

**REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE ELECTORAL AREA 'G' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
MONDAY, MARCH 9, 2015
7:00 PM
(Oceanside Place, Multipurpose Room)**

Attendance: Joe Stanhope, Director, RDN Chair
Brian Coath
Michael Foster
Ted Malyk
Elaine Peterson

Regrets: Rick Horte
Anne Douglas

Staff: Wendy Marshall, Manager of Parks Services
Elaine McCulloch, Parks Planner

CALL TO ORDER

Chair Stanhope called the meeting to order at 7:00 p.m.

ELECTION OF SECRETARY

E. Peterson agreed to take on the position of Secretary for a one year term.

DELEGATIONS

Cori Pettigrew -Oceanside Elementary School Playground [OESP]

C. Pettigrew was introduced and circulated the 5 Year Plan for the project. She reviewed the Phase 1: Outdoor Classroom Concept Plan and budget requirement for 2015. School District 69 is in support of the project and the OESP is working with SD69 staff for site planning and installation of equipment. The total budget [conservative estimate] for the project is \$100,000; to date the group has received \$20,000 from the Parent Advisory Committee. Other potential funding sources were included in the concept plan provided. Ms. Pettigrew requested a contribution of \$10,000 per year for a 3 year period, totalling \$30,000, towards the playground project. Ms. Pettigrew left the meeting.

MINUTES

MOVED M. Foster, SECONDED B. Coath to adopt the Notes of the Regular Electoral Area 'G' Parks and Open Space Advisory Committee meeting held November 12, 2014.

CARRIED

MOVED M. Foster, SECONDED B. Coath to adopt the Minutes of the Regular Electoral Area 'G' Parks and Open Space Advisory Committee meeting held March 10, 2014.

CARRIED

BUSINESS ARISING FROM THE MINUTES

None.

COMMUNICATIONS/CORRESPONDENCE

MOVED B. Coath, SECONDED M. Foster that the following communications/correspondence be received:

D. Martin, Area G Resident, to E. McCulloch, RDN, RE: Dashwood Community Garden

J. Stanhope, RDN Board to R. Stone, Minister of Tran. & Infrac., RE: Wembley Road Pedestrian and Cycling Infrastructure Improvements

T. Stone, Minister of Transp. & Infrac. To J. Stanhope, RDN Board, RE Wembley Road

CARRIED

UNFINISHED BUSINESS

Referred to other Agenda items.

REPORTS

Monthly Update Regional and Community Parks and Trail Projects Nov. – Dec. 2014

Monthly Update Regional and Community Parks and Trail Projects - Jan – Feb. 2015

Ms. McCulloch gave a summary of the monthly reports.

E & N Regional Trail Update

M. Foster questioned again the suggestion for the 4 m width on the trail for equestrian use. W. Marshall reported that she would follow up with the equestrian group but advised that the increased width would also increase the cost.

Earthbank Rezoning Application (Parks Function Report, January 23, 2015)

T. Malyk questioned the results of the meeting regarding the Earthbank Subdivision proposal. The Chair replied that trail is through Crown Land and the responsibility of the Ministry of Trans. & Infra, though staff was working with them to secure trail connections as per the Regional District responsibility.

Wembley Rd. & Area Roadside Trails

The Chair reported that staff are working with the Ministry of Trans. & Infra. for planning and costing on the options for walkways and trail access to Oceanside Elementary School but the staff time and resources was limited. The Chair further clarified that roadways, sidewalks and ditches are the responsibility of the Ministry.

Staff reviewed the *Draft French Creek Trails- Proposed Walk to School Routes Maps* with committee members.

Dashwood Hall Discussion (verbal)

Representatives from the Dashwood Community Hall reported that those in attendance were comprised of three community groups: Dashwood Recreation Commission, Centre Road & Area Neighbours and Emergency Preparedness. Points presented included:

- Community support through the various stakeholders from the community regarding the future upgrades, operation and maintenance of the Hall;

- The Hall and associated property/ park are the responsibility of the Nanaimo Regional District therefore requires their approvals for any work;
- The Hall is the only building available to Dashwood Emergency Preparedness group as an Emergency Centre.
- Requests for input from community via e-mails (approx. 100) received only 1 negative response.

The group requested that a formal meeting be held with Regional District representatives and involvement in the planning process to up-grade and review potential funding for the Hall. W. Marshall reviewed the information/report provided at the November 12, 2014 Meeting relating to the project and advised that she had spoke to a representative of the Dashwood Community Hall. She advised that there was an engineering study completed for the up-grade of the Hall, which would be provided to the group. She reported that any up-upgrades would have to be completed by the Regional District with the properly certified trades personnel and contractors.

Funding for the project had been suggested through the Electoral Are 'G' Community Works Fund; total budget for the project is proposed at \$150,000. Regional District staff will meet with the delegation and/or their representatives to review the next steps in the process.

MOVED M. Foster, SECONDED B. Coath that the Reports of the March 9, 2014 meeting be received.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Oceanside Elementary School Playground Funding Request

MOVED M. Foster , SECONDED T. Malyk, that \$10,000 for 2015 be approved for the Oceanside Elementary School Playground, Phase I, funded by Electoral Area G Community Parks Reserves.

CARRIED

MOVED M. Foster , SECONDED T. Malyk, that \$10,000 be allocated in 2016 and 2017 Electoral Area G Community Parks Operations Budget for the Oceanside Elementary School Playground project.

CARRIED

NEW BUSINESS

2014 Accomplishments

E. McCulloch explained that this document was primarily for the Committee's information and offered to answer any questions. No questions were asked.

2015 Workplan

E. McCulloch explained that this document was primarily for the Committee's information and offered to answer any questions. No questions were asked.

5 Year Planning Review 2015 – 2019

Columbia Beach Community Park: well capping

Site has been surveyed for open wells and determined that only two wells are within the community park. Plans will proceed to cap these wells as a matter of due diligence – budget estimate will be revised and up-dated.

Rivers Edge CP: Parks and Trail Plan: playground design

Designated parks area is at approximately 30%, well above the required 5%. No development plan in place at this time. A design proposal and estimated costs will be up-date.

Budget

Staff to provide a complete budget outline at the next meeting (June 8, 2015) for Committee members.

COMMITTEE ROUND TABLE

No discussion.

ADJOURNMENT

MOVED M. Foster that the meeting be adjourned at 8:23 pm

Chairperson