

REGIONAL DISTRICT OF NANAIMO

ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY COMMITTEE

TUESDAY MARCH 4, 2014

7:00 PM

(Gabriola Island Women's Institute Hall)

A G E N D A

PAGES

CALL TO ORDER

Election of Secretary

Introduction of new member

DELEGATIONS

Motion to receive late delegation.

MINUTES

3-5 Minutes of the Regular Electoral Area 'B' Parks and Open Space Advisory Committee meeting held November 5, 2013.

Motion to approve Minutes.

BUSINESS ARISING FROM THE MINUTES

CORRESPONDENCE/COMMUNICATIONS

6-28 L. Webster, Islands Trust to T. Osborne, RDN, Re: **Bylaw Referral Package – GB BL 271 and 272 – Gabriola Island Local Trust Committee**

29 A. Verstraight, Hope Centre to T. Osborne, RDN Re: **Skateboard park project on Gabriola Island**

Motion to receive Correspondence/Communications

REPORTS

30-41 Monthly Update Regional and Community Parks and Trail Projects June-December 2013

42-48 Monthly Update Regional and Community Parks and Trail Projects - January 2014

Village Trail concepts (verbal)

Huxley Park Master Plan – conceptual plans (verbal)

Mudge Island Davidson Bay Parking Lot Improvements (handout)

49-109 Gabriola Island Parks Rezoning Referral Report

110-111 Community Parks and Trails Work Plan

Motion to receive Reports.

NEW BUSINESS

COMMITTEE ROUND TABLE

ADJOURNMENT

Motion to adjourn.

NEXT MEETING

June 3rd, 2014

Gabriola Women's Institute

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'B' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING HELD
TUESDAY, NOVEMBER 5, 2013
7:00pm**

(GABRIOLA WOMEN'S INSTITUTE HALL)

Attendance: Howard Houle, Director, RDN Board, Chair
Jacinthe Eastick
Randy Young
Sam Betts
Megan Dickinson

Staff: Elaine McCulloch, Park Planner
Wendy. Marshall, Manager of Park Services

CALL TO ORDER

Chair Houle called the meeting to order at 7.00 p.m.

MOVED M. Dickinson, SECONDED R. Young that the Mudge Island Water Access Report and the Islands Trust Park Re-Zoning Bylaw Report be moved to the top of the agenda so that they can be considered first and to adopt the agenda so amended.

CARRIED

MINUTES

MOVED R. Young, SECONDED M. Dickinson that the Minutes of the Regular Electoral Area 'B' Parks and Open Space Advisory Committee meeting held July 2, 2013 be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

MoTI Permits for trail improvements (e.g. Macdonald West Trails) - Ms. Marshall advised that this item is on the work plan.

'The Strand' boat launch improvements - Ms. Marshall advised that this item is on the work plan.

707 Community park South Road gate – staff confirmed it is on the work plan to be installed.

CORRESPONDENCE/COMMUNICATIONS

MOVED R. Young, SECONDED J. Eastick to receive the following correspondence:

L. Reed to Director Houle, RDN, RE: DeCourcy Drive Community Park

D. Henry to Director Houle, RDN, RE: DeCourcy Drive Community Park

C. Simpson, Islands Trust Regional Planning Manager to Tom Osborne and Dr. Jasper Lament, Re:
Referral of Gabriola Island Draft Bylaws 271 and 272 to Rezone Park Areas

CARRIED

REPORTS

MOVED S. Betts, SECONDED R. Young that the staff reports be received.

CARRIED

MUDGE ISLAND WATER ACCESS (HAND-OUT)

Ms. McCulloch reviewed the survey questionnaire and the Mudge Island Water Access Development Priorities hand-outs and the Committee and attendees at the meeting provided feedback.

MOVED J. Eastick, SECONDED R. Young that improving parking, shore access and installing signage at the existing Davidson Bay (MI-15) boat launch on Mudge Island be listed as a first priority for development.

CARRIED

MOVED H. Houle, SECONDED R. Young that RDN staff review the feasibility of constructing and operating a public barge & boat landing on the Ministry of Transportation and Infrastructure Lands at Flat Fish Road on Mudge Island.

CARRIED

ISLAND TRUST PARK RE-ZONING BYLAW REPORT

Ms. McCulloch summarized the staff report and recommendations regarding the Gabriola Island Parks Rezoning referral – Island Trust Draft Bylaws.

MOVED R. Young, SECONDED J. Eastick that the *Gabriola Island Parks Rezoning Referral-Islands Trust Draft Bylaws* report be received and forwarded to the Islands Trust for review.

CARRIED

MOVED J. Eastick, SECONDED S. Betts that the Gabriola Island draft Bylaws 271 and 272 be supported with the following amendments:

- a. To allow a maximum sign area of 2 sq. m. per park entrance rather than the current restriction of a maximum sign area of 4 sq. m. per park to include a new permitted use; and
- b. To specifically allow special events in all park zones under permit by the Regional District of Nanaimo per RDN Bylaw No. 1399 – Regulation of Park Use

CARRIED

BUSINESS ARISING FROM THE CORRESPONDENCE/COMMUNICATIONS

DeCourcy Community Park

The park is narrow, the trail would end at the top of the bluff, a split rail fence would need to be installed, and a bench may be sited there.

MOVED J. Eastick, SECONDED M. Dickinson that a trail be developed in DeCourcy Drive Community Park (B-24) to provide a view point.

CARRIED

UNFINISHED BUSINESS

HUXLEY COMMUNITY PARK PLANNING PROCESS - ongoing

Stakeholder and open house consultation as well as the questionnaire will inform the creation of concept plans for the park. The concept plans will be presented for a second round of consultation next spring.

NEW BUSINESS

2014 Committee Appointments

The term of two committee members ends on December 31, 2013.

ADJOURNMENT

MOVED M. Dickinson to adjourn at 9.35p.m.

CARRIED

Chairperson

From: Lisa Webster-Gibson [<mailto:lwebstergibson@islandstrust.bc.ca>]

Sent: Tuesday, January 28, 2014 3:58 PM

To: Osborne, Tom

Subject: Bylaw Referral Package - GB BL 271 and 272 - Gabriola Island Local Trust Committee

Attention: Tom Osborne, General Manager of Parks and Recreation, Regional District of Nanaimo

Further to our early referral of October 11, 2013, please find attached a bylaw referral package from the Gabriola Island Local Trust Committee of the Islands Trust for Bylaws Nos. 271 and 272. This package contains background, an agency referral response form and a copy of the two proposed bylaws.

These related bylaws concern the rezoning of Gabriola Island lands within community, regional and provincial parks.

This project was initiated by the Gabriola Island Local Trust Committee and the scope is to rezone areas of Gabriola Island that have become parks over the past several years but have non-park zoning such as 'Resource', 'Forestry', 'Agriculture' and other zones.

Proposed Bylaw 271, if adopted will amend the Gabriola Island Official Community Plan land use designations.

Proposed Bylaw 272, if adopted, will amend the Gabriola Island Land Use Bylaw zoning map and parkland zoning text. A summary of changes proposed in this bylaw include amendments to park sign regulations; allowing special events in parks where a management plan is in place and regulating temporary structures for special event use.

The Gabriola Island Local Trust Committee has given first reading to Proposed Bylaw Nos. 271 and 272 on January 16, 2014. A Public Hearing is anticipated for the spring of 2014

Please review the documentation provided and indicate how your agency's interests in the proposed regulations are affected. A referral response form for the bylaw is included for your convenience and we would appreciate your comments by **March 7, 2014**.

For more information on the proposed bylaw, please contact Sonja Zupanec, Island Planner, Islands Trust at szupanec@islandstrust.bc.ca. Full contact information is also included in the referral package.

Yours

Lisa

Lisa Webster-Gibson, BES, Hons.
Planning Clerk
Islands Trust – Northern Office
700 North Road, Gabriola Island, B.C. V0R 1X3
Ph: 250.247.2204 or toll free [1.800.663.7867](tel:18006637867)
Fx: [250.247.7514](tel:2502477514)
www.islandstrust.bc.ca

Preserving Island communities, culture and environment



Please consider the environment before printing this email

PROPOSED

Gabriola Island Local Trust Committee

BYLAW NO. 271

A BYLAW TO AMEND THE GABRIOLA ISLAND OFFICIAL COMMUNITY PLAN, NO. 166

The Gabriola Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Gabriola Island Local Trust Area under *the Islands Trust Act*, enacts as follows:

1. Bylaw No 166, cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw No. 166, 1997" is amended as shown on Schedule 1, attached to and forming part of this bylaw.
2. This bylaw may be cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw 166, 1997, Amendment No. 1, 2013"

READ A FIRST TIME THIS	16th	DAY OF	JANUARY	, 2014
PUBLIC HEARING HELD THIS		DAY OF		, 201x
READ A SECOND TIME THIS		DAY OF		, 201x
READ A THIRD TIME THIS		DAY OF		, 201x
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST				
THIS		DAY OF		, 201x
APPROVED BY THE MINISTER OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT				
THIS		DAY OF		, 201x
ADOPTED THIS		DAY OF		, 201x

SECRETARY

CHAIRPERSON

Gabriola Island Local Trust Committee

Bylaw No. 271

Schedule 1

The Gabriola Island Official Community Plan Bylaw No. 166 cited as “Gabriola Island Official Community Plan (Gabriola Island) Bylaw No. 166, 1997”, is amended by amending Schedule B – Land Use Designations as follows:

1. By changing the land use designation on the land legally described as The Northwest $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District, Except those Parts in Plans 29152, 30043 and 30051 (PID: 009-735-828) from Resource to Parks as shown on Plan No. 1 attached to and forming part of this bylaw.
2. By changing the land use designation on the land legally described as:
 - a. Lot B, Section 20, Gabriola Island, Nanaimo District Plan VIP73679 (PID: 025-417-681); and
 - b. Lot A, Section 20, Gabriola Island Nanaimo District Plan VIP73679 (PID: 025-417-673)

from Commercial (Tourist Recreational) to Parks as shown on Plan No. 2 attached to and forming part of this bylaw.

3. By changing the land use designation on the land legally described as:
 - a. The Northeast $\frac{1}{4}$ of Section 13, Gabriola Island, Nanaimo District (PID: 006-654-843);
 - b. The Northwest $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-655-335);
 - c. The South $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-815);
 - d. The Southeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-599);
 - e. The North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 15, Gabriola Island, Nanaimo District (PID: 006-656-498); and
 - f. The East $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District (PID: 006-649-408)

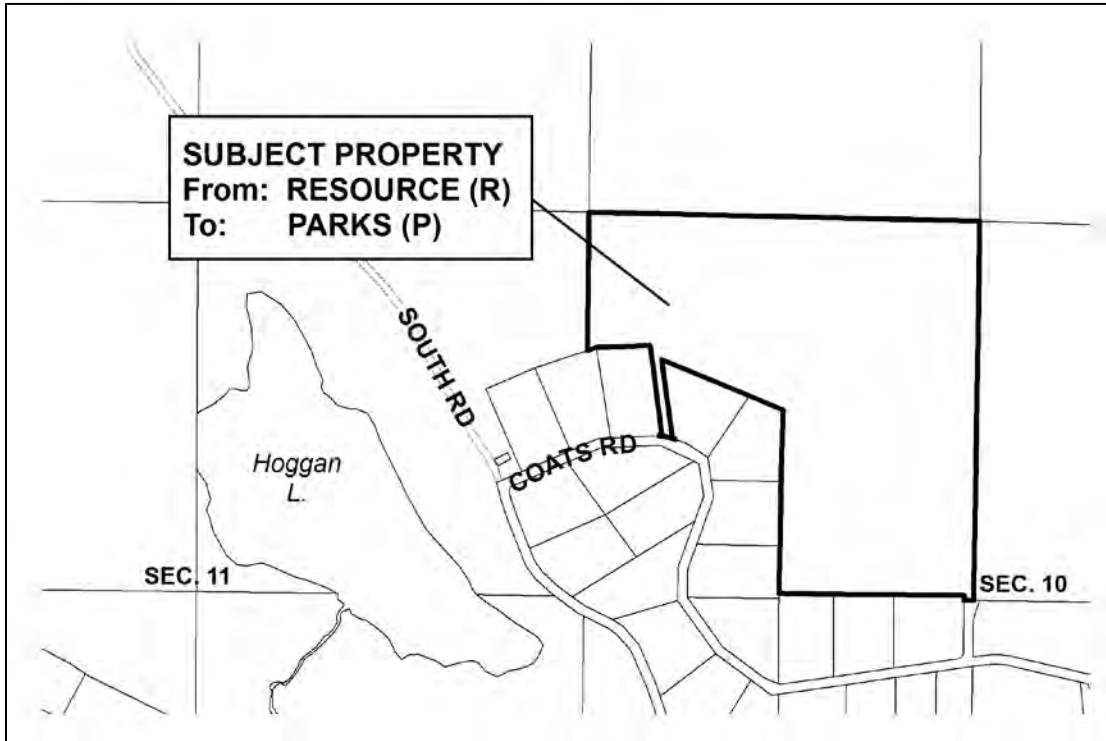
from Forestry to Parks as shown on Plan No. 3 attached to and forming part of this bylaw.

4. By changing the land use designation the land legally described as The North $\frac{1}{2}$ of the North $\frac{1}{2}$ of Section 20, Gabriola Island, Nanaimo District, Except Parts in plans 42874 and VIP73679 from Agriculture and Resource to Parks as shown in Plan No. 2 attached to and forming part of this bylaw.
5. By changing the land use designation of the land legally described as Lot 9, Section 18 & 23, Gabriola Island, Nanaimo District, Plan 45781 from Large Rural Residential to

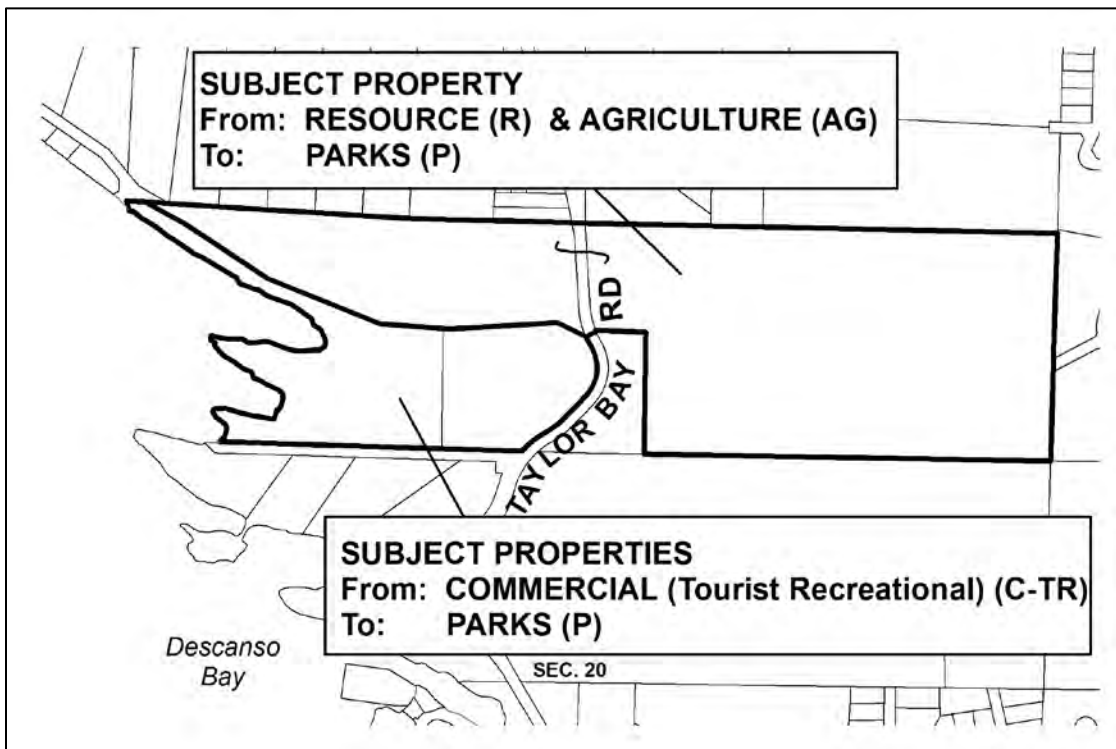
Parks and the portion of road allowance to Parks as shown on Plan No. 4 attached to and forming part of this bylaw.

6. By changing the land use designation of the land designated as 'Park' on Plan VIP77409 from Agriculture and to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
7. By changing the land use designation of the land designated as 'Park' on Plan 41031 from Large Rural Residential to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
8. By changing the land use designation of the land designated as 'Park' on Plan VIP70945 from Large Rural Residential to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
9. By changing the land use designation of the land designated as 'Park' on Plan VIP66198 from Resource to Parks as shown on Plan No. 6 attached to and forming part of this bylaw.
10. By changing the land use designations of those portions of land designated as 'Park' on Plan 17658 from Small Rural Residential to Parks as shown on Plan No. 7 attached to and forming part of this bylaw.
11. By changing the land use designation of the land designated as 'Park' on Plan VIP82759 from Resource to Parks as shown on Plan No. 6 attached to and forming part of this bylaw.
12. By changing the land use designation of the land designated as 'Park' on Plan EPP11544 from Institutional to Parks shown on Plan No. 8 attached to and forming part of this bylaw.

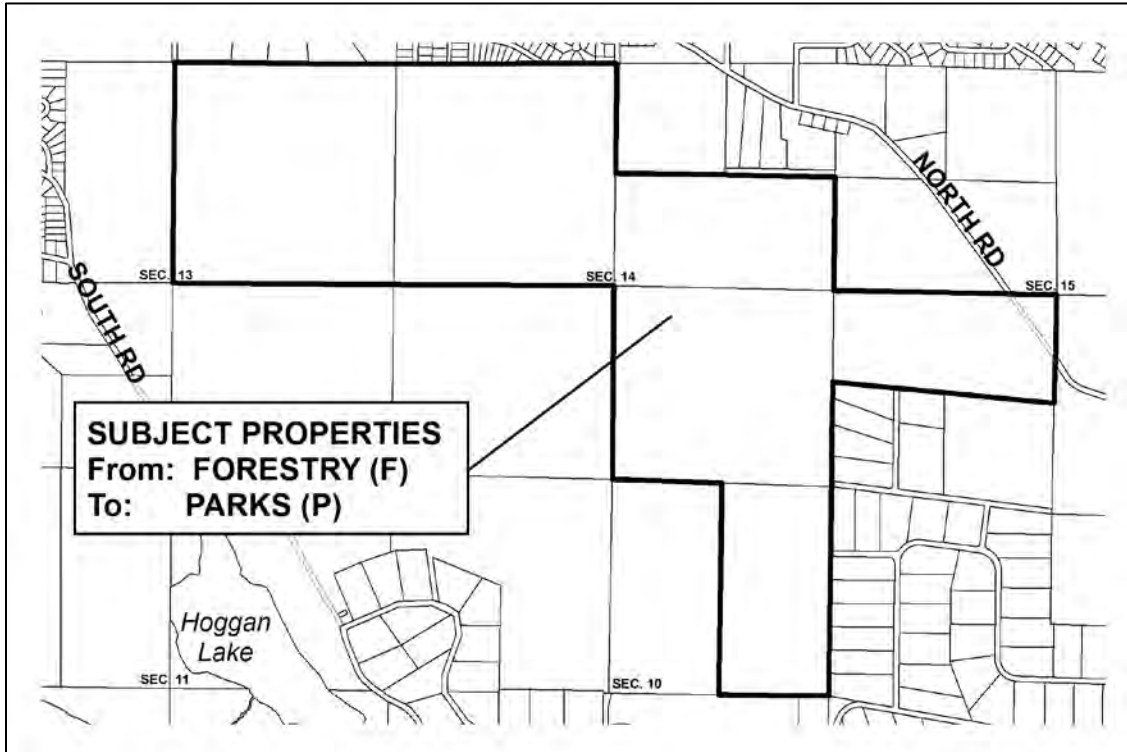
Plan No. 1



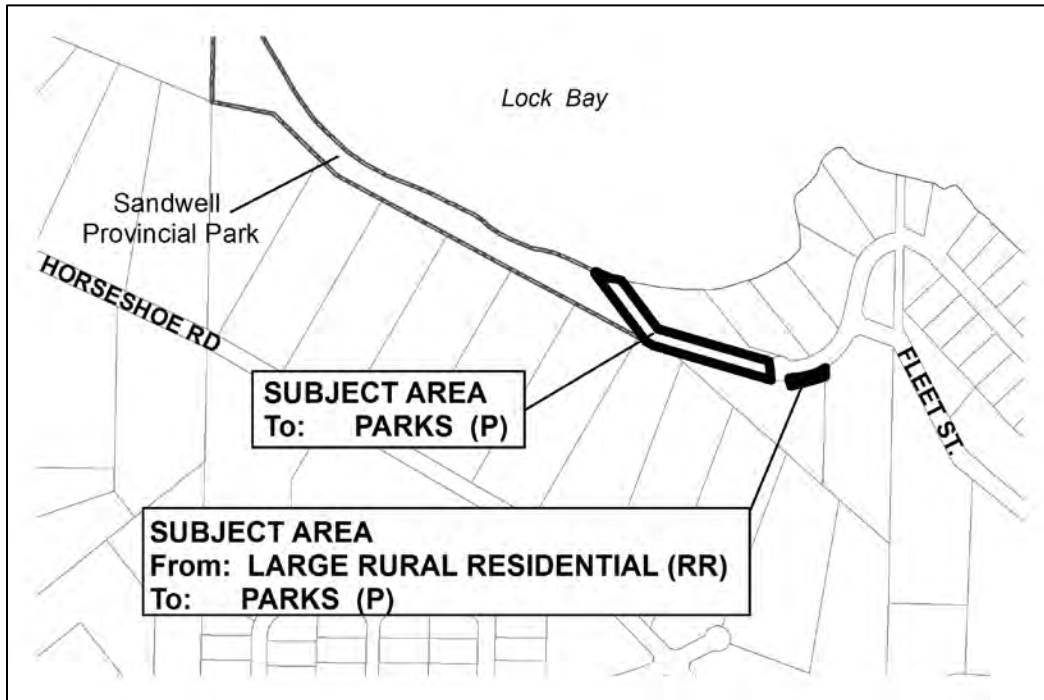
Plan No. 2



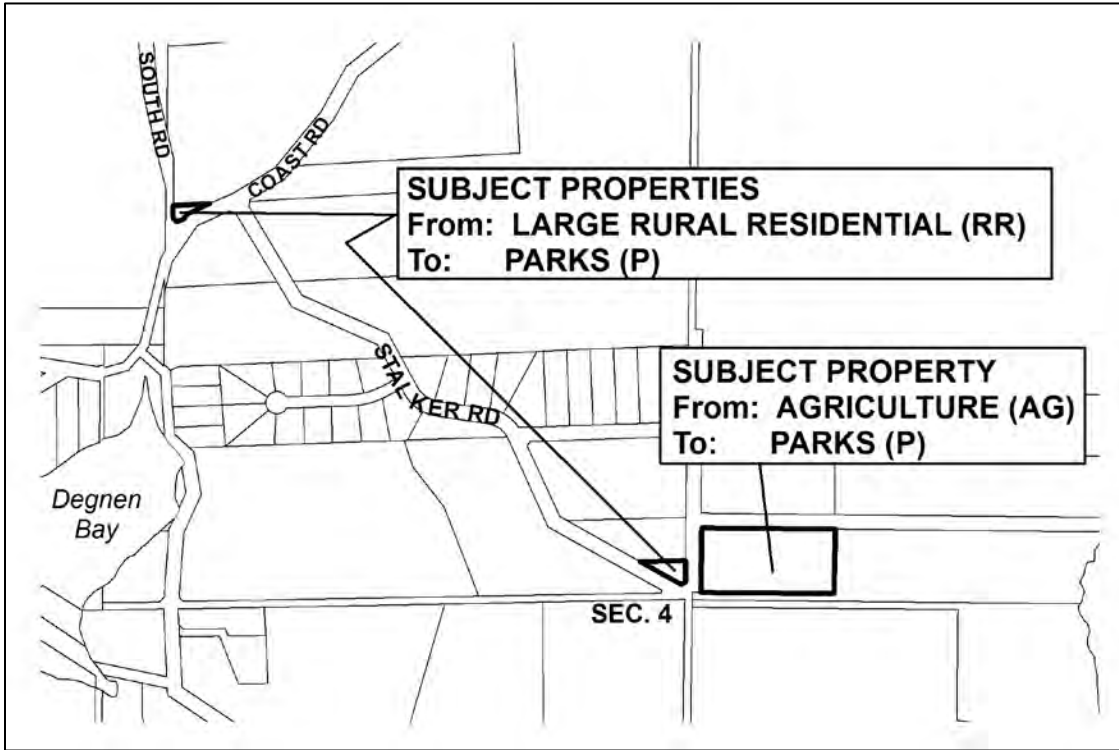
Plan No. 3



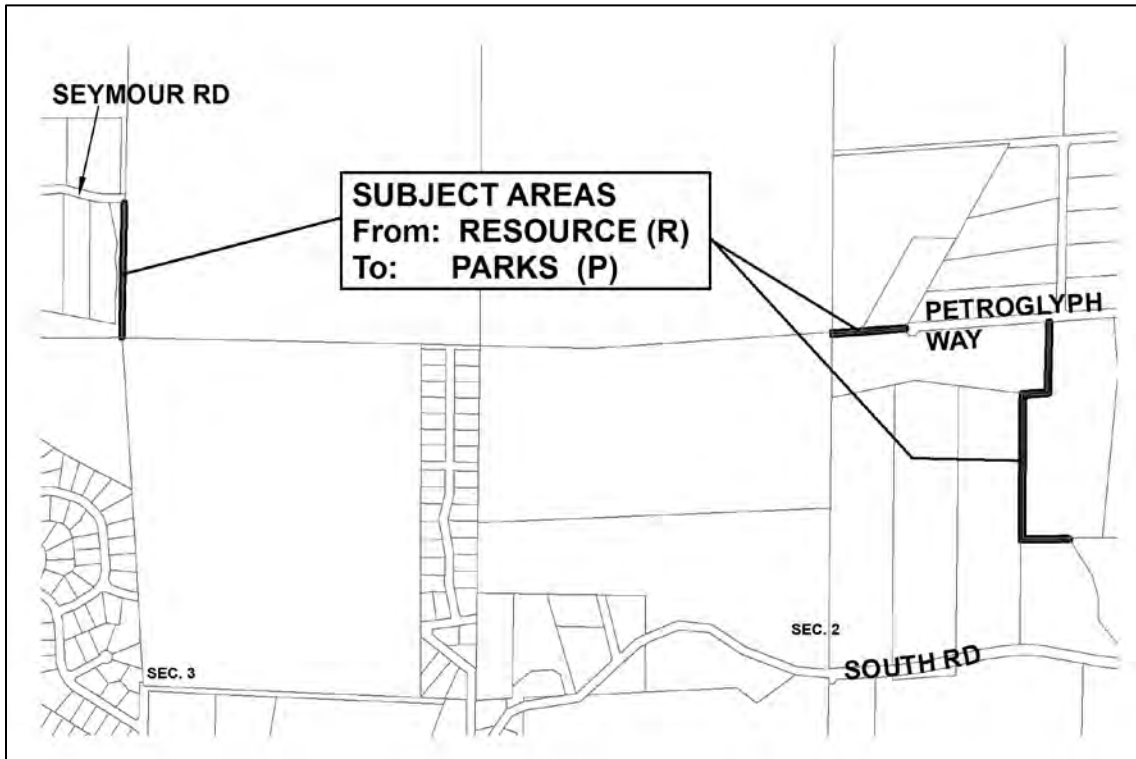
Plan No. 4



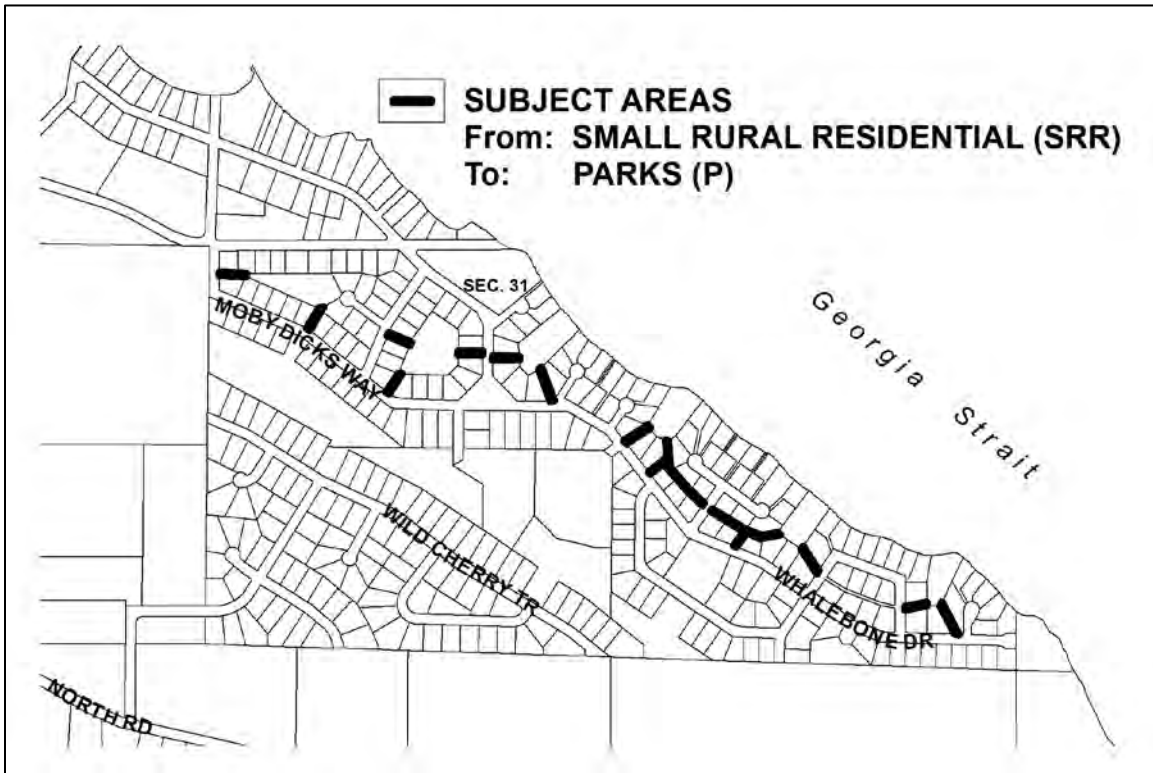
Plan No. 5



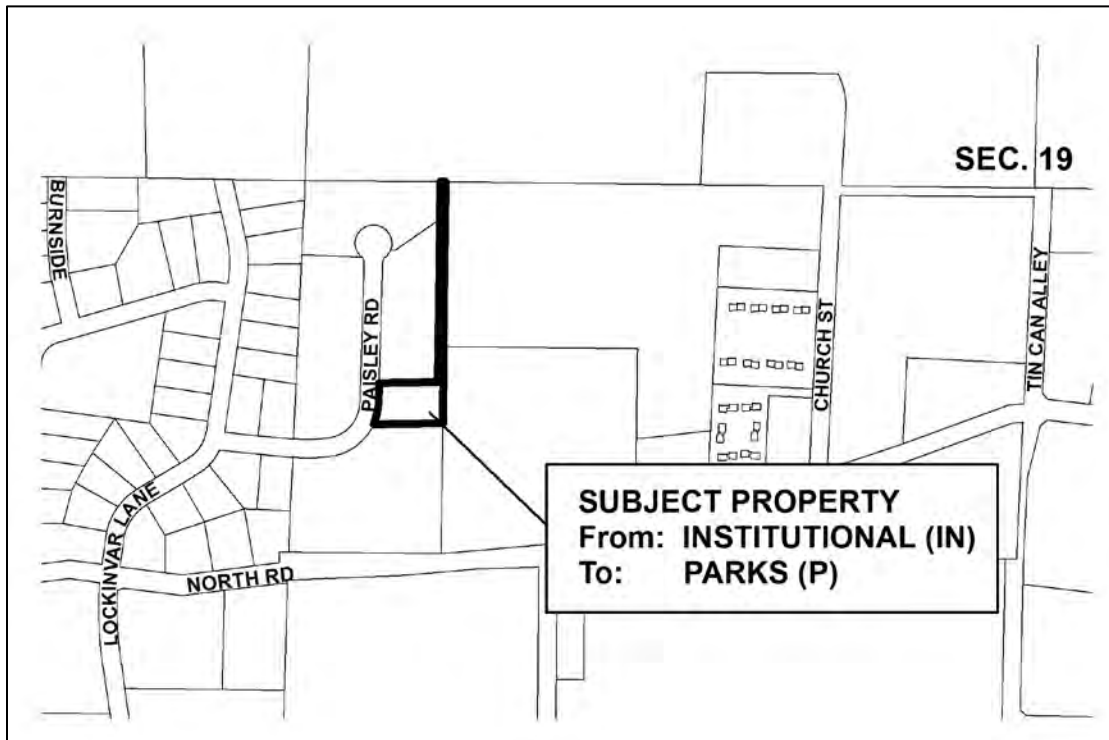
Plan No. 6



Plan No. 7



Plan No. 8



PROPOSED

Gabriola Island Local Trust Committee

BYLAW NO. 272

A BYLAW TO AMEND THE GABRIOLA ISLAND LAND USE BYLAW, NO. 177

The Gabriola Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Gabriola Island Local Trust Area under *the Islands Trust Act*, enacts as follows:

