

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'G' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
WEDNESDAY, NOVEMBER 4, 2015
4:00 PM
(Oceanside Place, Meeting Room)**

Attendance: Joe Stanhope, Director, RDN Chair
Brian Coath
Ted Malyk
Rick Horte
Elaine Peterson

Regrets: Michael Foster

Staff: Wendy Marshall, Manager of Park Services
Lesya Fesiak , Parks Planner

CALL TO ORDER

Chair Stanhope called the meeting to order at 4:00 p.m.

DELEGATIONS

Frank Gibbons and Bill Petten – Little Qualicum (Dashwood) Hall Steering Committee

B. Petten and F. Gibbons were introduced as representatives of the Little Qualicum (Dashwood) Hall Steering Committee. The Report on the Community Survey (questionnaire) and Quote from “Murphy Contracting 2013 Ltd.”, September 16, 2015, Re: 30ft X 70 ft Foundation, Dashwood District and Quotation, Re: Post Disaster Steel Building package, January 13, 2015, were circulated to committee members and staff. B. Petten noted that a copy of Engineering Assessment for the Hall has been provided to the RDN Engineering Department. He advised that the cost of foundation/slab relating to concrete and final post and beam preparation was a variable cost and contingent on current market costs.

Questions from Committee included:

- B. Coath: Will the hall be up-graded for use as a community event building, e.g. washrooms, sound/acoustics; designed to include separate meeting rooms? Yes for washrooms and sound but no separate meetings rooms have been included.
- R. Horte: Are costs of demolition included in quote(s)? No
- J. Stanhope: Who owns the building/land? RDN
- J. Stanhope: What are annual operating costs per month? Staff to research operating [income and expenses] costs relating to hall and comparable costs to other community halls.
- T. Malyk: What is reason [and difference in costs] relating to demolition of existing building versus up-grade? In long term it is more economical for new construction of a ‘post disaster’ ‘steel’ replacement.
- R. Horte: What is cost and current state of septic? Currently there is no septic in place, quotes have ranged from \$7,000 - \$40,000; \$20,000 has been included as a mid-range estimate (and most current informal quote) based on current septic regulations/building codes, although this is not a final cost.

- J. Stanhope: What fund raising efforts and/or tax exemptions are being considered for the project? Wendy replied that fund raising from the community has been considered and will check amounts and the purpose of those funds. She further explained that the RDN has a system in place for contractors for tax exemptions relating to non-profit projects.

The delegation advised that further details and information could be found on their website: <http://dashwoodcommunitybulletin.yolasite.com>. The delegation left the meeting at 4:20 pm

MINUTES

MOVED R. Horte, SECONDED T. Malyk to adopt the Minutes of the Regular Electoral Area 'G' Parks and Open Space Advisory Committee meeting held June 29, 2015.

CARRIED

BUSINESS ARISING FROM MINUTES

CORRESPONDENCE/ COMMUNICATIONS

UNFINISHED BUSINESS

REPORTS

Monthly Update Regional and Community Parks and Trail Projects - May 2015
Monthly Update Regional and Community Parks and Trail Projects – June – August 2015
Monthly Update Regional and Community Parks and Tail Projects – September 2015

W. Marshall gave a summary of the monthly reports.

Nedan Community Park

W. Marshall reported that the wire protruding from the new split rail fence at Neden Park has been repaired.

E&N Trail

Staff has attended meetings relating to the final approval process and project financing relating to the E & N Trail. Expected construction start-up for Parksville to Coombs segment will be Spring of 2016.

Little Qualicum (Dashwood) Hall

W. Marshall reported that both the MIA Insurance Association and the RDN Building Inspection had reviewed the building. At this point recommendations being suggested are for demolition of the existing structure. A report needs to be written to summarize findings and to suggest a path for moving forward.

Director Stanhope requested a report to include:

- Costs and options for building removal, rebuild or upgrade [inclusion of Hazards Materials]
- Building Management Options/Agreement(s)
- Tax implications for Area G residents and RDN, if applicable
- Other potential funding, e.g., Community Works Funding
- Operation Costs [revenue and expenses]; comparable from other Community Halls

MOVED B. Coath, SECONDED R. Horte, that that staff be requested to prepare a report outlining the options and costs for the upgrade or rebuild of the Little Qualicum Hall.

CARRIED

MOVED B. Coath, SECONDED R. Horte that the Reports of the meeting be received.

CARRIED

NEW BUSINESS

W. Marshall reported that three positions for POSAC Committee Members, are set to expire, these include Rick Horte, Michael Foster and 1 position currently vacant. An official notice/letter will be sent to the committee members notifying them of the expiration date and the process for re-application. The RDN will be placing ads for applications from the public for the Committee. Formal selections and approvals for POSAC are the responsibility of the RDN Board.

BUSINESS ARISING FROM THE COMMUNICATIONS/DELEGATIONS

See above, Reports, Little Qualicum [Dashwood] Hall and Delegations.

COMMITTEE ROUND TABLE

R. Horte - Mr. Horte reported he had walked the Stanhope Trail and raised the concern of the number of dead or damaged trees and possible liability to the public from these trees. A suggestion was put forward for an arborist to check the trees and make recommendations or have equipment be used to remove the trees. It was noted that this is on Ministry of Transportation property but staff will liaise with them and forward the concern.

T. Malyk - Mr. Malyk thanked the committee for their financial contribution to the Oceanside Elementary School Grounds Outdoor Classroom. The space is completed and well used during and after school by students. W. Marshall reported that there is another two years of funding allocated to the project.

IN CAMERA

MOVED B. Coath, SECONDED E. Peterson that pursuant to Section 90(1) (e) of the Community Charter the Committee proceed to an In Camera Committee meeting to consider items related to land issues.

CARRIED

T. Malyk exited the meeting due to potential "conflict of interest" in regards to the In Camera items.

ADJOURNMENT

MOVED R. Horte that the meeting be adjourned at 4:59 pm.

CARRIED

Chairperson