the Chair and introductions were made.

#### MINUTES

MOVED Director Stanhope, SECONDED Director Lefebvre that the minutes of the regular Transit Select Committee meeting held September 18, 2014 be adopted. CARRIED

#### CORRESPONDENCE

##### **Myrna Moore, BC Transit, re Partnership with Regional District of Nanaimo.**

D. Pearce briefly outlined the Annual Partner Communications Calendar key processes.

##### **Myrna Moore, BC Transit, re Regional District of Nanaimo Letter Request to BC Transit for Consideration of the Comox Valley Transit Service Being Extended into Electoral Area 'H'.**

BC Transit has commenced the process to engage the services of a consultant to investigate and analyze the potential for transit services between key regional centres across Vancouver Island. This will explore service options to connect EA 'H' with the Comox Valley Regional District.

MOVED Director Stanhope, SECONDED Director Lefebvre that the above correspondence be received.

CARRIED

## REPORTS

### **Transit Select Committee Terms of Reference.**

D. Pearce reviewed the Transit Select Committee Terms of Reference (TOR). Director Stanhope suggested that fiscal responsibilities be included in the TOR. Director McKay proposed looking at options that would allow private operators to work in conjunction with the Nanaimo Transit system. P. Thorkelsson noted that the Transit System is a partnership with BC Transit and any relationships to other systems is directed by the Transit Select Committee through the RDN Board.

MOVED Director Lefebvre, SECONDED Director Stanhope that the Transit Select Committee Terms of Reference be amended to accommodate discussion with all items that are included on the agenda. CARRIED

[Broke for lunch at 12:30pm and reconvened at 12:40pm.]

### **Future Plan and Executive Summary.**

D. Pearce provided a PowerPoint presentation of the Transit Future Plan. Director Bestwick requested that staff report on the cost per service hour rather than the cost per bus.

MOVED Director Bestwick, SECONDED Director Young that staff provide a report outlining costs per bus per service hour and figures regarding cost recovery. CARRIED

D. Pearce noted that, to date, the new CNG buses have saved approximately \$300,000 in fuel costs and have reduced maintenance costs.

[1:00pm Director Bestwick left the meeting.]

### **Regional District of Nanaimo/Cowichan Valley Regional District Service Discussion Report Memorandum of Understanding.**

D. Pearce reviewed the report and noted that School District No. 68 (Nanaimo-Ladysmith) and Vancouver Island University would be included in any discussions.

MOVED Director Stanhope, SECONDED Director Lefebvre that the RDN and CVRD Service Discussion Report Memorandum of Understanding be received for information. CARRIED

[1:05pm Directors Hong and Yoachim left the meeting.]

### **Overview of RDN Google Transit Planning.**

In response to the motion by Director Anderson from the September 18, 2014, Transit Select Committee meeting, D. Pearce provided an update regarding the progress of Google transit on the RDN work plan. J. Logan gave a demonstration on how the Google trip planner works. Director Lefebvre requested the staff attend the March 2<sup>nd</sup> City of Parksville Council Meeting to provide a demonstration and to answer any questions.

MOVED Director Stanhope, SECONDED Director Young that the verbal report be accepted. CARRIED

**NEW BUSINESS**

**Extension of Transit Service to the Qualicum First Nation Reserve**

MOVED Director Veenhof, SECONDED Director McKay that staff be directed to work with BC Transit and the Qualicum First Nation on a one month trial to extend transit to the reserve via Route 99 and that staff report back to the Transit Select Committee on the results of the pilot. CARRIED

**Extension of Transit Service to Electoral Area 'H' and Courtenay**

MOVED Director Veenhof, SECONDED Director Rogers that staff be directed to work with BC Transit and the Area Director to examine all opportunities to efficiently and effectively connect the Regional District of Nanaimo and the Comox Valley Regional District public transit service. CARRIED

**ADJOURNMENT**

MOVED Director Lefebvre that the meeting be adjourned. CARRIED

**NEXT MEETING**

The next meeting of the Transit Select Committee is set tentatively for Tuesday, March 3, 2015, in the RDN Committee Room.

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CHAIRPERSON