

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MAY 22, 2012 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director T. Greves	City of Nanaimo
Director G. Anderson	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
D. Banman	A/Gen. Mgr., Recreation & Parks Services
N. Hewitt	Recording Secretary

BOARD MINUTES

MOVED Director Johnstone, SECONDED Director Holme, that the minutes of the regular Board meeting held April 24, 2012 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Ida Chong, Ministry of Community, Sport and Cultural Development, re RDN Adoption of "Regional Growth Strategy Bylaw No. 1615, 2011."

MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence from the Ministry of Community, Sport and Cultural Development be received.

CARRIED

Michael Jessen, Arrowsmith Watersheds Coalition Society, re Bylaw No. 1652 – A Bylaw to Repeal the Morningstar Creek Water Local Service Area.

MOVED Director Lefebvre, SECONDED Director Houle, that the correspondence from the Arrowsmith Watersheds Coalition Society be received.

CARRIED

BYLAWS FOR ADOPTION

Bylaw No. 500.377 – 2900 Leon Road, Area 'H'.

MOVED Director Veenhof, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012" be adopted.

CARRIED

Bylaw No. 500.370 – 2956 & 2962 Ridgeway Road, Area 'C'.

MOVED Director Young, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2012" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Holme, SECONDED Director Fell, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, May 8, 2012 be received for information.

CARRIED

PLANNING

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit Application No. PL2010-007 – Beaulac – 121 Kinkade Road, Area 'G'.

MOVED Director Holme, SECONDED Director Veenhof, that the Development Permit with Variance Application No. PL2010-007 to permit the construction of an accessory building, be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2012-025 – Daniel & June Parker – 1430 Reef Road, Area 'E'.

MOVED Director Holme, SECONDED Director Fell, that Development Variance Permit Application No. PL2012-025 to reduce the minimum required setback for a proposed deck from the Other Lot Line by approved subject to the conditions outlined in Schedule 1.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Kipp, SECONDED Director Holme, that the minutes of the Committee of the Whole meeting held May 8, 2012 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Mayor John Ruttan, City of Nanaimo, re Capacity Building to End Homelessness.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the City of Nanaimo be received.

CARRIED

Ida Chong, Ministry of Community, Sport and Cultural Development, re Funding for Projects under the Community Recreation Program.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the Ministry of Community, Sport and Cultural Development be received.

CARRIED

Bruce Halliday, Port Theatre, re Contribution to Operations of the Port Theatre.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the Port Theatre be received.

CARRIED

Michael Jessen, Arrowsmith Watersheds Coalition Society, re Exclusion of Land from ALR – 2771, 2761 Old Alberni Highway; PID 024-205-800, Bonsai Place, Area H.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from Michael Jessen of the Arrowsmith Watersheds Coalition Society be received.

CARRIED

CORPORATE ADMINISTRATION

ADMINISTRATION

RDN Officers Appointment and Delegation Bylaw No. 1661 and RDN Officers and Management Employees Terms and Conditions of Employment Bylaw No. 1417.04.

MOVED Director Bestwick, SECONDED Director McPherson, that the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be introduced and read three times.

CARRIED

MOVED Director Bestwick, SECONDED Director McPherson, that the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be adopted.

CARRIED

MOVED Director Bestwick, SECONDED Director McPherson, that "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be introduced and read three times.

CARRIED

MOVED Director Bestwick, SECONDED Director Brennan, that "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be adopted.

CARRIED

FINANCE AND INFORMATION SERVICES

ADMINISTRATION

Revised 2012 Budget for Recreation and Culture - Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Kipp, that the revised 2012 business plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

CARRIED

MOVED Director McPherson, SECONDED Director Fell, that the revised 2012 to 2016 financial plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

CARRIED

Bylaw No. 1658.01 - Amendments to 2012 to 2016 Financial Plan for New Information on Grant Funded Projects in Community Park Services.

