

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY JANUARY 13, 2015 AT 7:06 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director C. Haime	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director B. Rogers	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director B. McKay	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Hong	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director W. Pratt	City of Nanaimo
Director I. Thorpe	City of Nanaimo
Director B. Yoachim	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
T. Osborne	Gen. Mgr. Recreation & Parks
D. Pearce	A/Gen. Mgr. Transportation & Solid Waste
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order.

DELEGATIONS

Island Futures, re Request for Community Works funding for Gabriola Community Bus.

Steven Earle provided an update on how the 2014 funding was allocated, and requested up to \$5,000 for the difference between the cost to purchase a 17 passenger shuttle bus and the sale of the school bus currently being used.

Neila Coe, Gabriola Island Recycling Organization, re Grant-in-Aid Request.

Neila Coe highlighted the organization's activities in 2014 and asked the Board to consider a Grant-in-Aid of 50 percent of the cost of the building permit needed for the building expansion.

Rob Christopher, Nanaimo Search and Rescue, re 2014 Operations.

Rob Christopher thanked the Board for the funding received in 2014 and provided a slide presentation to accompany his overview of how the funding was used, the number of operational events, and ongoing fundraising efforts to replace the mobile Command Centre Vehicle.

Gail Adrienne, Nanaimo and Area Land Trust, re 2015 Funding Request.

Fraser Wilson provided a brief history and overview of the services provided to the community by the Nanaimo and Area Land Trust and asked the Board to provide \$30,000 in funding to the organization for 2015.

LATE DELEGATIONS

MOVED Director Westbroek, SECONDED Director Houle, that late delegations be permitted to address the Board.

CARRIED

Sheri Plummer, Communities to Protect Our Coast, re "Flourishing in a Green Economy" – A Fair with a focus on exhibits on alternative energies and carbon reducing practices.

Sheri Plummer asked for the Board's endorsement of the fair by advertising the event on the Regional District of Nanaimo website and participation with one or more exhibits relating to green technology accomplishments.

COMMITTEE OF THE WHOLE MINUTES

Minutes of the Regular Committee of the Whole meeting held Tuesday, October 14, 2014.

MOVED Director Houle, SECONDED Director Lefebvre, that the minutes of the regular Committee of the Whole meeting held October 14, 2014, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Sav Dhaliwal, UBCM President, re Gas Tax Agreement Community Works Fund Payment.

MOVED Director McPherson, SECONDED Director Pratt, that the correspondence from Sav Dhaliwal, Union of BC Municipalities President, regarding the Gas Tax Agreement Community Works Fund payment be received.

CARRIED

UBCM, re Applications Invited to Federal Gas Tax Fund.

MOVED Director McPherson, SECONDED Director Pratt, that the correspondence from the Union of BC Municipalities regarding applications invited to Federal Gas Tax Fund be received.

CARRIED

Brad Woodside, FCM President, re Membership for 2015-16.

MOVED Director McPherson, SECONDED Director Pratt, that the correspondence from Brad Woodside, Federation of Canadian Municipalities President, regarding membership for 2015-16 be received.

CARRIED

CORPORATE SERVICES

ADMINISTRATION

2015 AVICC Resolutions Notice and Call for Nominations.

MOVED Director Lefebvre, SECONDED Director Thorpe, that the Board receive the 2015 Association of Vancouver Island and Coastal Communities Resolutions Notice and Call for Nominations and identify topics for which the Board wishes staff to draft resolutions.

CARRIED

MOVED Director Lefebvre, SECONDED Director Thorpe, that the Board direct staff to present the resolutions to the Board for consideration of adoption and submission to the Association of Vancouver Island and Coastal Communities.

CARRIED

AVICC Resolution – Land Title Fees.

MOVED Director Haime, SECONDED Director Young, that the attached resolution regarding Land Title Fees be adopted as presented and forwarded to the Association of Vancouver Island and Coastal Communities for consideration at the 2015 Annual General Meeting and Convention.

CARRIED

Designation of “Local Government Liaison” under the *Public Health Act*.

MOVED Director Veenhof, SECONDED Director Lefebvre, that Paul Thorkelsson, Regional District of Nanaimo Chief Administrative Officer, be designated as the local government liaison in accordance with Section 83 of the *Public Health Act*.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Regional District of Nanaimo send notice of the designation of the local government liaison to Island Health by way of the local Medical Health Officer.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Options to Influence Seaweed Harvesting in Electoral Area ‘H’.

MOVED Director Yoachim, SECONDED Director Veenhof, that the staff report be received information.

CARRIED

MOVED Director Yoachim, SECONDED Director Veenhof, that staff arrange for another meeting with the Ministry of Agriculture prior to the issuance of the 2015-2016 seaweed harvesting licences and work with the Ministry of Agriculture on a communications strategy.

CARRIED

MOVED Director Yoachim, SECONDED Director Veenhof, that the Regional District of Nanaimo not continue with the applications for a Notation of Interest and a Crown land lease.

