

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE OF THE WHOLE MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MAY 13, 2014 AT 7:03 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director J. de Jong	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

P. Thorkelsson	Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
R. Alexander	Gen. Mgr. Regional & Community Utilities
G. Garbutt	Gen. Mgr. Strategic & Community Development
D. Trudeau	Gen. Mgr. Transportation & Solid Waste
T. Osborne	Gen. Mgr. Recreation & Parks
J. Hill	Mgr. Administrative Services
C. Golding	Recording Secretary

CALL TO ORDER

The Chairperson called the meeting to order.

DELEGATIONS

Harold Robinson, re House Location.

Harold Robinson provided an overview regarding the site of his house on his property in relation to the natural boundary of the sea, and requested the Board ensure the location of the site in perpetuity.

Cory Vanderhorst, MNP, re Audited Financial Statements.

Cory Vanderhorst provided a slide show and presented the highlights of the 2013 audited financial statements and Audit Findings Report to the Board.

LATE DELEGATIONS

MOVED Director Johnstone, SECONDED Director Brennan, that a late delegation be permitted to address the Board.

CARRIED

Lance Nater, re Town of Qualicum Beach request to amend the Regional Growth Strategy.

Lance Nater discussed the potential impacts of the proposed amendment to the Regional Growth Strategy, and expressed his concerns regarding the Town's public consultation process.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Holme, SECONDED Director Johnstone, that the minutes of the Committee of the Whole meeting held Tuesday, April 8, 2014, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Ken P. Gurr, Gabriola Island Chamber of Commerce, re Follow-up to March 11 Delegation Request for Action – Descanso Bay Wharf Usage Conditions.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Ken P. Gurr, Gabriola Island Chamber of Commerce, regarding follow-up to his March 11, 2014 delegation request for action regarding the Descanso Bay Wharf usage conditions, be received.

CARRIED

Darin Guenette, BC Ferry Services Inc., re Descanso Bay.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Darin Guenette, BC Ferry Services Inc., regarding Descanso Bay, be received.

CARRIED

M. Robertson, re Potential Major Change to the OCP of Qualicum Beach involving the UCB/RGS.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from M. Robertson regarding potential major change to the Official Community Plan of Qualicum Beach involving the Urban Containment Boundary / Regional Growth Strategy, be received.

CARRIED

Eoin Finn, re Follow-up to April 22 Presentation – Support for Ban on LNG Tanker Traffic.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Eoin Finn regarding follow-up to the April 22, 2014 presentation – Support for Ban on Liquid National Gas Tanker Traffic, be received.

CARRIED

Gabriola Community Bus Committee, re Request for Community Works Funding Submitted to Howard Houle, Area 'B' Director.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from the Gabriola Community Bus Committee regarding the request for Community Works funding submitted to Howard Houle, Area 'B' Director, be received.

CARRIED

Correspondence, April 2014, re Proposed Incinerator at Duke Point.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from April 2014, regarding the proposed incinerator at Duke Point, be received.

CARRIED

Correspondence, April 2014, re Island Corridor Foundation.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from April 2014, regarding the Island Corridor Foundation, be received.

CARRIED

Patrick B. Quealey, Ministry of Justice, re Province-Wide Earthquake Preparedness Consultation.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Patrick B. Quealey, Ministry of Justice, regarding province-wide earthquake preparedness consultation, be received.

CARRIED

Phil Turin, School District 68, re Proposal to Reduce Board of Education from 9 to 7 Trustees.

MOVED Director Johnstone, SECONDED Director Holme, that the correspondence from Phil Turin, School District 68, regarding the proposal to reduce the Board of Education from nine (9) to seven (7) Trustees, be received.

CARRIED

FINANCE

2013 Financial Statements and Audit Findings Report.

MOVED Director Willie, SECONDED Director Veenhof, that the Audit Findings Report and the financial statements of the Regional District of Nanaimo for the year ended December 31, 2013, be received.