MOVED Director Holme, SECONDED Director Brennan, that "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director Brennan, that "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be adopted.

CARRIED

Bylaw No. 1552.01 – Request for Funding Assistance – Nanaimo Marine Rescue Society.

MOVED Director Kipp, SECONDED Director Dempsey, that annual funding in the amount of \$5,975 for the Nanaimo Search & Rescue Society and \$11,325 for the Nanaimo Marine Rescue Society be approved commencing in 2013.

CARRIED

MOVED Director Kipp, SECONDED Director Dempsey, that service contracts be prepared with terms as noted in this report.

CARRIED

MOVED Director Kipp, SECONDED Director Dempsey, that "Southern Community Search & Rescue Contribution Service Amendment Bylaw No. 1552.01, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

CARRIED

Bylaw No. 1652 – A Bylaw to repeal the Morningstar Creek Water Local Service Area.

MOVED Director Holme, SECONDED Director Ruttan, that "Morningstar Creek Water Local Service Establishment Repeal Bylaw No. 1652, 2012" be postponed until further notice.

CARRIED

Bylaws No. 1659 and 1660 – Authorize Expenditure of Bulk Water Development Cost Charge Funds.

MOVED Director Holme, SECONDED Director Johnstone, that an amount of \$77,400 be released from the French Creek Bulk Water general reserve fund to be applied to 2011 bulk water infrastructure expenditures.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be adopted.

CARRIED

Request to Support Development of a Community Cottage Hospital in District 69.

MOVED Director Lefebvre, SECONDED Director Willie, that the report on the proposal to establish a community cottage hospital in District 69 be received for information.

CARRIED

Request for Authority to Regulate Sidewalks Under a Sidewalk Service.

MOVED Director Holme, SECONDED Director Fell, that the Board endorse the following resolution requesting the authority to regulate sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo:

WHEREAS the Regional District has the authority to establish services which it considers necessary or desirable for all or a part of the regional district;

AND WHEREAS the Regional District wishes to establish services to own, construct, operate, maintain and replace sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo;

AND WHEREAS the Regional District wishes to obtain the authority to regulate sidewalks and/or roadside trails constructed within the Electoral Areas of the Regional District of Nanaimo;

NOW THEREFORE BE IT RESOLVED THAT:

The Lieutenant Governor in Council, by regulation under section 799 of the Local Government Act, grant to the Regional District the authority to regulate sidewalks and/or roadside trails within a service established to own, construct, operate and maintain sidewalks or roadside trails and boulevards within an Electoral Area within the Regional District of Nanaimo, and that in the operation of the service, the Regional District have the authority under sections 36, 38 and 46 of the Community Charter and sections 124(1)(b), 124(1)(u) and 124(1)(v) of the Motor Vehicle Act.

CARRIED

Wellington Fire Protection Service Area – Fire Response and Superior Tanker Shuttle Rating.

MOVED Director Young, SECONDED Director Fell, that the review of Superior Tanker Shuttle rating and boundary amendment alternatives for the Wellington Fire Protection Service Area be received for information and no further action be taken at this time.

CARRIED

DEVELOPMENT SERVICES

CURRENT PLANNING

Draft Agricultural Area Plan.

MOVED Director Fell, SECONDED Director Johnstone, that the Board receive the “Regional District of Nanaimo Agricultural Area Plan – Draft” prepared by Upland Consulting, and participate in a Board workshop on May 15, 2012 to discuss the draft Plan.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Waste Stream Management License Application – BFI Canada, 1429 Springhill Road, Parksville, BC.

MOVED Director Fell, SECONDED Director Lefebvre, that the Board receive the report on the Waste Stream Management License application from BFI Canada Inc. for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Agricultural Advisory Committee.

MOVED Director Johnstone, SECONDED Director Fell, that the minutes of the Agricultural Advisory Committee meeting held Friday, April 27, 2012 be received.

