

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
WEDNESDAY, DECEMBER 4, 2013
10:00 AM**

Attendance: Bill Veenhof, Chair, Director, RDN Board
Barry Ellis
Richard Leontowich
Nancy Robertson
David Wiwchar
Dagmar Seydel

Staff: Wendy Marshall, Manager of Park Services
David Palidwor, Parks Superintendent
Elaine McCulloch, Parks Planner

REGRETS: Valerie Weismiller

CALL TO ORDER

Chair Veenhof called the meeting to order at 10:00am.

MINUTES

MOVED B. Ellis, SECONDED D. Seydel, that the minutes from the June 5th, 2013 meeting be approved.

COMMUNICATIONS/CORRESPONDENCE

MOVED R. Leontowich, SECONDED B. Ellis that the following Correspondence be received:

D. Eddy, Mapleguard Ratepayers' Association, to T. Osborne, RDN
RE: Community Park in Area 'H'

CARRIED

BUSINESS ARISING FROM THE MINUTES

Beach Access Priorities

Shoreline Dr. Water Access stair repairs – currently on the Parks work plan to be completed in 2014.

RDN staff requested to provide the POSAC with a draft list of Water Access development priorities indicating what may be achievable as well as a draft Water Access sign layout.

Sunny Beach Water Access – request for “trailer parking only” signage in the parking lot.

REPORTS

Community Parks and Trails Strategy (CPTS) – Final Draft Report

Ms. Marshall provided a summary of the recently completed November 20th DRAFT of the Community Parks and Trails Strategy (copy provided to each member). An additional report was handed out at the meeting, titled: Community Parks and Trails Strategy- Cultural Mapping Project Summary.

Generally, the Area H POSAC felt the CPTS document was well written and will be helpful in the future for Community Park Management. Ms. Marshall summarized materials in the report, and POSAC members provided some comments for each section of the report. She noted these comments will be taken into account in the final Community Parks and Trails Strategy when it goes to the Board.

Leon Rd Trail – Update

E. McCulloch informed the committee that the bridge over the creek along the Leon Rd. trail has been completed. This footpath connection between Leon Rd. and Marshall Rd. in the Dunsmuir community is now accessible to the public.

MOVED B. Ellis, SECONDED D. Seydel that the reports be received.

NEW BUSINESS

2014 Budget Schedule

E. McCulloch explained the process of the budget timeline and said more information would be available for the next meeting.

2014 Advisory Committee Appointments

N. Robertson and D. Seydel are both completing their term appointments to the Area H POSAC.

Volunteer Mileage Reimbursement Policy

Ms. McCulloch provided notice to all members of the POSAC that a new policy passed by the RDN Board will allow mileage to be claimed for travel to attend meetings called by RDN starting in April 1st 2013. Members should note the procedures for submitting a claim. Members were notified to submit claims to Ann Marie Harvey.

Director Veenhof spoke to the Committee regarding his effort towards improving roadsides for pedestrian and bicycle use in Electoral Area 'H'.

ADJOURNMENT

MOVED B. Ellis that the meeting be adjourned at 5:25pm.