CARRIED

MOVED Director Willie, SECONDED Director Veenhof, that the consolidated financial statements of the Regional District of Nanaimo for the year ended December 31, 2013, be approved as presented.

CARRIED

Operating Results for the Period Ending March 31, 2014.

MOVED Director Holme, SECONDED Director Veenhof, that the summary report of financial results from operations to March 31, 2014, be received for information.

CARRIED

Amendments to Policy No. A2.16 Purchasing Card Policy.

MOVED Director Greves, SECONDED Director Lefebvre, that the Board approve the amendments to "Policy No. A2.16 Purchasing Card Policy" as presented.

CARRIED

Bylaw 1623.02 – Authorize the Use of Development Cost Charge Funds.

MOVED Director Lefebvre, SECONDED Director Houle, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Amendment Bylaw No. 1623.02, 2014", be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Houle, that "Southern Community Sewer Service Area Development Cost Charge Reserve Fund Expenditure Amendment Bylaw No. 1623.02, 2014", be adopted.

CARRIED

CORPORATE SERVICES

ADMINISTRATIVE SERVICES

2014 Local Government Elections – Appointment of Chief Election Officer and Deputy Chief Election Officer.

MOVED Director Veenhof, SECONDED Director Houle, that Jacquie Hill, Manager of Administrative Services, be appointed as the Chief Election Officer and Matt O'Halloran, Legislative Coordinator, be appointed as the Deputy Chief Election Officer for the purpose of conducting the November 15, 2014 local government elections and referendums.

CARRIED

HUMAN RESOURCES

Regional District of Nanaimo Employee Benefits Plan.

MOVED Director Veenhof, SECONDED Director Willie, that the Board authorize staff to consolidate insurance coverage (excluding Accidental Death & Dismemberment) under Pacific Blue Cross by changing insurance carriers for life insurance and long term disability coverage to Pacific Blue Cross, effective July 1, 2014.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Regional Landfill Environmental Monitoring Services Contract.

MOVED Director Holme, SECONDED Director Brennan, that the Board award the contract for environmental monitoring program services at the Regional Landfill for June 2014 to March 2017 to SNC Lavalin at a cost of \$244,981.

CARRIED

Review of Draft Landfill Criteria

MOVED Director Veenhof, SECONDED Director Brennan, that the Regional District of Nanaimo Board direct staff to respond to the Ministry of Environment by May 31, 2014 asking that the draft Landfill Criteria provide clarity on application of Contaminated Sites Regulation to closed or partially closed landfills.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Reduction of Sewer Development Cost Charges for the Proposed Nanaimo Affordable Housing Society Development at 1597 Boundary Crescent in Nanaimo.

MOVED Director Veenhof, SECONDED Director Houle, that the Board approves the 50% rate reduction for the proposed Nanaimo Affordable Housing Society development at 1597 Boundary Crescent in Nanaimo.

CARRIED

WATER AND UTILITY

Memorandum of Understanding – Regional District of Nanaimo / City of Parksville Water Supply Agreement – Nanoose Water Connection.

MOVED Director Lefebvre, SECONDED Director Holme, that the Board direct staff to execute the City of Parksville / Regional District of Nanaimo Water Supply Agreement Memorandum of Understanding with the City of Parksville commencing May 1, 2014, and remaining in effect until April 30, 2017 or until the Englishman River Water Service infrastructure is in place and operational.

CARRIED

Community Works Funds – Hawthorne Rise Sanitary Sewer.

MOVED Director Holme, SECONDED Director Brennan, that the Board approve a total of \$4,500 in Community Works Funds from Electoral Area 'G' in support of the Hawthorne Rise Sanitary Sewer installation project.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE, AND COMMISSION MINUTES AND RECOMMENDATIONS

Liquid Waste Advisory Committee.

Minutes of the Liquid Waste Advisory Committee meeting held Friday, January 10, 2014.

