

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR COMMITTEE MEETING OF THE WHOLE
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, NOVEMBER 13, 2012 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

In Attendance:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Alternate	
Director S. Cuthbertson	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director G. Anderson	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director T. Greves	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Regrets:

Director H. Houle	Electoral Area B
-------------------	------------------

Also in Attendance:

P. Thorkelsson	A/ Chief Administrative Officer
J. Harrison	Director of Corporate Services
W. Idema	Director of Finance
T. Osborne	Gen. Mgr., Recreation & Parks
D. Trudeau	Gen. Mgr., Transportation & Solid Waste
S. Depol	A/ Gen. Mgr. Regional & Community Utilities
J. Hill	Mgr., Administrative Services
T. Nohr	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Director Cuthbertson.

PRESENTATION

Jasper Lament, The Nature Trust of British Columbia, re Fundraising for Moorecroft Regional Park.

Mr. Lament presented the Board with a cheque for \$116,300, the proceeds from Nature Trust of British Columbia's fundraising efforts for Moorecroft Regional Park.

DELEGATIONS

Lynn Wood, Oceanside Hospice Society, re Hospice Society Grant Applications.

MOVED Director Willie, SECONDED Director Veenhof, that the Regional District of Nanaimo support Oceanside Hospice as a regional service provider.

CARRIED

LATE DELEGATIONS

MOVED Director Anderson, SECONDED Director Willie, that late delegations A. Sullivan, P. Makow, J. Bergot and M. Hooper be permitted to address the Board.

CARRIED

Andre Sullivan, Nanaimo Economic Development Corporation, re Island Corridor Foundation Request for Funding.

Mr. Sullivan spoke in support of the Island Corridor Foundation's request for funding.

Phil Makow, re Island Corridor Foundation Request for Funding.

Mr. Makow spoke in opposition to the Island Corridor Foundation's request for funding.

Jim Bergot, re Island Corridor Foundation Request for Funding.

Mr. Bergot spoke in opposition to the Island Corridor Foundation's request for funding.

Mike Hooper, CAO of Nanaimo Airport, re Nanaimo Airport Land Use Planning Process.

Mr. Hooper provided a verbal presentation regarding the Nanaimo Airport Land Use Planning Process.

COMMITTEE OF THE WHOLE MINUTES

MOVED Director Holme, SECONDED Director Anderson, that the minutes of the Committee of the Whole meeting held October 9, 2012, be adopted.

CARRIED

COMMUNICATION/CORRESPONDENCE

Donna Smith, District of Lantzville, re Request to Renew Service Agreements.

MOVED Director Lefebvre, SECONDED Director Brennan, that the correspondence from D. Smith regarding the District of Lantzville's request to renew service agreements be received.

CARRIED

Dr. Judith Sayers and Mary Ashley, Island Corridor Foundation, re ICF Request for Funding.

MOVED Director Lefebvre, SECONDED Director Brennan, that the correspondence from Dr. Sayers and M. Ashley regarding Island Corridor Foundation's funding request be received.

CARRIED

Correspondence September – November, 2012, re Island Corridor Foundation Request for Funding.

MOVED Director Lefebvre, SECONDED Director Brennan, that correspondence from the public regarding the Island Corridor Foundation Society's request for funding be received.

CARRIED

Correspondence November, 2012, re Island Corridor Foundation Request for Funding.

MOVED Director Lefebvre, SECONDED Director Brennan, that further correspondence from the public regarding the Island Corridor Foundation Society's request for funding be received.

CARRIED

ADMINISTRATION

Island Corridor Foundation – Request for Funding.

MOVED Director Brennan, SECONDED Director Greves, that the Board approve funding through a Grants-in-Aid to the Island Corridor Foundation in the amount of approximately \$945K, based on \$2M to be shared amongst the Regional District of Nanaimo, Cowichan Valley Regional District, Comox Valley Regional District, and Alberni Clayoquot Regional District based on assessment.

MOVED Director McPherson, SECONDED Director Anderson, that the Board amend the main motion by adding the words "funding is contingent on Island Corridor Foundation receiving commitment from VIA Rail that passenger service will be reinstated".

CARRIED

The vote was taken on the amended motion with the final wording being as follows:

That that the Board approve funding through a Grants-in-Aid to the Island Corridor Foundation in the amount of approximately \$945K, based on \$2M to be shared amongst the Regional District of Nanaimo, Cowichan Valley Regional District, Comox Valley Regional District, and Alberni Clayoqout Regional District based on assessment. Funding is contingent on Island Corridor Foundation receiving commitment from VIA Rail that passenger service will be reinstated.

CARRIED

Letter of Understanding between the Gabriola Island Local Trust Committee and the Regional District of Nanaimo.

