

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE DISTRICT 69 RECREATION COMMISSION

REGULAR MEETING

HELD THURSDAY FEBRUARY 19, 2015

2:00PM

(OCEANSIDE PLACE)

Attendance: Reg Nosworthy, Electoral Area 'F'
Julie Austin, School District 69 Trustee
Neil Horner, Councillor, Town of Qualicum Beach
Al Grier, Councillor, City of Parksville

Staff: Tom Osborne, General Manager of Recreation and Parks
Dean Banman, Manager of Recreation Services
Ann-Marie Harvey, Recording Secretary

Regrets: Joe Stanhope, Director, RDN Board, Electoral Area 'G'
Bill Veenhof, Director, RDN Board Appointee
Gordon Wiebe, Electoral Area 'E'

CALL TO ORDER

Mr. Banman, Recreation Manager called the meeting to order at 2:04pm

WELCOME NEW MEMBERS/INTRODUCTION

The Commissioner members and staff introduced themselves and their roles to who they represent.

ELECTION OF CHAIRPERSON

Mr. Banman told the Commission that in Commissioner Veenhof's absence he offered to let his name stand for any positions if needed. As well, Commissioner Wiebe offered his name to stand for Deputy Chair and the Grant Sub-Committee.

Mr. Banman called for nominations for the position of Chairperson for the year 2015.

Commissioner Nosworthy nominated Commissioner Veenhof.

There being no further nominations, Mr. Banman declared Commissioner Veenhof as Chairperson of the District 69 Recreation Commission for 2015.

ELECTION OF DEPUTY CHAIRPERSON

Mr. Banman called for nominations for the position of Deputy Chairperson for the year 2015.

Commissioner Horner nominated Commissioner Wiebe.

There being no further nominations, Mr. Banman declared Commissioner Wiebe as Deputy Chairperson of the District 69 Recreation Commission for 2015.

GRANT SUB-COMMITTEE

MOVED Commissioner Austin, SECONDED Commissioner Grier to nominate Commissioner Wiebe, Commissioner Nosworthy, Commissioner Horner to serve on the D69 Recreation Grants Sub-Committee.

CARRIED

Grant application packages were given to the new committee members and were informed that the review meeting would be February 25th at 2:00pm so that the current grant process could proceed on schedule.

Since the newly elected Chair and Deputy Chair were absent from the meeting, Mr. Banman called for a Commission member to sit a Chair for the remainder of the meeting. Commissioner Nosworthy took the seat and continued the meeting a Chair.

BINDER OVERVIEW

Mr. Banman reviewed the contents of the commission binder given to the new members. He noted it was a reference of history and policies and bylaws that are referred to at times while serving on this Commission.

MINUTES

MOVED Commissioner Horner SECONDED Commissioner Grier that the Minutes of the Regular District 69 Recreation Commission meeting October 16, 2014 be approved.

CARRIED

REPORTS

Monthly Update – Oceanside Place –October 2014

Monthly Update – Oceanside Place –November 2014

Monthly Update – Oceanside Place –December 2014

Monthly Update – Oceanside Place –January 2015

Mr. Banman highlighted some points in the reports for Oceanside Place. He noted Winter Wonderland was successful again and our new New Years Eve event, sponsored by Tim Horton's was a free event but tickets 'sold out' for the night. He explained some of the numbers in the tables and graphs throughout the reports to the Commissioner member's questions.

Monthly Update – Ravensong Aquatic Centre –October 2014

Monthly Update – Ravensong Aquatic Centre –November 2014

Monthly Update – Ravensong Aquatic Centre –December 2014

Monthly Update – Ravensong Aquatic Centre –January 2015

Mr. Banman highlighted some points in the reports for Ravensong Aquatic Centre. He noted the need for local qualified, committed lifeguards and working with the school district to assist with students acquiring the lifeguarding credentials for graduation credits. This reflected in the report when a shutdown happens due to staff shortage. Commissioner Austin recommended connecting with the ROAMS program at Ballenas and adding the two additional courses required to the program beyond the Bronze Cross/Medallion that the program currently completes with students. Mr. Banman noted that staff have worked with the ROAMS program and will continue to work with them.