MOVED Director Holme, SECONDED Director Young, that the minutes of the Liquid Waste Advisory Committee meeting held Friday, January 10, 2014, be received for information.

CARRIED

Electoral Area 'H' Parks and Open Space Advisory Committee.

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, April 2, 2014.

MOVED Director Veenhof, SECONDED Director Greves, that the minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee meeting held Wednesday, April 2, 2014, be received for information.

CARRIED

Lighthouse Community Centre Society – Funding for Maintenance Project.

MOVED Director Veenhof, SECONDED Director Young, that staff be directed to review potential funding sources to accommodate capital and maintenance project requests for the Lighthouse Community Centre.

CARRIED

MOVED Director Veenhof, SECONDED Director Young, that staff review and make recommendations to reallocate funding in the 2014 Electoral Area 'H' Community Parks budget and Five Year Financial Plan to provide funding assistance to Lighthouse Community Centre Society for capital and maintenance projects at the Lighthouse Community Centre.

CARRIED

Electoral Area 'A' Parks, Recreation, and Culture Commission.

Minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, April 16, 2014.

MOVED Director McPherson, SECONDED Director Fell, that the minutes of the Electoral Area 'A' Parks, Recreation, and Culture Commission meeting held Wednesday, April 16, 2014, be received for information.

CARRIED

Grant Approvals.

MOVED Director McPherson, SECONDED Director Young, that the Electoral Area 'A' Grant-In-Aid application from the Cedar 4H Club be approved for a total of \$1,500 towards the club's expenses for materials.

CARRIED

Skate Park Official Opening Update.

MOVED Director McPherson, SECONDED Director Young, that \$500 be allocated from the Electoral Area 'A' Community Parks Budget for the Cedar Skate Park Opening event.

CARRIED

Morden Colliery Tipple Funding.

MOVED Director McPherson, SECONDED Director Young, that funding from the Electoral Area 'A' Community Parks Budget be approved of up to \$6,500 to the Friends of Morden Mine Society for the engineering study of the Morden Colliery Tipple if the Province of BC declines to participate in providing funding to the project.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Gabriola Community Bus Committee.

MOVED Director Houle, SECONDED Director Greves, that \$8,500 from the Electoral Area 'B' Community Works Fund be allocated to Island Futures for capital cost upgrades to the two buses in the Gabriola community bus fleet.

CARRIED

NEW BUSINESS

MOVED Director Brennan, SECONDED Director Anderson, that this matter be referred to the Board Remuneration Review Committee:

That Regional District of Nanaimo Directors be fully compensated for reasonable child care costs while attending or travelling to and from all meetings necessary in the conduct of their Regional District of Nanaimo duties.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the Remuneration Committee be requested to review Director compensation for all reasonable expenses.

CARRIED

Notice Of Motion – RDN Strategic Planning Process.

Director Veenhof noted that the following motion will be brought forward to the June 10, 2014 Committee of the Whole agenda:

That staff be directed to re-evaluate Regional District of Nanaimo strategic planning processes so as to create a plan that is updated annually, is a living document (lives beyond the election), is adaptable to change and responds to the needs of Regional District of Nanaimo constituents.

Notice of Motion – Referendum - District 69 Service Area.

Director Veenhof noted that the following motion will be brought forward to the June 10, 2014 Committee of the Whole agenda:

That staff be directed to prepare a report for the Board that examines holding a referendum during the next election to create a District 69 service area that supports minor funding for serious social issues.

IN CAMERA

MOVED Director Holme, SECONDED Director Kipp, that pursuant to Sections 90 (1)(a) and (e) of the *Community Charter* the Committee proceed to an In Camera meeting for discussions related to personal information of Board appointees, and land acquisitions.

CARRIED

TIME: 8:32 PM

ADJOURNMENT

MOVED Director Holme, SECONDED Director Johnstone, that this meeting terminate.

CARRIED

TIME: 8:36 PM

CHAIRPERSON

CORPORATE OFFICER