

REGIONAL DISTRICT OF NANAIMO
DISTRICT 69 RECREATION COMMISSION
THURSDAY, April 18, 2013
2:00 PM

(Oceanside Place Multi-Purpose Room)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

Motion to receive Late Delegations

MINUTES

2-7

Minutes of the Regular District 69 Recreation Commission meeting held February 21, 2013.

Motion to approve Minutes.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

8

R. Nosworthy, Area F Recreation Commissioner, to D. Banman, RDN, RE: Resignation

9

D. Banman, RDN to T. Coates, Town of Qualicum Beach, RE: BC Senior Games 2015/2016

10

S. Pearson, RDN to S. Stahley, ACES, RE: Additional Regional District Funding

Motion to receive Communications/Correspondence.

REPORTS

Function Reports

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Monthly Update – Oceanside Place – February 2013

13-14

Monthly Update – Oceanside Place – March 2013

15-16

Monthly Update – Ravensong Aquatic Centre –February 2013

17-18

Monthly Update – Ravensong Aquatic Centre –March2013

19-20

Monthly Update – Northern Recreation Program Services – February 2013

21-22

Monthly Update – Northern Recreation Program Services – March 2013

Monthly Update of Community and Regional Parks and Trails Projects –
February/March 2013 *(to be circulated)*

Motion to receive Function Reports.

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

District 69 Recreation Commission Appointment for Electoral Area 'F'.

NEW BUSINESS

Performance Recognition

Fees & Charges Sub-Committee

COMMISSIONER ROUNDTABLE

ADJOURNMENT

Motion to adjourn.

NEXT MEETING

May 16, 2013
(Oceanside Place – Multi-Purpose Room)

Distribution: J. Stanhope, B. Veenhof, G. Wiebe, R. Leontowich, P. Morrison, R. Milligan, S. Tanner, J. Fell, P. Thorkelsson, T. Osborne, W. Marshall, D. Banman, J. Marcellus, S. Pearson, M. Chestnut

For Information Only: D. Brennan, A. McPherson, H. Houle, M. Young, G. Holme, M. Lefebvre, D. Willie, B. Dempsey, J. Ruttan, B. Bestwick, D. Johnstone, J. Kipp, G. Anderson, T. Greves, L. Salter, B. Luchtmeijer, A. Kenning, T. Graff, F. Manson, M. Brown

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
DISTRICT 69 RECREATION COMMISSION REGULAR MEETING
HELD ON THURSDAY, FEBRUARY 21, 2013 AT 2:00pm
AT DEEP BAY SHELLFISH RESEARCH STATION**

Attendance: Reg Nosworthy, Chair, Electoral Area 'F'
Scott Tanner, Councillor, Town of Qualicum Beach
Ross Milligan, Trustee, District #69 School Board
Bill Veenhof, Director, RDN Board Appointee
Gordon Wiebe, Electoral Area 'E'
Richard Leontowich, Electoral Area 'H'
Joe Stanhope, Director, RDN Board, Electoral Area 'G'
Peter Morrison, Councillor, City of Parksville

Staff: Tom Osborne, General Manager of Recreation and Parks
Dean Banman, Manager of Recreation Services
Mike Chestnut, Superintendent of Aquatic Services
John Marcellus, Superintendent of Arena Services
Sandra Pearson, Superintendent of Recreation Program Services
Ann-Marie Harvey, Recording Secretary

CALL TO ORDER

Chair Nosworthy called the meeting to order at 2:06pm.

DELEGATIONS

L. Donaldson RE: RAC Needs Assessment Report

Joan Neil spoke for the group delegation requesting the Commission support the request for additional program space and time at the facility as per the findings in the 2012 Assessment Survey, encouraged the need to expand the facility, and spoke in favour of having the facility open on Family Day.

MOVED Commissioner Stanhope, SECONDED Commissioner Veenhof that the delegation be received.

CARRIED

MINUTES

MOVED Commissioner Stanhope, SECONDED Commissioner Morrison that the Minutes of the Regular District 69 Recreation Commission meeting January 17, 2013 be received.

CARRIED

MOVED Commissioner Morrison, SECONDED Commissioner Veenhof that Minutes of the D69 Recreation Grant Sub-Committee Meeting held February 15, 2013 be received.