Monthly Update – Northern Recreation Program Services – October 2014

Monthly Update – Northern Recreation Program Services – November 2014

Monthly Update – Northern Recreation Program Services – December 2014

Monthly Update – Northern Recreation Program Services – January 2015

Mr. Banman highlighted some points in the reports for North Recreation Program Services. He explained the portfolios for each programmer and what the report represents.

Mr. Banman responded to questions about the budgeting of programs and program costs in relation to the Commission's role in budget input and determining fees and charges of programs and admissions.

Mr. Osborne clarified the role of the District 69 Recreation Commission that it is a RDN advisory committee for Northern Community Recreation Services, District 69 Arena Services (Oceanside Place) and District 69 Aquatic Services (Ravensong Aquatic Centre). The Commission will consider issues and make recommendations to the Regional Board. Staff reports will be provided to both the Commission and the RDN Board.

Monthly Update of Community and Regional Parks and Trails Projects – October 2014

Monthly Update of Community and Regional Parks and Trails Projects – Nov-Dec 2014

Mr. Osborne gave a summary of the Community and Regional Parks and Trails projects for District 69 area.

He highlighted the agreements reached with the School District to use French Creek Community School field, forest and playground area as well as an agreement in Meadowood park area on a surplus site on School District land to manage as a community park and for a community recreation centre site utilizing surplus portables from the School District.

He updated the Commission about establishing safe walking routes around Oceanside Elementary with the Parks department and MOTI.

MOVED Commissioner Grier, SECONDED Commissioner Horner that the Monthly Update reports be received.
CARRIED

NEW BUSINESS

2014 Recreation and Parks Accomplishments

Mr. Banman explained the list of accomplishments and that it can be a tool for the Commission to see what has been done in other areas and could ignite a conversation of ideas for this Commission.

2015 Recreation and Parks Workplan

Mr. Banman summarized the format of the work plans and what it represents and the department's scope. He noted that approximately 70% of items in the work plan for recreation came as direction from the Commission.

Chair Nosworthy asked about the status of the use of the French Creek Community School. Mr. Osborne replied that it was the School District's initiative and would be guided through them. Commissioner Austin replied that the intension is to rent it out to users as a community use facility.

2015 Budget Update

Mr. Osborne described the budget process for approval and that staff will provide a closer level of detail of the budget being considered by the Regional Board at the next meeting.

Mr. Banman explained the sub-committee for Fees and Charges and next year it will be active for review as the bylaw in place is valid until 2016. He mentioned that sub-committee's are possible with any initiatives that the Commission may want to take on.

Mr. Banman handed out the business plans for each service areas. They capture what the benchmarks are, the current performance is, and the goals are for 2015. It shows the capacity of facilities and what the usage is at. It shows the usage and is a gauge to the needs of more facilities or space or more programs.

BCRPA 2015 Symposium

The Commissioners discussed attending the BCPRA Symposium May 6-8th in Victoria. It was decided that Commissioner Horner and Commissioner Grier will attend on behalf of the Commission.

COMMISSIONER ROUNDTABLE

Commissioner Grier said Budget talks are also ongoing at the City of Parksville. He is away the month of March.

Commissioner Horner said that the Town of Qualicum Beach is still working on their strategic plan and public consultation will be next.

Commissioner Austin said the School District is also in budgets right now. Last year was a challenging year and a lot of changes have occurred. Student safety is priority now.

Commissioner Nosworthy said that his was a part of the organization in Area 'F' called ACRA- Arrowsmith Community Recreation Association and they have a contract with the RDN to deliver recreation services. He showed the Commissioners the blue pages that is a quarterly report ACRA produces and will be in your agenda as information as they come out. He mentioned there is also a community calendar listing programs and events. ACRA will be calling for Directors in the next few weeks and Marilyn Sims, a program coordinator, has retired and there will now be three staff to coordinate programs. He noted the agreement with the RDN is a three year agreement and expires in 2016.

ADJOURNMENT

MOVED Commissioner Grier, SECONDED Commissioner Horner that the meeting be adjourned at 3:47 pm.

CARRIED

Chair