1. Bylaw No. 177, cited as “Gabriola Island Land Use Bylaw, 1999” is amended as shown on Schedule 1, attached to and forming part of this bylaw.
2. This bylaw may be cited as “Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 1, 2013”

READ A FIRST TIME THIS	16th	DAY OF	JANUARY	, 2014
PUBLIC HEARING HELD THIS		DAY OF		, 201x
READ A SECOND TIME THIS		DAY OF		, 201x
READ A THIRD TIME THIS		DAY OF		, 201x
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST				
THIS		DAY OF		, 201x
ADOPTED THIS		DAY OF		, 201x

SECRETARY

CHAIRPERSON

Gabriola Island Local Trust Committee

Bylaw No. 272

Schedule 1

1. Schedule “A” of Gabriola Island Land Use Bylaw No. 177 cited as “Gabriola Island Land Use Bylaw, 1999”, is amended as follows:

a) To section B.4 Signs:

i. Table 1. Sign regulations for Recreation and Institutional Zones – P1, P2, P3 is amended to read as follows:

Recreation and Institutional Zones		
P1, P2, P3	n/a	2.5 sq.m (27.0 sq.ft) per park entrance

i. article B.4.2.1 is amended to read as follows:

“B.4.2.1 Signs exempted from the provisions of Subsection B.4.1 are:

- a. directional, traffic and marine navigational signs sited and maintained by government agencies; and
- b. interpretive and directional signs sited and maintained by government agencies in the P1, P2 and P3 zones.”

c) To section D.2.4 Resource (R):

- i. sub-section D.2.4.1.a.iv is removed and the rest of the list is renumbered accordingly; and
- ii. under sub-section D.2.4.2.a.ii, the second bullet point which reads: “AM/FM Towers on lands shown on Schedule C, Map 5” is removed.

d) To section D.4.1 Parks 1 – Provincial and *Regional Park* (P1):

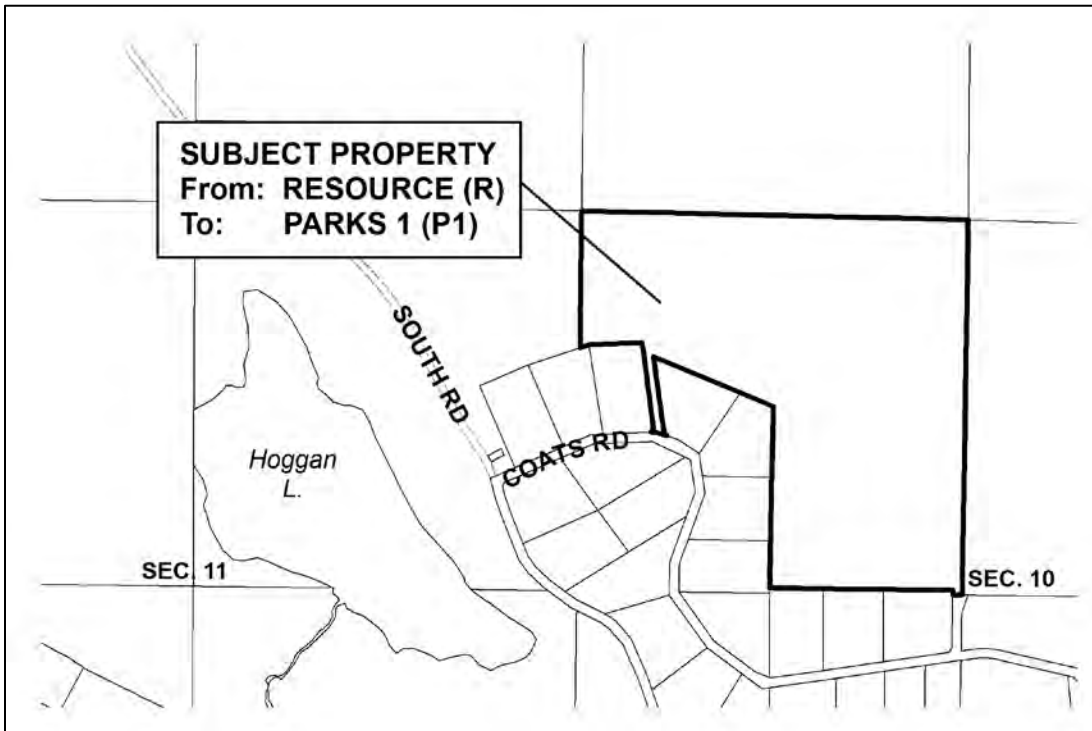
- i. under sub-section D.4.1.1.a “Permitted *Principal Uses*”, clause D.4.1.1.a.iii and iv are inserted as follows:
 - “iii *campground*, on lands shown on Schedule C, Map 16
 - iv special events under permit by the Regional District of Nanaimo or BC Parks in parks with management plans”
- ii. new sub-section D.4.1.1.b is inserted as follows:
 - “ **b. Permitted Accessory Uses**
 - i *caretaker residence*, on lands shown on Schedule C, Maps 16 and 17
 - ii retail sales and rentals, excluding the sale of liquor, on lands shown on Schedule C, Map 16
 - iii *campground* office use, on lands shown on Schedule C, Map 16
- iii. under sub-section D.4.1.2.a “Permitted *Buildings and Structures*”, new sub-sections ii and iii and iv are inserted as follows:

- a) To the legend the word “Park” is added after “PARKS 1 – Provincial and Regional”.
- b) By changing the zoning on the land legally described as The Northwest $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District, Except those Parts in plans 29152, 30043 and 30051 (PID: 009-735-828) from Resource to Parks 1 – Provincial and Regional Park as shown on Plan No. 1 attached to and forming part of this bylaw.
- c) By changing the zoning on the land legally described as:
- i. Lot B, Section 20, Gabriola Island, Nanaimo District Plan VIP73679 (PID: 025-417-681); and
 - ii. Lot A, Section 20, Gabriola Island Nanaimo District Plan VIP73679 (PID: 025-417-673)
- from Tourist Commercial 2 - Campgrounds to Parks 1 – Provincial and Regional Park as shown on Plan No. 2 attached to and forming part of this bylaw.
- d) By changing the zoning on the land legally described as:
- i. The Northeast $\frac{1}{4}$ of Section 13, Gabriola Island, Nanaimo District (PID: 006-654-843);
 - ii. The Northwest $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-655-335);
 - iii. The South $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-815);
 - iv. The Southeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-599);
 - v. The North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 15, Gabriola Island, Nanaimo District (PID: 006-656-498); and
 - vi. The East $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District (PID: 006-649-408)
- from Forestry Wilderness/Recreation 1 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 3 attached to and forming part of this bylaw.
- e) By changing the zoning on the land legally described as The North $\frac{1}{2}$ of the North $\frac{1}{2}$ of Section 20, Gabriola Island, Nanaimo District, Except Parts in Plans 42874 and VIP73679 from Resource and Agriculture to Parks 2 – Passive Recreation Community Park as shown on Plan No. 2 attached to and forming part of this bylaw.
- f) By changing the zoning on the land designated as ‘Park’ on Plan 41031 from Large Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.
- g) By changing the zoning on the land designated as ‘Park’ on Plan VIP77409 from Agriculture to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.

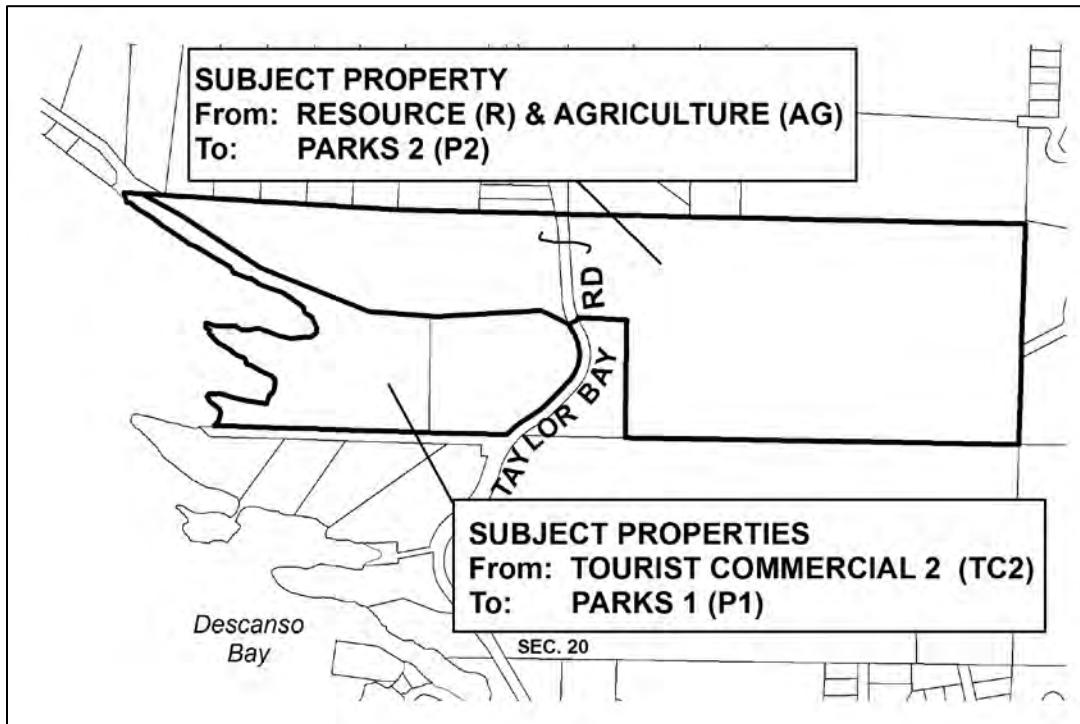
- h) By changing the zoning on the land designated as 'Park' on Plan VIP70945 from Large Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.
 - i) By changing the zoning on the land designated as 'Park' on Plan VIP66198 from Resource to Parks 2 – Passive Recreation Community Park as shown on Plan No. 5 attached to and forming part of this bylaw.
 - j) By changing the zoning on the land designated as 'Park' on Plan 17658 from Small Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 6 attached to and forming part of this bylaw.
 - k) By changing the zoning on the land designated as 'Park' on Plan VIP82759 from Resource Residential 1 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 5 attached to and forming part of this bylaw.
 - l) By changing the zoning on the land designated as 'Park' on Plan EPP11544 from Institutional 3 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 7 attached to and forming part of this bylaw.
 - m) By changing the zoning on that portion of land legally described as "lot 9, Section 18 & 23, Gabriola Island, Nanaimo District, Plan 45781" from Large Rural Residential to Parks 1 – Provincial and Regional Park as shown on Plan No. 8 attached to and forming part of this bylaw.
 - n) By changing the zoning on that portion of water shown on Plan No. 8, attached to and forming part of this bylaw, from Water General to Water Protection 2.
 - o) By changing the zoning on that portion of water shown on Plan No. 8, attached to and forming part of this bylaw, from Water Protection 2 to Water General.
 - p) By changing the zoning on those portions of water shown on Plan No. 9, attached to and forming part of this bylaw, from Water Protection 1 to Water Protection 2.
 - q) By changing the zoning on that portion of water shown on Plan No. 9, attached to and forming part of this bylaw, from Water Protection 2 to Water Protection 1.
 - r) By changing the zoning on that portion of water shown on Plan No. 10, attached to and forming part of this bylaw, from Water General to Water Protection 2.
 - s) By changing the zoning on that portion of water shown on Plan No. 10, attached to and forming part of this bylaw, from Water Protection 2 to Water General.
3. Schedule "C" of Gabriola Island Land Use Bylaw No. 177 cited as "Gabriola Island Land Use Bylaw No. 177, 1999", is amended as follows:
- a) By deleting Map 5.
 - b) By adding Map 16 as shown on Plan No. 11, attached to and forming part of this bylaw.

c) By adding Map 17 as shown on Plan No. 12, attached to and forming part of this bylaw.

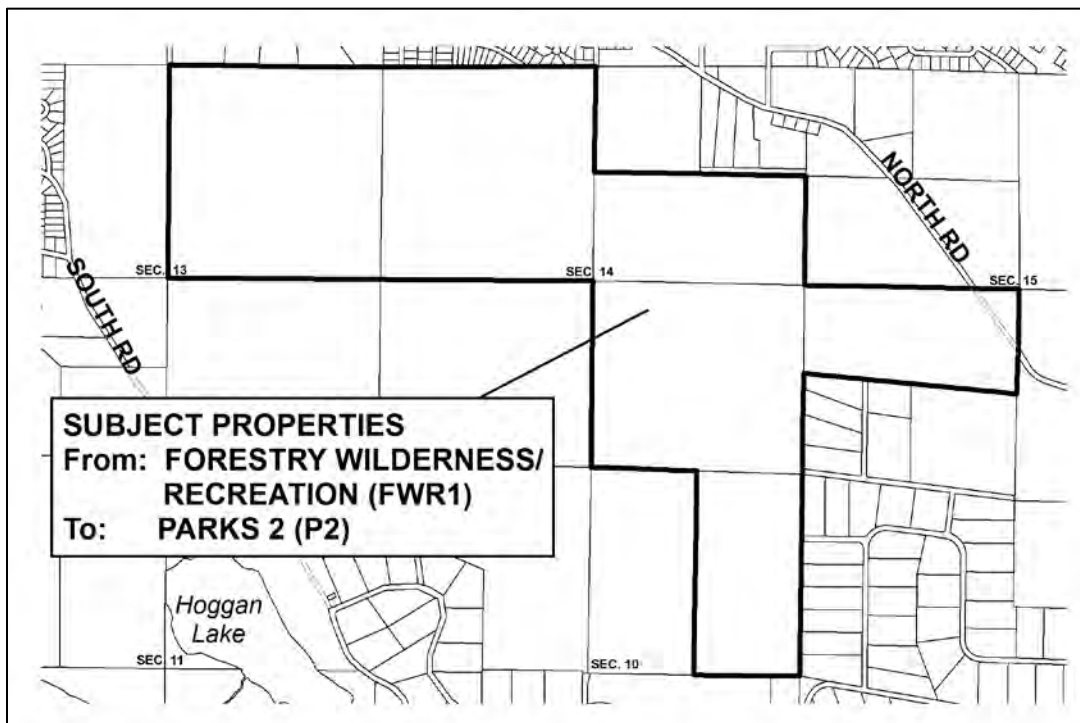
Plan No. 1



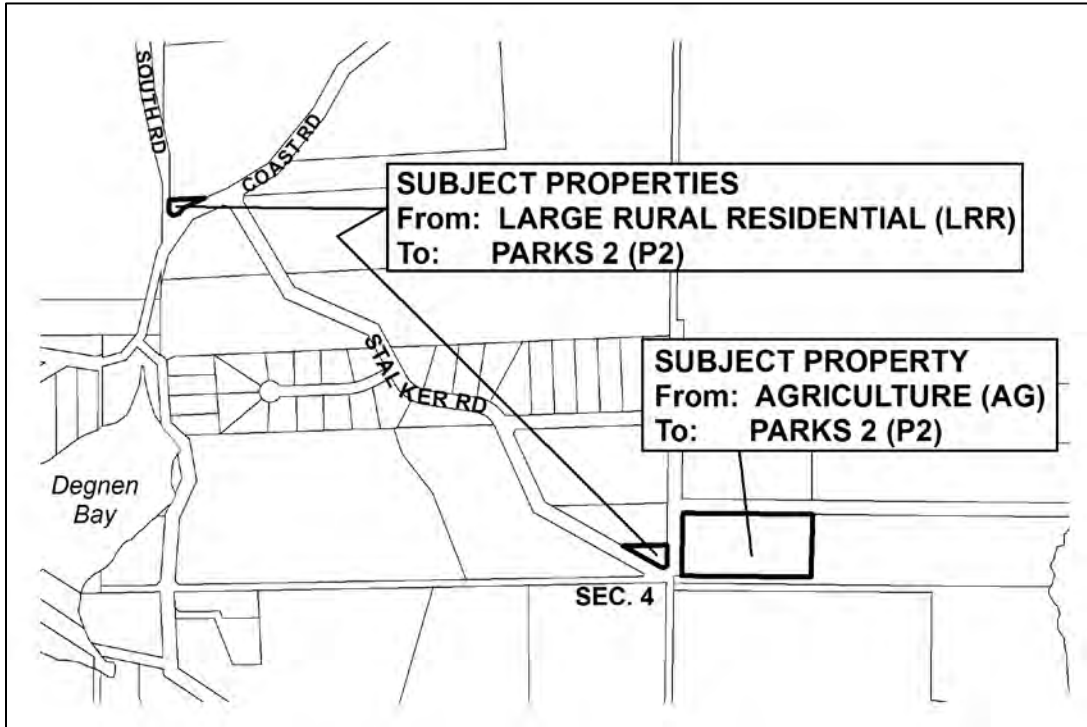
Plan No. 2



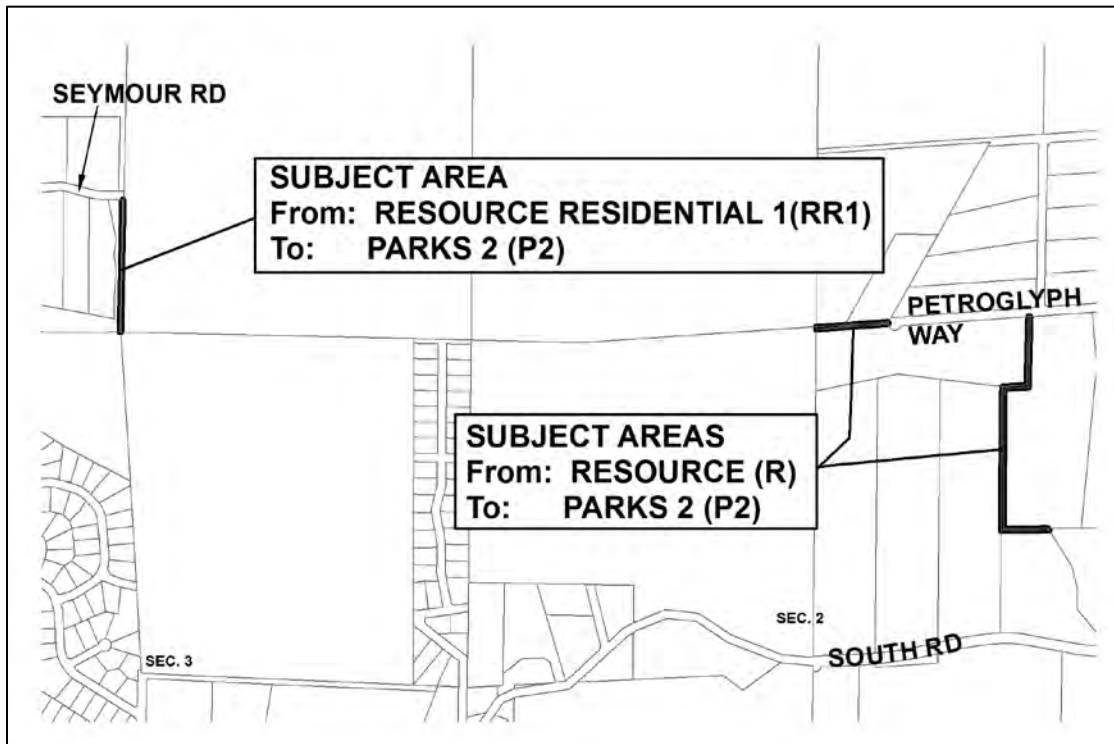
Plan No. 3



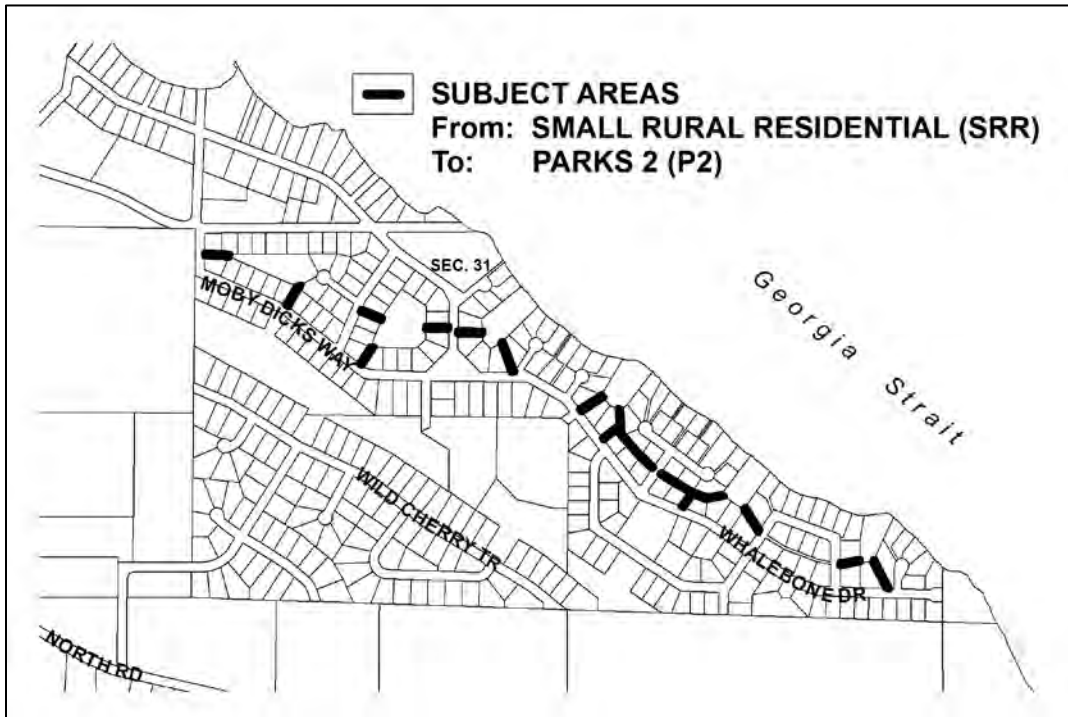
Plan No. 4



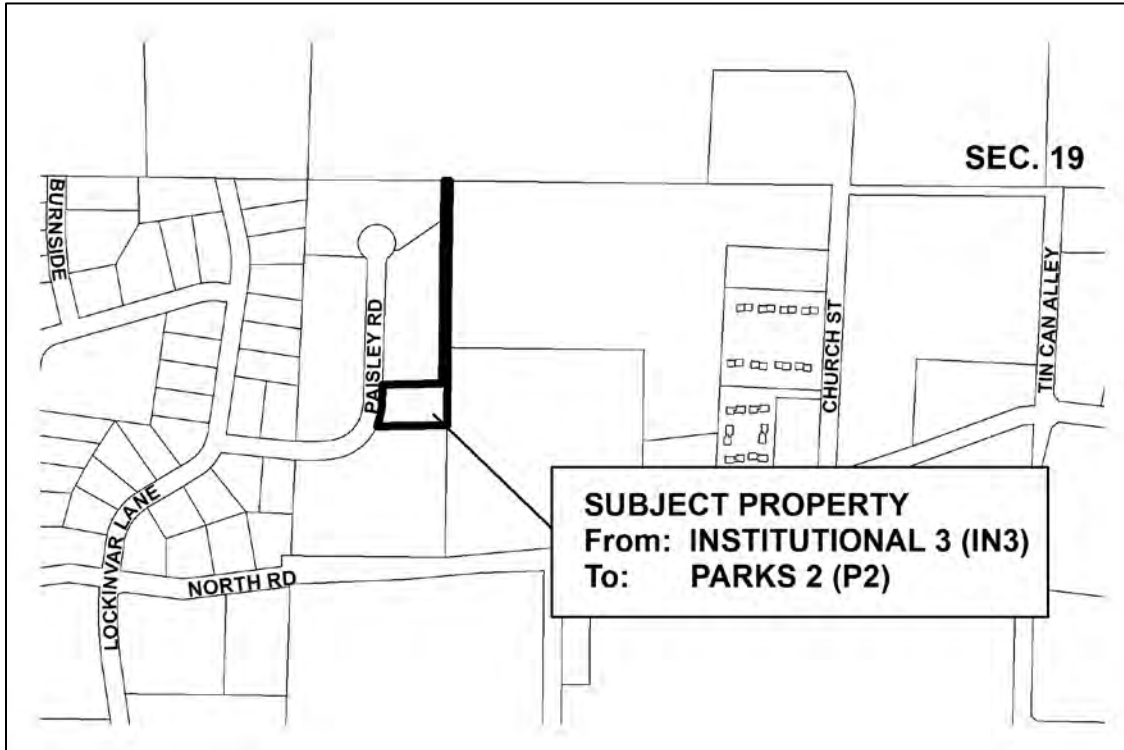
Plan No. 5



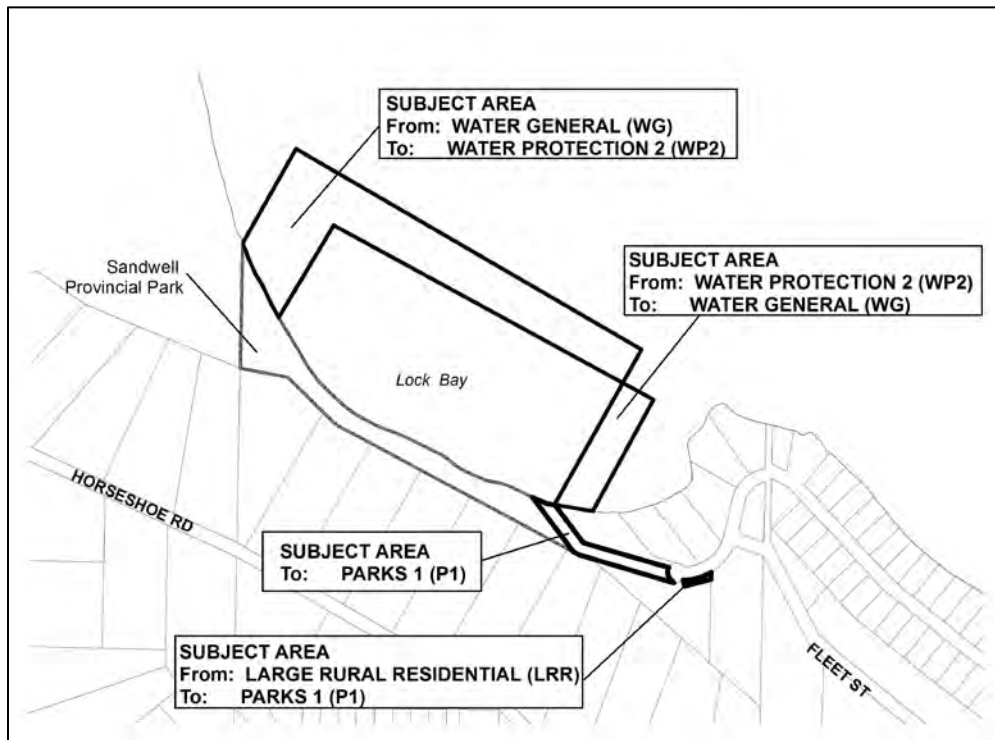
Plan No. 6



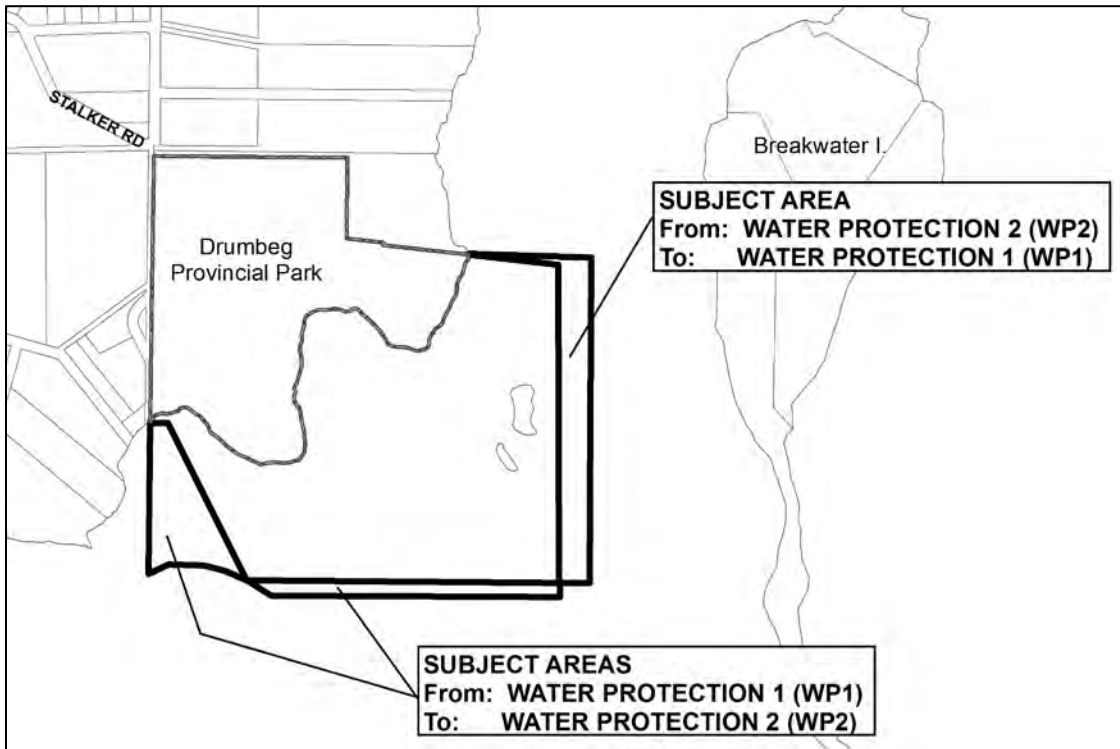
Plan No. 7



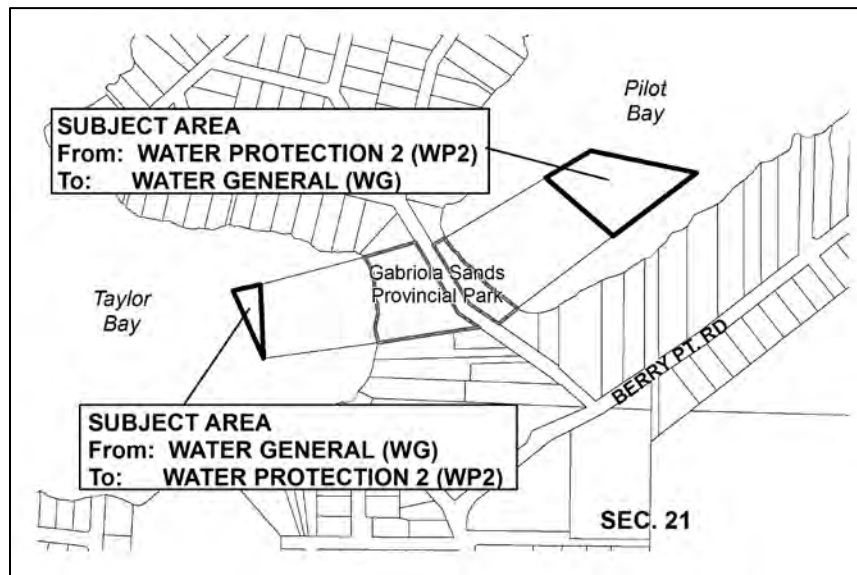
Plan No. 8



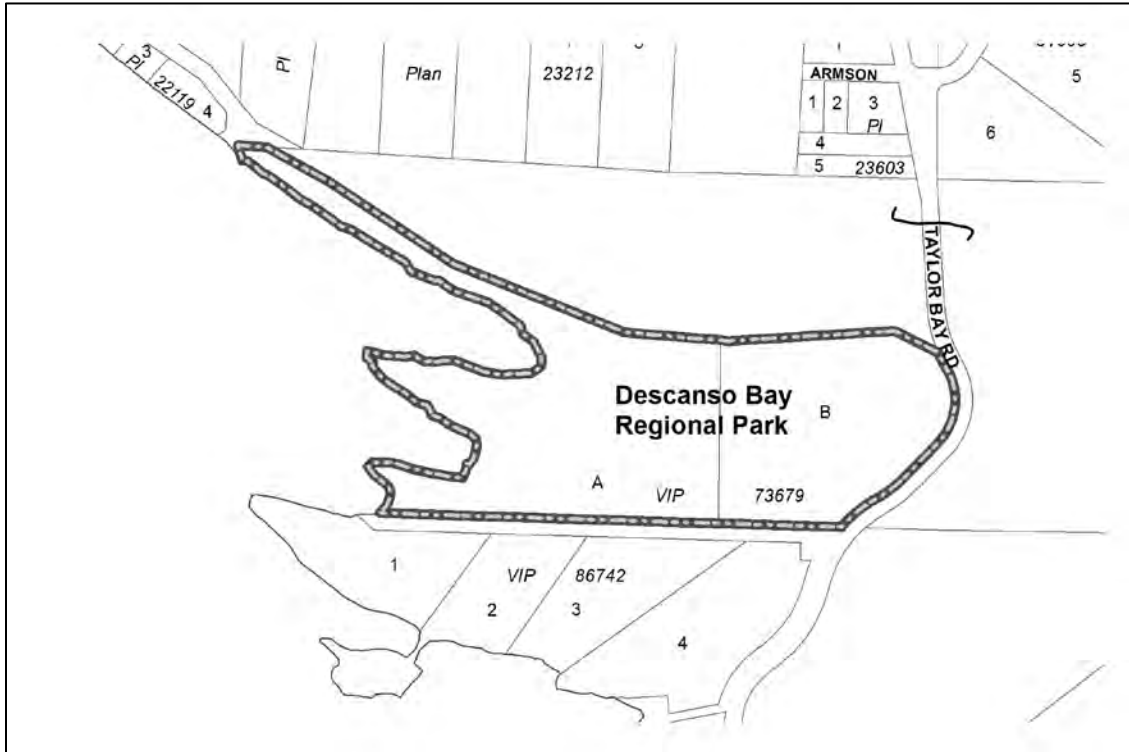
Plan No. 9



Plan No. 10



Plan No. 11



Plan No. 12





Islands Trust

BYLAW REFERRAL FORM

700 North Road
Gabriola Island, BC BC V0R 1X3
Ph: (250) 247-2063
Fax: (250) 247-7514
northinfo@islandstrust.bc.ca
www.islandstrust.bc.ca

Island: Gabriola Island Trust Area Bylaw No.: 271 and 272 Date: January 22, 2014

You are requested to comment on the attached Bylaw for potential effect on your agency's interests. We would appreciate your response within 30 days. If no response is received within that time, it will be assumed that your agency's interests are unaffected. For your information a Public Hearing to consider the Bylaw will be held spring 2014.