CARRIED

BUSINESS ARISING FROM THE MINUTES

MOVED Commissioner Veenhof, SECONDED Commissioner Morrison to approve the following recommendations:

1. That the following District 69 Recreation Youth Grants be approved:

Community Group	Approved in 2012	Current Request 2013	2013 Recommended
893 Beaufort Squadron Air Cadets - program expenses	<u>1,500</u>	<u>2,500</u>	<u>1,500</u>
Arrowsmith Community Enhancement Society- youth programs	<u>4,384</u>	<u>990</u>	<u>990</u>
Ballenas Secondary School – Dry Grad	<u>0</u>	<u>2,500</u>	<u>1,250</u>
District 69 Minor Softball- equipment and uniforms	<u>2,000</u>	<u>2,500</u>	<u>1,250</u>
Kwalikum Secondary School- Dry Grad	<u>0</u>	<u>1,500</u>	<u>1,250</u>
Oceanside Baseball Association - equipment	1,500	1,859	1,859
Oceanside Community Arts Council- equipment and software	1,950	2,500	1,500
Oceanside Track and Field Club- reconditioning cinder and club equipment	0	3,851	3,851
Parksville Curling Club- junior program	0	2,500	1,275
Total			14,725

2. That the following District 69 Recreation Community Grants be approved:

Community Group	Approved in 2012	Current Request 2013	2013 Recommended
Town of Qualicum Beach- Beach Day sound rental, first aid, displays and supplies	1,000	1,500	1,500
Errington Coop Preschool – supplies and equipment	1,200	905	905
Errington Elementary School- PAC- sandbox	0	1,265	1,265
Errington Therapeutic Riding Association - program expenses horses and arena	1,100	2,500	1,100
French Creek Community School PAC- lacrosse program	0	2,500	1,250
Lighthouse Recreation Commission- program expenses	2,700	4,150	3,000
North Island Wildlife Recovery Association- Wildlife Family Day	0	2,500	450
Parksville Adult Badminton – facility rental and insurance	2,500	456	456
Vancouver Island Opera - Recital Series- facility rental and advertising	1,210	650	650
Total			10,576

3. That the following District 69 Recreation Grant funding request not be considered :

Community Group	Current Request 2013
Nanaimo Kennel Club- annual show	2,500
Parksville Curling Club- stick league facility rental and equipment	2,962
Parksville Qualicum Beach Tourism Association- Canada/Russia Goodwill Hockey Tour	2,500
Qualicum Beach Lawn Bowling Club - maintenance golf cart	2,738

CARRIED

COMMUNICATIONS/CORRESPONDENCE

MOVED Commissioner Morrison, SECONDED Commissioner Wiebe that the following correspondence be received:

- 1. BCRPA Symposium Brochure**
- 2. AED Incident**
- 3. J. Parsons, BC Senior Games Society to J. Stanhope, RDN Chair, RE: Invitation to Host the BC Senior Games**
- 4. R. Doetzel, City of Port Alberni, RE: 2013 Goodwill Hockey Tour**

CARRIED

REPORTS

Monthly Update – Oceanside Place – January 2013

Mr. Marcellus updated the Commission with a summary of the Oceanside Place January report

Monthly Update – Ravensong Aquatic Centre – January 2013

Mr. Chestnut updated the Commission with a summary of the Ravensong January report

Monthly Update – Northern Recreation Program Services – January 2013

Ms. Pearson updated the Commission with a summary of the Northern Recreation Program Services - January report

Monthly Update of Community and Regional Parks and Trails Projects January 2013.

Mr. Osborne updated the Commission with a summary of the Community and Regional Parks and Trails Projects - January report

MOVED Commissioner Stanhope, SECONDED Commissioner Morrison that the functions reports be received.

CARRIED

Ravensong Aquatic Centre 2012 Needs Assessment

Mr. Banman provided a summary review of the report of the 2012 Needs Assessment.

The Commission requested that any proposed recommendations to change the pool's schedule to accommodate the needs of the patrons, first be brought to the Commission for consideration. Mr. Chestnut noted any changes would be brought to the Commission at the April or May meeting, prior to the Fall 2013/ Winter 2014 Active Living Guide going to print.

MOVED Commissioner Morrison, SECONDED Commissioner Leontowich

- 1) That staff be directed to implement changes to the Ravensong Aquatic Centre schedule and to reallocate program space, where possible, to meet the needs identified through the 2012 Ravensong Aquatic Centre Assessment Survey.
- 2) That staff be directed to meet with Hughes Condon Marler Architects (HCMA) and obtain a quote for the firm's services to determine the project and operational cost of the work outlined in Appendix II for the years 2015 -2020 and in preparation for the 2014 Annual Budget and Five Year Financial Plan discussion.

CARRIED

District 69 Arena Lease Agreement - Parkville Curling Club

Mr. Banman gave a summary and background of the lease agreement with the Parkville Curling club.

MOVED Commissioner Stanhope, SECONDED Commissioner Morrison that the Regional District of Nanaimo approve the Sublease with the Parkville Curling Club Society attached as Appendix I for the use of the District 69 Arena for the term of April 1, 2013 to March 31, 2018.