CARRIED

Regional Growth Strategy Indicators and Targets Project – Recommended Indicators and Targets.

MOVED Director Haime, SECONDED Director Lefebvre, that staff be directed to proceed with initiating a program to monitor the Regional Growth Strategy using the recommended list of indicators and targets identified in the attached report.

CARRIED

FINANCE

Bylaw No. 1721 – A Bylaw to Authorize preparation of 2015 Parcel Tax Rolls.

MOVED Director Veenhof, SECONDED Director Thorpe, that the "2015 Parcel Tax Assessment Roll Bylaw No. 1721, 2015", be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that the "2015 Parcel Tax Assessment Roll Bylaw No. 1721, 2015" be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Thorpe, that the Board appoint the Chairperson, the Manager of Administrative Services and the Director of Finance to preside as the 2015 parcel tax review panel.

CARRIED

New Building Canada Fund – Small Communities Fund.

MOVED Director Veenhof, SECONDED Director Westbroek, that the Board endorse the following project list for possible applications to the New Building Canada Fund — Small Communities Fund (NBCF-SCF) for the February 18, 2015 application intake.

- Greater Nanaimo Pollution Control Centre — Centrifuge and Polymer System \$1.4 million
- French Creek Pollution Control Centre — Interceptor/Pumpstation Expansion \$3.5 million
- San Pareil Water System — Treatment Upgrades \$1.2 million
- Whiskey Creek Water System — Treatment Upgrades \$1.2 million

CARRIED

MOVED Director Veenhof, SECONDED Director Westbroek, that staff be directed to pursue discussions with Province of BC representatives regarding the applicability of these projects and to further refine the list based on those discussions to meet the funding criteria.

CARRIED

2015 Proposed Budget Overview.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the report on the proposed 2015 budget be received and that any requested additions from community groups as well as any other requested analyses or recommended adjustments for the 2015 budget be further reviewed at a Committee of the Whole meeting in February, 2015.

CARRIED

Northern Community Wastewater Service Requisition.

MOVED Director Veenhof, SECONDED Director Kipp, that staff be directed to review the Northern Community Wastewater Service requisition allocated to properties not in community sewer service areas from a user pay perspective and to report back for February consideration.

CARRIED

RECREATION AND PARKS

PARKS SERVICES

Meadowood Way Community Park – Proposed Community Recreation Facility.

MOVED Director Fell, SECONDED Director Young, that surplus portables from School Board 69 be purchased and installed at Meadowood Way Community Park (School District 69 Lands) to be used as a community recreation facility and the moving and siting costs be funded by Community Works Funds for Electoral Area 'F' as detailed in Appendix I.

CARRIED

MOVED Director Fell, SECONDED Director Young, that a Sub-Licence of Use Agreement between the Regional District of Nanaimo and the Corcan-Meadowood Residents Association for management of the community recreation facility be established.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WATER AND UTILITY

Water Services Operations Centre Lease Agreement Renewal.

MOVED Director Veenhof, SECONDED Director Westbroek, that the Board approve the lease for Unit #7, 1065 Herring Gull Way for a 5 year period commencing May 1, 2015, with one further 5 year period with terms to be mutually agreed upon.

CARRIED

Westurne Heights Water Service Area – Establishment Bylaw and Associated Loan Authorization and Security Issuing Bylaws.

MOVED Director Fell, SECONDED Director Young, that the "Westurne Heights Water Service Area Establishment Bylaw No. 1718, 2014" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Fell, SECONDED Director Young, that the "Westurne Heights Water Service Area Loan Authorization Bylaw No. 1719, 2014" be introduced, read three times, and forwarded to the Inspector of Municipalities for approval.

CARRIED

MOVED Director Fell, SECONDED Director Young, that the "Westurne Heights Water Service Area Security Issuing Bylaw No. 1720, 2014" be introduced and read three times.

CARRIED

MOVED Director Fell, SECONDED Director Young, that staff be directed to proceed with obtaining a Statutory Right of Way, in favour of the Regional District of Nanaimo, on the parcel of land where the existing wellhead and pump house are situated.

CARRIED

WASTEWATER

Appointment of Sewage Control Manager and Municipal Sewage Control Officers.

MOVED Director Haime, SECONDED Director Veenhof, that the title of "Sewage Control Manager" be appointed to the "current Manager of Wastewater Services".

CARRIED

MOVED Director Haime, SECONDED Director Veenhof, that the title of "Municipal Sewage Control Officer" be appointed to the "current Project Engineer of Wastewater Services" and to the "current Wastewater Program Coordinators of Wastewater Services".

CARRIED

ADVISORY AND SELECT COMMITTEE, AND COMMISSION

Electoral Area 'E' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee Meeting held Monday, October 20, 2014.

MOVED Director Rogers, SECONDED Director Veenhof, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held Monday, October 20, 2014 be received for information.

CARRIED

East Wellington and Pleasant Valley Parks and Open Space Advisory Committee.

Minutes of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee Meeting held Monday, October 27, 2014.