APPLICANTS NAME / ADDRESS:

Gabriola Island Local Trust Committee

PURPOSE OF BYLAW:

Rezoning of Gabriola Island lands within community, regional and provincial parks

GENERAL LOCATION:

Gabriola Island

LEGAL DESCRIPTION:

several

SIZE OF PROPERTY AFFECTED:

Various parks

ALR STATUS:

YES

OFFICIAL COMMUNITY PLAN DESIGNATION:

Various designations

OTHER INFORMATION:

This project was initiated by the Gabriola Island Local Trust Committee and the scope is to rezone areas of Gabriola Island that have become parks over the past several years but have non-park zoning such as 'Resource', 'Forestry', 'Agriculture' and other zones. The proposed bylaw 271 amends the Gabriola Island Official Community Plan land use designations and proposed bylaw 272 amends the Gabriola Island Land Use Bylaw zoning map and parkland zoning text. A summary of changes proposed in this bylaw include amendments to park sign regulations; allowing special events in parks where a management plan is in place and regulating temporary structures for special event use. First reading of the proposed bylaws was given on January 16, 2014 and a public hearing is anticipated spring 2014.

Please fill out the Response Summary on the back of this form. If your agency's interests are "Unaffected", no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this Bylaw.

(Signature)

Name: Sonja Zupanec, RPP

Title: Island Planner

This referral has been sent to the following agencies:

Federal Agencies

N/A

Regional Agencies

Regional District of Nanaimo

Provincial Agencies

BC Parks
Agricultural Land Commission

Adjacent Local Trust Committees and Municipalities

Thetis Island Local Trust Committee

Non-Agency Referrals

The Nature Trust of BC
Islands Trust Fund
School District No. 68

First Nations

Penelakut Tribe
Snaw'Naw'As Nation
Snuneymuxw First Nations
Cowichan Tribes
Halalt First Nation
H'ul'qumi'num Treaty Group
Stz'uminus First Nation
Lake Cowichan First Nation
Lyackson First Nation
Te'Mexw Treaty Association
Semiahmoo First Nation

BYLAW REFERRAL FORM RESPONSE SUMMARY

- Approval Recommended for Reasons Outlined Below
- Approval Recommended Subject to Conditions Outlined Below
- Interests Unaffected by Bylaw
- Approval Not Recommended Due to Reason Outlined Below

(DO NOT FILL OUT BEYOND THIS SECTION – REFERRAL AGENCY WILL COMPLETE SECTION)

Gabriola Island Trust Area

(Island)

271 and 272

(Bylaw Number)

(Signature)

(Title)

(Date)

(Agency)

From: HOPE CENTRE <hopecentre@shaw.ca>
Date: February 19, 2014 at 9:59:06 AM PST
To: <TOsborne@rdn.bc.ca>
Cc: <WMarshall@rdn.bc.ca>, <howard.houle@rdn.bc.ca>
Subject: Skateboard park project on Gabriola Island

Hi Tom,

The HOPE Centre would like to express their support for the proposal of putting the skateboard park on the fire hall property beside the HOPE Centre property on Tin Can Alley. We have been working with the teens that have been attending our peer helping program for the past ten years with hopes of seeing a skateboard/bike park built on Gabriola. The teens are very aware of the need to have a safe place to skateboard which was eliminated when their skateboard park at Huxley Park was starting to attract the homeless and addicts in the past number of years. They also are aware that the Rollo Park is not feasible because of the location being too far removed from any visibility of the public. Since the Commons has been a "no-go", the property on Tin Can Alley seems to be a good compromise for the teens and the community.

I have spoken with Howard Houle and he seems to think that the moneys needed to make this happen may be available on the provincial and federal level if the community demonstrates the support for this proposal. We feel that it is time for the teens to see action and not just promises that they are a valued part of our community. There has been a lot of action to support seniors, the homeless and low income families and we believe it is time for the typical young families and the teens to receive the support they need. More services to attract and keep the younger generation on the island are necessary to support the community at large. Providing a skateboard/bike park is a very tangible way of showing the teens that they are a valued part of our community.

Thank you for your kind consideration in this matter. The teens are anxiously waiting for your response.

Sincerely,
Alice Verstraete
Executive Director

Parks Functions Report

TO: Tom Osborne
General Manager of Recreation and Parks

DATE: January 8, 2014

FROM: Wendy Marshall
Manager of Parks Services

FILE:

SUBJECT: Monthly Update of Community Parks and Regional Parks and Trails Projects

During June to December, 2013 staff have been involved with the following projects and issues.

Electoral Area Community Parks

Area A

Skateboard Park

Staff continued to work towards the completion of the Cedar Skateboard Park construction project. This involved working with van der Zalm and Associates (VDZ), the design consultant, to finalize construction drawings, specifications and a construction contract to be included in the final tender package. The tender package was provided to the School District No. 68 for review and comment prior to tender issue. Staff coordinated the tendering process, between July 10, 2013 and July 31, 2013. Staff and the consultant reviewed the three compliant bids and recommended awarding the contract to New Line Skate Parks Ltd. This recommendation was put forward in a staff report and the Board awarded the construction contract to New Line Skate Parks Ltd. at their August 27th, 2013 meeting. Staff issued the contract and attended a start-up site meeting on September 4th.

During the course of construction staff have attended five construction inspection / progress site meetings with New Line, VDZ and School District 68 staff representatives as well as a number of additional meetings with New Line and VDZ to coordinate minor changes to the project. One of these changes was the addition of a seventeen-car gravel parking lot on the adjacent leased area. As this leased area is within the Agricultural Land Reserve, staff requested and received permission from the Agricultural Land Commission to construct the gravel parking lot. As per the lease agreement for the land, staff requested and received permission for the parking lot and outhouse from School District 68. Staff designed a park rules sign and coordinated sign construction for the rules sign as well as for the park entrance sign.

Staff worked with local concrete suppliers to determine if and how to proceed with their previously stated interest in contributing a financial or in kind donation to the project. As a result of these discussions, Bedrock Read-Mix Ltd. made a cash contribution of \$2,500 towards to project.

Staff attended a meeting with recreation staff to discuss the official opening of the park.

Staff completed and submitted three periodic progress reports to the Province as per the requirements of the Skate Park construction grant funding.

Other

Staff met twice with a landowner interested in potentially donating a portion of his land to the community as a park. These talks concluded with the landowner deciding they would need to think about the donation further.

Staff met with another landowner interested in potentially donating land to the community as park. These talks concluded upon the determination that the land was not suitable for community park use.

Staff prepared and distributed the June 19th, September 11th and the November 20th Area A PRCC meeting agenda packages, attended the meetings and reviewed the meeting minutes.

Following a call from a park neighbour, and subsequent arborist assessment, several hazard trees were removed at Janes Road Community.

Several site inspections along with blackberry removal and log removal were carried out at Nelson Road boat launch. New signage was installed and park maintenance work was also carried out at Pylades Drive Beach Access.

Area B

In an initial questionnaire distributed in late 2012, Mudge Island residents were asked to provide feedback on issues and concerns regarding the existing Ministry of Transportation and Infrastructure water accesses. Respondents were asked to prioritize potential water access development opportunities they wish for the RDN to address. In May 2013, staff developed a second questionnaire focused on clarifying these development priorities. This second survey was distributed at an open house held on May 25th, 2013 at a water access site on Mudge Island. The online questionnaire was open from May 25th to June 16th, 2013. Staff involvement in the open house included arranging for the venue & the site set-up, coordinating boat transportation to the event for the POSAC members, developing and printing display material and the questionnaire, developing and distributing event advertising, as well as attending the event. Once the online questionnaire #2 was closed, staff compiled the input and produced a questionnaire #2 summary as well as a list of recommendations for the POSAC to consider – this information was presented to the POSAC at their November 5th, 2013 meeting.

Through direction from the Area B POSAC, the RDN has embarked upon a public process to ask Gabriolans how they would like Huxley Community Park to be improved and managed over the next 10 years. A stakeholder meeting between RDN staff, the Area Director and POSAC members and local skateboarders was held on May 16th, 2013. The Gabriola Island community was asked to share its vision and concerns about the park at an open house event on July 13th, 2013 as well as through an on-line questionnaire which ran from July 15th to September 7th, 2013. Staff involvement in the skateboarder meeting, open house & questionnaire included the following: developing & distributing event advertising, arranging for the venues and the site set-up, preparing and developing event display boards and supplies, attending the events and summarizing the feedback received.

In November, a local landscape architecture firm, Topographics, was hired under contract to complete the additional stakeholder interviews and to develop concept designs for Huxley Community Park that will be presented to the community for further feedback in the spring of 2014. The preferred option will be developed into a final master plan which will be presented to the RDN Board for consideration later in 2014.

Following a BC Online request, a qualified contractor was selected for bank stabilization work at the top of Christine Close, in 707 Community Park. Staff liaised with the contractor and a project schedule was

established. The work was carried out between October 30 to November 8, 2013. Rock scaling took place and fencing was installed to intercept any rock fall towards the house.

Water quality testing continued at Rollo McClay Community Park. Water well maintenance work to overcome the turbidity and high iron counts was successful, with favourable readings being reported to VIHA. Several light bulbs were replaced following a vandalism incident. Park mowing and maintenance work went well over the summer, as we benefited from the newly re-lined irrigation pond. Park driveway visibility pruning was also conducted. Hazard tree removal work was carried out, and an arborist report was received for a significant veteran tree in the park.

Some pruning work was carried out along sections the Whalebone Area Parks, and a signage assessment took place, as a result of numerous aging and missing signs throughout that area. Several park clean-ups were conducted at Huxley Community Park. Seeding work was completed at South Road Community Park in order to slow the erosion of soils adjacent to newly replaced beach access stairs.

New signage was installed at Malaspina Galleries Community Park.

Staff responded to a referral from the Islands Trust regarding their proposal to rezone a number of parks on the island.

Staff prepared and distributed the July 2nd and the November 5th Area B POSAC meeting agendas, attended the meetings and reviewed the meeting minutes.

Area C - Extension

Several meetings were held with the Area Director and local community members to discuss the Bridge for Extension Miners Community Park. The design was discussed with the engineer and modifications made. Discussions with the RDN Building Inspection department also took place. A section 9 notification was submitted and approved.

A Section 9 Notification was submitted to Ministry of Environment for the pending installation of a footbridge at Extension Miner's Community Park.

Staff attended a site meeting and a follow up meeting to review a possible access to the river as part of a lot line adjustment on a property.

Area C - East Wellington/Pleasant Valley

Staff received a request from a resident for an additional bike rack at Meadow Dr. Community Park. The POSAC reviewed the request and upon staff recommendation, decided to purchase and install the bike rack in 2014. The bike rack was ordered in December for install in early 2014.

Through direction from the Area EW/PV POSAC, the RDN has embarked upon a public process to ask local residents how they would like Anders Dorrit Community Park to be improved and managed over the next 10 years. The community was asked to share its vision and concerns about the park at an open house event on September 5th as well as through an on-line questionnaire which ran from September 5th 2013 to January 10th, 2014. Staff involvement in the open house & questionnaire included the following: developing & distributing event advertising, arranging for the park to be cleaned up and safe for the public to view, and to have the field mowed to create a temporary parking lot, meeting set-up, preparing and developing event display boards and supplies and attending the event.

Mowing and trail clearing was completed at Anders Dorrit Community Park. A tree was removed and brushing and canopy height raising work was conducted to improve park visitor safety and park security. Residence windows were boarded up, additional signage was posted, and the patio area was closed off for safety reasons.

Staff prepared and distributed the June 17th EW/PV POSAC meeting agenda, attended the meeting and reviewed the meeting minutes.

Staff cleared and graded the parking lot at Creekside Community Park.

Area E

Staff attended three meetings with planning staff and the applicant to review a development proposal and to look at the site. The applicant has decided not to proceed with the application at this time.

Staff prepared and distributed the May 13th and the December 16th Area E POSAC meeting agendas, attended the meetings and reviewed the meeting minutes. Staff prepared and distributed the October 28th Area E POSAC Fairwinds rezoning information seminar, attended the meetings and reviewed the meeting minutes.

A new park identification sign was installed at Brickyard Community Park. Trail brushing and clean-up work was completed at Stone Lake Drive Community Park.

Area F

Monthly meetings were held with members of the Corcan Meadowood Residents Association (CMRA) to inform them of Meadowood Park development progress. The CMRA park sub-committee meetings will be held monthly leading up to and during construction. A Meadowood Park development website was set up. Staff worked on a volunteer agreement for rough grading set and the contract sent out for signature. A tender preparation agreement was set up with Gemella Design. Staff attended a CMRA meeting on May 29th to discuss the construction timeline and potential donations for the park. Staff completed and submitted three periodic progress reports to the Province as per the requirements of the Skate Park construction grant funding.

With some funding assistance from the Regional District of Nanaimo, park stewards organized and paid for the installation of an underground electrical line to supply farmer's market vendors at Errington Community Park. This will allow for refrigeration to take place on site, and broaden the availability of meats on market days.

Staff prepared and distributed the May 6th and the December 2nd Area F POSAC meeting agendas, attended the meetings and reviewed the meeting minutes.

Staff met with an area resident after receiving a request to stem ATV access at a Ministry of Transportation and Infrastructure site at Price Road. Following an arborist assessment, numerous hazard trees were removed at Malcolm Property.

Staff conducted GPS data collection work along the Carrothers Trail, to be developed this fall; part of the RDN's Alberni Community Trail System. Staff worked on private land agreements with owners for trail purposes.

Area G

Local volunteers painted portions of the Women's Institute Hall at Dashwood Community Park, and resurfaced the trail with wood chips. Further to its being ordered in June, a building assessment of the Women's Institute Hall from an engineering company was finally received. This information will allow for accurate replacement and repair budgeting for the hall and its services/utilities. Pruning and trail brushing work was also completed at the park.

Development Applications

Staff continued to work with planning staff to secure parkland dedication and park development at a Wembley Road rezoning and subdivision. Rezoning negotiations resulted in a \$32,000 community amenity contribution for future trail development within the Stanhope Road undeveloped road right-of-way connecting Wembley Road to Ackerman Road. In addition, a covenant was placed on the development property which requires the developer to construct a gravel trail through the new park, thereby linking the internal road network.

Staff attended three meetings with planning staff and the applicant to review a proposal on Drew Road and to look at the site. In consultation with planning staff, staff reviewed and provided recommendation on the proposed cash-in-lieu of park land dedication proposal. Staff organized and attended a POSAC site visit, a special POSAC, and a Public Information meeting on June 12th.

Additional hazard tree work was completed at River's Edge Community Park, reported by horse trail users in the area. Staff responded to a hazard tree request and also installed vehicle barricades at Miller Road Community Park. A hazard tree was also removed at Centre Road Community Park as well as at River's Edge Community Park, following reports from neighbours.

Staff prepared and distributed the May 22nd and the December 9th Area G POSAC meeting agendas, attended the meetings and reviewed the meeting minutes.

Area H

The majority of the park development work at Henry Morgan Community Park is now completed. A new park entrance sign was installed. Additional hazard tree work took place in October. The basketball backboard was repaired, and the interior of the playhouse was completed. A fence was installed at the basketball court. Staff also planted eleven additional trees at the park. Department staff organized and participated in the ribbon cutting ceremony to open Henry Morgan Community Park. Additional parking lot drainage works were installed underground.

Tree thinning and burning operations continued at Oakdowne Community Park in order to improve this urban wildfire interface zone. Tree thinning operations at Oakdowne Community Park were shut down once 'forest fire season' descended on the province, requiring the use of firefighting staff that were conducting the thinning work at the park. Staff met on site again in early September, once the project had started back up. This project is a continuation of work begun last year by Ministry of Forests Coastal Fire Base, for the purpose of improving safety along this urban wildfire interface zone. GPS data collection work and an assessment for signage needs was also carried out.

A pedestrian footbridge was constructed over a creek at Leon Road Community Park, under a Section 9 Notification process via Ministry of Environment.

Site clean-up and brushing and other maintenance work was carried out on several occasions at all MOTI beach accesses developed by the RDN under permit from MOTI.

A new bollard was installed at Dunsmuir Community Park, and the portapotty and privacy surround was removed. Both items were in direct response to increasing vandalism at the

Park clean-up work was carried out at Wildwood Community Park and the surrounding trails.

Staff followed up with Bylaw Enforcement regarding a trespassing fence issue at Isle Wood Drive Community Park. A BCLS survey was ordered and received by staff, the fence is now removed, and the relocation of three sheds all partially sited on the park property is expected in the near future.

Stair and trail maintenance work was carried out at Thompson Clarke Connector Trail.

Staff prepared and distributed the June 5th and the December 4th Area H POSAC meeting agendas, attended the meetings and reviewed the meeting minutes.

Community Parks and Greenways Strategy

During the summer the second series of open house were held in each electoral area and on line surveys were created and posted to the website. The comments were gathered and compiled for the draft document. During the fall, meetings were held with staff and the consultant to review the information gathered over the summer and then to assess for missing or incomplete information. Both staff and the consultant researched and also interviewed other local governments to provide more complete information. The draft document was then reviewed and presented to both the advisory committee and the POSACS for electoral areas E, F, G, and H. Staff also met with the archeology consultant. The maps were updated to reflect the comments received. The final edit was done to incorporate comments and the document will be presented at the January 2014 Board meeting.

Community Works Projects

Jingle Pot Roadside Trail: Staff met with Area Director to discuss the idea of a roadside pedestrian route along Jingle Pot Road. A meeting will be coordinated in January to discuss the idea with community representatives and seek a clear understanding of community needs along this corridor.

North Road Trail: Staff met with the Area Director to walk the potential trail location along North Road on Gabriola Island. A terms of reference for the design of the off-road trail was developed and Consultants have been retained to coordinate the required survey, arborist study and design work for the trail. Preliminary meetings with the Ministry of Transportation and Infrastructure indicated support for the trail as it will be located within the MoTI right-of-way. Trail design work will begin in early 2014. Staff will be working to contact stakeholders early in 2014 and a public Open House about the proposed trail project will be held mid-late spring.

Morden Colliery Bridge: Staff are drafting a Request for Proposals for the design of a bridge crossing over the Nanaimo River. The project will include studies, survey, design and if feasible, construction of bridge and trail connection to downtown Cedar. Staff have contacted the Province about upgrading the existing license over the crown land corridor to a lease.

Regional Parks

Arboretum

Park staff reinstalled chain link fence which was reported by the RCMP. The fence was rolled and ready for transport by the thieves. Several parks inspections were carried out.

Arrowsmith CPR Regional Trail

Park staff installed trail closure notices for the CPR trail that travels through Island Timberlands private property. Notice states that the trail is closed during the work week and opens on weekends.

Beachcomber Regional Park

Park staff conducted park inspections and maintained trails. A new water proof garbage can lid was installed on the existing base.

Benson Creek Falls Regional Park

Work continued on the Benson Creek Falls Management Plan. Plans were made and advertisements created and distributed for the open houses. The first open house was held on June 22 at Creekside Place Community Park and was well attended. Throughout the summer, staff held ongoing meetings with key stakeholders (i.e. Province, aggregate private property owners, Emergency Services, Woodlot managers, recreation groups). Staff also did on the ground assessment of issues including alternate entry routes and parking locations. Several parking options developed and presented to stakeholders. Second open house for review of the draft Management Plan was held at Mountain View School, East Wellington on October 23. Draft plan was reviewed by Advisory Committee and then recommended for approval at the Dec 3 RPTSC meeting. Minor modifications are being prepared for the January Board meeting

Park staff conducted park inspections, maintained trails and re-decked two of the bridges on the Weigles Road entrance. Data was collected from the trail counters. Park staff installed warning signs and open house notices for the new management plan. A new fence was installed at the top bank overlooking the waterfall.

Big Qualicum River Regional Trail

An engineer bridge inspection on the Hunts Creek Bridge was conducted.

Coats Marsh Regional Park

A berm was constructed in the park to control water flooding onto an adjacent land owner's property. Staff worked with an engineering firm for the design of the berm. A tender was released and a contractor selected. Construction took place during August and then a follow up planting of live willow stakes took place in the fall. The live willow stakes were removed from a donor site and prepped before they were planted in the berm. A new bridge was installed at the pond leveler site in order the access the berm location.

Park staff removed the old pond leveler and assembled and installed a new pond leveler. Park staff and The Nature Trust of BC assessed for the location of a potential new trail. Park staff and the Vancouver Island Conservation Land Management Program crew removed broom at the North end of the Marsh. Park staff conducted park inspections, maintained trails, monitored the berm and the pond leveler. The park was GPS'd by park staff and the GIS department.

Descanso Bay Regional Park

Park staff completed a hazard tree assessment in the regional campground. The park was also GPS'd by the GIS department and Park Staff

Englishman River Regional Park

Park Staff carried out routine inspections of Englishman River Regional Park and Top Bridge Park. Staff responded to maintenance issues identified by the Volunteer Park Warden including; garbage issues, ATV trespass, vandalism, graffiti and suspect hazardous trees. Park staff brushed trails and maintained bridges. The deep garbage cans were emptied and the Allsbrook Road parking lot was graded. During the summer month's graffiti was removed from posts and signs. Park staff completed minor maintenance to Top Bridge due to small findings found during an Engineer bridge inspection. Trails, bridges and stairs were cleared of fall debris.

Park staff installed seasonal no skating signs due to thin ice forming during a cold snap and installed new directional signs on the new trail connecting Top Bridge Community Park with Englishman River Regional Park. Park staff posted extreme fire warning signs during the extreme fire hazard period. A new post and regulation sign was installed at the clay banks due to this place being a highly used campfire area. Park staff cleaned and updated the regional kiosks and maps.

A new park entrance was built at the Allsbrook Kiosk to provide easy access to ERRP around the gate on the road. At that time more boulders found on site were placed to prevent ATV access. Over the summer very few if any ATV's gained access.

The gate at the end of Allsbrook leading to Top Bridge Community Park has been closed for the season. Old signs were replaced with new signs.

Parks Staff and Water Stewardship Staff met to walk the Englishman River Regional Park and discuss logistics for school field trips to the park in 2014. The field trips will focus on activities for elementary school children to learn about the water cycle, where our drinking water comes from, and how we share this valuable resource amongst various human user-groups and the fish, wildlife and plants that depend on it as well.

Horne Lake Regional Park

Staff toured the park with the new Park/Campground Operator RLC to assess priorities for improvement in the park, working towards the Concept Plan for park development. Park trails were walked to identify the connection with BC Parks Caves Parking lot and areas were flagged for campground upgrades. Plans were then made for capital improvement to start in January. Early in 2014, RDN staff will be looking to further design and develop aspects of the plan in a phased approach.

A trail linking the BC Parks parking lot and the Regional parking lot was brushed out. No lifeguard on duties signs were moved above the high water mark.

Park staff and RLC park operators installed new campsite posts with a new numbering system and staff worked with RLC to create current park maps and information panels for 3 kiosks. RLC erected a split rail fence at the Gazebo point conservation area and removed trip hazards around out houses. RLC continue to make positive improvements to the campground.

Park staff joined Ministry of Forests to see if mountain pine beetle was discovered in the park. As it turned out it was actually a less serious agent a Sequoia Pitch Moth.

Park staff installed new directional signs on Highway 19. Park staff painted the Highway 19 signs white to maintain continuity as well as placed permit stickers on the back of the signs themselves. The park operators' deck has been renovated.

Staff renewed and updated advertising for Horne Lake Regional Park on HelloBC.

Lighthouse Country Regional Trail

Staff have been working with a consultant in the development and design of interpretive sign layouts for installation in 2014.

Staff worked with Emcon to have a directional sign installed on the Lions Way ROW.

Park staff resurfaced portions of the trail and conducted a fall clean-up of the trail. Data was collected from the trail counters. Park staff conducted trail maintenance and inspections. The newly replaced fence at the railway crossing was stained.

Little Qualicum River Estuary Regional Conservation Area

Staff reviewed the Central Vancouver Island Estuary Rehabilitation and Resident Canada Goose Management Project Report by Guardians of Mid-Island Estuaries Society and the second payment installation of \$10,000 was provided to the group. Staff assisted BCCF in the review of the draft and 'next steps' section of the Little Qualicum Estuary Restoration Project Report by Polster Environmental Services Ltd.

Little Qualicum River Regional Park

Park staff made stair improvements to a swimming area at the river. A directional sign was installed to lead the public to the parking area off of Meadowood Way. Barriers were installed with reflectors to prevent ATV's getting access to the river. Two posts with regulatory signage were stolen a day after the install at that site. Park staff repaired bottom step of stairs at the swimming area. Park staff conducted park inspections and maintained trails.

The Coastal Invasive Plant Committee crew removed the brush and deciduous from under the power line prepping the site for a plant. Park staff planted 1050 native plant species restoring low-growing native species that are compatible with the overhead electrical wires. Staff coordinated with BC Hydro to obtain a \$2000 contribution towards the purchase of the native shrubs for the hydro corridor.

Moorecroft Regional Park

The caretaker agreement with current park caretakers, Guy and Donna Monty, was renewed for 2013-2014.

Park staff conducted park inspections and maintained trails. Park staff installed new directional signage in the park and installed seasonal no skating signs at Skipsey Lake due to thin ice forming during a cold snap. A new operations shed was built by the caretakers house. Hazard trees were removed from the park.

Park Staff carried out the following works at Moorecroft Regional Park:

- Grass seeded some restoration areas with coastal native grass species. These areas were signed.
- Staff removed garbage from the park.

- Park staff water the newly planted shrubs and trees weekly.
- Park staff applied deer repellent on the newly planted stock weekly.
- An old fort was removed from the park.
- Extreme fire hazard signs were posted at the park during the extreme fire hazard period.
- An Energy Audit Report was done on Kennedy Lodge.
- An old trail is continuously blocked off with woody debris to stop public from entering private property.
- The NCC annual report was prepared, outlining projects over the year in the park.
- Development of conservation awareness signs for Vesper Point.
- Development of draft dog strategy for the park.
- Ongoing communication with Moorecrofters and public inquiries.

Morden Colliery Regional Trail

Park staff conducted park inspections and maintained trails. Park staff removed old, “deemed a potential hazard” benches. An engineer bridge inspection was conducted on both of the Thatcher Bridges. Park staff and GIS staff collected GPS information on the regional trail.

Mount Benson Regional Park

Park staff installed new orange trail markers on the sanctioned Witchcraft Lake Regional Trail and Cougar loop. Staff also installed posts and directional signage along the Witchcraft Regional Trail. Over 200 wind thrown trees were cleared from the trails after a major wind storm event. Park staff cleaned paintball marks and graffiti off the Witchcraft Lake Bridge.

Park staff installed trail closure signs at the beginning and end of the Old Logging Road Loop. Park staff and NALT staff have begun to construct the Old Logging Road Loop.

Nanaimo River Regional Park

Siting of portable toilet location, fencing, steps, stairs, trail improvements. Three sets of box stairs were installed along the trail. New directional signage was installed at these locations. A cedar toilet surround was also installed at the Frey Road entrance. MOTI permit for Frey Rd works (stairs, split rail fencing, signs). The Fry Road entrance trail counter data was collected over the summer. Trail vegetation maintenance was conducted to accommodate equestrian park users. Park staff installed split rail fence along two steep bank areas along the trail. A new trail location was approved by TLC, park staff cleared the trail and installed directional signage. The deep garbage can was emptied on the Frey Road trailhead. Park staff conducted park inspections and maintained trails. Park staff cleaned and updated the regional kiosks and maps.

Parks Staff and Water Stewardship Staff met to walk the Nanaimo River Regional Park and discuss logistics for school field trips to the park in 2014. The field trips will focus on activities for elementary school children to learn about the water cycle, where our drinking water comes from, and how we share this valuable resource amongst various human user-groups and the fish, wildlife and plants that depend on it as well.

Top Bridge Regional Trail

Park staff conducted park inspections and maintained trails. The kiosk on Resort Way was cleaned and updated.

Trans Canada Trail

Arrangements were made with Scott Signs to repair vandalism to Spruston Road kiosk sign. The sign was damaged beyond repair, and will need replacement estimated at \$1000.

Park staff conducted park inspections and maintained trails. A new Extension Ridge trail sign was installed. An engineer bridge inspection was conducted on the Haslam suspension bridge and a new Extension Ridge trail sign was installed.

Parksville - Qualicum Links

Signage to mark the route was created in partnership with the City of Parksville and the Town of Qualicum Beach and installed along the route.

Regional Significant Gas Tax Project

E&N Rail with Trail: Work to prepare the Request for Proposals (RFP) for the design of the RDN's first piece of E&N Rail with Trail (from Coombs to Parksville to French Creek) has been on-going. Staff met with the City of Parksville to discuss a trailhead at Springwood Park. Staff met with the Ministry of Transportation to discuss options around roadside connections if segments of the trail are not feasible within the rail right-of-way. Staff also met and discussed with other jurisdictions who have completed sections of E&N trail (City of Nanaimo, District of Lantzville, and Cowichan Valley Regional District) and collected information on their experience planning and designing the trail. The RFP is intended to go out at the end of January and will seek a project management firm to coordinate the site survey, preliminary studies and complete the design work for the first 10km section of trail in the RDN.