CARRIED

MOVED Commissioner Stanhope, SECONDED Commissioner Veenhof that the Reports be received.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

BCRPA Symposium - Commissioners Veenhof, Wiebe and Milligan voiced an interest in attending the 2013 BCRPA Symposium in Whistler. Each will check their schedule and contact staff. Two D69 Commissioners will attend.

NEW BUSINESS

Ballenas School Track Resurfacing

The Commission discussed further providing funding to the Oceanside Track and Field Club for reconditioning the cinder on the Ballenas Secondary School track as an immediate improvement.

It was also noted that meetings with the City of Parkville, Town of Qualicum Beach, School District 69 and stake holder groups will be taking place to discuss further short and long term plans for a track and field facility and the City of Parkville's request to review the possible implementation of a field user fee.

Statutory Holiday Closures at Ravensong Aquatic Centre and Oceanside Place

Mr. Osborne gave a summary and history on the service reductions done at Oceanside Place and Ravensong Aquatic Centre which resulted financial cuts and closing of the two facilities on the majority of statutory holidays for the past 10 years. It was also noted that the City of Nanaimo received \$8,000 in Provincial Funding which allowed them to provide services at the Nanaimo Aquatic Centre and the Nanaimo Ice Centre for free of charge on Family Day. This funding was not made available to other communities in the Regional District.

MOVED Commissioner Stanhope, SECONDED Commissioner Veenhof that staff prepare a report on the cost implications of opening Ravensong Aquatic Centre and Oceanside Place on Family Day and to review options to offset any increased costs including sourcing grants or sponsorships, limiting facility operational hours and adjusting user fees.

CARRIED

ADJOURNMENT

MOVED Commissioner Stanhope to adjourn the meeting at 3:23pm.

CARRIED

Reg Nosworthy
1105 Corcan Road
Qualicum Beach, BC
V9K 2R6



April 9, 2013

Regional District of Nanaimo
RDN Recreation and Parks
Oceanside Place
830 W. Island Highway
Parksville, BC
V9P 2X4

Attention: Dean Banman - Manager of Recreation Services

Dear Dean,

After considerable deliberation, I regretfully submit my resignation as the Area F Recreation Commissioner and current Chair of the RDN District 69 Recreation Commission for the Regional District of Nanaimo. I have agreed to accept the position of "Chairperson" for the Arrowsmith Community Enhancement Society (ACES) and this could put me into a possible conflict of interest with the RDN.

I have made this change to help create a more innovative and revitalized ACES community organization focused primarily on the delivery of rural recreation, arts, culture and community development in tune with the RDN Recreation delivery contract for Area F.

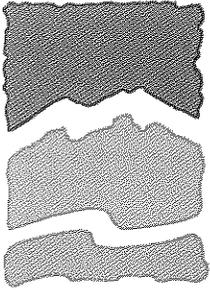
I wish to thank the RDN Board and all the staff at Parks and Recreation for their support over the past 13 years for the opportunity to serve as the Recreation Commissioner for electoral Area F.

Yours very truly,

A handwritten signature in black ink, appearing to read "Reg Nosworthy". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Reg Nosworthy
Area F Recreation Commissioner

Cc. J. Fell - Director, Area F
T. Osborne - General Manager of Recreation and Parks



REGIONAL
DISTRICT
OF NANAIMO

March 16, 2013

Town of Qualicum Beach
PO Box 130
Qualicum Beach, BC
V9K 1S7

Attention: Trudy Coates, Corporate Administrator

Dear Trudy:

RE: BC Senior Games 2015/2016

In June of 2011 the Town of Qualicum Beach through written correspondence requested the Regional District of Nanaimo consider hosting a future (2015 or 2016) BC Seniors Games. After consideration and analysis that included meetings with representatives from the Regional District of Nanaimo, Town of Qualicum Beach, City of Parksville. School District 69 and Parksville Qualicum Beach Tourism Association the Regional District of Nanaimo passed the following resolution at their February 26, 2013 regular meeting.

"That the Regional District of Nanaimo not pursue hosting of the 2015 or 2016 BC Seniors Games and that staff be directed to actively pursue sport tourism initiatives in partnership with the Parksville Qualicum Beach Tourism Association that better suit existing sport facilities and community resources in District 69."

Please be advised of the Regional District of Nanaimo's above decision. The resolution not only addresses the consideration of hosting a future BC Seniors Games but also confirms the Board's support of sport tourism by providing a commitment to pursue other types of initiatives with community partners in the area of sport tourism.

Please find enclosed a copy of the staff report related to the resolution.