MOVED Director Cuthbertson, SECONDED Director Kipp, that the report on the Letter of Understanding between Staff of the Gabriola Island Local Trust Committee and the Regional District of Nanaimo be received for information.

CARRIED

FINANCIAL SERVICES

Request from the Nanaimo Community Hospice Society for Financial Support.

MOVED Director Johnstone, SECONDED Director Bestwick, that the \$25,000 request for funding by the Nanaimo Community Hospice Society and the information provided in this report be included in the 2013 – 2017 Financial Plan discussions for consideration with other funding requests from service organizations in the Regional District of Nanaimo.

CARRIED

Bylaws No. 1664, 1665, 1666, 1667, 1668, 1669, 1670, and 1671 – Reserve Fund Establishment Bylaws.

MOVED Director Willie, SECONDED Director Brennan, that “Transit Service Reserve Fund Establishment Bylaw No. 1664, 2012” be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that “Transit Service Reserve Fund Establishment Bylaw No. 1664, 2012” be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that “Planning Service Reserve Fund Establishment Bylaw No. 1665, 2012” be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that “Planning Service Reserve Fund Establishment Bylaw No. 1665, 2012” be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Cassidy-Waterloo Fire Protection Service Reserve Fund Establishment Bylaw No. 1666, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Cassidy-Waterloo Fire Protection Service Reserve Fund Establishment Bylaw No. 1666, 2012" be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Melrose Terrace Community Water Supply Service Reserve Fund Establishment Bylaw No. 1667, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Melrose Terrace Community Water Supply Service Reserve Fund Establishment Bylaw No. 1667, 2012" be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Englishman River Community Streetlighting Service Reserve Fund Establishment Bylaw No. 1668, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Englishman River Community Streetlighting Service Reserve Fund Establishment Bylaw No. 1668, 2012" be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Cedar Community Storm Water Management Service Reserve Fund Establishment Bylaw No. 1669, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Cedar Community Storm Water Management Service Reserve Fund Establishment Bylaw No. 1669, 2012" be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Regional Parks and Trails Service Reserve Fund Establishment Bylaw No. 1670, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Regional Parks and Trails Service Reserve Fund Establishment Bylaw No. 1670, 2012" be adopted.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Gabriola Island Recreation Service Reserve Fund Establishment Bylaw No. 1671, 2012" be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that "Gabriola Island Recreation Service Reserve Fund Establishment Bylaw No. 1671, 2012" be adopted.

CARRIED

Dashwood Firehall Redevelopment Update and Approval to Continue.

MOVED Director Veenhof, SECONDED Director Willie, that Johnston Davidson Architecture + Planning Inc. continue to be retained as the prime consultant for the redevelopment of the Dashwood firehall.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that staff be authorized to spend up to \$50,000 to complete the programing, schematic design and design development phases of the Dashwood Fire Service building reserve fund for the purposes of final design.

CARRIED

MOVED Director Veenhof, SECONDED Director Willie, that up to \$50,000 be released from the Dashwood Fire Service building reserve fund for the purposes of final design.

CARRIED

STRATEGIC AND COMMUNITY DEVELOPMENT

LONG RANGE PLANNING

Nanaimo Airport Land Use Planning Process.

MOVED Director Ruttan, SECONDED Director Johnstone, that the Terms of Reference for the Nanaimo Airport Land Use Process Citizens Advisory Group be referred back to staff.

CARRIED

CURRENT PLANNING

Agricultural Area Plan Action Plan.

MOVED Director Johnstone, SECONDED Director Holme, that the report on the proposed Agricultural Area Plan - Action Plan be received.

CARRIED

MOVED Director Johnstone, SECONDED Director Holme, that staff be directed to proceed with Action 1 through 5 of the Agricultural Area Plan - Action Plan.

CARRIED

BUILDING, BYLAW & EMERGENCY PLANNING

District of Lantzville Service Agreements 2013/2014.

MOVED Director Dempsey, SECONDED Director Holme, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Animal Control beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Holme, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Building Inspection beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Holme, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Bylaw Enforcement beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Holme, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for Emergency Planning beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

MOVED Director Dempsey, SECONDED Director Holme, that the Service Agreement between the Regional District of Nanaimo and the District of Lantzville for GIS and Mapping Services beginning January 1, 2013 and ending December 31, 2014, be approved.

CARRIED

387 Dunsmuir Road, Electoral Area 'H' – Unsightly Premises (update).

MOVED Director Veenhof, SECONDED Director Lefebvre, that the report on the outcome of the Unsightly Premises Board Resolution in relationship to 387 Dunsmuir Road be received.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Maintenance of Privately-Owned Onsite Wastewater Treatment Systems – Home Septic Assessment Program.

MOVED Director Young, SECONDED Director Fell, that the Board receive the Report on Mandatory Maintenance Program for Private Onsite Wastewater Treatment Systems for information only, and that the Board continue to support the SepticSmart Program as it is currently being operated.

