

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE PARKS AND OPEN SPACE ADVISORY COMMITTEE (POSAC)**

**REGULAR COMMITTEE MEETING HELD  
MONDAY, NOVEMBER 19, 2012 7:00 PM  
AT ERRINGTON WAR MEMORIAL HALL**

**ATTENDANCE:** Julian Fell, director RDN board, Chair  
Reg Nosworthy  
Skye Donald  
Alfred Jablonski  
Steve Chomolok  
Barbara Smith

**STAFF:** Elaine McCulloch, Parks Planner  
Wendy Marshall, Manager of Parks Services

**CALL TO ORDER**

Chair Fell called the meeting to order at 7:03 p.m.

**MINUTES**

MOVED A. Jablonski, SECONDED R. Nosworthy that the Minutes of the Electoral Area F Parks and Open Space Advisory Committee (POSAC) be approved.

CARRIED

**BUSINESS ARISING FROM THE MINUTES**

R. Nosworthy requested clarification of the reference to 'Act 1, 2, 3 – 5, and 6' on the RDN Map of the Proposed Low-Traffic Road and Trail Route for Coombs-Errington. Ms. McCulloch advised that the ACT designations were provided to the Ministry of Transportation last year as part of a funding application for the Errington School Trail; this map is no longer operative.

Ms. Michel, Parks and Trails Co-coordinator, has been in contact with Steve Cross' family regarding the proposed trail in his name in Malcolm Park. This matter will be followed up on in the spring of 2013.

**REPORTS**

**Monthly Update of Community Parks And Regional Parks And Trail Projects**

Ms. McCulloch summarized the Community Parks and Regional Parks and Trails Projects reports for May, July to August, September and October.

Ms. Marshall reviewed the process necessary to obtain a Park Permit for private commercial purposes, with the intent to collect fees. S. Donald requested that Ms. Michel provide information to POSAC regarding fireworks certification in a Park.

### **2012 Electoral Area F Detailed Project Plan – November 2012**

Ms. McCulloch reviewed the 2012 5-year Project Plan Working document.

Arrowsmith Community Trail (ACT) Update:

Ms. Michel, Parks and Trails Coordinator, will attend the first POSAC meeting in 2013 to update the Committee on the Arrowsmith Community Trails, including how volunteer assistance can be used in the advancement of ACT.

David Lundine Trail – there is continued interest by neighbours in reviving the David Lundine Memorial Trail in Errington. S. Chomolok suggested that there had been a great group of helpers involved in the creation of the original trail and possibly could be called upon to assist again. This will be added to the list of potential trail development projects.

Cranswick Trail - B. Smith asked whether the surveys had been completed on the Cranswick gazetted right of ways and was advised by Ms. McCulloch that it will be done this winter when there are no leaves left on the trees. B Smith suggested that \$10,000 should be budgeted for trail survey fees as identified in previous Project Plan Working Documents.

S. Donald questioned where the unspent parks development allocation goes and whether we could use it to further projects in 2012. Ms. Marshall advised that the funds are added to the surplus which is carried forward to fund future years.

At S. Donald's request, Ms. McCulloch reviewed the reasons why the development of Romaine Park was postponed to a future year.

S. Donald questioned whether the Meadowood Park plans should take precedence over other expenses i.e. picnic tables in existing parks.

MOVED S. Donald, SECONDED R. Nosworthy that the Phase #2 of the Meadowood Concept Plan be deprioritized in favour of a review with reprioritization of all Park and Trail projects.

CARRIED

R. Nosworthy commented that 3 POSAC meetings are not enough to adequately deal with the issues and suggested that the committee members meet on an Ad Hoc basis without RDN staff. This meeting was set for the 23<sup>rd</sup> of November at a place to be determined.

Further discussion on the 5-Year Project Plan will be postponed to a future POSAC meeting.

### **Meadowood Way Community Park Concept Plan**

Ms. McCulloch reviewed the Meadowood Way Community Park Concept Plan.

MOVED R. Nosworthy, SECONDED S. Donald, to support the Meadowood Concept Plan as presented.

CARRIED

MOVED S. Chomolok, SECONDED R. Nosworthy to receive the Reports.

CARRIED

### **NEW BUSINESS**

#### **Community Parks and Trails Strategy – Northern Electoral Areas**

Ms. Marshall reviewed the Community Parks and Trails Strategy (CPTS) – Northern Electoral Areas of E, F, G and H.

#### **Committee Appointments to the Community Parks and Trails Strategy Advisory Committee**

The Advisory Committee along with staff from the RDN will be tasked with providing direction regarding the acquisition/protection, development and management of Community Parks and Trails.

B. Smith questioned whether there had been any new Parkland acquired through the subdivision process. Chair Fell commented that the larger lot sizes precluded the operation of the parkland allocation.

MOVED J. Fell, SECONDED A. Jablonski that Barbara Smith will be the 2013 Area F Appointment to the CPTS Committee.

CARRIED

### **ADJOURNMENT**

MOVED R. Nosworthy that the meeting be adjourned at 9:03 p.m.