

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
MONDAY MARCH 16, 2015
7:00pm**

(WOMEN' INSTITUTE HALL)

Attendance: Howard Houle, Director, RDN Board, Chair
Jacinthe Eastick
Randy Young
Megan Walker
Heather Anfossie as Sam Betts alternate

Staff: Elaine McCulloch, Park Planner

Regrets Mark Woolley

CALL TO ORDER

Chair Houle called the meeting to order at 7.03 p.m.

ELECTION OF SECRETARY

Jacinthe accepted to carry on as secretary. Megan may fill the position later on in the term.

CARRIED

AGENDA

MOVED R. Young, SECONDED M. Walker to adopt the agenda after adding "Cox Park signage" under New Business and "Business arising from Communications"

CARRIED

DELEGATIONS

None

MINUTES

MOVED J. Eastick, SECONDED R. Young to adopt the Minutes of the Regular Electoral Area 'B' Parks and Open Space Advisory Committee meeting held November 4, 2014, as presented.

CARRIED

BUSINESS ARISING FROM THE MINUTES

It was agreed that a sign on Erratic Trail in 707 Community Park which indicates the trail to Wilkinson Way and South Rd. is needed. R. Young believes that a trail permit in the gravel pit is needed; Ms. McCulloch confirmed that J. Lobb, Parks Operations Coordinator has determined that trail construction will be needed to eliminate an existing encroachment into neighbouring property, this will require a "Permit to Construct" from MOTI.

A permit for construction to improve drainage at for Bell's Landing is still needed.

Large cedar log in Cox Park has been removed. Stile no longer needed.

CORRESPONDENCE/COMMUNICATIONS

MOVED M. Walker, SECONDED R. Young that the following correspondence/communications be received:

I. Bulic, POSAC Member to A. Harvey, RDN Secretary, **RE: Resignation from Committee**

J. Schick, Mudge Island Land Trust Chair to H. Houle, EA 'B' RDN Director, **RE: – Mudge Island Water Accesses**

CARRIED

REPORTS

Monthly Update Regional and Community Parks and Trail Projects – October 2014

Monthly Update Regional and Community Parks and Trail Projects – Nov-Dec 2014

Monthly Update Regional and Community Parks and Trail Projects – Jan-Feb 2015(*handout*) will be presented at the next POSAC meeting.

Davidson Bay Parking Lot Update (verbal)

Ms. McCulloch updated that the site is designated archeologically sensitive. A permit and archeological oversight is required for any work on the site. Staff recommends no digging and/or excavating. Fill & gravel and stump grinding to be used where needed. Work originally estimated at \$15,000 is now estimated between \$21,000 to \$25,000 + the \$5,000 cost of the archeological permit. \$3,000 dollars already spent on surveying the property. The Commission discussed how proceed with the project.

MOVED R. Young, SECONDED J. Eastick to defer a POSAC recommendation on this matter until the June meeting when the Mudge Island POSAC member may be present.

CARRIED

Huxley Park Master Plan Report

A "final preferred concept plan" was presented by Cameron Murray of Topographics and Ms. McCulloch. Night lights will be wired-in but are not built-in the implementation budget at this time, benches around the edges of the plaza were suggested, smell from porta potty not really a problem, site has no well; emergency access has to be planned, total estimated cost is \$920,000 + \$120,000 as a 15% contingency. Work will need to be phased out as funding can be found and/or available. There is a \$30,000 in the 2015 budget for the first phase of park development and \$20,000 in 2016. "Approximately \$760,000 of Electoral Area "B" Community Works Funds can be accessed for this park project". Speed of realisation and costs may vary depending available funding, community involvement and fund-raising. The concept of the skate board park (350 sq. meters) may be a plaza with many elements rather than a bowl. Consultation in design with all concerned is planned.

MOVED J. Eastick, SECONDED R. Young to receive the Huxley Park Master Plan Report.

CARRIED

MOVED J. Eastick, SECONDED R. Young. that the Huxley Park Master Plan be received as a guiding document for long term park development.

CARRIED

MOVED J. Eastick, SECONDED R. Young. that staff be directed to commence the detailed concept plan and costing for the Skate Park and Flow Trail elements at Huxley Park.

CARRIED

BUSINESS ARISING FROM COMMUNICATIONS

Ivan Bulic's resignation has been received with regrets, new applications for POSAC membership will be sought for consideration.

RE: Mudge Island issues raised: Director Houle stated that there are only "Permits to construct" from MOTI and that MOTI "Park Management Access Licenses" do not exist. He stated that RDN Transportation Department staff have been asked to look into the access and boat ramp at Flat Fish. The project may cost \$100,000+ and involve a lot of rock blasting. Volunteers have expressed willingness to do some of the work there. MOTI and RCMP are the two jurisdictions to consult when encroachment onto a public water access is suspected. A written reply or Minutes will be forwarded to Jack Schick.

It was agreed to put the Spring Beach stairs access to the beach back on the work plan.

NEW BUSINESS

2014 Accomplishments

A list of the 2014 Recreation and Parks Services accomplishments was provided for information.

2015 Workplan

A 5-year Project Planning Worksheet was provided. Some deletions and updates need to be done. Priorities need to be established for this year. Once the annual budget is known, discussion and establishment of a realistic schedule for 2015 will be on June POSAC meeting Agenda.

GALTT has offered to help pay for engineer reports to speed up some of their projects like the Bells landing and the Peterson and MacDonald Road.

Cox Park Signage

R. Young presented a GALTT detailed signage plan for Cox Park.

MOVED R. Young, SECONDED M. Walker to receive the GALTT "Cox Community Park Signage Proposal" for information and discuss at the June POSAC meeting.

CARRIED

ADJOURNMENT

MOVED to adjourn 9.15pm.

CARRIED