

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
WEDNESDAY, JUNE 27, 2012
10:00 AM**

Attendance: Bill Veenhof, Chair, Director, RDN Board
Barry Ellis
Richard Leontowich
Val Weismiller
Nancy Robertson

Staff: Wendy Marshall, Parks Manager
Elaine McCulloch, Parks Planner

CALL TO ORDER

Chair Veenhof called the meeting to order at 10:00am.

MINUTES

MOVED V. Weismiller, SECONDED N. Robertson, that the minutes from the March 28, 2012 meeting be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

Lions Club Highway Sign Kiosk

R. Leontowich reported that the Lions Club highway sign kiosk has been installed. The RDN supplied the *Lighthouse Country Trail* sign for the kiosk. An *Emergency Reception Center* sign will not be permanently displayed on the kiosk; a designated volunteer will put the sign in place in the event of an emergency.

REPORTS

Community Parks and Regional Parks and Trails Projects April 2012

Ms. McCulloch reviewed the Community and Regional Parks and Trail projects for April 2012.

Community Parks and Regional Parks and Trails Projects May 2012.

Ms. McCulloch reviewed the Community and Regional Parks and Trail projects for May 2012.

Henry Morgan Community Park – Construction Update

There will be a ground breaking ceremony mid-August. Committee members will be notified of the date once it is confirmed.

The project will go to tender mid-July. The Committee requested that the tender be structured in such a way that local contractors are able to provide bids. There was a discussion on how to

tender the playhouse. It was suggested that perhaps the playhouse could be a separate tender and that it be advertised in the local paper.

Five Year Project Plan 2012-2013

E. McCulloch reviewed the Five Year Project Plan. The Committee had a discussion on the park development priorities for Electoral Area H. It was decided that after Henry Morgan CP Phase 1 is completed (2012) that staff begin a public consultation/park design process for Dunsmuir CP (2013) and park construction (2014). Once Dunsmuir CP is completed, Henry Morgan CP Phase 2 will follow (2015/2016).

Dunsmuir CP (2013) – limb up trees and clear understory along the property line adjacent to the rail corridor to improve visibility into the park. Improving sightlines into the park will hopefully reduce the ongoing vandalism.

Wildwood CP (2013) – The work plan identifies that there is to be signage and trail head improvements at Wildwood Community Park. The committee decided that the trailhead is fine as is and that a sign kiosk (with an updated park map to include the new *Alice's Trail* name) be installed at the trailhead. Staff advised that as this is also a trailhead for the Lighthouse Regional Trail, there may be an opportunity to cost share the expenses for the new signage between Area H Community Parks and Regional Parks.

Detailed Project Plan 2012

E. McCulloch reviewed the Detailed Project Plan (2012). It included the construction of Henry Morgan CP Phase 1.

Budget Highlights

Ms. McCulloch provided a copy of the 2012 Budget Highlights -Community Parks Electoral Area H. Ms. McCulloch informed the Committee that the Area H Cash-in-lieu of Parkland account stands at \$185,582 and the Operating Reserve Account at \$76,089.

MOVED, N. Robertson, SECODNED B. Ellis, that the reports be received.

CARRIED

NEW BUSINESS

Beach Assesses

Ms. McCulloch will mail copies of the Beach Access Report to the committee members.

Each committee member will provide 2-3 priorities for beach access development for the next meeting. It was generally agreed that the easily improved beach accesses should be the highest priority.

Director Veenhof will send an email out to residents asking for their input on the subject.

There was discussion regarding a gated beach access located between the Resort and the Sandbar Café. Director Veenhof will request bylaw enforcement to investigate.

Lions Community Park - Garbage Pick Up

R. Leontowich reported that the contractor is no longer picking up garbage in the Lions Community Park. Parks operations will coordinate with the Lions Club to make sure garbage pick-up is resumed.

COMMITTEE ROUND TABLE

R. Leontowich reported that he has spoken with T. Silbernagel from MOTI regarding the removal of a danger tree located on MOTI right of way at the end of Lions Way at the entrance to the Senior Housing complex. He asked if this tree could be incorporated into the Henry Morgan Park construction. E. McCulloch said that she would look into the possibility.

ADJOURNMENT

MOVED N.Robertson that the meeting be adjourned at 11:10 am.

CARRIED

Chair