Fairwinds

Staff continued to review of the Phased Development Agreement, parks standards and the Terms of Reference for the Management plan. Several regular meetings were held to reviewing the phasing of park dedication and other issues. Staff also attended the Public Meeting in September.

Miscellaneous

Numerous park inspection visits and maintenance projects were conducted throughout the district including garbage removal, brushing and trail maintenance, new sign layouts and installations, and sign maintenance, and numerous information requests were received from the public. Contract administration work for annual park maintenance contracts was continued throughout the summer. Parks Operations building safety inspections were completed and submitted to the Joint Health and Safety. Seasonal 'thin ice' safety signage was posted in affected parks. CSA Park playground inspections were completed across the district, and new park maintenance signage was installed at eight affected parks.

Parks Guidelines: The new RDN Parks and Trails Guidelines was completed. Staff meetings were held to review standards and work on the draft document, including collecting facility images and specifications. The draft guidelines were recommended for approval at the December 3 Regional Parks and Trails Select Committee meeting, and minor modifications are being prepared for the January Board meeting.

Breathe Guide: The Regional Parks Breathe Guide 2014 update has been completed and 8,000 copies of the guide will be printed in early 2014.

Trails: Staff attended an inter-jurisdictional meeting to examine the overall trail network on Vancouver Island, looking at gaps in the system and where priorities for filling some of the gaps are falling.

Representatives from the RDN, CVRD, CRD, TransCanada Trail, Vancouver Island Spine Trail and Island Corridor Foundation attended the meeting.

Parks Building: Staff have been involved in seeking a new building for all parks planning and operations staff, who are currently split between two facilities. To date the process has involved reviewing existing building lease opportunities and looking at a build-to-suit lease option.

Staff assisted with Winter Wonderland set up at Oceanside Place.

2014 Budget: Staff compiled the projects costs in preparation for the creation of the 2014 budget. The 2013 budget was reviewed and any uncompleted project costs carried forward to 2014. The projections for 2013 were inputted to the system as were the costs for both operations and capital for Regional and Community Parks. The work plan for 2014 was then created.

Staff continue to follow the Off-Road Vehicle legislation currently under development by the Province of BC.

Staff participated in a Green Medicine: Building bridges between health care and the great outdoors Webinar.

Park Use Permits and Events

- Park Use Permit set up for Meadowood Community Halloween event.
- BC Hydro took out a PUP to replace anchors for two hydro poles on the ROW which border Cox Community Park and Descanso Bay Regional Park on Gabriola Island.
- Staff met with a representative from the Mid-Vancouver Island Habitat Enhancement Society regarding the planning of the 2014 River Run that will be held in Englishman River Regional Park in the summer.

Recommendations

That the Parks Update Report for June-December 2013 be received as information.



Manager of Parks Services



General Manager Concurrence

Parks Functions Report

TO: Tom Osborne
General Manager of Recreation and Parks

DATE: February 13, 2014

FROM: Wendy Marshall
Manager of Parks Services

FILE:

SUBJECT: Monthly Update of Community Parks and Regional Parks and Trails Projects

During the month of January Parks staff have been involved with the following projects and issues.

Electoral Area Community Parks

Area A

Staff continued to work towards the completion of the Cedar Skateboard Park construction project. Staff approved a number of additional changes to the construction contract including the following: installation of cedar split rail fencing, sign posts and additional boulders; an expansion of the skate-able surface by adding concrete to the “viewing area” as well as an additional skate bench; and installing additional drainage along the eastern property line to mitigate the pooling water occurring on the neighbours property (this work will occur this spring when the ground is drier).

Staff began investigation into appropriate video monitoring equipment for the Cedar Skatepark in conjunction with Information Services staff; conducting a site visit and seeking cost estimates for provision and installation of hardware. Garbage and recycling bins were ordered for the park, to replace temporary ones upon arrival.

Staff contacted the RCMP and the North Cedar Improvement District Fire Department to inform them of the park opening date and to invite them to go for a walk through inspection of the park with parks staff.

Substantial completion of the construction contract was received on January 31st, 2014 and the RDN took possession of the site on February 1st, 2014. The contractor will continue to be on site until the remainder of the deficiencies are completed, however the park is open for use.

Staff completed and submitted the Sept-Dec 2013 periodic progress report to the Province as per the requirements of the Skate Park construction grant funding.

Area B

Staff continued to work with Topographics Ltd., on the stakeholder interviews for the Huxley Park Master Planning Process.

Following up on November rock scaling work conducted at 707 Community Park, two site visits were made in order to conduct a stability assessment of the remaining rock on site. Additional scaling of one boulder is scheduled for February.

At Rollo McClay Community Park the drinking water well and system has been shut down for the winter to preserve water quality and supply. Adjustments were made to the overflow line and irrigation pond bank to preserve bank integrity. Additional work is scheduled for the spring.

Staff met on site with a contractor and liaised with Ministry of Transportation, RDN Bylaw Services staff and the neighbouring landowner in order to define and preserve private driveway access at El Verano boat launch. Boulder placement and signage replacement work is scheduled for early February.

Signage assessment, park clean-up work and garbage service continued at Huxley Community Park.

Staff coordinated the removal of stored materials from Arbutus Building Supply.

Area C - East Wellington/Pleasant Valley

A vandalism and a break-in issue was dealt with at Anders and Dorrit's Community Park.

Trail maintenance work was conducted at Meadow Drive Community Park, and park clean up and garbage collection service was continued.

Area E

Prawn Road trail head received brushing and maintenance work.

Area F

GPS data collected along the Carrothers Trail was submitted for inclusion into a landowner agreement, required prior to conducting hazard tree removal and trail development work, anticipated to begin in the spring.

Staff received requested survey and site plan data to accompany a Ministry of Transportation Permit to Construct Works application for the development of roadside parking at the park. Staff also followed up on required construction drawings for the washroom at Errington Farmer's Market Community Park. RDN Water Services staff upgraded wellhead protection in the park, and accessible parking signage was provided to the Errington War Memorial Hall board.

Area G

Four large hazard trees were removed from Centre Road Crescent Community Park, following an arborist assessment in late 2013.

Area H

Parks staff received a warranty report on the willow tunnel at Henry Morgan Community Park. The tunnel has been severely damaged by deer. Staff will look at options for its repair and/or replacement this spring.

The connector trail from Thompson Clark Drive to Ocean Trail received maintenance work including ditch and trail clearing.

Staff conducted GPS data collection at Oakdowne Community Park and began work on a signage plan for to improve visitor orientation and better define the park boundary.

Staff continued to monitor progress and liaise with RDN Bylaw Services on the removal of three trespassing sheds at Isle Wood Drive Community Park.

Work on the Meadowood Community Park development continues with the preparation of the final construction drawings and tender documents by Gemella Design Ltd. Rough grading of the Phase 1 site is underway by pro bono contractors. Regular monthly meetings are being held with the CMRA to provide project updates.

Community Works Projects

Area B

Staff prepared and distributed a letter to landowners and businesses along North Road, in the vicinity of the proposed trail. The letter introduced the project and invited early comments from those who will be adjacent to the trail. Staff and consultants met with Planning Staff from the Islands Trust to introduce the trail project and discuss any Islands Trust planning projects related to the proposed trail project. Survey work along the north side of the road right-of-way occurred and the consultants are beginning to look at the trail route and design in more detail. Stakeholder consultation will be ongoing and a public Open House about the proposed trail project will be held mid-late spring.

Area C - East Wellington/Pleasant Valley

A meeting to discuss pedestrian use along Jingle Pot Road and discuss options for improving pedestrian safety will be held with select community members and the Area Director in February. The meeting will provide parks staff with more detail on the issues prior to initiating a process for looking at options to improve this narrow corridor for pedestrian use.

Community Parks and Trails Strategy

The Community Parks and Trails Strategy was approved by the Board. Staff will now carry out the actions identified for 2014. The Strategy is being included in POSAC information binders.

Regional Parks

Arboretum

Park staff conducted park inspections.

Beachcomber Regional Park

Park Staff removed an old wooden ladder that was affixed to a large Arbutus. Two trail counters were installed at the entrances to the park to gather base line data for a new management plan. New bold 'no moorage' signage was installed, replacing the friendlier version as some members of the public have not complied with the bylaw. Staff also installed new posts and signage and removed old signs from trees.

Parks staff looked at the potential for locating a kiosk entry sign at the access to the park. This park is a candidate to receive a kiosk later in 2014/2015.

Benson Creek Falls Regional Park

Park staff installed warning signs on the new chain link fence at the falls as well as installed warning high water level signs throughout the park. Data was collected from the trail counters. The trail counters have now been removed from the park. A windthrown tree was also removed from one of the trails.

The Benson Creek Falls 2014-2024 management plan was approved by the Committee of the Whole and by the Board. Immediate action plans for 2014-15 include Creekside Community Park parking lot improvements; secure agreement for the Weigles Rd Loop route; establish agreement for geotechnical review of the Ammonite Falls descent and Benson Creek Crossing; engineered design and environmental plan for stair access to Ammonite Falls; develop stair access and viewing platform to Ammonite Falls and slope remediation.

Coats Marsh Regional Park

Park staff conducted park inspections, maintained trails, monitored the berm and the pond leveler. New directional signage was also installed along with regulation signs.

Descanso Bay Regional Park

Park staff had an arborist remove the identified hazardous trees from the regional campground. An additional speed bump was installed to reduce speeders. Park staff delivered the last 13 fire rings to replace all old fire rings as well as a UV bulb for the water treatment system.

Englishman River Regional Park

Park Staff carried out routine inspections of Englishman River Regional Park and Top Bridge Park. Staff responded to maintenance issues identified by the Volunteer Park Warden including; garbage issues, ATV trespass, vandalism, graffiti and suspect hazardous trees.

Park staff installed warning high water level signs throughout the park. A regulation sign was installed at the Middlegate entrance where it was promptly removed. The sign was replaced the next day.

Horne Lake Regional Park

Park staff completed brushing a trail linking the BC Parks parking lot and the Regional parking lot. Capital works such as road building, adding camp sites, installing septic tank have been underway. Ten new fire rings were delivered to the park.

Park staff met with the RCMP and contractor to inspect the damage done to a trail by a member of the public over a weekend. More ATV barriers were installed.

Park staff conducted a site visit with an engineer to improve the damaged boat launch. A Section 9 notification was submitted to MFLNRO. Park staff also acquired a burning permit from the Forest Service to burn waste debris from construction. Staff prepared a plan for improvements to the group site parking area, allowing for bus and RV access. Group site improvements were flagged for construction. Staff requested a quote for survey work in the area near the boat launch with the intent to design a boat launch parking area. A staff meeting is planned for the end of February to discuss aspects of the concept plan and next steps for the park.

Lighthouse Country Regional Trail

Park staff removed a tree that snapped both rails of a boardwalk. After doing so the rails were repaired. Park staff cleared all culverts of debris and power washed the toilet surrounds.

Little Qualicum River Regional Park

Park staff conducted park inspections and maintained trails. Park staff installed warning high water level signs throughout the park

Moorecroft Regional Park

Park Staff installed speed bumps, reflectors and signage at the entrance and in the parking lot area. The garbage was picked up by staff. Vesper Point closed signage was removed. A trail counter was installed at the trailhead by La Selva Place in order to measure trail use.

Salvage windows were sold to Demxx for \$240 and the funds were used to purchase plants and deer fencing for the new native plant garden next to the Caretaker house.

Staff continue to liaise with the Moorecroft Stewardship Group on volunteer and fundraising opportunities for Moorecroft Park.

Morden Colliery Regional Trail

Park staff conducted park inspections and maintained trails.

Mount Benson Regional Park

Park staff and NALT staff continue to brush and construct the Old Logging Road Loop. Park staff installed fire reporting signs along the boundary that have their location and contact numbers to report a fire. NALT volunteers installed more trail counters as per a volunteer warden's request.

Nanaimo River Regional Park

Park staff brushed and repaired a neighbour's fence. Park staff installed warning high water level signs throughout the park. Data was collected from the trail counters and the trail counter has been removed from site.

Top Bridge Regional Trail

Park staff conducted park inspections and maintained trails.

Trans Canada Trail

Park staff conducted park inspections and maintained trails.

The vandalized Spruston kiosk sign was replaced by Scott Signs Ltd at a cost of \$1,316.

Witchcraft Lake Regional Trail

Staff prepared and submitted the 2013 Annual report to the Ministry of Forests, Lands & Natural Resource Operations for the Section 56 (Recreation Sites and Trails BC) that was established to formalize Witchcraft Lake Regional Trail through the Vancouver Island University Crown Land Woodlot to Mount Benson Regional Park.

Regional Significant Gas Tax Project

E&N Rail with Trail: Staff prepared the Request for Proposals (RFP) for the design of the RDN's first piece of E&N Rail with Trail (from Coombs to Parksville to French Creek) and prepared advertising material

and website content. Several engineering firms were also notified when the RFP was made public in early February. Proposals are due at the end of February. Pending proposal submissions and Board approval in March, the project may begin in April.

Miscellaneous

Numerous park inspection visits and maintenance projects were conducted throughout the district including garbage removal, brushing and trail maintenance, new sign layouts and installations, and sign maintenance, and numerous information requests were received from the public. Seasonal signage was posted at various park locations. Contract administration work for annual park maintenance contracts has continued throughout the month. Parks Operations building safety inspections were completed and submitted to the Joint Health and Safety Committee. Staff also attended an RDN Joint Health and Safety Committee meeting.

New Parks Building – staff have been involved in seeking a new building for all parks planning and operations staff, who are currently split between two facilities. Staff retained the services of Delinea Design to prepare a floor plan for the proposed building. The plan is necessary for the landowner to determine feasibility of a build-to-suit lease option. Following landowner’s review and costing, an agreement will be drafted if the building can be constructed and leased for the set budget.

The new Parks and Trails Guidelines were approved by the Committee of the Whole and the Regional Board. The Guidelines will be implemented in park development and will continue to be developed with detailed specifications.

Final editing and updating of 2014 Breathe Guide with Capewell Design and GIS department is complete. Guide will be printed in February and then distributed to Visitor Centres and RDN offices and facilities.

Staff prepared the parks section of the Spring Active Living Guide (photos, park news, ads, review of recreation activities in parks).

Staff researched and provided a response to a Planning Dept. referral for the Nanaimo Mountain Bike Club Trail Section 69 Trail application to the Province. The proposed trail crosses the Benson Creek Falls Regional Park access.

Trail Counters

Month	BCFRP Jameson Road	BCFRP Weigles Road	LCRT Linx Road	LCRT Lioness Blvd.	LQRRP Proposed Stairs	NRRP Fry Road Entrance
2013-05-01	1,023	1,388		1,623	66	1,093
2013-06-01	1,218	1,108	1,245	1,336	24	1,103
2013-07-01	1,256	1,118	1,315	2,697		2,351
2013-08-01	1,163	1,625	1,235	2,319		1,350
2013-09-01	962	1,834	841	1,552		374
2013-10-01	1,183	1,833	695	1,001		1,375
2013-11-01	1,027	1,606	706	1,250		1,153
2013-12-01	859	1,846	653	1,124		1,010
2014-01-01	1,382	1,925	566			1,196

Park Use Permits and Events

A Park Use Permit (PUP) was approved for the Gabriola Streamkeepers to research, monitor and run educational programs at Winthuysen Creek in Descanso Bay Regional Park.

PUP inquiries/in process:

- Two wedding inquiries for LCRT and Moorecroft.
- River Run walk/run fundraiser for Mid Vancouver Island Habitat Enhancement Society in ERRP for June 8th.
- Drinking Watershed Protection Program setting up Grade 4-5 school field trips to NRRP and ERRP over the months of May-June and Sept-Oct.

Recommendations

That the Parks Update Report for January 2014 be received as information.



Manager of Parks Services



General Manager Concurrence



RDN REPORT		
CAO APPROVAL		
EAP		
COW		
FEB 27 2014		
RHD		
BOARD		
Area 'B' POSAC RPTSC		

MEMORANDUM

TO: Tom Osborne
General Manager Recreation and Parks

DATE: February 27, 2014

FROM: Elaine McCulloch
Parks Planner

FILE:

SUBJECT: Islands Trust Gabriola Island Parks Rezoning Referral

PURPOSE

To provide comments to the Islands Trust regarding the referral request for proposed Bylaws 271 and 272.

BACKGROUND

A referral request from the Islands Trust was received on January 28th, 2014 (*Appendix 1*) requesting RDN comments on the proposed Gabriola Island bylaws 271 and 272 which will change the land use designations and rezone existing parks on the Island.

RDN Parks has previously reviewed the proposed bylaws; the RDN Electoral Area B Parks and Open Space Committee provided recommendations regarding an “early referral” for draft Bylaw Nos. 271 and 272 at their November 5th, 2013 meeting. These recommendations were considered by the RDN Board and submitted to the Islands Trust for their consideration. The Islands Trust has reviewed the referral responses and revised the proposed bylaws. The Gabriola Island Local Trust Committee gave first reading to Proposed Bylaw Nos. 271 and 272 on January 16, 2014. A Public Hearing is anticipated for the spring of 2014.

Proposed Bylaw 271 (*Appendix 2*), if adopted will amend the Gabriola Island Official Community Plan land use designations. Proposed Bylaw 272 (*Appendix 3*), if adopted, will amend the Gabriola Island Land Use Bylaw zoning map and parkland zoning text. A summary of changes proposed in this bylaw include amendments to Regional and Provincial park land use designations (P1); park sign regulations; regulating temporary structures for special event use; as well as allowing special events in parks where a management plan is in place.

DISCUSSION

Bylaw 271 – Amending the Gabriola Island Official Community Plan

Amends the Land Use Designations of a number of properties that have become parks over the past several years but have non-park land use designations such as institutional, Agricultural, Resource, and Residential.

RDN Parks Staff Comments:

Staff have no objection to the proposed Land Use Designation changes.

Bylaw 272 – Amending the Gabriola Island Land Use Bylaw

Zoning Designation changes

1. Coats Marsh Regional Park – from Resource (R) to Parks 1 (P1)
2. Descanso Bay Regional Park – from Tourist Commercial 2 (TC2) to Parks 1 (P1)
3. Cox Community Park (rdn id. B21) – from Resource (R) & Agriculture (AG) to Parks 2 (P2)
4. 707 Community Park (rdn id. B26) – from Forestry Wilderness/Recreation (FWR1) to Parks 2 (P2)
5. Stalker Rd Community Park (rdn id. B12) – from Large Rural Residential (LRR) to Parks 2 (P2)
6. Stalker Rd Community Park (rdn id. B25) – from Agriculture (AG) to Parks 2 (P2)
7. Seymour Rd Community Park (rdn id. B30) – from Resource Residential 1 (RR1) to Parks 2 (P2)
8. Petroglyph Trail (rdn id. B18) – from Resource (R) to Parks 2 (P2)
9. Whalebone Community park entrances & trail connections (rdn id. B2, B3, B4, B5, B6, B7, B8, B16) – from Small Rural Residential (SRR) to Parks 2 (P2)
10. Paisley Pl Community Park (rdn id. B31) – from Institutional 3 (IN3) to Parks 2 (P2)

RDN Parks Staff Comments:

Staff have no objection to the proposed zoning designations with the exception of Paisley Place Community Park. Staff have recently received direction from RDN Director Houle that this park be considered for rezoning as an Active Recreation Community Park (P3). This would allow the site to be developed for active recreational activities should it become desirable to the community in the future. The park is suitable for such development given its proximity to the town centre and its location in an industrially zoned area with few residential neighbours.

Regional Park Zoning Regulation changes

The following changes to the LUB zoning categories have been made to better align with current management plans for the following Regional Parks- P1 zone (Appendix 3):

Coats Marsh Regional Park

- Removed provision for AM/FM tower.
- Caretaker residence is permitted; may be a travel trailer or recreational vehicle.
- Temporary structures for special events are permitted.
- Special events under permit from the RDN are permitted.

Descanso Bay Regional Park

- Campground is permitted.
- Buildings and structures to accommodate campground office uses and retail sales and rentals are permitted.
- Caretaker residence is permitted; may be a travel trailer or recreational vehicle.
- Temporary structures for special events are permitted.
- Special events under permit from the RDN are permitted.

RDN Staff Comment:

Staff has no objection to the proposed zoning category changes which better aligns the P1 zone with uses identified in current park management plans.

Special Events in (Passive P2) and Active (P3) Recreation Community Parks

The proposed bylaw will allow special events in Passive Recreation Community Parks (P2) and Active Recreation Community Parks (P-3) under permit by the Regional District of Nanaimo only in parks with management plans.

RDN Parks Staff Comments:

It is not the intention of the RDN to develop park management plans for all Community Parks on Gabriola Island or for the rest of the Region as there is currently no capacity or resources in place to undertake such an involved process. As it stands, if the proposed bylaw amendment goes forward as is, the community should be aware that if a special event request does come forward for a community park without a management plan (for example a children's festival at Rollo Park) the RDN would be obligated to decline the permit under the proposed park zoning.

As previously requested, the RDN would prefer that a new permitted use be inserted in the proposed bylaw that would specifically allow special events in all park zones, regardless of whether or not they have management plans. The Regional District currently has a mechanism which regulates special use and commerce in its parks: Bylaw No. 1399 - Regulation of Park Use (*Appendix 4*). The detailed process whereby park special use permit applications are considered by the RDN ensures special events held in

parks are appropriate for the park and its surrounding neighbourhood and has sufficient conditions to mitigate any impacts.

Signage regulation changes:

At the RDN's request, the proposed bylaw wording has been altered to allow a maximum signage area of 2.5 sq. m (27.0 sq.feet) per park entrance, rather than the existing total permitted sign area of 4.0 sq. m. (43.0 sq.ft.) per lot. Section B.2.1 has also been amended to exempt interpretive and directional signs sited and maintained by government agencies in the P1, P2 and P3 zones.

RDN Parks Staff Comments:

The RDN supports the changes made to the signage requirements in Section B.4. These changes mean that park entrance signs are still subject to the maximum sign area regulations but clarifies that interpretive and directional signs are not.

It should be noted however, that further definition of "entrance" (e.g. within setback area) may be required to distinguish between park entrance signage and internal park signage.

ALTERNATIVES

1. That the Regional District Board support proposed Bylaws No. 271 and 272 which amend the Gabriola Island Official Community Plan and Land Use Bylaw and requests that the Islands Trust consider making the following additional changes:
 - to include a new permitted use to specifically allow special events in all park zones.
 - to change the zoning designation of Paisley Place Community Park to Active Recreation Community Park (P3).
2. That the Board not support requesting changes to the Gabriola Island draft bylaws 271 and 272 as presented and provide alternate direction.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSION

A referral request from the Islands Trust was received on January 28th, 2014 (*Appendix 1*) requesting RDN community and regional parks comments on the proposed Gabriola Island Bylaws Nos. 271 and 272 (*Appendix 2 and 3*) which will change the land use designations and rezone existing parks on the Island.

The Islands Trust is updating the Gabriola Island Official Community Plan and Land Use Bylaw and has issued a referral request to RDN Parks for comment. The proposed bylaws 271 and 272 will change the land use designation and zoning of a number of Gabriola Island parks from Resource, Forestry, Residential and Industrial to an appropriate park use.

RDN staff has no objection to the proposed Official Community Plan, Bylaw No.271. There are however, additional issues in the Proposed Land Use Bylaw No. 272 that need to be addressed. Firstly, it is requested that the Gabriola Island Local Trust Committee consider rezoning Paisley Place Community Park as an Active Recreation Park (P3) rather than a Passive Community Park (P2) as currently proposed. This Parks 3 zone would allow the site to be developed for active recreational activities should it become desirable to the community in the future. The park is suitable for such development given its proximity to the town centre and its location in an industrially zoned area with few residential neighbours.

Secondly, it is requested that the Gabriola Island Local Trust Committee reconsider the RDN request that a new permitted use be inserted in the proposed bylaw that would specifically allow special events in all park zones, regardless of whether or not they have management plans given that the Regional District currently has a detailed process to evaluate and issue requests for special event / special use permits: Bylaw No. 1399 - Regulation of Park Use. It should be noted that it is not the intention of the RDN to develop park management plans for all Community Parks on Gabriola Island therefore, if the proposed bylaw amendment goes forward as is, special event permits will not be issued in parks that do not have management plans as per the proposed Land Use Bylaw.

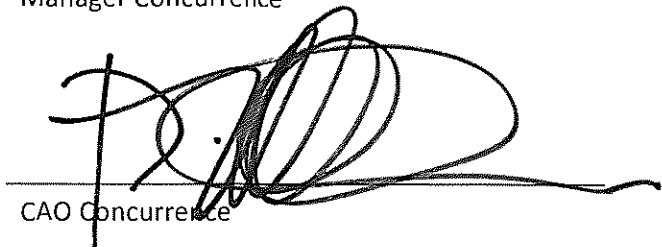
RECOMENDATION

1. That Bylaw No. 272 be amended to include a new permitted use to specifically allow special events in all park zones.
2. That Bylaw No. 272 be amended to provide Active Recreation Community Park (P3) zoning for Paisley Place Community Park.



Report Writer

Manager Concurrence



General Manager Concurrence

CAO Concurrence

Appendix 1

Islands Trust regarding the Referral Request
Proposed Bylaws 271 and 272.

Osborne, Tom

From: Lisa Webster-Gibson <lwebstergibson@islandstrust.bc.ca>
Sent: Tuesday, January 28, 2014 3:58 PM
To: Osborne, Tom
Subject: Bylaw Referral Package - GB BL 271 and 272 - Gabriola Island Local Trust Committee
Attachments: Proposed Bylaw 271 - First Reading OCP parks rezoning.pdf; Proposed Bylaw 272 - First Reading LUB parks rezoning.pdf; ByLaw Referral Form - GB BL 271 and 272 Parks Rezoning.pdf

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Attention: Tom Osborne, General Manager of Parks and Recreation, Regional District of Nanaimo

Further to our early referral of October 11, 2013, please find attached a bylaw referral package from the Gabriola Island Local Trust Committee of the Islands Trust for Bylaws Nos. 271 and 272. This package contains background, an agency referral response form and a copy of the two proposed bylaws.

These related bylaws concern the rezoning of Gabriola Island lands within community, regional and provincial parks.

This project was initiated by the Gabriola Island Local Trust Committee and the scope is to rezone areas of Gabriola Island that have become parks over the past several years but have non-park zoning such as 'Resource', 'Forestry', 'Agriculture' and other zones.

Proposed Bylaw 271, if adopted will amend the Gabriola Island Official Community Plan land use designations.

Proposed Bylaw 272, if adopted, will amend the Gabriola Island Land Use Bylaw zoning map and parkland zoning text. A summary of changes proposed in this bylaw include amendments to park sign regulations; allowing special events in parks where a management plan is in place and regulating temporary structures for special event use.

The Gabriola Island Local Trust Committee has given first reading to Proposed Bylaw Nos. 271 and 272 on January 16, 2014. A Public Hearing is anticipated for the spring of 2014

Please review the documentation provided and indicate how your agency's interests in the proposed regulations are affected. A referral response form for the bylaw is included for your convenience and we would appreciate your comments by **March 7, 2014**.

For more information on the proposed bylaw, please contact Sonja Zupanec, Island Planner, Islands Trust at szupanec@islandstrust.bc.ca. Full contact information is also included in the referral package.

Yours

Lisa

Lisa Webster-Gibson, BES, Hons.
Planning Clerk
Islands Trust – Northern Office
700 North Road, Gabriola Island, B.C. V0R 1X3
Ph: 250.247.2204 or toll free 1.800.663.7867
Fx: 250.247.7514
www.islandstrust.bc.ca

Preserving Island communities, culture and environment



Please consider the environment before printing this email



BYLAW REFERRAL FORM

700 North Road
Gabriola Island, BC BC V0R 1X3
Ph: (250) 247-2063
Fax: (250) 247-7514
northinfo@islandstrust.bc.ca
www.islandstrust.bc.ca

Islands Trust

Island: Gabriola Island Trust Area Bylaw No.: 271 and 272 Date: January 22, 2014

You are requested to comment on the attached Bylaw for potential effect on your agency's interests. We would appreciate your response within 30 days. If no response is received within that time, it will be assumed that your agency's interests are unaffected. For your information a Public Hearing to consider the Bylaw will be held spring 2014.

APPLICANTS NAME / ADDRESS:

Gabriola Island Local Trust Committee

PURPOSE OF BYLAW:

Rezoning of Gabriola Island lands within community, regional and provincial parks

GENERAL LOCATION:

Gabriola Island

LEGAL DESCRIPTION:

several

SIZE OF PROPERTY AFFECTED:

Various parks

ALR STATUS:

YES

OFFICIAL COMMUNITY PLAN DESIGNATION:

Various designations

OTHER INFORMATION:

This project was initiated by the Gabriola Island Local Trust Committee and the scope is to rezone areas of Gabriola Island that have become parks over the past several years but have non-park zoning such as 'Resource', 'Forestry', 'Agriculture' and other zones. The proposed bylaw 271 amends the Gabriola Island Official Community Plan land use designations and proposed bylaw 272 amends the Gabriola Island Land Use Bylaw zoning map and parkland zoning text. A summary of changes proposed in this bylaw include amendments to park sign regulations; allowing special events in parks where a management plan is in place and regulating temporary structures for special event use. First reading of the proposed bylaws was given on January 16, 2014 and a public hearing is anticipated spring 2014.

Please fill out the Response Summary on the back of this form. If your agency's interests are "Unaffected", no further information is necessary. In all other cases, we would appreciate receiving additional information to substantiate your position and, if necessary, outline any conditions related to your position. Please note any legislation or official government policy which would affect our consideration of this Bylaw.

(Signature)

Name: Sonja Zupanec, RPP

Title: Island Planner

This referral has been sent to the following agencies:

Federal Agencies

N/A

Regional Agencies

Regional District of Nanaimo

Provincial Agencies

BC Parks
Agricultural Land Commission

Adjacent Local Trust Committees and Municipalities

Thetis Island Local Trust Committee

PLEASE TURN OVER →

Non-Agency Referrals

The Nature Trust of BC
Islands Trust Fund
School District No. 68

First Nations

Penelakut Tribe
Snaw'Naw'As Nation
Snuneymuxw First Nations
Cowichan Tribes
Halalt First Nation
H'u'l'qumi'num Treaty Group
Stz'uminus First Nation
Lake Cowichan First Nation
Lyackson First Nation
Te'Mexw Treaty Association
Semiahmoo First Nation

BYLAW REFERRAL FORM RESPONSE SUMMARY

- Approval Recommended for Reasons Outlined Below
- Approval Recommended Subject to Conditions Outlined Below
- Interests Unaffected by Bylaw
- Approval Not Recommended Due to Reason Outlined Below

(DO NOT FILL OUT BEYOND THIS SECTION – REFERRAL AGENCY WILL COMPLETE SECTION)

Gabriola Island Trust Area
(Island)

(Signature)

(Date)

271 and 272
(Bylaw Number)

(Title)

(Agency)

Appendix 2

Islands Trust

Proposed Bylaws 271

Gabriola Island Local Trust Committee

Bylaw No. 271

Schedule 1

The Gabriola Island Official Community Plan Bylaw No. 166 cited as "Gabriola Island Official Community Plan (Gabriola Island) Bylaw No. 166, 1997", is amended by amending Schedule B – Land Use Designations as follows:

1. By changing the land use designation on the land legally described as The Northwest $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District, Except those Parts in Plans 29152, 30043 and 30051 (PID: 009-735-828) from Resource to Parks as shown on Plan No. 1 attached to and forming part of this bylaw.
2. By changing the land use designation on the land legally described as:
 - a. Lot B, Section 20, Gabriola Island, Nanaimo District Plan VIP73679 (PID: 025-417-681); and
 - b. Lot A, Section 20, Gabriola Island Nanaimo District Plan VIP73679 (PID: 025-417-673)

from Commercial (Tourist Recreational) to Parks as shown on Plan No. 2 attached to and forming part of this bylaw.