Yours Sincerely,

Dean Banman, MBA
Manager of Recreation Services

CC: Fred Manson, City of Parksville
Rollie Koop, School District #69
Karyn Bremer Doerksen, Parksville Qualicum Beach Tourism Association
Legislative Coordinator, Regional District of Nanaimo

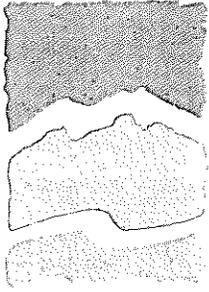
RECREATION AND PARKS DEPARTMENT

HEAD OFFICE:

Oceanside Place
830 West Island Highway
Parksville, BC
V9P 2X4
(250) 248-3252
Fax: (250) 248-3159
Toll Free: 1-888-828-2069

Ravensong Aquatic Centre
737 Jones Street
Qualicum Beach, BC
V9K 1S4
(250) 752-5014
Fax: (250) 752-5019

RDN Website: www.rdn.bc.ca



REGIONAL
DISTRICT
OF NANAIMO

April 2, 2013

Arrowsmith Community Enhancement Society
Box 94
Coombs, BC
V0R 1M0

Attention: Steve Stahley

Dear Mr. Stahley:

**Re: Additional Regional District Payment –
To Arrowsmith Community Enhancement (ACES)**

As per Regional Board approval of the RDN Budget 2013, please find enclosed a cheque in the amount of \$9,700 to allow for ACES request for additional recreational program funding as presented to the District 69 Recreation Commission on October 18, 2012.

As per the terms of the Electoral Area 'F' Local Recreation Services Agreement 2011-2013, ACES will receive another payment in July 2013, upon review of the CPI adjustment in June.

I look forward to working with the Society throughout the term of the Agreement.

Sincerely,

Sandra Pearson
Superintendent of Recreation Program Services

encl. 1

ah

cc. J. Fell, Electoral Area 'F' Director
T. Osborne, General Manager of Recreation and Parks
D. Banman, Manager of Recreation Services

RECREATION AND PARKS DEPARTMENT

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737 Jones Street
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V9K 1S4
(250) 752-5014
Fax: (250) 752-5019

RDN Website: www.rdn.bc.ca

MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: March 6, 2013

FROM: John Marcellus
Superintendent of Arena Services

FILE:

SUBJECT: District 69 Recreation Commission –February 2013 Report Oceanside Place

PROGRAMS/EVENTS/ICE RENTALS:

Programs:

- Lions Family Skate sessions are starting to see a decline from January numbers. Sessions averaged 150 skaters per session.
- Lazer Tag had 32 registered for the Feb. 23 session, which was partially sponsored by the Youth Strategic Plan.
- Arena programs for the Winter season exceeded expectations with 291 registered with revenues of \$14,741 for the season, compared to 236 registrations and revenues of \$13,770 in 2012.

Ice rentals:

- The Parksville Panthers hosted a mini tournament on Feb. 7th.
- The Oceanside Generals entered the first round of the VIJHL playoffs against the Comox Glacier Kings, but were unsuccessful in advancing.
- Ice use was down by 38 hours from 2012 to 485 hours. Revenue was down by \$1,262 at \$43,414.

FACILITY OPERATIONS:

- Oceanside Place hosted and welcomed the announcement on Feb. 19th for funding in the amount of \$61,950 from the Western Economic Diversification Canada (Community Infrastructure Improvement Fund) for the replacement of 180 high bay style fixtures at Oceanside Place. The project will be completed in 2013

FACILITY ADMISSIONS:

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	77	50											127
Child	674	560											1234
Youth	163	148											311
Adult	451	395											846
Senior	792	638											1430
Golden	52	37											89
Family	1235	908											2143
Totals	3444	2736											6180

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	81	72	64	15	0	0	1	4	4	52	58	84	435
Child	599	552	624	113	1	0	48	59	97	631	683	1000	4407
Youth	181	171	119	8	0	0	25	24	18	190	213	178	1127
Adult	533	430	446	180	182	143	37	23	140	370	482	695	3661
Senior	828	765	617	449	277	214	187	98	453	637	703	520	5748
Golden	24	31	25	23	4	0	6	3	21	38	54	36	265
Family	985	634	478	12	0	0	40	32	99	708	735	1941	5664
Totals	3231	2655	2373	800	464	357	344	243	832	2626	2928	4454	21307

RECOMMENDATION:

That the Oceanside Place report for February 2013 be received.