MOVED Director Young, SECONDED Director Veenhof, that the minutes of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee meeting held Monday, October 27, 2014, be received for information.

CARRIED

Electoral Area 'B' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee Meeting held Tuesday, November 4, 2014.

MOVED Director Houle, SECONDED Director Veenhof, that the minutes of the Electoral Area 'B' Parks and Open Space Advisory Committee meeting held Tuesday, November 4, 2014, be received for information.

CARRIED

Rollo McClay Playground Proposal.

MOVED Director Houle, SECONDED Director Kipp, that the Rollo McClay playground project be endorsed as presented by the Softball Association contingent upon the approval of a detailed plan, staff time & monetary provisions.

CARRIED

Off Leash Dog Park.

MOVED Director Houle, SECONDED Director Veenhof, that the creation of a dog park on Gabriola Island be supported, pending the approval of a detailed plan and location.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee Meeting held Monday, November 17, 2014.

MOVED Director Fell, SECONDED Director Young, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held Monday, November 17, 2014, be received for information.

CARRIED

Electoral Area 'A' Parks, Recreation, and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission Meeting held Wednesday, November 19, 2014.

MOVED Director McPherson, SECONDED Director Haime, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, November 19, 2014, be received for information.

CARRIED

Grant Approvals.

MOVED Director McPherson, SECONDED Director Haime, that the Electoral Area 'A' Grant-In-Aid application for Cedar Family of Community Schools be approved for a total of \$440.00 to purchase equipment for a community cooking bin.

CARRIED

Cedar Sport Court.

MOVED Director McPherson, SECONDED Director Fell, that the Regional District of Nanaimo enter into a contribution agreement for up to \$120,000 of Electoral Area 'A' Community Works Funds with Snuneymuxw First Nation for the construction of a sport court, subject to the conclusion of an agreement between the two parties for long term community use.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Island Futures – Request for Community Works funding for Gabriola Community Bus.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to amend the agreement with the Island Futures Society to increase the total funding to \$70,500 in order to accommodate the transfer of up to \$5,000 of Community Works funding allocated to Electoral Area 'B', for their purchase of a used bus for the G.E.R.T.I.E bus system on Gabriola Island and to extend the period of the Regional District of Nanaimo's obligation to make payments under the agreement to July 31, 2016.

CARRIED

Gabriola Island Recycling Organization – Grant-in-Aid Request.

MOVED Director Houle, SECONDED Director Thorpe, that staff be directed to include a one-time increase to the 2015 Grants-in-Aid budget in order to raise up to a maximum of \$1,500 to be provided as a Grant-in-Aid to the Gabriola Island Recycling Organization for 50 percent of the cost of a building permit for their new addition.

CARRIED

Communities to Protect Our Coast – Flourishing in a Green Economy Fair.

MOVED Director Westbroek, SECONDED Director Lefebvre, that the Board provide a letter of support to the Communities to Protect Our Coast, and to promote the Flourishing in a Green Economy Fair in Regional District of Nanaimo communications.

CARRIED

Nanaimo and Area Land Trust – 2015 Funding Request.

MOVED Director Haime, SECONDED Director Young, that the 2015 funding request for Nanaimo Area Land Trust be added to the 2015 budget discussions.

CARRIED

Federation of Canadian Municipalities – Membership for 2015-16.

MOVED Director Haime, SECONDED Director Lefebvre, that staff be directed to renew the membership to the Federation of Canadian Municipalities for 2015-16.

CARRIED

NEW BUSINESS

Island Timberlands.

MOVED Director Young, SECONDED Director Houle, that staff be directed to send correspondence to Island Timberlands (IT) and the Ministry of Transportation and Infrastructure (MOTI) of the concerns raised by residents of Electoral Area 'C' regarding the use of Godfrey Road for the hauling of timber harvested by IT in the Extension Community area, and further; that Island Timberlands, in conjunction with the Ministry, consider alternative transportation routes that will have less negative impact on the safety and condition of the local road network.

CARRIED

Feasibility Study for Bridge Connecting Gabriola Island to Nanaimo.

MOVED Director Houle, SECONDED Director Veenhof, that further to the Province's announcement that a feasibility study for a bridge connecting Gabriola Island to Nanaimo has been awarded, that a letter be sent from the Regional District of Nanaimo Chair to the Minister of Transportation and Infrastructure, Todd Stone, requesting that a social economic study on the impact of such a bridge on Mudge Island, Gabriola Island and the downtown Nanaimo business area also be conducted.

CARRIED

IN CAMERA

MOVED Director Veenhof, SECONDED Director Houle, that the pursuant to Section 90(1)(e) of the *Community Charter* the Committee proceed to an In Camera Meeting for discussions related to land acquisitions.

CARRIED

TIME: 8:29 PM

ADJOURNMENT

MOVED Director Veenhof, SECONDED Director Lefebvre, that this meeting be adjourned.

CARRIED

TIME: 8:34 PM

CHAIRPERSON

CORPORATE OFFICER