3. By changing the land use designation on the land legally described as:
 - a. The Northeast $\frac{1}{4}$ of Section 13, Gabriola Island, Nanaimo District (PID: 006-654-843);
 - b. The Northwest $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-655-335);
 - c. The South $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-815);
 - d. The Southeast $\frac{1}{4}$ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-599);
 - e. The North $\frac{1}{2}$ of the Southwest $\frac{1}{4}$ of Section 15, Gabriola Island, Nanaimo District (PID: 006-656-498); and
 - f. The East $\frac{1}{2}$ of the Northeast $\frac{1}{4}$ of Section 10, Gabriola Island, Nanaimo District (PID: 006-649-408)

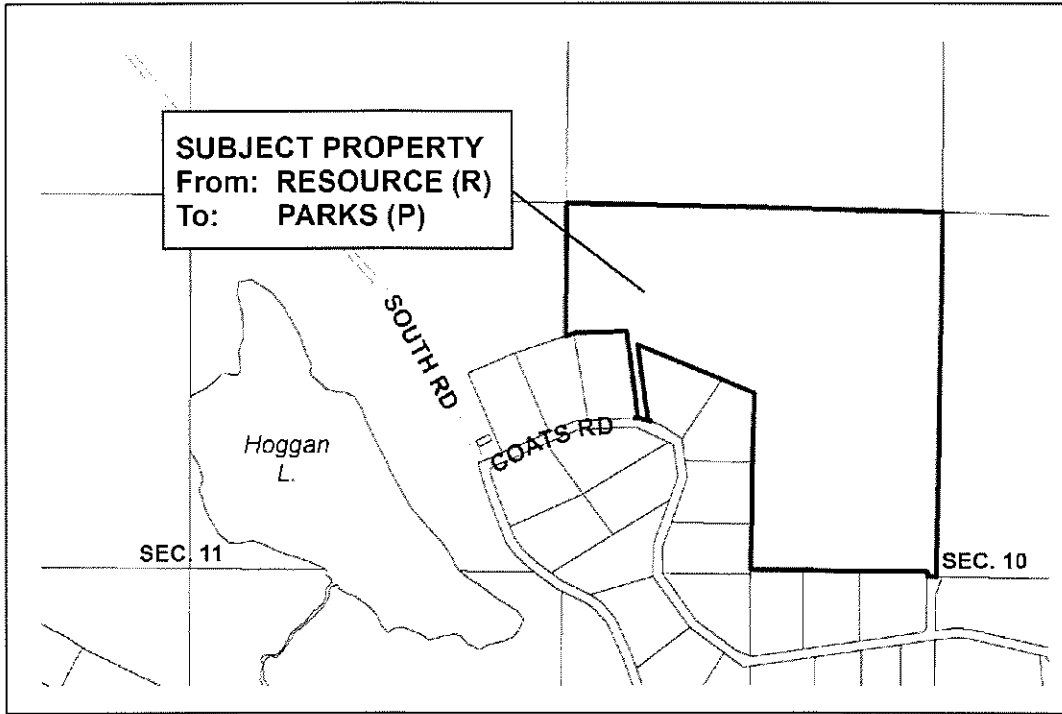
from Forestry to Parks as shown on Plan No. 3 attached to and forming part of this bylaw.

4. By changing the land use designation the land legally described as The North $\frac{1}{2}$ of the North $\frac{1}{2}$ of Section 20, Gabriola Island, Nanaimo District, Except Parts in plans 42874 and VIP73679 from Agriculture and Resource to Parks as shown in Plan No. 2 attached to and forming part of this bylaw.
5. By changing the land use designation of the land legally described as Lot 9, Section 18 & 23, Gabriola Island, Nanaimo District, Plan 45781 from Large Rural Residential to

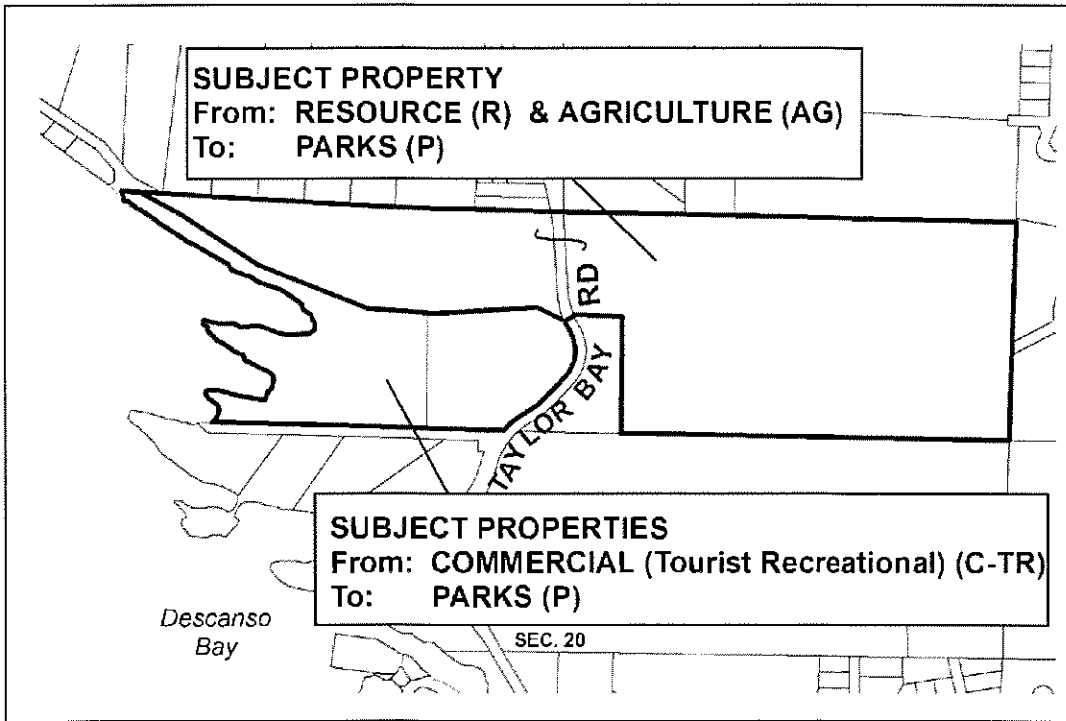
Parks and the portion of road allowance to Parks as shown on Plan No. 4 attached to and forming part of this bylaw.

6. By changing the land use designation of the land designated as 'Park' on Plan VIP77409 from Agriculture and to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
7. By changing the land use designation of the land designated as 'Park' on Plan 41031 from Large Rural Residential to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
8. By changing the land use designation of the land designated as 'Park' on Plan VIP70945 from Large Rural Residential to Parks as shown on Plan No. 5 attached to and forming part of this bylaw.
9. By changing the land use designation of the land designated as 'Park' on Plan VIP66198 from Resource to Parks as shown on Plan No. 6 attached to and forming part of this bylaw.
10. By changing the land use designations of those portions of land designated as 'Park' on Plan 17658 from Small Rural Residential to Parks as shown on Plan No. 7 attached to and forming part of this bylaw.
11. By changing the land use designation of the land designated as 'Park' on Plan VIP82759 from Resource to Parks as shown on Plan No. 6 attached to and forming part of this bylaw.
12. By changing the land use designation of the land designated as 'Park' on Plan EPP11544 from Institutional to Parks shown on Plan No. 8 attached to and forming part of this bylaw.

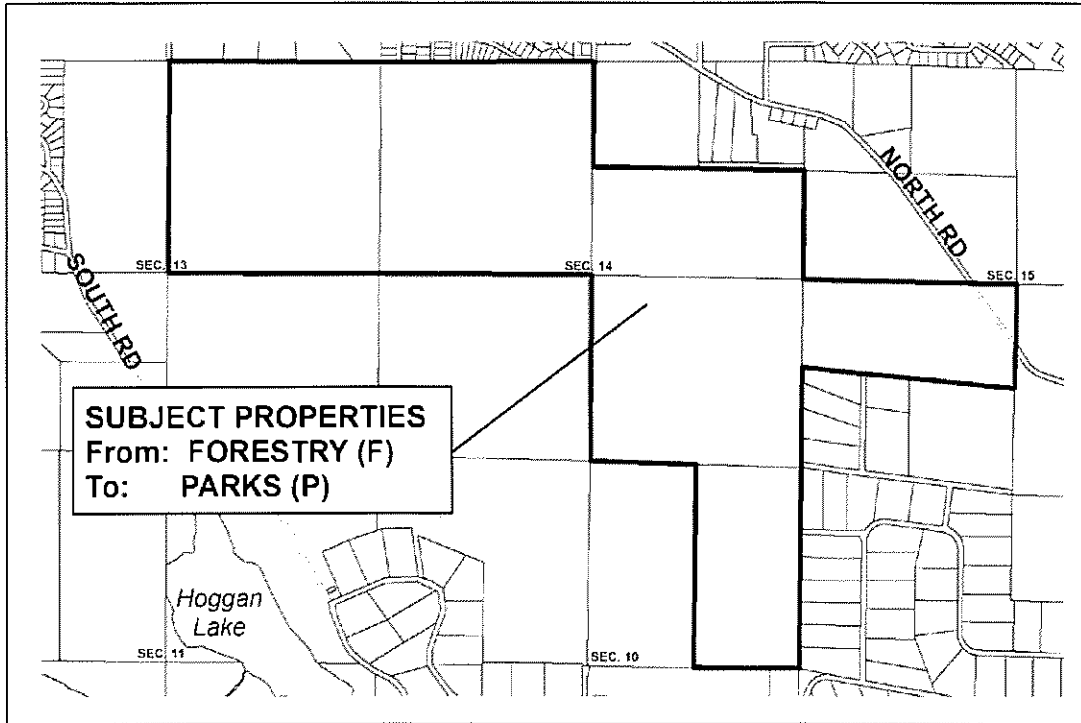
Plan No. 1



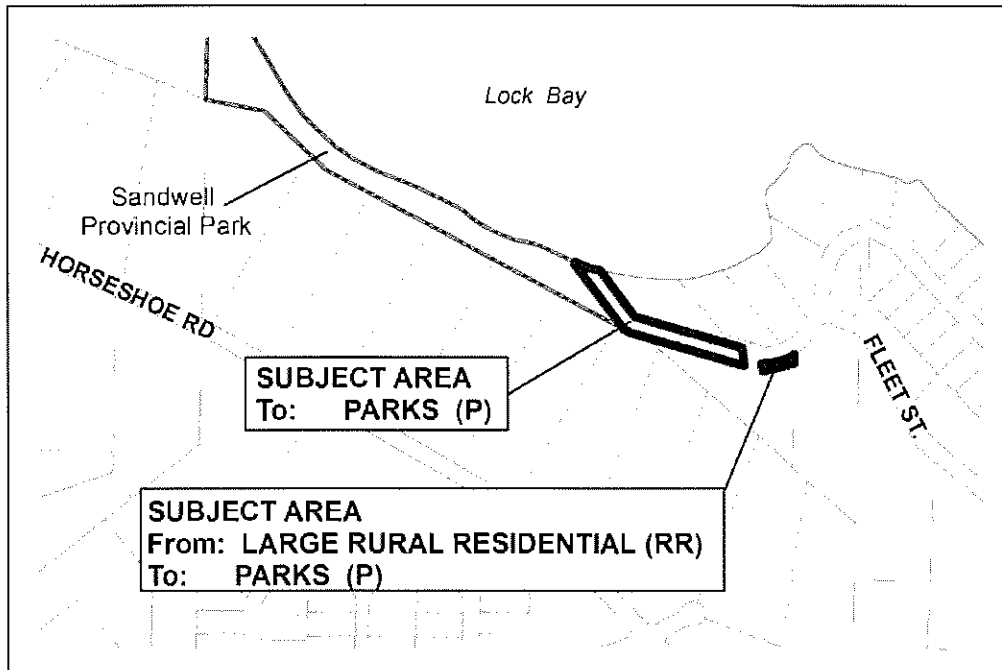
Plan No. 2



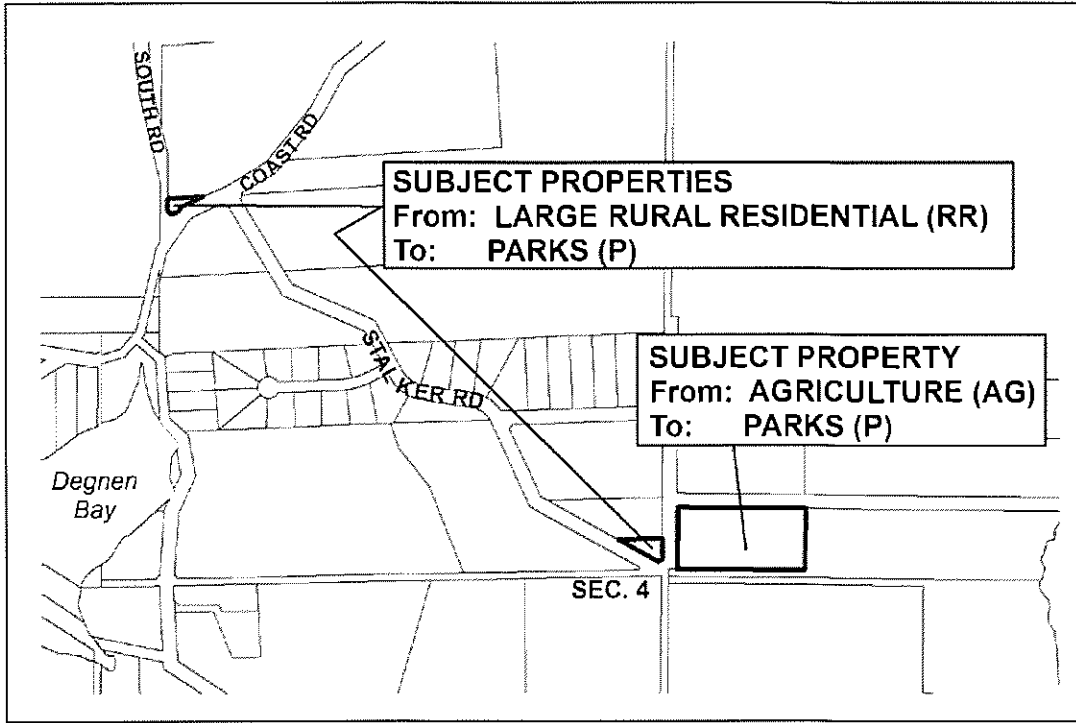
Plan No. 3



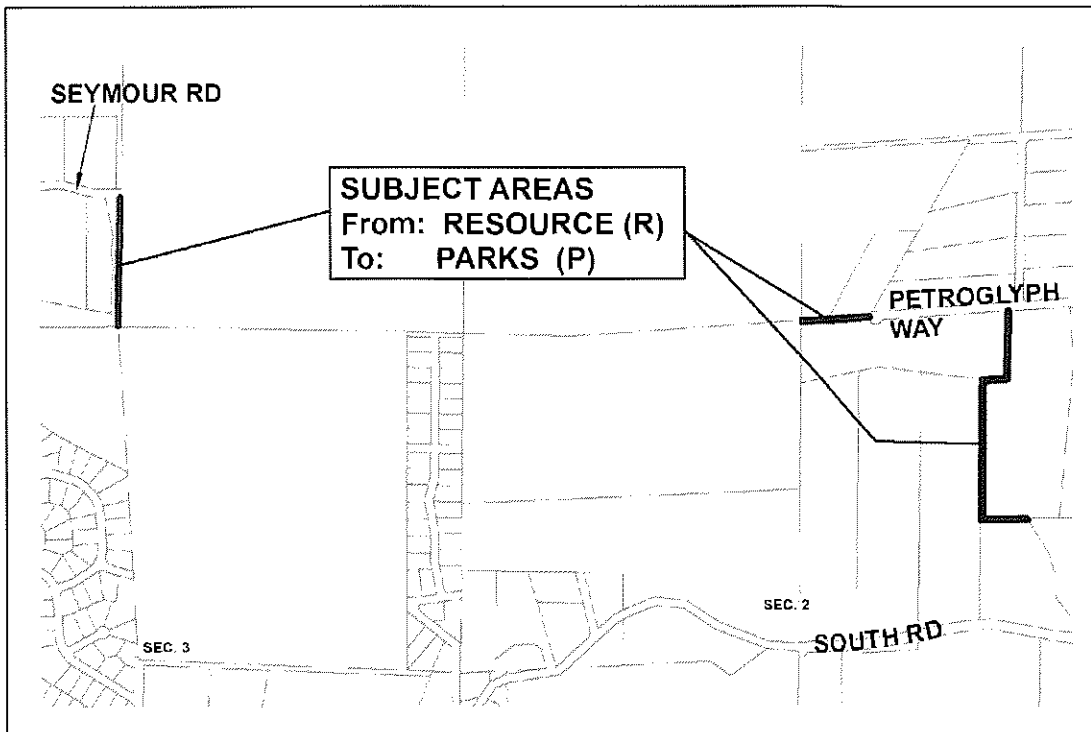
Plan No. 4



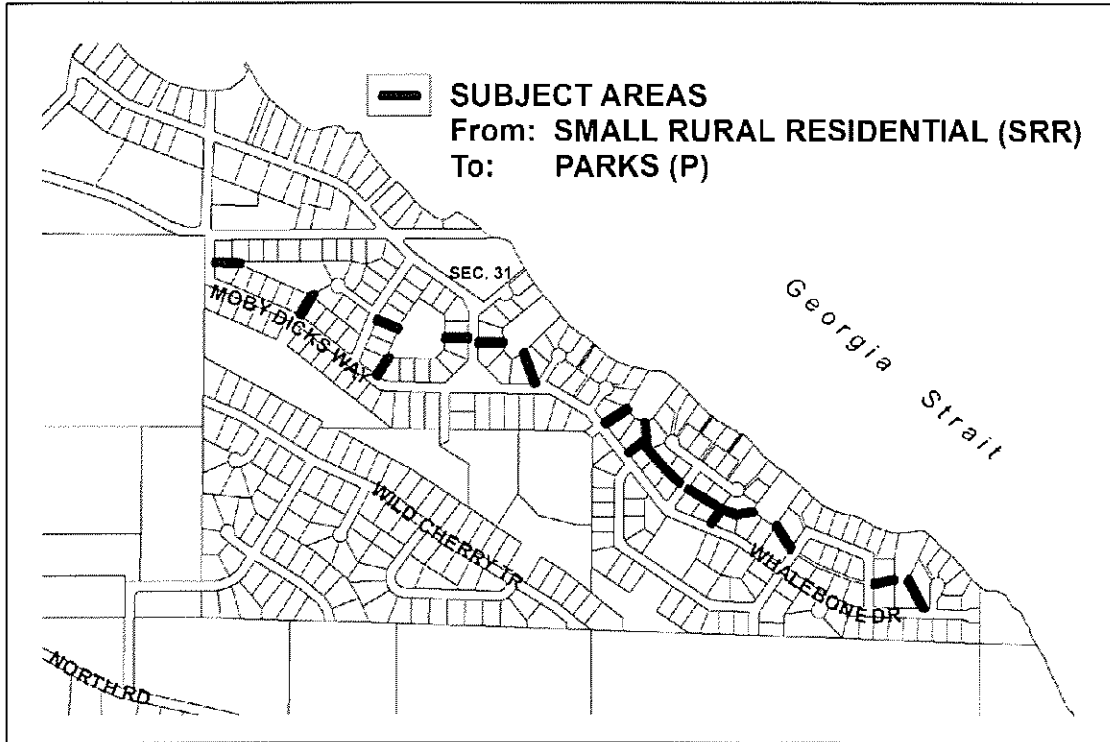
Plan No. 5



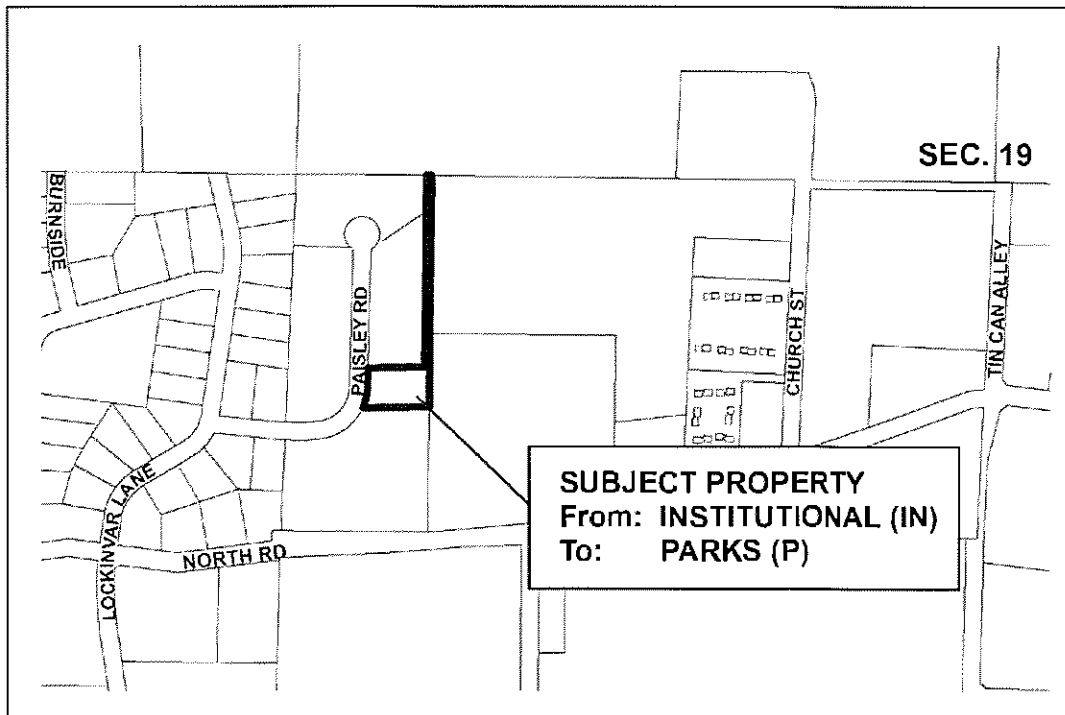
Plan No. 6



Plan No. 7



Plan No. 8



Appendix 3

Islands Trust

Proposed Bylaws 272

PROPOSED

**Gabriola Island Local Trust Committee
BYLAW NO. 272**

A BYLAW TO AMEND THE GABRIOLA ISLAND LAND USE BYLAW, NO. 177

The Gabriola Island Local Trust Committee, being the Trust Committee having jurisdiction in respect of the Gabriola Island Local Trust Area under *the Islands Trust Act*, enacts as follows:

1. Bylaw No. 177, cited as "Gabriola Island Land Use Bylaw, 1999" is amended as shown on Schedule 1, attached to and forming part of this bylaw.
2. This bylaw may be cited as "Gabriola Island Land Use Bylaw 177, 1999, Amendment No. 1, 2013"

READ A FIRST TIME THIS	16th	DAY OF	JANUARY	, 2014
PUBLIC HEARING HELD THIS		DAY OF		, 201x
READ A SECOND TIME THIS		DAY OF		, 201x
READ A THIRD TIME THIS		DAY OF		, 201x
APPROVED BY THE EXECUTIVE COMMITTEE OF THE ISLANDS TRUST				
THIS		DAY OF		, 201x
ADOPTED THIS		DAY OF		, 201x

SECRETARY

CHAIRPERSON

Gabriola Island Local Trust Committee
Bylaw No. 272
Schedule 1

1. Schedule “A” of Gabriola Island Land Use Bylaw No. 177 cited as “Gabriola Island Land Use Bylaw, 1999”, is amended as follows:

a) To section B.4 Signs:

i. Table 1. Sign regulations for Recreation and Institutional Zones – P1, P2, P3 is amended to read as follows:

Recreation and Institutional Zones		
P1, P2, P3	n/a	2.5 sq.m (27.0 sq.ft) per park entrance

i. article B.4.2.1 is amended to read as follows:

“B.4.2.1 Signs exempted from the provisions of Subsection B.4.1 are:

- a. directional, traffic and marine navigational signs sited and maintained by government agencies; and
- b. interpretive and directional signs sited and maintained by government agencies in the P1, P2 and P3 zones.”

c) To section D.2.4 Resource (R):

- i. sub-section D.2.4.1.a.iv is removed and the rest of the list is renumbered accordingly; and
- ii. under sub-section D.2.4.2.a.ii, the second bullet point which reads: “AM/FM Towers on lands shown on Schedule C, Map 5” is removed.

d) To section D.4.1 Parks 1 – Provincial and *Regional Park* (P1):

- i. under sub-section D.4.1.1.a “Permitted *Principal Uses*”, clause D.4.1.1.a.iii and iv are inserted as follows:
 - “iii *campground*, on lands shown on Schedule C, Map 16
 - iv special events under permit by the Regional District of Nanaimo or BC Parks in parks with management plans”
- ii. new sub-section D.4.1.1.b is inserted as follows:

“ **b. Permitted Accessory Uses**

 - i *caretaker residence*, on lands shown on Schedule C, Maps 16 and 17
 - ii retail sales and rentals, excluding the sale of liquor, on lands shown on Schedule C, Map 16
 - iii *campground* office use, on lands shown on Schedule C, Map 16
- iii. under sub-section D.4.1.2.a “Permitted *Buildings and Structures*”, new sub-sections ii and iii and iv are inserted as follows:

- a) To the legend the word "Park" is added after "PARKS 1 – Provincial and Regional".
- b) By changing the zoning on the land legally described as The Northwest ¼ of Section 10, Gabriola Island, Nanaimo District, Except those Parts in plans 29152, 30043 and 30051 (PID: 009-735-828) from Resource to Parks 1 – Provincial and Regional Park as shown on Plan No. 1 attached to and forming part of this bylaw.

c) By changing the zoning on the land legally described as:

- i. Lot B, Section 20, Gabriola Island, Nanaimo District Plan VIP73679 (PID: 025-417-681); and
- ii. Lot A, Section 20, Gabriola Island Nanaimo District Plan VIP73679 (PID: 025-417-673)

from Tourist Commercial 2 - Campgrounds to Parks 1 – Provincial and Regional Park as shown on Plan No. 2 attached to and forming part of this bylaw.

d) By changing the zoning on the land legally described as:

- i. The Northeast ¼ of Section 13, Gabriola Island, Nanaimo District (PID: 006-654-843);
- ii. The Northwest ¼ of Section 14, Gabriola Island, Nanaimo District (PID: 006-655-335);
- iii. The South ½ of the Northeast ¼ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-815);
- iv. The Southeast ¼ of Section 14, Gabriola Island, Nanaimo District (PID: 006-649-599);
- v. The North ½ of the Southwest ¼ of Section 15, Gabriola Island, Nanaimo District (PID: 006-656-498); and
- vi. The East ½ of the Northeast ¼ of Section 10, Gabriola Island, Nanaimo District (PID: 006-649-408)

from Forestry Wilderness/Recreation 1 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 3 attached to and forming part of this bylaw.

e) By changing the zoning on the land legally described as The North ½ of the North ½ of Section 20, Gabriola Island, Nanaimo District, Except Parts in Plans 42874 and VIP73679 from Resource and Agriculture to Parks 2 – Passive Recreation Community Park as shown on Plan No. 2 attached to and forming part of this bylaw.

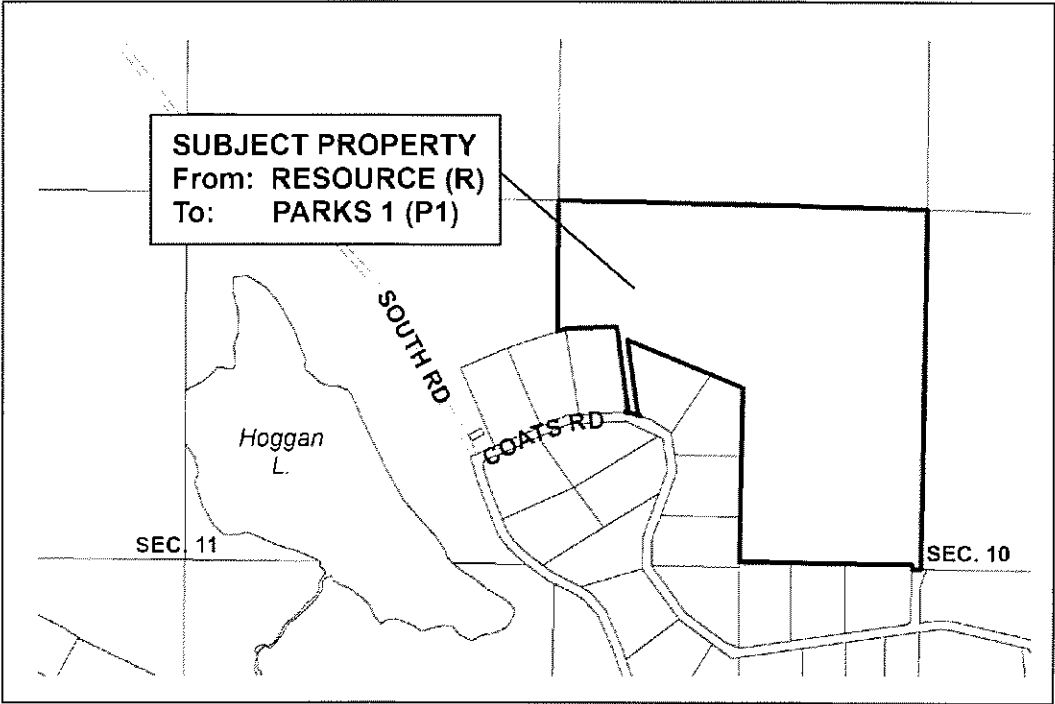
f) By changing the zoning on the land designated as 'Park' on Plan 41031 from Large Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.

g) By changing the zoning on the land designated as 'Park' on Plan VIP77409 from Agriculture to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.

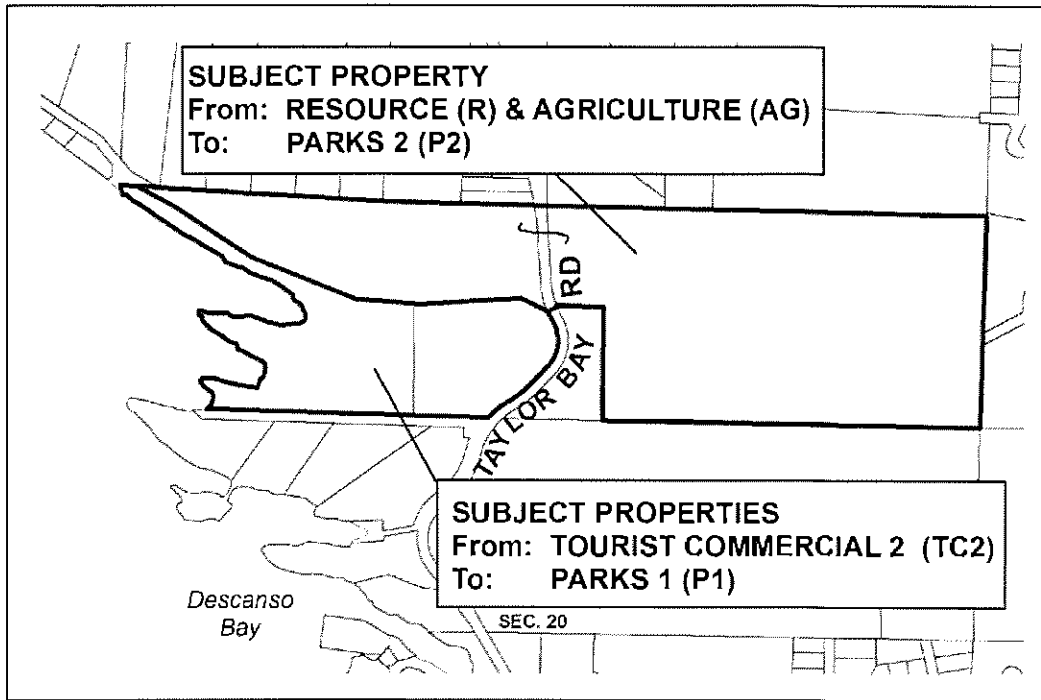
- h) By changing the zoning on the land designated as 'Park' on Plan VIP70945 from Large Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 4 attached to and forming part of this bylaw.
 - i) By changing the zoning on the land designated as 'Park' on Plan VIP66198 from Resource to Parks 2 – Passive Recreation Community Park as shown on Plan No. 5 attached to and forming part of this bylaw.
 - j) By changing the zoning on the land designated as 'Park' on Plan 17658 from Small Rural Residential to Parks 2 – Passive Recreation Community Park as shown on Plan No. 6 attached to and forming part of this bylaw.
 - k) By changing the zoning on the land designated as 'Park' on Plan VIP82759 from Resource Residential 1 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 5 attached to and forming part of this bylaw.
 - l) By changing the zoning on the land designated as 'Park' on Plan EPP11544 from Institutional 3 to Parks 2 – Passive Recreation Community Park as shown on Plan No. 7 attached to and forming part of this bylaw.
 - m) By changing the zoning on that portion of land legally described as "lot 9, Section 18 & 23, Gabriola Island, Nanaimo District, Plan 45781" from Large Rural Residential to Parks 1 – Provincial and Regional Park as shown on Plan No. 8 attached to and forming part of this bylaw.
 - n) By changing the zoning on that portion of water shown on Plan No. 8, attached to and forming part of this bylaw, from Water General to Water Protection 2.
 - o) By changing the zoning on that portion of water shown on Plan No. 8, attached to and forming part of this bylaw, from Water Protection 2 to Water General.
 - p) By changing the zoning on those portions of water shown on Plan No. 9, attached to and forming part of this bylaw, from Water Protection 1 to Water Protection 2.
 - q) By changing the zoning on that portion of water shown on Plan No. 9, attached to and forming part of this bylaw, from Water Protection 2 to Water Protection 1.
 - r) By changing the zoning on that portion of water shown on Plan No. 10, attached to and forming part of this bylaw, from Water General to Water Protection 2.
 - s) By changing the zoning on that portion of water shown on Plan No. 10, attached to and forming part of this bylaw, from Water Protection 2 to Water General.
3. Schedule "C" of Gabriola Island Land Use Bylaw No. 177 cited as "Gabriola Island Land Use Bylaw No. 177, 1999", is amended as follows:
- a) By deleting Map 5.
 - b) By adding Map 16 as shown on Plan No. 11, attached to and forming part of this bylaw.

c) By adding Map 17 as shown on Plan No. 12, attached to and forming part of this bylaw.