CARRIED

Biosolids Management Program Agreement.

MOVED Director Ruttan, SECONDED Director Willie, that the Board terminate the existing SYLVIS Environmental Inc. service contract for the management of French Creek Pollution Control Centre biosolids, and enter into a three party Biosolids Management Program Agreement between Vancouver Island University, SYLVIS Environmental Inc. and the Regional District of Nanaimo for the management of Regional District of Nanaimo biosolids in Vancouver Island University's Forest Fertilization Program, starting on January 1, 2013 and ending on March 31, 2017.

CARRIED

WATER AND UTILITY

Westurne Heights Water Utility – Petition for Engineering Assessment.

MOVED Director Fell, SECONDED Director Young, that the Board direct staff to petition the residents of the Westurne Heights Water Utility to borrow up to \$15,000 to complete the necessary engineering analysis and related capital costs associated with improving the water system to a Regional District of Nanaimo standard.

CARRIED

TRANSPORTATION AND SOLID WASTE

SOLID WASTE

Solid Waste Management Regulation Bylaw No. 1531.04 – 2013 Tipping Fees.

MOVED Director Willie, SECONDED Director Brennan, that “Regional District of Nanaimo Solid Waste Management Regulation Bylaw No. 1531.04, 2012” be introduced and read three times.

CARRIED

MOVED Director Willie, SECONDED Director Brennan, that “Regional District of Nanaimo Solid Waste Management Regulation Bylaw No. 1531.04, 2012” be adopted.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Grants-In-Aid Advisory Committee

Minutes of the Grants-In-Aid Advisory Committee meeting held on Monday, November 5, 2012.

MOVED Director Young, SECONDED Director Johnstone, that the minutes of the Grants-In-Aid Advisory Committee meeting held on Monday, November 5, 2012 be received for information.

CARRIED

MOVED Director Young, SECONDED Director Johnstone, that Grant-in-Aid funds for District 68 be awarded to the following applicants:

Gabriola Arts Council	\$2,000
Jonanco Hobby Workshop Association	270
People for a Healthy Community Gabriola Society	3,980

CARRIED

MOVED Director Young, SECONDED Director Johnstone, that Grant-in-Aid funds for District 69 be awarded to the following applicants:

Forward House Community Society	\$1,242
North Island Wildlife Recovery Association	2,727
Oceanside Hospice Society	2,000
Parksville & District Association for Community Living	1,200
Qualicum Bay Lions Club	5,000

CARRIED

Minutes of the District 69 Recreation Commission meeting held on Thursday, October 18, 2012.

MOVED Director Veenhof, SECONDED Director Holme, that the Minutes of the District 69 Recreation Commission meeting held on October 18, 2012 be received for information.

CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that the Board approve the following District 69 Recreation Youth Grants:

Arrowsmith Community Enhancement Society (ACES) – youth drop-in sports	\$1,351
Bard to Broadway Theatre Society – B2Glee Show Choir	780
Navy League of Canada – training expenses	1,500
The Whalers Football Support Society – storage bin	2,500

CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that the Regional Board approve the following District 69 Recreation Community Grants:

Arrowsmith Agricultural Association – Family Day event	\$374
Kidfest – event	950
Oceanside Community Arts Council – 100 th Anniversary Event costs	1,500
Parksville & District Association for Community Living – Community Living month celebration	500
Parksville Elementary School PAC – noon hour/recess sports equipment	1,500
Ravensong Master Swim Club – pool rental	500

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the District 69 Recreation Commission respond to the September 28, 2012 correspondence from Ms. J. Hicks summarizing the meetings staff have held with Ms. Hicks to date, the challenges of aquatic scheduling, and a commitment to continue to look for ways to consider the needs of seniors and the broader community at the Ravensong Aquatic Centre.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Regional District submit an application to the Western Economic Diversification Canada Community Infrastructure Improvement Fund for 50% of the

eligible costs in replacing the lighting fixtures to a higher efficiency lighting system at the Howie Meeker and Victor Kraatz Arenas at Oceanside Place.

CARRIED

MOVED Director Veenhof, SECONDED Director Fell, that the Board consider in the 2013 budget process the request from the Arrowsmith Community Enhancement Society for an additional funding amount of \$9,700 for the service delivery of recreation services.

CARRIED

ADJOURNMENT

MOVED Director Anderson, SECONDED Director Holme, that pursuant to Section 90(1)(f),(i) and (j) of the *Community Charter* the Board proceed to an In Camera meeting for discussions related to law enforcement, legal advice, and third-party business interests.

CARRIED

TIME: 9:43 PM

The meeting was called adjourned at 10:02 PM.

CHAIRPERSON

CORPORATE OFFICER