

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE ELECTORAL AREA 'E' PARKS AND OPEN SPACE ADVISORY  
REGULAR COMMITTEE MEETING HELD**

**FEBRUARY 03, 2014**

**7:00pm**

***(Nanoose Place, Nanoose Bay)***

**Present:** George Holmes - Chair  
Scott Rowswell – Secretary  
Walter Kirschner  
Vicki Voros  
Randy Orr  
Frank Van Eynde

**Staff:** Elaine McCulloch - RDN Parks Planner

**Regrets:** Gordon Wiebe  
George Jarvis

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**CALL TO ORDER**

Chair Holmes called the meeting to order at 7:00pm.

Chair Holmes thanked the departed members, Peter Law and Robert Roberts for their contributions and welcomed the new members, Scott Rowswell and Walter Kirschner.

Scott Rowswell volunteered to act as Secretary, replacing Peter Law.

**MINUTES**

MOVED R. Orr, SECONDED S. Rowswell that the Minutes of the December 16 2013 meeting be approved.

CARRIED

**REPORTS**

**Monthly Update of Regional and Community Parks And Trails Projects – June-December 2013**

Ms. McCulloch gave a summary of the monthly report.

**Electoral Area 'E' Community Parks and Trails Strategy (CPTS)**

The CPTS has been adopted by the RDN Board and committee members received a copy of the final document.

**5 Year Plan**

Ms. McCulloch reviewed the draft view of the 5 Year project plan. The plan is to be updated for the next meeting to set the current year to 2014.

Ms. McCulloch identified, and it was accepted by the committee, that under normal circumstances manpower constraints limit the amount of activity in Area E to one project in a year.

Blueback Park is the area E priority project for 2014.

#### **2014 WORK PLAN**

Ms. McCulloch reviewed the draft of the work plan for 2014.

The focus will be on Blueback Park. Budget detail will not be confirmed until March 31. Targeted completion date is Dec 2014, but this is seen a likely not obtainable and it is likely that construction will roll into 2015.

Suggestion was made that that the Committee review the plan it be modified to show major actions by Quarter rather than monthly. It was agreed this will make ongoing review simpler as it allows more flexibility in scheduling work actions within the plan year. Ms. McCulloch will update the document to reflect this for the next meeting.

MOVED W. Kirschner, SECONDED R. Orr that the work program documents be received.

CARRIED

#### **ADJOURNMENT**

MOVED G. Holme, SECONDED R. Orr that the meeting be adjourned at 8:30.

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Chairperson