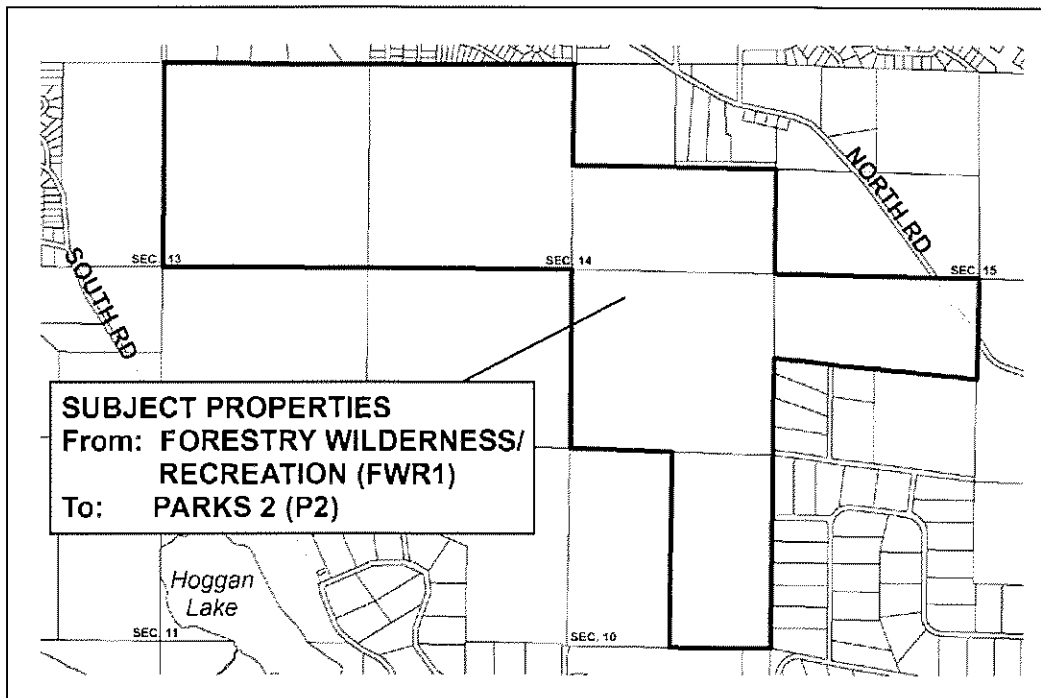
Plan No. 1



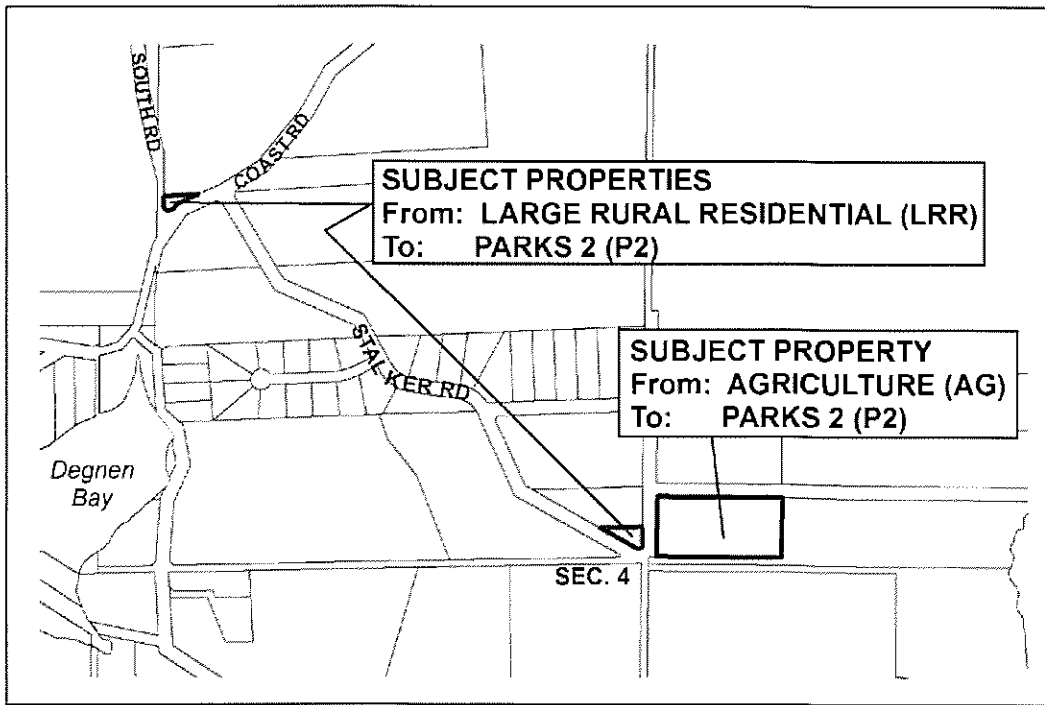
Plan No. 2



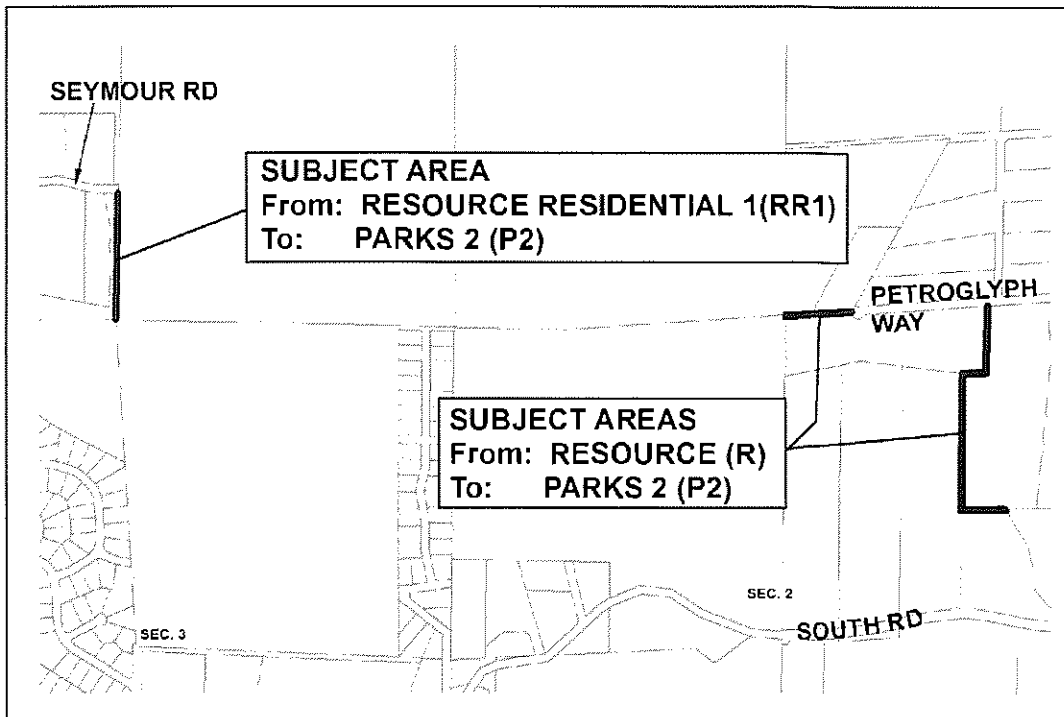
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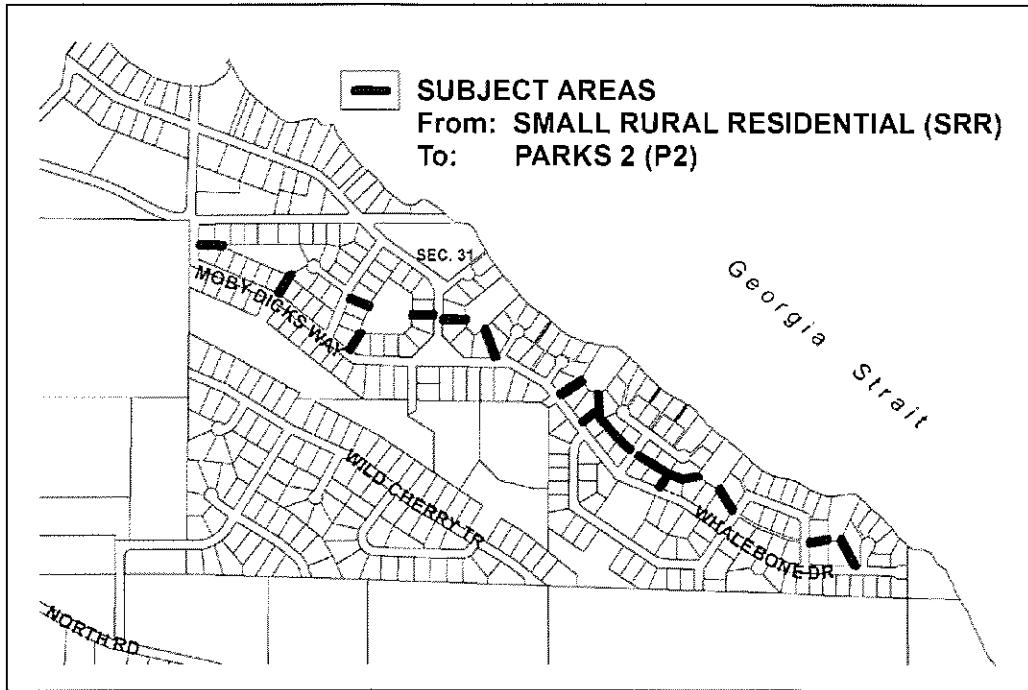
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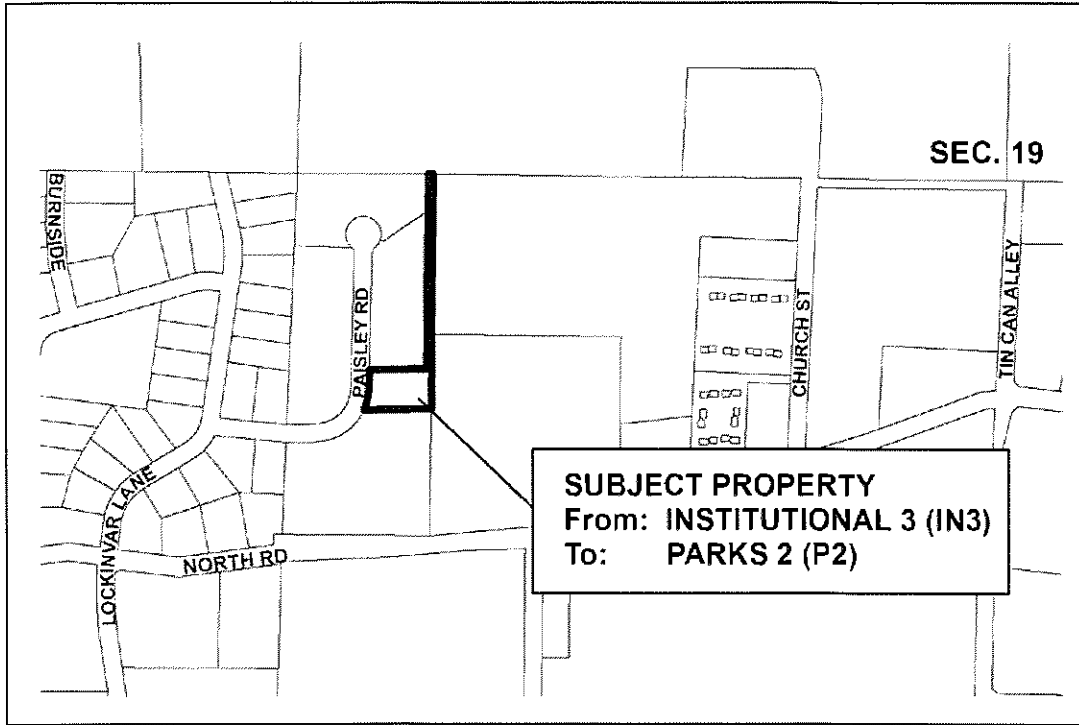
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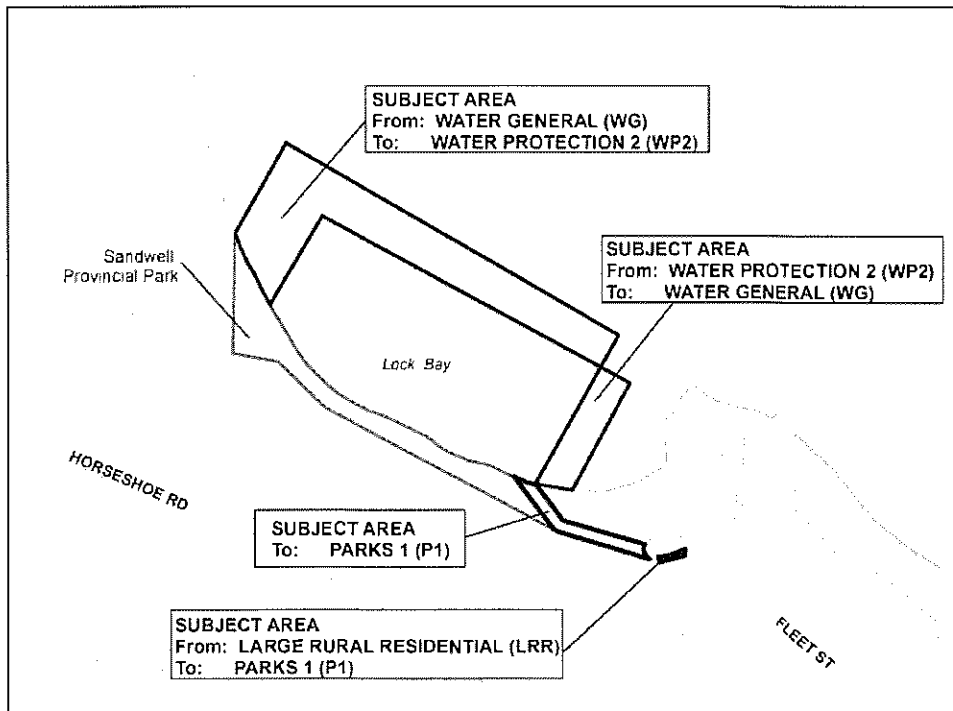
Plan No. 6



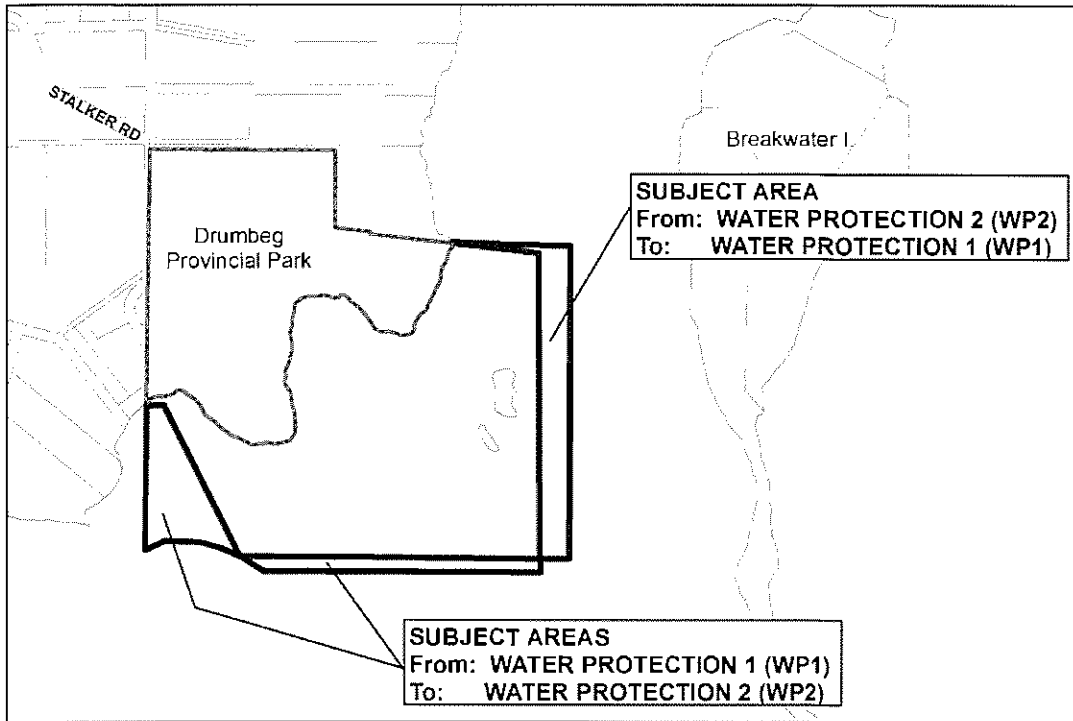
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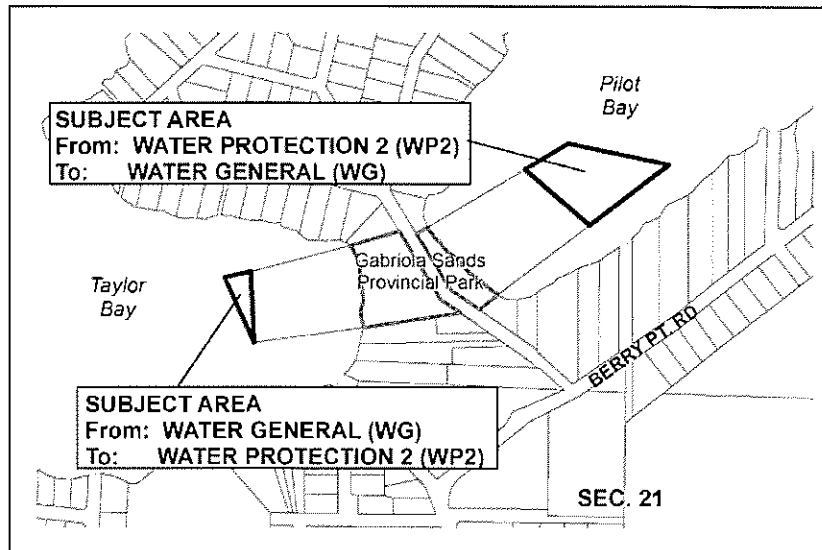
Plan No. 8



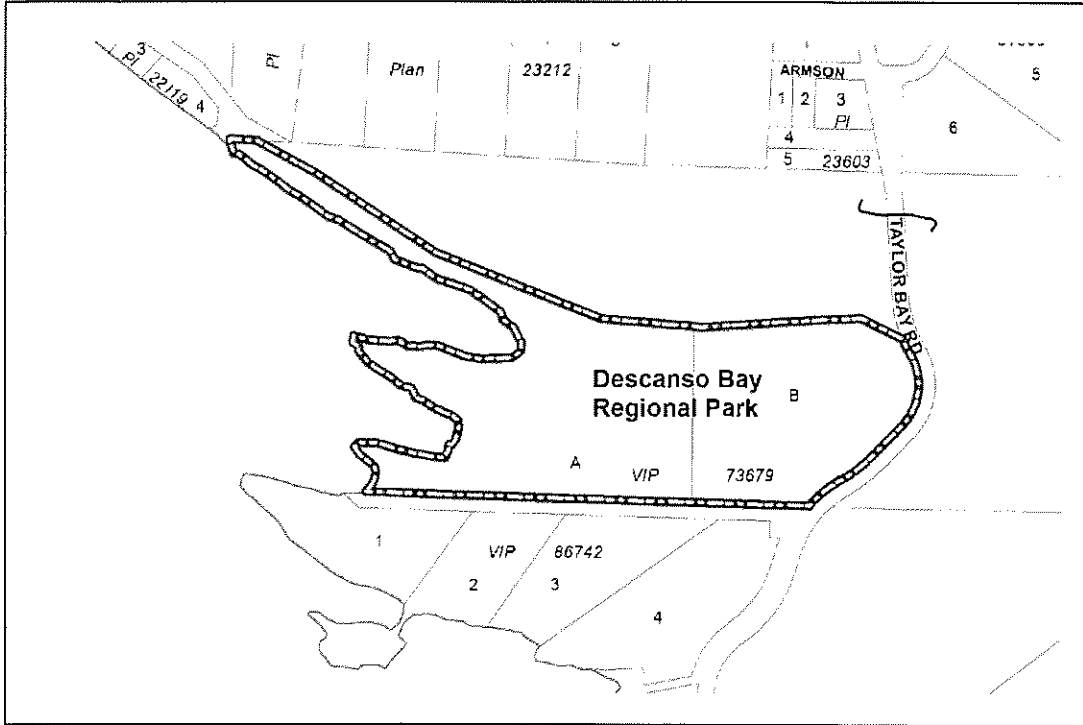
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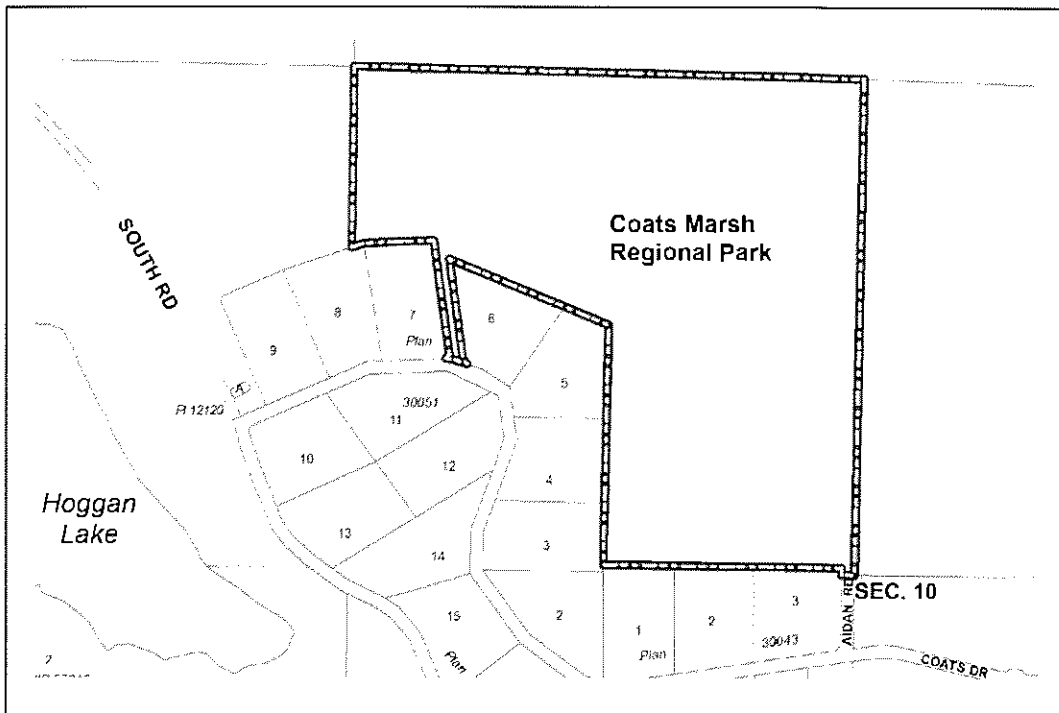
Plan No. 10



Plan No. 11



Plan No. 12



Appendix 4

RDN Bylaw 1399 – Regulation of Park Use

**REGIONAL DISTRICT OF NANAIMO
BYLAW NO. 1399**

**A BYLAW TO PROVIDE FOR THE REGULATION OF PARK USE
IN THE REGIONAL DISTRICT OF NANAIMO**

WHEREAS by Supplementary Letters Patent dated October 19, 1972, amended September 21, 1979, the Regional District of Nanaimo was granted “Division XI – Park and Green Belt Acquisition” functions;

AND WHEREAS Bylaws No. 798 to 806 converted the community parks functions to a local service for each of Electoral Areas A, B, C, D, E, F, G and H respectively;

AND WHEREAS the Regional District of Nanaimo may, by bylaw, establish regulations, prohibitions and requirements with respect to the management, maintenance, improvement, operation and use, including establishing a system of licenses, permits and approvals with or without terms and conditions, with respect to regional and community parks, trails and other land the District holds for the purpose of parks;

AND WHEREAS the Board of the Regional District of Nanaimo is desirous of establishing such regulations, prohibitions and requirements;

NOW THEREFORE, the Board, in open meeting assembled, enacts as follows:

SECTION 1 TITLE

1.1 This Bylaw may be cited as “Regional District of Nanaimo Park Use Regulations Bylaw No. 1399, 2004”.

SECTION 2 REPEAL

2.1 Bylaw No. 842, Regional District of Nanaimo Electoral Area ‘B’ Community Parks Regulation Bylaw No. 842, 1992, is hereby repealed.

SECTION 3 APPLICATION AND EXEMPTIONS

3.1 This bylaw is applicable to all parks, as defined in Section 4 of this bylaw and without restricting that definition includes properties identified in Schedule “A”, within Electoral Areas ‘A’, ‘B’, ‘C’, ‘D’, ‘E’, ‘F’, ‘G’ and ‘H’ of the Regional District of Nanaimo.

3.2 Notwithstanding anything contained in this bylaw,

- i. District employees are exempt from this bylaw while carrying out their duties or performing their functions;
- ii. District contractors and agents are exempt from this bylaw while carrying out their duties or performing their functions only when such exemption is provided for in their terms of engagement; and,
- iii. where the District holds park under subparagraph 4.1(q)(iv) below, the person or agency granting the lease, license, statutory right-of-way or permit is exempt from this bylaw, unless otherwise provided under the terms by which the District holds the land.

SECTION 4 INTERPRETATION

4.1 In this bylaw:

- (a) **“Animal”** means any organism other than man.
- (b) **“Authorized personnel”** means District employees and contractors.
- (c) **“Bylaw Enforcement Officer”** includes a peace officer or a person appointed as a Bylaw Enforcement Officer by the Board of the Regional District of Nanaimo.
- (d) **“To camp”** means to sleep overnight with or without a shelter of any kind including, but not restricted to, a motor vehicle, recreational vehicle, tent, lean-to or other natural shelter.
- (e) **“Campground Rules”** mean the regulations, prohibitions and requirements, including fees and conditions of use, as described in Schedule “B” that apply in District parks containing campgrounds.
- (f) **“Common facilities”** mean anything other than natural park features, and include toilets, showers, shelters, water pumps, stairs, boardwalks, decks, congregate spaces, notices or signs, bridges, trails, docks and wharves, kiosks, gates, fences, picnic tables, and benches.
- (g) **“Curfew hours”** mean the time between 11 pm and 7 am.
- (h) **“Cycle”** means a device having any number of wheels that is propelled by human power and upon which one or more persons may ride.
- (i) **“Designated campsite”** means an authorized and numbered space for overnight camping by a registered camper.
- (j) **“District”** means the Regional District of Nanaimo.
- (k) **“District Manager”** means the Regional District of Nanaimo Manager of Recreation and Parks.
- (l) **“Household or other garbage”** includes garbage, trash, refuse, cans, bottles, papers, ashes, cuttings or other waste of any kind, including toxic and hazardous substances, that is not generated by a person in connection with reasonable park use.
- (m) **“Leash”** means a chain or other material, not exceeding two (2) metres in length, suitable for control of the type and size of animal attached to the leash.
- (n) **“Litter”** means any garbage, cans, bottles, papers, ashes, refuse, cuttings, trash or rubbish generated by a person while in the park and engaged in activities ordinarily connected with reasonable park use.
- (o) **“Management Plan”** means a guiding document approved by the District for the use, operation and maintenance of one or more parks.
- (p) **“Natural park feature”** includes any native or non-native tree, shrub, flower, berry, bough, grass or plant of any kind; soil, sand, gravel, rock, mineral, wood, fallen timber or other living or dead natural material.
- (q) **“Park”** means any property that:
 - i. the District has possession and control of pursuant to the *Park (Regional) Act* or “Regional Trails Regulation”;
 - ii. the District has possession and control of pursuant to Section 941 of the *Local Government Act*;
 - iii. for the purpose of park, the District holds in fee simple;
 - iv. for the purpose of park, the District holds by Crown Lease or Crown License, by permit or lease from the Ministry of Transportation, or by lease, statutory right-of-way or occupancy or access agreement with a private landowner; and
 - v. the District acquires possession or control of, holds or otherwise has an interest in, has a license or access to, for the purpose of park, further to any of subparagraphs 4.1(q)(i)-(iv) subsequent to the enactment of this bylaw;and includes property commonly referred to as regional parks and trails, community parks and trails and water or beach accesses.
- (r) **“Park Use Permit”** means a permit for special use of a park.
- (s) **“Peace Officer”** means a constable or a person having the powers of a constable and includes a member of the Royal Canadian Mounted Police.
- (t) **“Petroglyph”** means a rock carving typically made by First Nations people and of recognized historic and cultural value.

- (u) **“Pictograph”** means a rock painting typically made by First Nations people and of recognized historic and cultural value.
- (v) **“Registered camper”** means a person who has purchased use of a designated campsite.
- (w) **“Special use”** means:
 - i. any commercial or non-commercial service, activity or event that is intended to attract or requires participants or spectators and includes: a festival; competition; tournament; procession, drill, performance, concert, gathering, march; fishing derby; show; party; outdoor ceremony; regatta; animal show; group training or lesson or recreational programming; operation of a model airplane, vehicle or vessel; television or motion picture filming; and research, survey or petition activity;
 - ii. any use of reservable common facilities; and
 - iii. any incursion onto park property for non-park purposes including access for water lines, structures, road, signs or fences.
- (x) **“Sun shelters”** include any lightweight open-sided structure intended for use as a sunscreen.
- (y) **“Traffic control device”** means a sign, signal, line, parking meter, marking, space, barrier, or device placed or erected in order to control vehicular or non-vehicular traffic flow on roads, parking lots, trails and bridges.
- (z) **“Vehiele”** means a device in, upon or by which a person or thing is or may be transported or drawn upon a highway, except a device designed to be moved by human–power or used exclusively upon stationary rails or tracks. Without limiting the generality of the foregoing, this provision includes cars, trucks, motorcycles, scooters, recreational vehicles, and trailers but does not include medi-scooters and wheelchairs.
- (aa) **“Vessel”** includes any ship, boat, seaplane, parasail, sail board, kite board, canoe, kayak, row boat or paddle boat used or other device designed to be used for navigation on, in or under water.

4.2 The intent of this bylaw is to permit the reasonable use of parks by the public in a manner that accommodates individual rights, including the rights of freedom of assembly and freedom of expression, within the context of operating parks that are intended to provide the benefits of outdoor recreation and enjoyment for the general community and preservation and protection of natural park features.

4.3 In the event that any portion of this bylaw is declared *ultra vires* by a court of competent jurisdiction, then such portion shall be deemed to be severed from the bylaws and the remainder of the bylaw shall continue in full force and effect.

4.4 When the singular or neutral are used in this bylaw they include the plural or the feminine or the masculine or the body politic, and vice versa, where the context or the parties require.

4.5 The headings to the clauses in this bylaw have been inserted as a matter of convenience and for reference only and in no way define, limit or enlarge the scope or meaning of this bylaw or any provision of it.

4.6 For certainty and clarity, this bylaw applies to all parks currently held by the District and any subsequent acquisitions.

SECTION 5 PARK REGULATIONS, PROHIBITIONS AND REQUIREMENTS

5.1 Rules and Signage

Every person shall comply with this bylaw, campground rules, traffic control devices and any other regulations, prohibitions or requirements where such additional regulations, prohibitions or requirements have been authorized by the District Manager and identified on posted signage.

5.2 Delegation

- (a) Where a provision of this bylaw makes reference to the District Manager, or authorized personnel, then the District Manager, or authorized personnel, as the case may be, are authorized to so act.
- (b) Without limiting the generality of the foregoing, the District Manager is authorized to:
 - i. post signs that may identify additional regulations, prohibitions or requirements consistent with the intent of this bylaw;
 - ii. deal with park use permits further to section 5.19, including authorizing the exclusive use of a park; and,
 - iii. remove or cause to be removed from a park:
 - (A) any obstruction placed therein contrary to the provisions of this bylaw;
 - (B) anything erected therein contrary to the provisions of this bylaw;
 - (C) any vehicle parked or left standing therein contrary to the provisions of this bylaw
 - (D) any sign placed therein contrary to the provisions of this bylaw;
 - (E) any vehicle being used or driven in a manner contrary to the provisions of this bylaw;or
 - (F) any vessel parked or moored contrary to the provisions of this bylaw.
- (c) Without limiting the generality of the foregoing, authorized personnel, including the District Manager, are authorized to:
 - i. post signs or traffic control devices in parks that:
 - (A) designate the maximum speed to be traveled by vehicles on roads, parking lots, trails and bridges;
 - (B) designate areas where parking of vehicles is permitted;
 - (C) designate the direction that vehicles are to travel upon roadways;
 - (D) designate areas that are to be used for certain functions or purposes;
 - (E) set out rules and regulations governing the use of certain facilities;
 - (F) designate areas in which certain activities are prohibited;
 - (G) limit the use of roadways or other facilities;
 - (H) give warning of danger; and,
 - (I) prohibit entry to the park or facilities;
 - ii. remove any person from a park who fails to leash their animal when requested; and
 - iii. restrict or prohibit access to water bodies within a park.

5.3 Public Conduct

- (a) No person shall:
 - i. behave in a disorderly, dangerous, violent or offensive manner, or molest or injure another person or another person's property;
 - ii. loiter or engage in a public display of lewd or sexual acts;
 - iii. obstruct or interfere with any person or traffic lawfully using a park or any common facilities located therein; or
 - iv. hinder, deter or interrupt any person in the exercise of any of their duties in charge of any special use activity or event.
- (b) No person except the holder of a park use permit granting specific exemption shall:
 - i. make or cause noises or sounds, including yelling, screaming, the blowing of horns and the playing of musical instruments, radios, tape players, compact disc players, vehicle sound

- systems or similar devices or as produced by the operation of model cars, boats or airplanes or any equipment, generators, vehicles, vessels or machinery, which disturb or tend to disturb the quiet, peace, enjoyment, and comfort of others in the park, adjacent landowners or persons in the vicinity; or
- ii. make, play or cause to be made or played electrically or electronically amplified sound of any kind.
- (c) All persons shall use toilets to relieve themselves if toilets are provided in a park. Where no toilet is provided, no person shall relieve themselves in public view or within 300 metres of a private residence outside the park.
- (d) No person may consume or possess liquor, except:
- i. holders of a park use permit granting exemption; and
 - ii. registered campers and their guests within designated campsites.
- (e) No person shall enter or otherwise remain within a park for any purpose whatsoever during curfew hours, except:
- i. a registered camper;
 - ii. a person using a Level 3 park as described in Schedule "A";
 - iii. a person who has a park use permit granting exemption; and
 - iv. the houseguests of a contractor occupying a park residence.

5.4 Vehicles

- (a) No person shall:
- i. drive, propel or otherwise operate any vehicle, except:
 - (A) on designated roadways or in designated parking areas;
 - (B) in conformance with traffic control devices;
 - (C) in such a manner that natural park features are not disturbed; and
 - (D) where applicable, in conformance with a park use permit;
 - ii. drive, propel or otherwise operate an all terrain vehicle (ATV), dirt bike or recreational motorcycle;
 - iii. drive a vehicle in such a manner as to disturb the enjoyment of the park by other persons;
 - iv. bring in or allow to remain in a park a mobile home, whether or not outfitted for use as accommodation; or
 - v. clean, repair or carry out maintenance on a vehicle.
- (b) Where no speed limit is posted, no person shall drive a vehicle at a greater speed than 10 kilometres per hour.

5.5 Parking

- (a) No person except the holder of a park use permit granting exemption shall:
- i. park a vehicle anywhere except in designated parking areas;
 - ii. park or station a vehicle in such a manner as to impede the proper use of a road or parking area;
 - iii. park or station a vehicle in contravention of a traffic control device; or
 - iv. park or station an ATV, dirt bike or recreational motorcycle.
- (b) No person except a registered camper or the holder of a park use permit granting exemption shall park or leave a vehicle in a park during curfew hours.
- (c) Vehicles, and ATVs, dirt bikes and recreational motorcycles parked, stationed or left in violation of this bylaw, traffic control devices or posted signs may be towed away immediately, at the owner's expense.

5.6 Camping

- (a) No person shall camp in a park, except a registered camper in a Level 1 park.
- (b) Without limiting the applicability of this bylaw, all registered campers shall abide by campground rules as described in Schedule “B” and any other authorized regulations, prohibitions or requirements posted at District campgrounds.

5.7 Vessels

- (a) No person except the holder of a park use permit granting exemption shall:
 - i. launch or remove a vessel from a body of water except:
 - (A) from a designated boat launch ramp, or
 - (B) by physically carrying, and not dragging, the vessel to and from the water;
 - ii. be off designated roadways or interfere with natural park features in order to launch a vessel;
 - iii. operate a vessel within an area designated by signs or buoys for swimming or along waterfront in a way that will endanger, disturb or otherwise interfere with the free use of the water for the purpose of bathing and swimming except in the immediate vicinity of a boat launch and for the purpose of approaching or moving away from the boat launch on a line perpendicular to shore;
 - iv. run a vessel ashore except in designated boat beaching areas;
 - v. impede or endanger pedestrian movement along a beach or foreshore;
 - vi. moor a vessel to dry land; or
 - vii. store a vessel on land or water.
- (b) No person except a registered camper or the holder of a park use permit granting exemption shall leave a vessel on land or water during curfew hours.
- (c) No person shall bring in, park, station, operate, launch or run ashore a personal watercraft.
- (d) When on the water, all persons operating a vessel shall abide by Canadian Coast Guard regulations. No person shall exceed the Coast Guard shoreline speed restriction of 10 kilometres per hour (5.4 knots or 6.2 miles per hour) while operating within 30 metres (100 feet) of shore.

5.8 Cycling and Horseback Riding

- (a) No person shall operate a cycle or ride a horse:
 - i. where prohibited by traffic control devices or posted signs;
 - ii. along a beach or below any water course’s top of bank, natural boundary or high tide mark unless on a trail identified by posted signs as permitting cycle or horse use; or
 - iii. in such a way as to damage natural park features, common facilities or other improvements including roadways and trails.

5.9 Domestic and Wild Animals

- (a) No person, except a person with a disability accompanied by a guide animal on a leash, shall bring a domestic animal into a park or a section of park where such animals are prohibited by posted sign.
- (b) No person shall permit a domestic animal to run or roam at large or to feed on vegetation.
- (c) A person having custody of an animal must exercise effective control over the animal by restraining it with a leash or by having the animal respond and return immediately when called by the handler.
- (d) A person having custody of an animal must exercise control over the animal to ensure that it causes:
 - i. no annoyance, including barking or howling for a continuous period of ten (10) seconds or more;
 - ii. no injury to wild animals;
 - iii. no injury to any person or their animal(s); and

- iv. no damage to any public or private property, natural park feature or common facility.
- (e) A person having custody of an animal shall when requested by authorized personnel restrain the animal with a leash or remove the animal from a park.
- (f) A person having custody of a dog must remove any excrement deposited by the animal to a waste container. This provision does not apply to Level 4 parks as identified in Schedule "A" unless signed to the contrary at a park.
- (g) No person shall:
 - i. feed, snare, trap, catch or hold by any means or purposely disturb, frighten, molest or injure any wild animal; or
 - ii. store or set out food in a way that will attract wild animals.

5.10 Firearms, Hunting, Fishing and Shellfish Harvesting

- (a) No person except the holder of a park use permit granting exemption shall hunt or carry or discharge any firearm, air gun, blank ammunition starting pistol, bow or crossbow, slingshot or similar device.
- (b) No person shall fish or harvest shellfish without having the requisite provincial or federal license.
- (c) No person shall fish or harvest shellfish
 - i. in a designated swimming area, or
 - ii. in a way that impedes or endangers the free use of waterfront by swimmers and bathers.

5.11 Garbage and Pollution

- (a) No person shall deposit or leave litter in or upon a park except in the containers provided for such purpose.
- (b) No person shall bring in, deposit or leave any household or other garbage in or upon a park.
- (c) No person operating a recreational vehicle shall release sewage except where a sani-station is provided for that purpose.
- (d) No person shall foul or pollute in any way, including washing in a lake, stream or river or around wells, any area of water including wells and water pumps.
- (e) No person shall observe oil, gasoline or other undesirable spills on land or water and including a well without immediately alerting authorized personnel.

5.12 Damage and Interference

- (a) No person shall:
 - i. alter, remove, move, deface, cut, damage or destroy any building or structure or other improvement, common facility or other fixture;
 - ii. alter, deface, cut, scrape, grind, bury or uncover or otherwise damage any petroglyph or pictograph;
 - iii. remove or deposit soil or gravel;
 - iv. store any material or objects of any kind;
 - v. climb, walk or sit upon any wall or fence, or climb up on or jump off of a bridge;
 - vi. damage or destroy the utility of any court or play structure or in any way interfere with or obstruct their free use by those lawfully entitled to use them;
 - vii. bring in, build or cause to be built any temporary or permanent structure including a fence or playground equipment;
 - viii. erect a tent or other permanent or temporary shelter or set up an encampment. Sun shelters having a footprint no greater than three metres by three meters are excluded from this provision; or
 - ix. obstruct or cause to obstruct public access to a park.
- (b) No person shall place graffiti on walls, pavement, common facilities, natural park features, petroglyphs or pictographs or elsewhere in a park.
- (c) No person shall let off, turn on, or discharge any water so that the water runs to waste out of any tap, pipe, hose or other fixture.

5.13 Fire

- (a) No person except the holder of a park use permit granting exemption shall:
 - i. light a fire except in designated fire pits provided for that purpose or in a portable hibachi, barbecue or propane stove;
 - ii. build a fire exceeding 1-metre in height; or
 - iii. set off any fireworks or other explosive material.
- (b) No person shall discard on the ground or into a garbage container any lighted or burning matter including a match, cigar or cigarette.
- (c) No person shall observe a fire not in a designated fire pit without immediately alerting authorized personnel.

5.14 Natural Environment

- (a) No person except the holder of a park use permit granting exemption shall:
 - i. remove, move, cut, prune, top, apply herbicides, fungicides or insecticides to, or ii. damage or destroy any natural park feature;
 - ii. pick wild or cultivated flowers, salal, coniferous boughs or other plants except edible berries and mushrooms;
 - iii. deposit plant waste, debris or compost; or
 - iv. plant or fertilize any vegetation.
- (b) Without limiting the foregoing, no person except the holder of a park use permit shall:
 - i. alter, disturb or harm natural park features for the purpose of creating a play space, cycle jump, game course or other defined area for playing; or
 - ii. denude an area of edible berries or mushrooms.

5.15 Play

- (a) No person shall play ball or any games so as to molest or interfere with or become a nuisance to others.
- (b) The playing of any games on or in any court, playground, ball field or anywhere else may be restricted and regulated at any time by authorized personnel.

5.16 Special Use and Commerce

- (a) Except for authorized personnel or where authorized by a park use permit, no person shall:
 - i. undertake or engage in a special use;
 - ii. carry on a commercial or industrial undertaking of any kind or nature or provide professional, personal or other services;
 - iii. post, paint or distribute any advertisement, sign, handbill, pamphlet, poster or placard of any kind; or
 - iv. operate, park or station any vehicle displaying advertising or equipped with a public address system.

5.17 Park Use Permits

- (a) Application for a park use permit shall be made to the District Manager who may:
 - i. grant, refuse, revoke, renew or refuse to renew a park use permit;
 - ii. establish park use permit fee amounts that differ from the general rates described in Schedule "C";
 - iii. impose terms and conditions on obtaining, holding or renewing a park use permit;
 - iv. determine the amount of a park use permit fee refund in the event of a cancellation; or
 - v. refer an application to the District Board for determination.
- (b) An applicant for a park use permit may appeal the decision of the District Manager to the District Board by submitting a written request to the Board Chairman within 15 days of issuance of a decision by the District Manager.

- (c) A park use permit application must be accompanied by the required permit fee, damage deposit and proof of comprehensive general liability insurance, as set out in Schedule “C”.
- (d) Conditions associated with a park use permit may include:
 - i. the confinement of a special use to a specific location within a park, to certain time periods or to participation by certain people;
 - ii. that the applicant supply, install and service additional garbage receptacles or portable toilets or pay the District for additional servicing required as a result of the permitted activity;
 - iii. that the applicant provide and pay for the provision of appropriate fire and police or security protection during the course of the special use;
 - iv. restrictions on the use of generators and other mechanical, electrical or electronic devices; the playing of live or recorded music; and the erection or placement of any temporary structures, seating, tables, flags, banners or other gear associated with the special use activity;
 - v. specific exemptions from provisions of this bylaw;
 - vi. any other terms and conditions specific to the nature of the special use requested given consideration of the impact of the special use on the park, park users and neighbours; and
 - vii. any other terms and conditions consistent with the intent of this bylaw.
- (e) A park use permit may not be issued unless all the following criteria are met:
 - i. the special use conforms to any management plan produced for a park;
 - ii. the location of the permitted activity will not cause a significant or permanent negative environmental impact on the park and is sensitive to the use of the park by others;
 - iii. the applicant assumes full responsibility for the special use and indemnifies the District to its satisfaction; and
 - iv. the applicant has satisfied the requirements of paragraphs (c) above and agreed to the conditions set out in his park use permit.
- (f) Without limiting the authority of the District Manager, a park use permit may be refused if the applicant has previously contravened this bylaw.
- (g) The holder of a park use permit must also comply with the regulations, prohibitions and requirements of all other government bodies and local authorities including this and other District bylaws, for example, Bylaw No. 1010 Special Events Regulatory Bylaw for events involving more than 500 people, unless specifically exempted in writing.
- (h) In addition to any other penalties and enforcement actions, where the holder of a park use permit has not satisfied the terms and conditions of his permit:
 - i. a park use permit may be revoked;
 - ii. a park use permit fee or a damage deposit may be forfeited to the District;
 - iii. the District may exercise any rights under the applicant’s insurance; and
 - iv. the applicant may be required to pay, at the rate specified in Schedule “C”, the cost of preparations, repairs, clean-up or park restoration undertaken by the District consequent to special use, failure to do so entitling the District to do the work at the applicant’s expense.

SECTION 6 ENFORCEMENT

6.1 This bylaw may be enforced by Bylaw Enforcement Officers in the course of their duties.

6.2 A Bylaw Enforcement Officer may, in his sole discretion, order a person who does anything contrary to this bylaw or campground rules to:

- (a) cease and desist contravention of the bylaw;
- (b) leave a park immediately or within a period of time specified by the Bylaw Enforcement Officer;
- (c) remove or cause to be removed any animals, cycles, vehicles, vessels, structures, buildings or other things that are in contravention of the bylaw; or
- (d) restore any damage caused to natural park features, common facilities or other park property;

and every person so ordered shall comply.

6.3 Bylaw Enforcement Officers and District employees may enter onto private property, with or without consent of the landowner, for the purposes described in, and in accordance with, Section 16 of the *Community Charter*.

SECTION 7 PENALTIES

- 7.1 Any person who contravenes a provision of this bylaw, or who suffers or permits any act or thing to be done in contravention of this bylaw or who refuses or omits or neglects to fulfill, observe, carry out or perform any duty or obligation imposed by this bylaw, is guilty of an offence and:
- (a) on summary conviction, is liable for a fine of not less than \$50.00 and not more than \$10,000; or
 - (b) on conviction of a ticket offence under the District's Ticket Information Utilization Bylaw No. 1015 or Schedule "D" of this Bylaw, is liable for the fine imposed.

SECTION 8 REMEDIAL ACTION

- 8.1 Where a person has damaged or removed any natural park feature or common facility, the person is required to replace that natural park feature or common facility with one of similar value, or pay an equivalent amount to the District upon demand.
- 8.2 Where a person has been requested to do something under a provision of this bylaw, and that thing has not been done within the time specified:
- (a) authorized personnel may fulfil the requirement at the expense of the person;
 - (b) authorized personnel may enter onto the person's property, if necessary or convenient, to fulfill the requirement; and
 - (c) the District may recover the costs incurred from that person as a debt.

Introduced and read three times this 23rd day of November 2004.

Reconsidered and adopted this 23rd day of November 2004.

Joe Stanhope
Chairperson

Carol Mason
General Manager, Corporate Services

Schedule “A”

DISTRICT PARKS

Electoral Area	Location/Name	Legal Description	Use¹
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Level 1 Parks – Parks with Campgrounds

B	Descanso Bay	Nanaimo Gabriola LD, S20 LA & B Plan VIP73679	RP
H	Horne Lake	Alberni LD, BI 140 VL&M Plan VIP691N exc Plan 46603	RP

Level 2 Parks – Improved Parks, Trails and Other Open Spaces

A	3500 Hallberg Road Morden Colliery Trail Nanaimo River	Bright LD, DL7 L32 PID 002706831 Plan 25967 Cedar LD, R1 S12 & 13 Pcl A, S14 Pcl B, S15 Pcl C, R2 S14 Pcl B, S15 Pcl A and Cranberry LD, R8 S12 Pcl A; all Plan DD6974-N Cranberry LD, S7 R8 PID 008996318 Cranberry LD, S6 R8 W25 ac S6R8 PID 008996369	O CT RP
B	1574 Whalebone Drive 1612 Whalebone Drive 1656 Whalebone Drive 1748 Tashtego Crescent Rollo McClay Joyce Lockwood Descanso Bay Road #26 Narrows Road #38	Nanaimo Gabriola LD, S31 Plan 17658 Nanaimo Gabriola LD, S31 Plan 17658 Nanaimo Gabriola LD, S31 Plan 17658 Nanaimo Gabriola LD, S31 Plan 17658 Nanaimo Gabriola LD, S18 Plan VIP51655 Nanaimo Gabriola LD, S16 UCL (N of S16 & E of S31) Plan 17658 Nanaimo Gabriola LD, S25 between L16 & 17 Plan VIP14718 Nanaimo Gabriola LD, S28 between L15 & 16 Plan 17835	CP CP CP CP CP CP BA BA
C	2201 Bramley Road	Cranberry LD, R2 S11 L1 PID 001992627 Plan 42672	O
E	Jack Bagley Nanoose Place Fire Hall 2457 Nanoose Road Brickyard Beachcomber	Nanoose LD, DL6 Lot A PID 001486772 Plan 13317 Nanoose LD, DL6 L2 PID 016373677 Plan 50996 Nanoose LD, D130 L7 Plan 27190 PID 002571633 Nanoose LD, DL130 L3, 4, 5 & 6 Plan 27190 Nanoose LD, DL78 Plan 47638 Nanoose LD, DL38 BI A Lots 29 & 30 PIDs 005276420 & 005276446 Plan VIP10777	CP O O CP CP RP
F	Fire Hall Fire Hall Fire Hall	Nanoose LD, DL104 L1 PID 001384546 Plan 29491 Nanoose LD, BI 521 L40 PID 001081608 Plan 32293 Cameron LD, DL4 L1 PID 000018732 Plan 38539	O O O

¹ Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Electoral Area	Location/Name	Legal Description	Use ²
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Level 2 Parks – Improved Parks, Trails and Other Open Spaces (continned)

G	1035 Maple Lane Drive	Nanoose LD, DL1 Plan 30958	CP
	Boulton	Nanoose LD, DL49 L66 PID 000166677 Plan 32604	CP
	Hawthorne Rise	Nanoose LD, DL49 Plan 40962 & VIP76162	CP
	Fire Hall	Newcastle LD, DL80 L1 PID 000591122 Plan 41282	O
	Needen Way	Nanoose LD, DL81 Plan 42840	CP
	836 San Malo Crescent	Nanoose LD, DL181 Plan 45190	CP
	Women’s Institute Hall	Newcastle LD, DL11 Lot A PID 000158321 Plan 32528	O
	1000 Miraloma Drive	Nanoose LD, DL88 Plan VIP65008	CP
	1046 Tara Crescent	Nanoose LD, DL29 Plan VIP69574	CP
San Pareil Boardwalk	Nanoose LD, DL181, inter-tidal flat W of L1, 2 & 3 Plan 45190	CT	
H	Lighthouse Community Centre	Newcastle LD, DL32 Lot A PID 008840024 Plan 45846	CP/O
	Sunnybeach Road #18	Newcastle LD, DL33 between L1 Plan VIP72052 & LA Plan 73539	BA

Level 3 Parks – Commuter Trail

G	Barclay Crescent Bridge	Nanoose LD, DL28, between L10 Plan VIP23031 & L1 Plan 26472	RT
	Fern Road Woods Trail	Nanoose LD, DL78 Plan 1694 between B115 L7 & B116 L17	RT

Level 4 Parks – Undeveloped Parks, Trails and Other Open Spaces

A	1625 Fawcett Road	Cedar LD, DL36 S16 R5 VIP14877	CP
	2931 Ivor Road	Cedar LD, S19 R4 Plans 35760 & 41900	CP
	2180 Addison Way	Cedar LD, S10 R1 Lot D PID 002071681 Plan 42783	CP
B	Malaspina Galleries	Nanaimo Gabriola LD, S24 Plan 13535	CP
	1463 Moby Dicks Way	Nanaimo Gabriola LD, S31 Plan 17658	CP
	1486 Moby Dicks Way	Nanaimo Gabriola LD, S31 Plan 17658	CP
	1645 Whalebone Drive	Nanaimo Gabriola LD, S31 Plan 17658	CP
	1961 Clamshell Drive	Nanaimo Gabriola LD, S3 Plan 23476	CP
	2061 South Road	Nanaimo Gabriola LD, S3 Plan 24754	CP
	1220 Fleet Street	Nanaimo Gabriola LD, S18 Plan 30963	CP
	1888 Stalker Road	Nanaimo Gabriola LD, S4 Plan 41031	CP
	1185 The Strand	Nanaimo Gabriola LD, S18 Plan 45781	CP

² Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Electoral Area	Location/Name	Legal Description	Use ³
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Level 4 Parks – Undeveloped Parks, Trails and Other Open Spaces (continued)

B	3045 Coast Road	Nanaimo Gabriola LD, S4 PID017390397 VIP52510	CP
	1103 Sea Fern Lane	Nanaimo Mudge LD, S26 Plan 15752	CP
	Petroglyph Trail	Nanaimo Gabriola LD, S2 VIP66198	CT
	1412 Coats Drive	Nanaimo Gabriola LD, S9, Plan VIP69975 & S10 Plan VIP75929	CP
	De Courcy Island	Nanaimo De Courcy LD, S24, Plan VIP71391	CP
	Cox Community Park	Nanaimo Gabriola LD, S20, PID 002138719, Rem N1/2 of N1/2 of S20	CP
	Link Bay Road	Nanaimo De Courcy LD, S24, Plans 39964 & 46938	CP
	Decourcy Drive	Nanaimo Gabriola LD, S21 PID 004799071, Plan 12655	CP
	Decourcy Drive #15	Nanaimo Gabriola LD, S21 between L14 Plan VIP12655 & L1 Plan VIP13796	BA
	Tinson Road #011	Nanaimo Gabriola LD, S21 between L45 & 46 Plan VIP12655	BA
Spring Beach #044	Nanaimo Gabriola LD, S2 Plan VIP21158 between L17 & 26	BA	
The Strand #87	Nanaimo Gabriola LD, S8 Plan VIP17698 between L36 & 37	BA	
C	2840 Riverbend Road	Cranberry LD, R6 S4 Plan 38144	CP
	2966 Forever Road	Cranberry LD, R6 S4 Plan 38144	CP
	1919 Plecas Road	Cranberry LD, R5 S13, Plan 50377	CP
	1563 Nanaimo River Rd	Douglas LD, DL5 Plan VIP59461	CP
	431 Virostko Road	Cranberry LD, R2 S13 Plan VIP69191 & Plan DD4495N Pcl C PID 009694854	CP/CT
	1730 Nanaimo River Rd	Douglas LD, DL3 L9 Plan VIP73765	CP
	Trans Canada Trail	Cranberry LD, R1 pt S3-5 & 16-20, & pt Bl 87; Nanaimo LD, R1 pt S4; Bright LD, pt Bls 714 & 87; Douglas LD, pt Bl 87	RT
Haslam Creek Bridge	Bright LD, pt Bl 87 Plan DD61352-N & Bl 1252 PID 008721084	RT	
D	Benson Creek	Mountain LD, R1 S18 Bl A, Plan VIP4TU1485	RP
E	3005 Dolphin Drive	Nanoose LD, DL78, Plan 14212	CP
	Blueback	Nanoose LD, DL78 Plan 15983	CP
	Crowsnest	Nanoose LD, DL78 Plan 22994	CP
	2450 Collins Crescent	Nanoose LD, DL6 Plan 23588	CP
	1809 Ballenas Road	Nanoose LD, DL68 L1 PID 002066734 Plan 27376	O
	Enos Creek	Nanoose LD, DL78 Plan 29112	CP
	1808 Amelia Crescent	Nanoose LD, DL68 L86 PID 001271482 Plan 30341	CP
	2940 Powder Point Road	Nanoose LD, DL78 Plan 36514	CP

³ Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Electoral Area	Location/Name	Legal Description	Use ⁴
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Level 4 Parks – Undeveloped Parks, Trails and Other Open Spaces (continued)

E	2301 Weston Place 2297 Weston Place 1542 Crab Road 8428 Rumming Road 3471 Carmichael Road Henley Place Arbutus Grove Wall Estate 3383 Redden Road Dolphin Lake Schooner Ridge Dolphin Marsh Claudet Road 2453 Ainsley Place 2531 Rowland Road	Nanoose LD, DL6 L22 PID 000978060 Plan 38573 Nanoose LD, DL6 Plan 38573 Nanoose LD, LD52, Plan 44310 Nanoose LD, DL186 Plans 47433 Nanoose LD, DL78 Plan 51142 Nanoose LD, DL30 & 78 Plan 51707 Nanoose LD, DL117 Plan 43915 Nanoose LD, DL22 Plan 50198 Nanoose LD, DL30 Plan 53134 Nanoose LD, DL30 Plan 60049 Nanoose LD, DL78, 30, Plan 59180 Nanoose LD, DL30, 78 Plan 60602 Nanoose LD, DL62 L1 PID 002732548 Plan 26234 & LA PID 011167084 Plan 46810 Nanoose LD, DL78, Plan VIP68559 Nanoose LD, DL67, Plan VIP75472	O CP CP CP CP/CT CP/CT CP CP CP/CT CP CP CP CP CP CP CP CP
F	3529 Harris Crescent 2753 Old Alberni Hwy 1281 Gregory Road 1023 Allsbrook Road 1209 Kilby Road 898 Hillier Road 3171 Brooklin Lane No civic No civic 3857 Wild Road Malcolm Property Little Qualicum River Arrowsmith Trail	Cameron LD, DL74 Plan 24741 Nanoose LD, DL143 Plan 37624 Nanoose LD, DL140 Plan 37952 Nanoose LD, DL43 Plan 39421 Nanoose LD, DL149 Plan 43286 Cameron LD, DL4 Plan 46163 Cameron LD, DL4 Plan 48368 Newcastle LD, BI 1375 Plan 41053 Cameron LD, DL8, Plan VIP1981, 52834 Cameron LD, DL9 Plan 52495 Cameron LD, DL9 Lot A, SW ¼ Plan DD4504N PID 008738505 Newcastle LD, BI 359 L1 Plan VIP 69346 Cameron LD, pts BI 415, 1324 & 1377	CP CP CP CP CP CP CP CP CP CP CP CP CP CP RP RT
G	FCPCC 676 Barclay Crescent 1013 Centre Crescent 1225 Sunrise Drive 1592 Marine Circle No civic 943 Lee Road 675 Chartwell Boulevard Top Bridge	Nanoose LD, DL28 L4 Pcl A PID 006365876 Plan DD5360-N; L2 Exc E 4.5 ch PID 006365779 Plan 2570; L3 Exc Pl 26472 PID 005572681 Plan 9203 Nanoose LD, DL28 Plan 27077 Newcastle LD, DL9 Plan 28564 Nanoose LD, DL49 L23 PID 001397826 Plan 29438 Nanoose LD, DL28 Plan 30213 Nanoose LD, DL29 Plan 32898 Nanoose LD, DL29 Plan 45825 Nanoose LD, DL88 Plan 49333 Nanoose LD, BI 419 Plan 30113	O CP CP O/CP CP CP CP CP CP

⁴ Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Electoral Area	Location/Name	Legal Description	Use ⁵	
Level 4 Parks – Undeveloped Parks, Trails and Other Open Spaces (continued)				
G	1030 Ganske Road 1257 Lee Road 903 Riley Road 597 Columbia Drive 807 Miller Road 740 Miller Road	Newcastle LD, DL76 Plan 60023 Nanoose LD, DL29 & 28 Lot B PID 023004533 Plan 60349Nanoose LD, DL81, Plan 51544 Nanoose LD, DL28 Plan VIP62528 Nanoose LD, DL28 Lot A PID 023846194 Plan 65679Nanoose LD, DL29 & 83 Lot 2 PID 025783017 Plan VIP76030	CP CP CP CP CP CP	
	Admiral Tryon Blvd	Nanoose LD, DL28 between L22 Plan 22290 & L1 Plan 33977	BA	
	Little Qualicum River Estuary	Newcastle LD, DL 11, 110, Lot 1 PID 025651561 Plan 75238	RCA	
	Englishman River	Nanoose LD, Block 602 L1 Plan VIP76721 PID 025900323 & all remainder BI 602	RP	
	River’s Edge	Nanoose LD, BI 564 L1, PID 025862804 Plan 76468; L7 PID 025920260 Plan 76856; L19 PID 025920383 Plan 76856; L11 PID 025863649 Plan 76472; L38 PID 025863525 Plan 76471; L1 Plan VIP75276 PID 025665545	RP/O	
	Top Bridge Trail	Nanoose LD, DL 129 L3 PID 006718876 Plan VIP2072	RT	
	H	5354 Gainsburg Road Rose Park	Newcastle LD, DL1 Plan 20442 Newcastle LD, DL22 Lot 1 PID 018048757 Plan VIP55641	CP CP
		4776/4877 Ocean Trail	Newcastle LD, DL82 Plan 31044	CP
		2905 Marshall Road	Newcastle LD, DL9 Plan 34434	CP
		241 Huson Road	Newcastle LD, DL9 Plan 34642	CP
Dunsmuir		Newcastle LD, DL31 Plan 37285	CP	
5162 Pearl Road		Newcastle LD, DL27 Plan 38181	CP	
68 Islewood Drive		Newcastle LD, DL22 L20 PID 000668443 Plan 41507	CP	
3875 Bovanis Road		Newcastle LD, DL22 Plan 41640	CP	
3876 Bovanis Road		Newcastle LD, DL22 L8 PID 000775088 Plan 41662	CP	
212 Kenmuir Road		Newcastle LD, DL9 Plan 42807	CP	
151 Jamieson Road		Newcastle LD, DL40 Plan 43604	CP	
Illusion Lakes		Alberni LD, BI 360 Plan 37698	CP	
216 Kenmuir Road		Newcastle LD, DL9 Plan 52606	CP	
4370 Kelsey Road		Newcastle LD, DL36 Plan VIP53143	CP	
95 Esary Road		Newcastle LD, DL36 Plan VIP61726	CP	
7123 Island Highway W. No civic		Newcastle LD, DL85 Plan VIS4417 Newcastle LD, DL 20 L1 Plan 6994	CP CP	

⁵ Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Electoral Area	Location/Name	Legal Description	Use ⁶
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Level 4 Parks – Undeveloped Parks, Trails and Other Open Spaces (continued)

H	Wildwood	Newcastle LD, DL85 L38 PID 006659985 Plan 2018	CP
	5320 Gainsburg Road	Newcastle LD, DL1, 86 L2 PID 024784338 Plan VIP70719	CP
	2910 Leon Road Alert Road #11	Newcastle LD, DL9 Plan VIP65473 Newcastle LD, DL16 between LA Plan VIP11435 & L1 Plan VIP10527	CP BA
	Franksea Road #14	Newcastle LD, DL33 between L1 Plan VIP918R & LA Plan VIP28923	BA
	Baywater Road #17	Newcastle LD, DL20 between L1 Plan VIP74109 & LA Plan VIP61092	BA
	Crane Road #23	Newcastle LD, DL22 between rem. Lot 1, Plan 12132 & Pt 2 Plan 5622	BA
	Nile Road #24	Newcastle LD, DL22 between L2 Plan VIP41640 & L2 Plan VIP12132	BA
	Bowser Road #31	Newcastle LD, DL36 between L4 Plan VIP21618 & LA Plan VIP58219	BA
	Buccaneer Beach Rd #36	Newcastle LD, DL40 between L35 & 36 Plan 16121	BA
	Shoreline Drive #42	Newcastle LD, DL28 Plan 24584 between L9 & 10	BA
	Deep Bay Drive #47	Newcastle LD, DL1 between L70 & 71 Plan VIP20442	BA
	Lighthouse Country Trail	Newcastle LD, Whistler Road from DL32 LA Plan 45846 to DL85 L38 Plan 2018, & DL85 Plan 2018 Corduoy Rd from sthly bndry Noonday Rd to wstly bndry L39	RT
	Horne Lake Caves Road	Alberni LD, DL251 nrthly bndry of Road	RT
	Hunts Creek Bridge	Alberni LD, DL254 PID 001903276 Plan VIP1753R	RT

⁶ Use: Community Park (CP), Community Trail (CT), Beach Access (BA), Other (O), Regional Park (RP), Regional Conservation Area (RCA), Regional Trail (RT).