CARRIED

NEW BUSINESS

Taxi Saver Program – Area ‘B’.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a report for the Transportation Select Committee on the feasibility of bringing in a Taxi Saver program into Electoral Area ‘B’ for 2013.

CARRIED

Muzzling of Dogs.

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a report to amend “Animal Control Regulatory Bylaw No. 1066, 1996” to add muzzling of dogs when in public that have been declared vicious, for the Board’s consideration.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEES

District 69 Recreation Commission.

MOVED Director Veenhof, SECONDED Director Ruttan, that the minutes of the District 69 Recreation Commission meeting held Thursday, April 26, 2012 be received for information.

CARRIED

Northern Community Economic Development Select Committee.

MOVED Director Fell, SECONDED Director Lefebvre, that the minutes of the Northern Community Economic Development Select Committee meeting held Wednesday, May 9, 2012 be received for information.

CARRIED

MOVED Director Fell, SECONDED Director Willie, that Oceanside Initiative – Community Economic Development Assessment Proposal be awarded funding in the amount of \$9,450.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that Qualicum Beach Airport Fuel Spill Containment at Aircraft Refuelling Pumps Proposal be awarded funding in the amount of \$15,000.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that the Town of Qualicum Beach be informed that the approval funding for the Qualicum Beach Airport Fuel Spill Containment project is based on the spring 2012 application and that funding for future projects through the NCED service will be based on the merit of future applications.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that the 2012 Artist and Studio Guide for Parksville-Qualicum and Area proposal be deferred to the fall NCED meeting.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that \$7,500 be awarded to the Commerce Ambassador Program and that the project proponent submit a proposal for additional funding at the Fall 2012 NCED Select Committee.

CARRIED

Grants-in-Aid Committee.

MOVED Director Young, SECONDED Director Veenhof, that the minutes from the Grants-in-Aid Committee meeting held May 11, 2012 be received for information.

CARRIED

MOVED Director Young, SECONDED Director Houle, that Grant-in-Aid funds for District 68 be awarded to the following applicants:

Gabriola Arts Council	\$ 2,000
Jonanco Hobby Workshop Association	1,017

CARRIED

MOVED Director Young, SECONDED Director Holme, that Grants-in-Aid funds for District 69 be awarded to the following applicants:

Friends of Nanoose Library Centre	\$ 1,000
Lighthouse Country Marine Rescue Society	1,500
Oceanside Volunteer Association	1,200
Wildwood Community Church	1,000

CARRIED

MOVED Director Young, SECONDED Director Veenhof, that RDN staff work with the Grants-in-Aid Advisory Committee to review and update the corporate Grant-in-Aid policy, application form and criteria, to include criteria changes that require applicant organizations to be registered non-profit society's, and to provide application changes that include specific questions concerning the organization's community support, volunteer support, and who they serve in the community.

CARRIED

ADMINISTRATOR'S REPORTS

Strategic Priorities Fund Program – 2012 Grant Application Recommendations.

MOVED Director Lefebvre, SECONDED Director Anderson, that the Regional District of Nanaimo support a funding application to the General Strategic Priorities Fund for the replacement of the land section of the outfall at the Greater Nanaimo Pollution Control Centre at a cost of \$3.2 million.

CARRIED

MOVED Director Lefebvre, SECONDED Director Anderson, that the Regional District of Nanaimo support a funding application to the General Strategic Priorities Fund for the purchase 6 ARBOC buses for the Transportation service department at a cost of \$1.08 million.

CARRIED

MOVED Director Lefebvre, SECONDED Director Anderson, that the Regional District of Nanaimo support a funding application by the City of Parksville on behalf of the Englishman River Water Service to the General Strategic Priorities Fund in the amount of \$1.55 million for the purposes of preliminary design and value engineering related to the water treatment plant and associated works.

CARRIED

ADDENDUM

Emergency Management Select Committee.

MOVED Director Fell, SECONDED Director Holme, that the minutes of the Emergency Management Select Committee Meeting held Thursday, May 7, 2012 be received for information.