Original copy signed by J. Marcellus

Original copy signed by D. Banman

 Report Writer

 Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: April 2, 2013

FROM: John Marcellus
Superintendent of Arena Services

FILE:

SUBJECT: District 69 Recreation Commission –March 2013 Report Oceanside Place

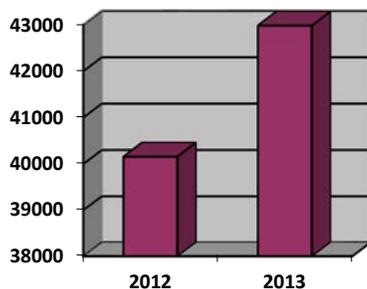
PROGRAMS/EVENTS/ICE RENTALS:

Programs:

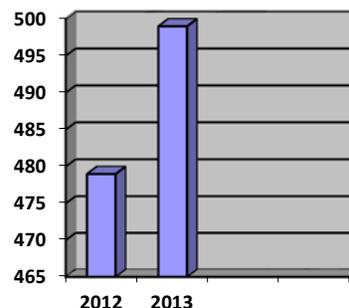
- Public Skate sessions during Spring Break averaged 40 skaters per session. Spring Break was for a two week period from March 16-30 with sessions unavailable during the first week due to tournaments.
- The ice was removed from the Pond on March 4th and drop in sessions were made available on the Meeker and Kraatz rinks during non-booked times. There were 12 skaters requested and used this ice.

Ice Rentals:

- Oceanside Minor Hockey hosted 3 tournaments involving Pee Wee, Atom and Novice /Initiation age groups. Participating teams were from Vancouver Island and the Lower mainland. The Premier Adult Hockey tournament from March 29-31 was successful with 14 teams participating from across Vancouver Island.
- The Co-ed Hockey League scheduled for April and May has received positive feedback from players again this year and registrations are currently full at 62 with 4 teams participating.
- Revenue and Hours of use are compared below for March.



■ Revenue



■ Hours of use

FACILITY OPERATIONS:

- Staff have been busy preparing for the changeover from HST effective April 1st.
- Operations staff experienced a couple of electrical and emissions control breakdowns during Spring Break to the 2003 Zamboni that required a service technician to repair.
- The Chief Facility Operator position has been filled with the successful applicant being Clayton Bannatyne. Clayton has been working at Oceanside Place since 2004 in Arena Maintenance and will start effective April 8, 2013.

FACILITY ADMISSIONS:

2013	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	77	50	11										138
Child	674	560	254										1488
Youth	163	148	35										346
Adult	451	395	161										1007
Senior	792	638	539										1969
Golden	52	37	26										115
Family	1235	908	365										2508
Totals	3444	2736	1391										7571

2012	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Admissions													
Tot	81	72	64	15	0	0	1	4	4	52	58	84	435
Child	599	552	624	113	1	0	48	59	97	631	683	1000	4407
Youth	181	171	119	8	0	0	25	24	18	190	213	178	1127
Adult	533	430	446	180	182	143	37	23	140	370	482	695	3661
Senior	828	765	617	449	277	214	187	98	453	637	703	520	5748
Golden	24	31	25	23	4	0	6	3	21	38	54	36	265
Family	985	634	478	12	0	0	40	32	99	708	735	1941	5664
Totals	3231	2655	2373	800	464	357	344	243	832	2626	2928	4454	21307

Recommendation:

That the Oceanside Place report for March 2013 be received.

Original copy signed by J. Marcellus

Original copy signed by D. Banman

 Report Writer

 Manager Concurrence

MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: March 6, 2013

FROM: Mike Chestnut
Superintendent of Aquatics Services

FILE:

SUBJECT: District 69 Commission – February 2013 Report Ravensong Aquatic Centre

PROGRAMS/EVENTS/ RENTALS:

Feb 9 Special event family swim 76 attended	Feb 12 Second set of winter swim lessons		
Feb 15 successful Teen night with DJ 106 youth attended	Feb 21 Senior first aid 5 attended		
Feb 24 in service training for all Lifeguards	Feb 26 CPR recertification 10 participants		
Second session of Aquatic winter programs:	<u>2011</u>	<u>2012</u>	<u>2013</u>
Revenue	\$11,347	\$11,109	\$13,347
Registrants	207	220	215
Total winter aquatic programs			
Revenue	\$35,408	\$34,525	\$40,364
Registrants	564	605	580
February	<u>2011</u>	<u>2012</u>	<u>2013</u>
Birthday parties	6	5	5
February	<u>2011</u>	<u>2012</u>	<u>2013</u>
Rentals Saturday 5-6pm and Sunday 5-6pm	11	5	8

SWIM ADMISSIONS

2013

Swim Sessions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Tot	282	340											622
Child	532	497											1029
Student	426	464											890
Adult	2837	2644											5481
Senior	3774	3295											7069
Family	1308	1106											2414
Golden	588	523											1111
Physio (not incl 2011)													0
Totals	9747	8869	0	0	0	0	18616						

2012

Swim Sessions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Tot	296	353	390	255	213	258	149	44	153	189	269	241	2810
Child	443	478	973	477	481	408	786	173	283	378	348	428	5656
Student	402	494	595	395	377	359	231	51	176	331	398	293	4102
Adult	2781	2782	2779	2210	2080	2145	1825	504	1354	2403	2317	2176	25356
Senior	3298	3234	3500	3069	3014	2959	2428	750	2033	3539	3757	2840	34421
Family	1418	1103	1813	881	585	766	1044	448	535	1032	958	1240	11823
Golden	472	534	542	524	516	477	416	140	342	584	559	439	5545
Physio (not incl 2011)													0
Totals	9110	8978	10592	7811	7266	7372	6879	2110	4876	8456	8606	7657	89713

FACILITY OPERATIONS

- Staff met with 2010 Remedial Project Contractors and received verbal acknowledgement of the validity of ongoing concerns over the unresolved operational deficiencies. Commitments were made by the contractors to rectify within the next few weeks.
- Design and replacement of the boilers at RAC will be initiated in March
- Staffing continues to be a challenge as a rash of long term non –work related injuries and illness have put additional strain on maintaining programs. Postings for additional casual support have been advertised.

RECOMMENDATION

That the Ravensong Aquatic Centre report for February 2013 be received.

Original copy signed by M. Chestnut

Original copy signed by D. Banman

Report Writer

Manager Concurrence

MEMORANDUM

TO: Dean Banman
Manager of Recreation Services

DATE: April 2, 2013

FROM: Mike Chestnut
Superintendent of Aquatics Services

FILE:

SUBJECT: District 69 Commission – March 2013 Report Ravensong Aquatic Centre

PROGRAMS/EVENTS/ RENTALS:

March 3 Lifesaving Camp completed with 12 registrants	March 18-31 Spring Break Special Event Swims: Everyone Welcome sessions were held from 1:30-5:00pm. Special events were held Mon/Wed/Fri for the first week and Tues/Thurs/Sat for the second week all were well received and appreciated by the participants that attended, most sessions averaging between 30-60 participants
March 10 Aquafit In-service for staff	March 18-22 Qualicum Beach Fire Camp March 18-22 the RDN supported the Qualicum Beach Fire Camp by providing showers for the participants.
March 9 Standard First Aid with 12 registrants	March 16-23 National Lifeguard Course This year during Spring break we hosted an NLS course, in the past we have had to cancel this course due to low numbers. This is the first time in the past 2.5 years.
March 14 Winter Swim lessons finish	March 18-22 Water Camps with 17 participants hosted two water camps during Spring break for the community. Each day the campers had a swim lesson, outdoor and indoor activities and finished in the pool for an afternoon swim.
	<u>2011</u> <u>2012</u> <u>2013</u>
Birthday parties	6 8 3
Rentals Saturday 5-6pm and Sunday 5-6pm	10 6 6

SWIM ADMISSIONS

2013

Swim Sessions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Tot	282	340	326										948
Child	532	497	648										1677
Student	426	464	524										1414
Adult	2837	2644	2391										7872
Senior	3774	3295	3342										10411
Family	1308	1106	1485										3899
Golden	588	523	562										1673
Totals	9747	8869	9278	0	0	0	0	0	0	0	0	0	27894

2012

Swim Sessions	January	February	March	April	May	June	July	August	September	October	November	December	Total
Tot	296	353	390	255	213	258	149	44	153	189	269	241	2810
Child	443	478	973	477	481	408	786	173	283	378	348	428	5656
Student	402	494	595	395	377	359	231	51	176	331	398	293	4102
Adult	2781	2782	2779	2210	2080	2145	1825	504	1354	2403	2317	2176	25356
Senior	3298	3234	3500	3069	3014	2959	2428	750	2033	3539	3757	2840	34421
Family	1418	1103	1813	881	585	766	1044	448	535	1032	958	1240	11823
Golden	472	534	542	524	516	477	416	140	342	584	559	439	5545
Totals	9110	8978	10592	7811	7266	7372	6879	2110	4876	8456	8606	7657	89713

FACILITY OPERATIONS

- A March 27th, 2013 On-Site inspection by contractors responsible for the 2011 remedial work at Ravensong acknowledged that some of the operating systems were not performing as designed. AME, the mechanical engineering firm is preparing recommendations to rectify the issues.
- D.A.S., a Nanaimo based engineering firm has been contracted to design and prepare specifications for the replacement of the boilers at RAC.

RECOMMENDATION

That the Ravensong Aquatic Centre report for March 2013 be received.

Original copy signed by M. Chestnut

Original copy signed by D. Banman

 Report Writer

 Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: March 1, 2013

FROM: Sandra Pearson
Superintendent Recreation Program Services

FILE:

**SUBJECT: District 69 Recreation Commission –February 2013
Northern Community Recreation Program Services Report**

For the month of February 2013, the following occurred:

INCLUSION:

- One inclusion request was met for a child starting Pond Rascals on February 26.

PRESCHOOL PROGRAMS:

- Programs which started in January continue to run through February. No new programs starting this month.

CHILDRENS' PROGRAMS:

- Programs which started in January continue to run through February. No new programs starting this month.
- Staff submitted application for the federal Canada Summer Jobs student funding for 10 Summer Leader positions. The RDN recruits students from post-secondary Recreation, Child and Youth Care and education fields of study. Junior Leaders are recruited from local high schools. Summer Leaders will gain valuable leadership, management skills, as well as problem solving and organizational skills by working with a creative team and members of the community.

YOUTH PROGRAMS:

- **Babysitters Course** - 12 registrants (excellent)

ADULT PROGRAMS:

- Programs which started in January continue to run through February. No new programs starting this month.
- Staff met with VIHA-Integrated Health Network to renew the third year of partnership for 2013-2014 for clients with two or more chronic health condition. The partnership provides funding for IHN clients to access Seated Fitness and other recreation/aquatic programs, plus Active passes and membership to RDN facilities. In 2011, the contract was \$3000; 2012 was \$13,000 + additional \$3,000. The 2013/4 contract will be for \$14,000.

AREA H PROGRAMS:

- **Babysitter's Certification Course** - cancelled due to no registrations. Will only be running this program once per year in future.
- **Home Alone** – ran program with 5 participants (good for Area H)
- **Zumba** – finished at end-Feb, with 14 registrants and ~24 drop-in (excellent)

- **Hatha Yoga** - 2 of 8 registrants withdrew due to new instructor having different teaching style than past instructor.
- **Zumbatomic** – 10 registrants (good) but lower than expected

PROMOTIONS:

- Staff started a new Spring Campaign with tag line – Spring to Life – Be Active!
- The Spring/Summer school flyer has been produced and delivered to all schools in district.
- Staff are working on improving the online registration display and process for @ctivereg.
- Programmer is in the final stages of producing the Spring /Summer Active Living Guide, registration starts March 13. Community Ad space is 88% sold out with 35 ads.

COMMUNITY DEVELOPMENT:

- Spring/summer field bookings are now underway; leagues will be limited this year with the closure and renovation of the Parksville Community Park. The greatest impact will be the three evening adult softball leagues representing 40 teams.
- Programmer met with VIU Milner Gardens and Woodland Executive Director to discuss future programming. Milner needs to re-hire their education coordinator; programs will not be scheduled with Milner until new coordinator has been hired.
- Staff met with District 69 Recreation Commission - Recreation Grants sub-committee to review Winter applications and forward recommendations to Commission.
- Building Learning Together: Programmer attended monthly community meeting.
- Programmer met with Grandparents Raising Grandchildren group regarding promoting services and resources for caregivers.
- Staff attended North Island Child & Youth Programmers Best Practices meeting which focused on trends and training, and the current challenges in recreational programming. Of particular note, Campbell River Recreation is not offering day camps with full hours; instead they are running playground-type programs from 10am-2pm. Their population has changed and attendance had declined.
- Programmer gave presentation to City of Parksville 'Lunch and Learn', sharing information about the Active Living Guide and community resources for Heart and Stroke Month. Twenty six in attendance.
- **Youth Recreation Strategic Plan (YRSP):**
 - ***NEW FREE Teen Glow SWIM with DJ All Good** - 106 youth (excellent). Event was supported by funding from the YRSP budget, and had been suggested by the youth at previous Dive-in night.
 - **FREE Teen Glow Skate with DJ All Good** - 48 youth (low-average). Youth in attendance were those who frequent the arena. Event was supported by funding from the YRSP budget. Parents were interested in hearing about the YRSP.
 - Staff met with David Michaels from Geeks on the Beach who is designing the new Youth Website. David will meet with the Youth Recreation Advisors in March to design www.rdneyouth.ca. Expected launch date for Youth Week (May 2013).
 - Programmer continuing to work with community partners to plan Youth Week 2013.
 - Programmer attended BC Youth Week meeting via conference call.

RECOMMENDATION:

That the Northern Community Recreation Program Services February 2013 report be received.

Original copy signed by S. Pearson

Report Writer

Original copy signed by D. Banman

Manager Concurrence

TO: Dean Banman
Manager of Recreation Services

DATE: April 4, 2013

FROM: Sandra Pearson
Superintendent Recreation Program Services

FILE:

**SUBJECT: District 69 Recreation Commission – March 2013
Northern Community Recreation Program Services Report**

For the month of March 2013, the following occurred:

INCLUSION:

- One child continued to receive inclusion support for skating lessons (Feb-Mar).
- Information letters have been sent to Summer 2012 families who received inclusion support, asking them to register and request summer 2013 support by mid-June.

PRESCHOOL PROGRAMS:

- **Parent & Tot Gymnastics** (18mo-3yrs) – 15 registrants (full with 2 on waitlist)
- **Tiny Tot Gymnastics** (3-4yrs) – 14 registrants (full)
- **Kindergym** (4-6yrs) – 9 registrants (good)

CHILDRENS' PROGRAMS:

- **Home Alone** (9yrs+) – 12 registrants (excellent)
- **XploreSportZ Camp** (7-12yrs) – 26 registrants (excellent)
- Summer Programmer promoted summer leader employment opportunities at Vancouver Island University to Education, and Tourism/Recreation students. This is a key strategy to attract quality, skilled summer staff, most of whom are looking for relevant experience in their fields.
- Summer Programmer coordinated the 'Bring, Back, Play' Funmobile (Health Families BC initiative) to visit Errington (with Arrowsmith Recreation Team) and Qualicum Beach Elementary schools. On April 3, the traveling Funmobile will remind families how fun it is to play together with basic play equipment (with hula hoops, skipping ropes, balls and chalk).

YOUTH PROGRAMS:

- **Babysitters Course** - 9 registrants (good)
- **Express Camp (during 1st week of school Spring Break)** - 51 registrants (above average) 27 male and 24 female. Ages were:

10yrs	11yrs	12 yrs	13yrs	14yrs	total
1	15	11	14	10	51

Activities included: Chemainus Amazing Race, lunch at Transfer Beach in Ladysmith, bowling at Splitsville in Nanaimo, swimming at the Cowichan Activity Centre, mini golf at Paradise Fun Park, indoor rock climbing at Romper Room, and activities by Nanaimo Science and Sustainability Society.

- **Youth Career Night** - 15 registrants (excellent). New program format with participants receiving the 'inside scoop' on gaining employment with Employers such as Paradise Fun Park, McDonalds, Dairy Queen, Tigh-Na-Mara, A&W and Tiger Lily Farms.

ADULT PROGRAMS:

- Adult programs finished mid-month.
- New third year VIHA Integrated Health Network agreement signed by both organizations, with a new 8 week session starting the week of April 2 in both Parksville and Qualicum Beach locations
- Programmer attended Victoria Senior Living Expo Victoria (Pearkes Recreation Centre) with 130 exhibitors to showcase Fitness, Embracing Aging, Care homes, and more connecting seniors to their community. The attendance was outstanding, with the arena filled to capacity.

AREA H PROGRAMS:

- **Zumbatomic (Children)** – Completed with 10 registrants.
- **Hatha Yoga** - Completed with 6 registrants, 0 drop-ins.
- **Circuit Training** - Completed with 5 registrants.
- One registration done in person with Programmer.

PROMOTIONS:

- The Spring Summer 2013 Active Living Guide was sent to 15,400 homes by Canada Post unaddressed ad mail. An additional 2,600 copies are now available at Oceanside Place, Ravensong Aquatic Centre, local libraries, tourism offices and other community locations and online.
- Programmer completed: 11 requests for Complimentary products, coordinated a new Spring Break Camp Feature article in What's on Digest which resulted in excellent registration, launched a new Spring Campaign focus is "Spring to Life – Be Active!", drafted Summer Campaign ideas.
- Programmer promoted Golden Shoe Hunt, Youth Week, and Performance Recognition.

COMMUNITY DEVELOPMENT:

- Building Learning Together- staff attended monthly community meeting.
- Staff met with local community members to discuss the potential of establishing a local branch of KidSport.
- Staff met with the Society of Organized Services (SOS) TIC TAC parent support program to promote RDN programs and services, particularly the Financial Assistance Program.
- Area H Programmer prepared for department's annual Golden Shoe Hunt event with shoes to be located in Area E, F, G, H regional and community parks and trails. This year event will host geocaching, for use with a smartphone, which is a popular and technology-savvy, fun way to experience the great outdoors. Golden Shoe Hunt clues are posted on RDN/Recreation website beginning April 12 for 6 weeks.
- Area H Programmer purchased a table booth for the Lighthouse Country Business Association trade show happening in April.
- **Youth Recreation Strategic Plan (YRSP):**
 - Youth Recreation Advisors met with designer for youth website www.rdneyouth.ca. Expected launch date April 2013.
 - Programmer attended Youth Link meeting.
 - Programmer continuing to work with community partners to plan Youth Week 2013.
 - Programmer attended free Social Media Coaching presentation by Parksville Qualicum Beach Tourism Association
- Two Programmers and Superintendent attended BCRPA regional meeting and workshop hosted by Vancouver Island University called: Innovative Service and Cost Accounting Strategies.

That the Northern Community Recreation Program Services March 2013 report be received.

Original copy signed by S. Pearson

Original copy signed by D. Banman

Report Writer

22 Manager Concurrence