Schedule "B"

CAMPGROUND RULES APPLICABLE TO LEVEL 1 PARKS

1. Registration

At Horne Lake Regional Park, all campers must register and pay at the park office upon arrival. At Descanso Bay Regional Park, campers may proceed to the campground and set up camp in their reserved site, or in a site with no 'reserved' sign posted, and register and pay when authorized personnel make their rounds.

2. Fees

- (a) *Horne Lake Regional Park*
Wooded sites – \$17 per night
Waterfront and overflow sites – \$22 per night
Non-profit youth group rate – \$2 per head per night
Boat launch – \$5 per launch; \$2 per launch for Owners of Strata Plan – VIS 5160.
Programmed recreation campsites – as authorized by District Manager
Programmed recreation – as authorized by District Manager
Rentals – as authorized by District Manager
Firewood and other goods – as authorized by District Manager
- (b) *Descanso Bay Regional Park*
All sites \$15/night
Non-profit youth group rate – \$2 per head per night
Firewood and other goods – as authorized by District Manager

Any person who has not paid a required fee will be charged double the regular rate. The Goods and Services tax may be charged in addition to the above noted fees.

3. Number of People and Vehicles per Designated Campsite

At each designated campsite there may be no more than:

- (a) eight (8) people, including no more than four (4) adults, an adult being 16 years of age or older; and
(b) one recreational vehicle (RV).

A second non-RV vehicle may be permitted by authorized personnel at a designated campsite for an additional nightly charge of 50 per cent of the campsite fee if space permits.

4. Length of Stay

The maximum length of stay for a camper is fourteen days per season, not necessarily consecutively. Additional stays may be allowed by authorized personnel if vacancies permit.

5. Campsite Condition

Campers must remove all garbage from their campsites and fire pits before vacating a site.

6. Noise

During the hours between 11 pm and 7 am, all campers shall be quiet. During the remainder of the day, noises or sounds generated at one campsite must not be sufficient to bother neighbouring campers.

7. Boat Launch Ramp at Horne Lake Regional Park

All vessels requiring a trailer must be launched at the boat launch ramp. All launchers must register and pay at the park office before launching a vessel, and carry with them when on the water any boating rules and maps provided at registration. The ramp opens at 7 am and closes by no later than 9:30 pm or dusk, whichever is earlier. All vessels must be out of the water by ramp closing time.

Schedule “C”

PARK USE PERMIT FEES⁷				
Special Uses	Permit Fee⁸	Damage Deposit	Site Preparation and Clean-up Costs	Comprehensive General Liability Insurance
1. Use of common facilities such as shelters and congregate spaces for groups involving up to 50 people	\$50 / day	n/a	Repair to facilities at cost, plus Hourly charge-out rate of \$28/person and \$25/vehicle	n/a
2. Non-profit recreation services or activities such as training, guiding and recreation programming	\$15 / day	\$100		\$2,000,000
3. Commercial recreation services or activities such as training, guiding and recreation programming	\$100 / day	\$100		\$2,000,000
4. Events such as festivals, shows, parties, competitions, regattas, ceremonies, and the operation of model planes	\$100 / day	\$100		\$2,000,000
5. Commercial filming (video, motion picture or television) or still photography	\$250 / permit	\$500		\$5,000,000
6. Research activity including survey and petition work	\$50 / permit	\$100		\$2,000,000
7. Access through a park for utilities or vehicles	\$500 / year	n/a		\$2,000,000

⁷ All fees are subject to the Goods and Services Tax.

⁸ A permit fee exemption may be granted where a special use is deemed to be of benefit to a park. Non-profit groups including schools that involve participants less than 18 years of age only are exempt from the requirement to pay a permit fee.

Schedule “D”

FINE SCHEDULE

Description of Offence	Section of Bylaw	Minimum Fine
Failure to comply with rules and signage	5.1	\$100
Unacceptable public conduct	5.3	\$100
Improper use of a vehicle	5.4	\$100
Improper parking	5.5	\$100
Failure to obey camping rules	5.6	\$100
Improper use of a vessel	5.7	\$100
Inappropriate cycling or horseback riding	5.8	\$100
Failure to control or manage an animal	5.9(a) to (f)	\$ 50
Behaviour detrimental to a wild animal	5.9(g)	\$100
Hunting; carrying or discharging guns or bows	5.10(a)	\$200
Improper fishing or shellfish harvesting	5.10(b)(c)	\$ 50
Littering	5.11(a)	\$ 50
Depositing garbage or polluting with undesirable materials	5.11(b)to (d)	\$200
Failure to alert authorities about a known pollution event	5.11(e)	\$ 50
Causing damage or interfering	5.12	\$100
Unacceptable use of fire, lit materials or explosives	5.13(a)(b)	\$100
Failure to alert authorities about known at-large fires	5.13(c)	\$ 50
Improper treatment of the natural environment	5.14	\$100
Unacceptable play behaviour	5.15(a)	\$ 50
Unauthorized special use or commercial activity	5.16	\$100
Failure to comply with the terms of a park use permit	5.17(g)(h)	\$100
Failure to obey or obstruction of a Bylaw Enforcement Officer	6.2, 6.3	\$100

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1399.01

**A BYLAW TO AMEND REGIONAL DISTRICT OF NANAIMO
PARK USE REGULATIONS BYLAW NO. 1399, 2004**

WHEREAS the “Regional District of Nanaimo Park Use Regulations Bylaw No. 1399, 2004” defines the regulations, prohibitions and requirements pertaining to use of regional and community park properties;

AND WHEREAS the Regional District of Nanaimo Board wishes to amend Bylaw No. 1399, 2004;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. “Regional District of Nanaimo Park Use Regulations Bylaw No. 1399, 2004” is hereby amended by:
 - (a) deleting reference to Electoral Area ‘D’ in Section 3.1;
 - (b) amending the definition of “Cycle” by adding as a final clause “and includes electric bicycles”;
 - (c) deleting the definition of “District Manager” in its entirety and replacing it with the following:

“District Manager” means the Regional District of Nanaimo Manager of Parks Services;
2. Schedule ‘A’ of Bylaw No. 1399 is hereby repealed and replaced with Schedule ‘A’ attached hereto and forming part of this bylaw.
3. Schedule ‘B’ of Bylaw 1399 is hereby repealed and replaced with Schedule ‘B’ attached hereto and forming part of this bylaw.
4. This bylaw may be cited as “Regional District of Nanaimo Park Use Regulations Amendment Bylaw No. 1399.01, 2009.”

Introduced and read three times this 26th day of May, 2009.

Adopted this 26th day of May, 2009.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

Schedule 'A'
DISTRICT PARKS

Electoral Area	Location/Name	Legal Description	Type*
Level 1 Parks -- Parks with Campgrounds			
B	Descanso Bay	Lots A & B VIP73679 Nanaimo Gabriola	RP
H	Horne Lake	Bk 40 VL&M PL691N Exc PL46603 Alberni	RP
Level 2 Parks -- Improved Parks			
A	Nanaimo River	S7 R8 exc VIP70950 & W 25 acres S6 R8 exc VIP70831Cranberry	RP
	Thelma Griffiths	Lot 1 VIP79928 S11 & 12 R6 Cranberry	CP
B	Malaspina Galleries	Park VIP13535 S24 Nanaimo Gabriola	CP
	Rollo McClay	Park VIP51655 S18 Nanaimo Gabriola	CP
	Joyce Lockwood	ULC N of S16 & E of S31 Nanaimo Gabriola	CP
B	Cox	Rem N 1/2 of N 1/2 of S20 Nanaimo Gabriola	CP
	Whalebone	Park VIP17658 S31 Nanaimo Gabriola	CP
	Petroglyph Trail	Park VIP66198 S2 Nanaimo Gabriola	CT
	Sea Fern	Park VIP15752 S26 Nanaimo Mudge	CP
C	Meadow	Lot 11 VIP80079 S14 R4 Mountain	CP
E	Beachcomber	Lots 29 & 30 VIP10777 Bk A DL38 Nanoose	RP
	Jack Bagley	Rem A VIP13317 DL 6 Nanoose	CP
	Nanoose	Lots 3, 4, 5 & 6 VIP27190 DL130 Nanoose	CP
	Brickyard	Park VIP47638 DL78 Nanoose	CP

Electoral Area	Location/Name	Legal Description	Type*
F	Veterans	Lots 31 & 46 VIP1989 DL139 Nanoose	CP
G	Little Qualicum River Estuary	Lot 1 VIP75238 DL 11 & 110 Newcastle	RCA
	Maple Lane	Park VIP30958 DL1 Nanoose	CP
	San Malo	Park VIP45190 DL181 Nanoose	CP
	Boulton	Lot 66 VIP32604 DL49 Nanoose	CP
	Hawthorne Rise	Park VIP40962/75836/76162 DL49 Nanoose	CP
	Neden Way	Park VIP42840 DL81 Nanoose	CP
	Women's Institute Hall	Lot A VIP32528 DL11 Newcastle	CP
	Tara	Park VIP69574 DL29 Nanoose	CP
H	Centennial	Park VIP37285 DL31 Newcastle	CP
	Lions	Lot A VIP45846 DL32 Newcastle	CP
	Deep Bay Creek	Park VIP20442 DL1 & Lot 2 VIP70719 DL1&86 Newcastle	CP
	Wildwood Dr	Park VIP81348 DL85 Newcastle	CP
Level 3 Parks -- Active Transportation			
A	Morden Colliery	DD6974-N Pcl A S12 & S13 R1, Pcl B S14 R1 & R2, Pcl C S11 R8 & rem S15 R1, Lot A VIP66235 S15 R2 Cranberry & Cedar	RT
A	Nelson Rd	Crown foreshore off Nelson Rd between Lot 1 VIP14877 S16 R5 & Lot 28 S17 R5 VIP3779 Cedar	WA
B	Descanso Bay	Descanso Bay Rd between Lots 16 & 17 VIP14718 S25 Nanaimo Gabriola	WA
	Spring Beach	Spring Beach Dr between Lots 17 & 25 VIP21158 S2 Nanaimo Gabriola	WA
	The Strand	The Strand between Lots 36 & 37 VIP176998 S18 Nanaimo Gabriola	WA
B	El Verano	Narrows Rd between Lots 15 & 16 VIP17835 S28 Nanaimo Gabriola	WA
G	Admiral Tryon	Admiral Tryon Blvd betw'n Lot 22 VIP22290 & Lot 1 VIP33977 DL28 Nanoose	WA
	Millennium Bridge	Barclay Cres between Lot 9 VIP23031 & Lot 83 VIP26472 DL28 Nanoose	RT
	Top Bridge Crossing	Allsbrook Rd between Park VIP30113 Bk 419 & Park VIP33339 Bk 564 Nanoose	RT
H	Sunny Beach	Sunny Beach Rd between Lot 1 & Lot A VIP73539 DL33 Newcastle	WA

Electoral Area	Location/Name	Legal Description	Type*
Level 3 Parks -- Active Transportation (cont'd)			
H	Franksea	Franksea Rd between Lot 1 VIP918R & Lot A VIP28923 DL33 Newcastle	WA
	Deep Bay	Deep Bay Dr between Lots 23 & 24 VIP20442 DL1 Newcastle	WA
	Shoreline	Shoreline Dr between Lots 9 & 10 VIP24584 DL28 Newcastle	WA
	Buccaneer Beach	Buccaneer Beach Rd between Lots 35 & 36 VIP16121 DL40 Newcastle	WA
	Bowser	Bowser Rd between Lot 4 VIP21618 & Lot A VIP58219 DL36 Newcastle	WA
	Nile	Nile Rd between Lot 1 VIP41640 & Lot 2 VIP12132 DL22 Newcastle	WA
	Crane	Crane Rd between pt Lot 1 VIP12132 & Pt Lot 2 VIP5622 DL22 Newcastle	WA
	Baywater	Baywater Rd between Lot 1 VIP74109 & Lot A VIP61092 DL20 Newcastle	WA
	Alert	Alert Rd between Lot A VIP11435 & Lot 1 VIP10527 DL16 Newcastle	WA
	Thompson Clarke - Ocean Trail	Pt Lot 1 VIP31751 & Ocean Trail between E&N & Lot 50 VIP31044 DL82 Newcastle	CT
Level 4 Parks -- Undeveloped			
A	Fawcett	Park VIP14877 S16 R5 DL36 Cedar	CP
	Ivor	Park VIP35760 S19 R4 Cedar	CP
	Glynneath	Park VIP41900 S19 R4 Cedar	CP
	Addison	Lot D VIP42783 S10 R1 Cedar	CP
	Morden Colliery east	Lot 1 VIP66841 S15 R1 Cedar	CP
	Morden Colliery adjuncts	Park VIP59634 S14 R1 Cedar	CP
	Kipp	Park VIP78539 S14 R6	CP
	Woodridge	Lot 22 VIP80144 S16 & 17 R8 Cranberry	CP
	Whiting	Lot 9 VIP84318 S1 R6 Cedar	CP
	MacMillan	Park VIP85081 S16 R8 Cranberry	CP
B	Coats Marsh	Rem NW 1/4 S10 Nanaimo Gabriola	RP
	South w	Park VIP24754 S3 Nanaimo Gabriola	CP
	Fleet	Park VIP30963 S18 Nanaimo Gabriola	CP
	Stalker	Park VIP41031 S4 Nanaimo Gabriola	CP
	The Strand	Park VIP45781 S18 Nanaimo Gabriola	CP
	South e	Park VIP52510 S4 Nanaimo Gabriola	CP
	Coats e	Park VIP69975 S9 Nanaimo Gabriola	CP
	Cardale 1	Park VIP71391 S24 Nanaimo De Courcy	CP

Electoral Area	Location/Name	Legal Description	Type*
Level 4 Parks – Undeveloped (cont'd)			
B	Link Bay n	Park VIP39964 S24 Nanaimo De Courcy	CP
	Link Bay s	Park VIP46938 S24 Nanaimo De Courcy	CP
	Coats w	Park VIP75929 S10 Nanaimo Gabriola	CP
	Decourcy	Park VIP12655 S21 Nanaimo Gabriola	CP
	Hyham	Park VIP77409 S4&5 Nanaimo Gabriola	CP
	707 Acres	NE 1/4 S13; NW 1/4 S14; S 1/2 of NE 1/4 S14; N 1/2 of SW 1/4 S15; SE 1/4 S14; E 1/2 of NE 1/4 S10	CP
		Nanaimo Gabriola	
	Dunlop	Park VIP70935 S23 Nanaimo De Courcy	CP
	Dunlop Flewett Trail	Park VIP70935 S10 Nanaimo De Courcy	CP
	Cardale 2	Park VIP82457 S10 & 24 Nanaimo De Courcy	CP
	Seymour	Park VIP82759 S8 Nanaimo Gabriola	CP
C	Benson Creek Falls	Bk A S17 & 18, Bk B S18, Bk C S17 R1 Mountain	RP
	Mount Benson	S7 R4; E 10 ch S7 R3; Bk 787 exc pt P12334 RW & exc pt P128907 & VIP75642; Bk 1161 Mountain	RP
	Mount Arrowsmith Massif	Bk 1380 Cameron	RP
	Trans Canada	pt S4 R1 Nanaimo; pt S3-6 & S16-20 R1, pt S6-11 & S14-16 R2 Cranberry; pt Bk 87, 194, 714, 1252 DL20	RT
		Bright	
	Arrowsmith CPR	pt Bk 415 & pt 1377 & pt Bk 1324 Cameron	RT
	Riverbend 1	Park VIP38144 S3 R6 Cranberry	CP
	Riverbend 2	Park VIP38144 S3 R6 Cranberry	CP
	Plecas	Park VIP50377 S13 R5 Cranberry	CP
	Twilight	Park VIP59461 DL5 Douglas	CP
	Virostko	Park VIP69191 S13 R2 Cranberry	CP
	Southforks 1	Park & Lot 9 VIP73765 & Park VIP77998 DL3 Douglas	CP
	Creekside	Lot 6 VIP80088 S14 & 15 R3 Mountain	CP
	Heather	Park VIP84517 S5 & 6 R3 Cranberry	CP
	Southforks 2	Park VIP84973 DL3 Douglas	CP
	Extension	Park VIP86100 S12 & 13 R1 Cranberry	CP
E	Blueback	Park VIP15983 DL78 Nanoose	CP
	Crownsnest	Park VIP22994 DL78 Nanoose	CP
	Armstrong/Collins	Park VIP23588 DL6 Nanoose	CP
	Enos Crk	Park VIP29112 DL78 Nanoose	CP
	Amelia	Lot 86 VIP30341 DL68 Nanoose	CP
	Powder Pt	Park VIP36514 DL78 Nanoose	CP
	Weston	Park VIP38573 DL6 Nanoose	CP
	Crab	Park VIP44310 DL52 Nanoose	CP
	Rumming	Park VIP47433 DL186 Nanoose	CP
	Carmichael 1	Park VIP51142 DL78 Nanoose	CP
	Henley	Park & Lot 52 VIP51707 DL30 & 78 Nanoose	CP

Electoral Area	Location/Name	Legal Description	Type*
Level 4 Parks – Undeveloped (cont'd)			
E	Arbutus Grove	Park VIP43915 DL117 Nanoose	CP
	Wall Estate	Park VIP50198 DL22 Nanoose	CP
	Redden	Park VIP53134 DL30 Nanoose	CP
	Dolphin Lake	Park VIP60049 DL30 Nanoose	CP
	Schooner Ridge	Park VIP59180 DL30 & 78 Nanoose	CP
	Dolphin Marsh	Park VIP60602 DL30 & 78 Nanoose	CP
	Claudet	Rem Lot 1 VIP26234 & Lot A VIP46810 DL62 Nanoose	CP
	Ainsley	Park VIP68559 DL78 Nanoose	CP
	Rowland	Park VIP75472 DL67 Nanoose	CP
	Richard	Park VIP77847 DL78 Nanoose	CP
	Carmichael 2	Lot 9 VIP78139 DL78 Nanoose	CP
	Northwest Bay	Lot A VIP80339 DL68 Nanoose	CP
	Claudet 2	Lot 3 VIP80939 DL84 Nanoose	CP
	Bonnington	Lots 1, 2 & 3 VIP80854 DL78 Nanoose	CP
	Bradner	Lot B VIP85588 DL78 Nanoose	CP
F	Little Qualicum River	Lot 1 VIP69346 Bk 359 Newcastle	RP
	Arrowsmith CPR	pt Bk 415 & pt 1377 & pt Bk 1324 Cameron	RT
	Harris	Park VIP24741 DL74 Cameron	CP
	Old Alberni Hwy	Park VIP37624 DL143 Nanoose	CP
	Coombs Station	Park VIP37952 DL140 Nanoose	CP
	Allsbrook	Park VIP39421 DL43 Nanoose	CP
	Kerr	Park VIP43286 DL149 Nanoose	CP
	Hilliers	Park VIP46163 DL4 Cameron	CP
	Brooklin	Park VIP48368 DL4 Cameron	CP
	Beside Little Q Falls PP	Park VIP41053 Bk 1375 Newcastle	CP
	Mellon	Park VIP52834 DL 8 Cameron	CP
	Wild	Park VIP52495 DL9 Cameron	CP
	Malcolm	SW 1/4 L Pcl A DD4504N DL9 Cameron	CP
	Meadowood	Lot 2 VIP69346 Bk 359 Newcastle	CP
	Romain	Park VIP82280 DL104 Nanoose	CP
	Dolly Varden	Park VIP77754 Bk 359 Newcastle	CP
G	Englishman River	Lot 1 VIP76721 & rem Bk 602 Nanoose	RP
	Top Bridge	Lot 1 VIP21770 DL123; VIP613R Bk 564; Lot 3 VIP2072 DI 129; Park VIP33339 Bk 564 Nanoose	RT
	Barclay	Park VIP27077 DI 28 Nanoose	CP
	Centre	Park VIP28564 DL9 Newcastle	CP
	Marine Circle/Columbia 1	Park VIP30213 DL28 Nanoose	CP
	Lee 1	Park VIP32898 DL29 Nanoose	CP
	Lee 2	Park VIP45825 DL29 Nanoose	CP
	Top Bridge	Park VIP30113 Bk 419 Nanoose	CP
	Huckleberry	Park VIP60023 DL76 Newcastle	CP
	Lee 3	Lot B VIP60349 DL28 & 29 Nanoose	CP
	Riley	Park VIP51544 DL81 Nanoose	CP
	Columbia 2	Park VIP62528 DL28 Nanoose	CP

Electoral Area	Location/Name	Legal Description	Type*
Level 4 Parks – Undeveloped (cont'd)			
G	Miller north	Lot A VIP65679 DL28 Nanoose	CP
	Miller south	Lot 2 VIP76030 DL126 Nanoose	CP
	Johnstone	Johnstone Rd between Lots 8 & 9 VIP22087 DL49	CP
		Nanoose	
	Mallard	Mallard Rd between Lot 10 VIX3167 & Lot 1 VIP22087	CP
		DL49 Nanoose	
	Rivers Edge	Lot 1 VIP75276; Lot 1 VIP76468; Lot 38 VIP76471;	CP
		Lot 11 VIP76472; Lot 1 VIP76854; Lots 7 & 19	
		VIP76856 Bk 564 Nanoose	
	Sumar	Lot Park VIP79152 DL28 Nanoose	CP
	Lee 4	Park VIP79275 DL29 Nanoose	CP
H	Lighthouse Country	1950 Gazetted Hwy (Whistler Rd) between Lot A	RT
		VIP45846 DL32 & Lot 38 VIP2018 DL85 Newcastle	
	Big Qualicum	VIP1753R pt DL254 Alberni	RT
	Rose	Lot 1 VIP55641 DL22 Newcaslte	CP
	Blue Heron	Park VIP31044 DL82 Newcastle	CP
	Ocean Trail	Park VIP31751 DL82 Newcastle	CP
	Marshall	Park VIP34434 DL9 Newcastle	CP
	Huson	Park VIP34642 DL9 Newcastgle	CP
	Pearl	Park VIP38181 DL27 Newcastle	CP
	Islewood	Lot 20 VIP41507 DL22 Newcastle	CP
	Bovanis 1	Park VIP41640 DL22 Newcastle	CP
	Bovanis 2	Lot 8 VIP41662 DL22 Newcastle	CP
	Kenmuir 1	Park VIP62179 DL19 Newcastle	CP
	Palm Pacific	Park VIP43604 DL40 Newcastle	CP
	Illusion Lake	Park VIP37698 Bk 360 Alberni	CP
	Kenmuir 2	Park VIP52606 DL9 Newcastle	CP
	Oakdowne main	Lots J & A VIP78305 DL89 Newcastle	CP
	Kelsey	Park VIP53143 DL36 Newcastle	CP
	Henry Morgan	Park VIP61726 DL36 Newcastle	CP
	Hwy 19A Northdowne	Park VIP66049 DL85 Newcastle	CP
	1950 Gazetted Hwy	Park VIP68932 DL20 Newcastle	CP
	Wildwood	Lot 38 VIP2018 DL85 Newcastle	CP
	Leon	Park VIP65473 DL9 Newcastle	CP
	Creekside	Lot C VIP85210 DL22 Newcastle	CP
	Oakdowne Annex 1	Pt Lot G VIP78305 DL89 Newcastle	CP
	Oakdowne Annex 2	Pt Lots B, H & I VIP78305 Newcastle	CT
*Type	(RP) Regional Park (RCA) Regional Conservation Area (RT) Regional Trail		
	(CP) Community Park (CT) Community Trail (WA) Water Access		

Chairperson

Sr. Mgr., Corporate Administration

Schedule 'B'

CAMPGROUND RULES APPLICABLE TO LEVEL 1 PARKS

1. Registration

At Horne Lake Regional Park, all campers must register and pay at the park office upon arrival. At Descanso Bay Regional Park, campers may proceed to the campground and set up camp in their reserved site, or in a site with no 'reserved' sign posted, and register and pay when authorized personnel make their rounds.

2. Fees

(a) *Horne Lake Regional Park*

High Season (mid-May to mid-September)

Wooded sites – \$20.00 per night

Waterfront and overflow sites – \$24.00 per night

Extra vehicle wood sites - \$10.00

Extra vehicle waterfront and overflow sites - \$12.00

Extra vehicle consecutive-day stays pass - \$75.00

Off-season (mid-September to mid-May)

Wooded, waterfront and overflow sites - \$10.00 per night

Extra vehicle - \$5.00

Non-profit Youth Group – \$2.50 per head per night

Boat Launch – \$6.00 per launch; \$50.00 for 10-launch pass

Programmed recreation, retail, rental and packages: as authorized by District Manager.

(b) *Descanso Bay Regional Park*

High Season (mid-May to mid-September)

All Sites - \$17.00 per night

Extra vehicle - \$8.50

Extra vehicle consecutive-day stays pass - \$55.00

Off-season (mid-September to mid-May)

All Sites - \$10.00 per night

Extra vehicle - \$5.00

Non-profit Youth Group - \$2.50 per head per night

Programmed recreation, retail and packages: as authorized by District Manager.

3. **Number of People and Vehicles per Designated Campsite**

At each designated campsite there may be no more than:

- (a) eight (8) people, including no more than four (4) adults, an adult being a person 18 years of age or older; and
- (b) one recreational vehicle (RV).

A second non-RV vehicle may be permitted by authorized personnel at a designated campsite for an additional nightly charge of 50 per cent of the campsite fee if space permits.

4. **Length of Stay**

The maximum length of stay for a camper is fourteen days per season, not necessarily consecutively. Additional stays may be allowed by authorized personnel if vacancies permit.

5. **Campsite Condition**

Campers must remove all garbage from their campsites and fire pits before vacating a site.

6. **Noise**

During the hours between 11 pm and 7 am, all campers shall be quiet. During the remainder of the day, noises or sounds generated at one campsite must not be sufficient to bother neighbouring campers.

7. **Boat Launch Ramp at Horne Lake Regional Park**

All vessels requiring a trailer must be launched at the boat launch ramp. All launchers must register and pay at the park office before launching a vessel, and carry with them when on the water any boating rules and maps provided at registration. The ramp opens at 7 am and closes by no later than 9:30 pm or dusk, whichever is earlier. All vessels must be out of the water by ramp closing time.

2014 Parks Work Plan

COMMUNITY PARKS AND TRAILS

Community Parks and Trails Strategy (Northern EAs)	Completion of strategy for E, F,G and H	January	
Community Parks and Trails Developer Information Package	Implement Community Parks and Trails Developer Information Package per CPTS	November	
Community Park Maintenance Plans	Development and implementation of maintenance plans and schedules	December	
Community Park Signage	Increase signage in developed parks	December	
Contract Management	Renew and manage contracts for Parks maintenance	ongoing	
POSAC Meetings	Prepare agendas, minutes and attend meetings	ongoing	
Park Acquisition Review – IC (EA A)	Review and secure new community park site if applicable	June	
Cedar Skateboard and Bike Park (EA A)	Completion of project	January	
Cedar Skateboard and Bike Park (EA A)	Official opening of project	April	
Morden Colliery Trail Bridge (EA A)	Design and Costing for Tender of multiuse bridge over Nanaimo River	September	
Beach Access and Undeveloped Road Right-of-Ways (EA A)	Work with committee to create plan for development	May	
Nelson Road Boat Launch (EA A)	Repairs to edge of ramp	July	
Huxley Community Park Plan (EA B)	Completion of park development plan	April	
North Road Roadside Path (EA B)	Design and Costing for Tender of multiuse path	July	
Skateboard Park Site (EA B)	Locate site for future skateboard park	June	
Mudge Island BA development – phase II (EA B)	Survey and develop sites as outlined in plan (see Board resolution)	September	
Whalebone CP Clean up and reclaim entrances (EA B)	Develop a plan to survey and clear entrances and clean and improve existing park sites. Carry out first phase.	October	
Rollo McClay CP Water Reservoir Upgrades (EA B)	Complete berm and seed	April	
Gate 707 CP (EA B)	Create agreement with landowner and install gate	June	
Park Acquisition Review – IC (EA B)	Review and secure new community park site if applicable	September	

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Honeysuckle Trail (EA B)	Work with GALTT and MOTI on trail permit and development	October	
Extension Miners CP Bridge and Trail (EA C Extension)	Complete design and install bridge and trail	July	
Jingle Pot Roadside Path (EA C EW/PV)	Design and Costing for Tender of multi-use path and/or expanded roadside	July	
Andres Dorrit Community Consultation (EA C EW/PV)	Complete the community survey and compile and assess results	January	
Andres Dorrit CP Phase I – House studies, other studies or design work (EA C EW/PV)	Complete studies and designs as determined through the community consultation process.	November	
Blueback CP Development– (EA E)	Complete planning process and develop phase I	December	
Meadowood Way CP Development–(EA F)	Complete Design, Tender and Install	July	
ACT – Next phase (EA F)	Plan and develop next phase of trails	November	
Errington Park Upgrades (EA F)	Work with community to upgrade park for the 100 year anniversary	November	
Operator agreement Errington CP (EA F)	Complete the agreement with the Errington Hall Society	April	
Land Agreements ACT Trails (EA F)	Complete agreements with private land owners	February	
Malcolm Signage Plan (EA F)	Create a signage plan and install	September	
Columbia Beach Well Capping (EA G)	Locate, map, and seal/cap three (estimated) water wells at Columbia Drive Community Park	September	
Little Qualicum Hall upgrades (EA G)	Develop multiyear plan for hall repairs and proceed on priority items	December	
Wembley Road Roadside Path (EA G)	Design and Costing for Tender of multi-use path and/or expanded roadside	October	
Oceanside Cycling Coalition (EA G)	Attend meetings with local community groups for Active Transportation	ongoing	
Henry Morgan Community Park Phase II (EA H)	Install swings and Portapotty	July	
Essary Trail Development (EA H)	Work with volunteers to complete the trail	May	
Agreement Lighthouse CP (EA H)	Complete agreement for park management with the Lions Club	April	
Oakdowne CP Signs (EA H)	Install Signs as per plan	March	
Shoreline Drive Stairs (EA H)	Install new stairs	April	
Water Access Planning (EA H)	Work with POSAC to prioritize and implement first phase	September	