CARRIED

Emergency Reception Center Generator Use and Maintenance Policy.

MOVED Director Fell, SECONDED Director Houle, that the "Use and maintenance of generators at designated emergency reception centers" policy be approved.

CARRIED

Joint Emergency Program Cancellation.

MOVED Director Anderson, SECONDED Director Lefebvre, that this report on the cancellation of Joint Emergency Preparedness Program be received for information.

CARRIED

Seismic Upgrades of Bridges and Highway Infrastructure in the Regional District.

MOVED Director Anderson, SECONDED Director Fell, that the report on the MOTI policy on the seismic upgrading of bridges and highway infrastructure within the Regional District of Nanaimo be received for information.

CARRIED

Authority to Respond to Emergencies Outside of Fire Protection Boundaries.

MOVED Director Holme, SECONDED Director Fell, that all of the Regional District of Nanaimo's volunteer fire departments be authorized to respond at any time to Ministry of Forests requests for assistance outside or inside of their boundaries which fall under S.O.G. 1.06.01.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Errington and Dashwood volunteer fire departments be authorized to respond at any time to requests to deploy SPU equipment and firefighters upon request from the Office of the Fire Commissioner.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Coombs Hilliers volunteer fire department be authorized to respond at any time to a request for highway rescue services west of its service area boundaries to the Coombs Country Candy store near the City of Port Alberni.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that staff send correspondence confirming these authorities to the relevant fire departments and E911 fire dispatch centers.

CARRIED

Fire Department Building Project Approvals.

MOVED Director Holme, SECONDED Director Fell, that the Dashwood Volunteer Fire Department be authorized to proceed with the construction of a 22' x 22' addition at the Meadowood firehall as outlined in the drawings submitted to date.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Dashwood Fire Department 2012 budget be amended to increase the use of reserve funds from \$15,000 to \$43,000 to cover the costs of purchasing and installing a potable water tank and constructing the proposed building addition.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Errington Volunteer Fire Department be authorized to proceed with the construction of a 14' x 22' addition at the Firehall #1 as outlined in the drawings submitted to date and that certified engineered drawings indicating improved seismic stability for the building be submitted as part of the application for a building permit.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the Errington Fire Department 2012 budget be amended to reduce the contribution to reserve funds from \$109,545 to \$5,545 and to show funds applied to vehicle upgrades at \$60,000 and to the construction of the proposed building addition in the amount of \$35,000.

CARRIED

Transit Select Committee.

MOVED Director Bestwick, SECONDED Director Brennan, that the minutes of the Transit Select Committee Meeting held Thursday, May 17, 2012 be received for information.

CARRIED

MOVED Director Brennan, SECONDED Director Bestwick, that the 2012/2013 Conventional and Custom Annual Operating Agreement (AOA) with BC Transit be approved.

CARRIED

ADMINISTRATOR'S REPORTS

San Paniel Water System Upgrading – Stage 1, Award of Watermain Contract.

MOVED Director Lefebvre, SECONDED Director Holme, that the Board award the construction contract for the watermain improvements to Locar Industries Ltd. for the tendered price of \$448,475 and that the total Stage 1 project cost be established at \$590,395 as presented in the staff report.

CARRIED

NEW BUSINESS

Mountain Fire District Open House.

Director Young reminded the Board that the East Wellington Fire Department is hosting an open house on Saturday, May 26, 2012 from 12pm – 4pm.

Electoral Area 'A' Cedar Main Street Design Project Citizens' Advisory Group.

MOVED Director McPherson, SECONDED Director Young, that Sheila Gourlay and Anne Fiddick be appointed to the Cedar Main Street Design Project Citizens Advisory Group.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Bestwick, that pursuant to Section 90(1)(k) of the Community Charter the Board proceed to an In Camera meeting to consider negotiations with a municipality.

CARRIED

TIME: 7:42 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION