

REGIONAL DISTRICT OF NANAIMO

REGULAR BOARD MEETING

TUESDAY, MAY 22, 2012

7:00 PM

(RDN Board Chambers)

A G E N D A

PAGES

1. **CALL TO ORDER**
2. **DELEGATIONS**
3. **BOARD MINUTES**
10-17 Minutes of the regular Board meeting held April 24, 2012.
4. **BUSINESS ARISING FROM THE MINUTES**
5. **COMMUNICATIONS/CORRESPONDENCE**
18 - 21 **Ida Chong, Ministry of Community, Sport and Cultural Development**, re RDN Adoption of "Regional Growth Strategy Bylaw No. 1615, 2011."
6. **UNFINISHED BUSINESS**
BYLAWS
FOR ADOPTION
22-25 **Bylaw No. 500.377 – 2900 Leon Road, Area 'H'**. (Electoral Area Directors except EA 'B' – One Vote).
That "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012" be adopted.
26-31 **Bylaw No. 500.370 – 2956 & 2962 Ridgeway Road, Area 'C'**. (Electoral Area Directors except EA 'B' – One Vote).
That "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2012" be adopted.

7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE

32-33 Minutes of the Electoral Area Planning Committee meeting held Tuesday, May 8, 2012 (for information).

PLANNING

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit Application No. PL2010-007 – Beulac – 121 Kinkade Road, Area ‘G’ (Electoral Area Directors except EA ‘B’ – One Vote).

Delegations wishing to speak to Development Permit with Variance Application No. PL2010-007 (maximum speaking time 5 minutes).

That the Development Permit with Variance Application No. PL2010-007 to permit the construction of an accessory building, be approved subject to the conditions outlined in Schedules 1 and 2.

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2012-025 – Daniel & June Parker – 1430 Reef Road, Area ‘E’ (Electoral Area Directors except EA ‘B’ – One Vote).

Delegations wishing to speak to Development Variance Permit Application No. PL2012-025 (maximum speaking time 5 minutes).

That Development Variance Permit Application No. PL2012-025 to reduce the minimum required setback for a proposed deck from the Other Lot Line by approved subject to the conditions outlined in Schedule 1.

7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE

34-39 Minutes of the Committee of the Whole meeting held May 8, 2012 (for information).

COMMUNICATIONS/CORRESPONDENCE

Mayor John Ruttan, City of Nanaimo, re Capacity Building to End Homelessness. (All Directors – One Vote)

That the correspondence from the City of Nanaimo be received.

Ida Chong, Ministry of Community, Sport and Cultural Development, re Funding for Projects under the Community Recreation Program. (All Directors – One Vote)

That the correspondence from the Ministry of Community, Sport and Cultural Development be received.

Bruce Halliday, The Port Theatre, re Contribution to Operations of the Port Theatre. (All Directors – One Vote)

That the correspondence from the Port Theatre be received.

Michael Jessen, Arrowsmith Watersheds Coalition Society, re Exclusion of Land from ALR – 2771, 2761 Old Alberni Highway; PID 024-205-800, Bonsai Place, Area H. (All Directors – One Vote)

That the correspondence from Michael Jessen of the Arrowsmith Watersheds Coalition Society be received.

CORPORATE ADMINISTRATION

ADMINISTRATION

RDN Officers Appointment and Delegation Bylaw No. 1661 and RDN Officers and Management Employees Terms and Conditions of Employment Bylaw No. 1417.04.

(All Directors – One Vote)

That the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be introduced and read three times.

(All Directors – 2/3)

That the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be adopted.

(All Directors – One Vote)

That "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be introduced and read three times.

(All Directors – 2/3)

That "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be adopted.

FINANCE AND INFORMATION SERVICES

ADMINISTRATION

Revised 2012 Budget for Recreation and Culture - Electoral Area 'A'.

(All Directors – One Vote)

That the revised 2012 business plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

(All Directors – Weighted Vote)

That the revised 2012 to 2016 financial plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

Bylaw No. 1658.01 - Amendments to 2012 to 2016 Financial Plan for New Information on Grant Funded Projects in Community Park Services.

(All Directors – Weighted Vote)

That "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be introduced for first three readings.

(All Directors – 2/3 Weighted)

That "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be adopted.

Bylaw No. 1552.01 – Request for Funding Assistance – Nanaimo Marine Rescue Society. (Nanaimo, Lantzville & EA's 'A', 'B' & 'C' - Weighted Vote)

- 1. That annual funding in the amount of \$5,975 for the Nanaimo Search & Rescue Society and \$11,325 for the Nanaimo Marine Rescue Society be approved commencing in 2013.*
- 2. That service contracts be prepared with terms as noted in this report.*
- 3. That "Southern Community Search & Rescue Contribution Service Amendment Bylaw No. 1552.01, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.*

Bylaw No. 1652 – A Bylaw to repeal the Morningstar Creek Water Local Service Area. (All Directors – One Vote)

That "Morningstar Creek Water Local Service Establishment Repeal Bylaw No. 1652, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

Bylaws No. 1659 and 1660 – Authorize Expenditure of Bulk Water Development Cost Charge Funds. (All Directors – One Vote)

- 1. That an amount of \$77,400 be released from the French Creek Bulk Water general reserve fund to be applied to 2011 bulk water infrastructure expenditures.*
- 2. That "Nanose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be introduced and read three times.*
- 3. That "Nanose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be adopted.*
- 4. That "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be introduced and read three times.*
- 5. That "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be adopted.*

Request to Support Development of a Community Cottage Hospital in District 69. (All Directors – One Vote)

That the report on the proposal to establish a community cottage hospital in District 69 be received for information.

Request for Authority to Regulate Sidewalks Under a Sidewalk Service. (All Directors – One Vote)

That the Board endorse the following resolution requesting the authority to regulate sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo:

WHEREAS the Regional District has the authority to establish services which it considers necessary or desirable for all or a part of the regional district;

AND WHEREAS the Regional District wishes to establish services to own, construct, operate, maintain and replace sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo;

AND WHEREAS the Regional District wishes to obtain the authority to regulate sidewalks and/or roadside trails constructed within the Electoral Areas of the Regional District of Nanaimo;

NOW THEREFORE BE IT RESOLVED THAT:

The Lieutenant Governor in Council, by regulation under section 799 of the Local Government Act, grant to the Regional District the authority to regulate sidewalks and/or roadside trails within a service established to own, construct, operate and maintain sidewalks or roadside trails and boulevards within an Electoral Area within the Regional District of Nanaimo, and that in the operation of the service, the Regional District have the authority under sections 36, 38 and 46 of the Community Charter and sections 124(1)(b), 124(1)(u) and 124(1)(v) of the Motor Vehicle Act.

Wellington Fire Protection Service Area – Fire Response and Superior Tanker Shuttle Rating. (All Directors – One Vote)

That the review of Superior Tanker Shuttle rating and boundary amendment alternatives for the Wellington Fire Protection Service Area be received for information and no further action be taken at this time.

DEVELOPMENT SERVICES

CURRENT PLANNING

Draft Agricultural Area Plan. (All Directors – One Vote)

That the Board receive the “Regional District of Nanaimo Agricultural Area Plan – Draft” prepared by Upland Consulting, and participate in a Board workshop on May 15, 2012 to discuss the draft Plan.

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Waste Stream Management License Application – BFI Canada, 1429 Springhill Road, Parksville, BC. (All Directors – One Vote)

That the Board receive the report on the Waste Stream Management License application from BFI Canada Inc. for information.

COMMISSION, ADVISORY & SELECT COMMITTEE

Agricultural Advisory Committee. (All Directors – One Vote)

That the minutes of the Agricultural Advisory Committee meeting held Friday, April 27, 2012 be received.

NEW BUSINESS

Taxi Saver Program – Area ‘B’. (All Directors – One Vote)

That staff be directed to prepare a report for the Transportation Select Committee on the feasibility of bringing in a Taxi Saver program into Electoral Area ‘B’ for 2013.

Muzzling of Dogs. (All Directors – One Vote)

That staff be directed to prepare a report to amend “Animal Control Regulatory Bylaw No. 1066, 1996” to add muzzling of dogs when in public that have been declared vicious, for the Board’s consideration.

7.4 EXECUTIVE STANDING COMMITTEE

7.5 COMMISSIONS

7.6 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEES

District 69 Recreation Commission.

40-42 Minutes of the District 69 Recreation Commission meeting held Thursday, April 26, 2012. (for information) (All Directors – One Vote)

Northern Community Economic Development Select Committee.

43-44 Minutes of the Northern Community Economic Development Select Committee meeting held Wednesday, May 9, 2012. (for information) (All Directors – One Vote)

(Parksville, Qualicum Beach, EA’s ‘E’, ‘F’, ‘G’ & ‘H’ – Weighted Vote)

- 1. That Oceanside Initiative – Community Economic Development Assessment Proposal be awarded funding in the amount of \$9,450.*
- 2. That Qualicum Beach Airport Fuel Spill Containment at Aircraft Refuelling Pumps Proposal be awarded funding in the amount of \$15,000.*

3. *That the Town of Qualicum Beach be informed that the approval funding for the Qualicum Beach Airport Fuel Spill Containment project is based on the spring 2012 application and that funding for future projects through the NCED service will be based on the merit of future applications.*
4. *That the 2012 Artist and Studio Guide for Parksville-Qualicum and Area proposal be deferred to the fall NCED meeting.*
5. *That \$7,500 be awarded to the Commerce Ambassador Program and that the project proponent submit a proposal for additional funding at the Fall 2012 NCED Select Committee.*

Grants-in-Aid Committee.

(All Directors – One Vote)

45-47

That the minutes from the Grants-in-Aid Committee meeting held May 11, 2012 be received for information.

(EA's 'A', 'B', 'C' – Weighted Vote)

That Grant-in-Aid funds for District 68 be awarded to the following applicants:

<i>Gabriola Arts Council</i>	<i>\$ 2,000</i>
<i>Jonanco Hobby Workshop Association</i>	<i>1,017</i>

(Parksville, Qualicum Beach, EA's 'E', 'F', 'G', 'H' – Weighted Vote)

That Grants-in-Aid funds for District 69 be awarded to the following applicants:

<i>Bow Horne Bay Community Club</i>	<i>\$ 5,000</i>
<i>Friends of Nanoose Library Centre</i>	<i>1,000</i>
<i>Lighthouse Country Marine Rescue Society</i>	<i>1,500</i>
<i>Oceanside Volunteer Association</i>	<i>1,200</i>
<i>Wildwood Community Church</i>	<i>1,000</i>

(All Directors – One Vote)

That RDN staff work with the Grants-in-Aid Advisory Committee to review and update the corporate Grant-in-Aid policy, application form and criteria, to include criteria changes that require applicant organizations to be registered non-profit society's, and to provide application changes that include specific questions concerning the organization's community support, volunteer support, and who they serve in the community.

8. ADMINISTRATOR'S REPORTS

48-50

Strategic Priorities Fund Program – 2012 Grant Application Recommendations. (All Directors – One Vote)

9. **ADDENDUM**
10. **BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**
11. **NEW BUSINESS**
12. **BOARD INFORMATION (Separate enclosure on blue paper)**
13. **ADJOURNMENT**
14. **IN CAMERA**

That pursuant to Section 90(1)(k) of the Community Charter the Board proceed to an In Camera meeting to consider negotiations with a municipality.

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR BOARD MEETING
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, APRIL 24, 2012 AT 7:00 PM IN THE
RDN BOARD CHAMBERS**

Director D. Brennan	Acting Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Alternate	
Director L. Derkach	Electoral Area G
Director W. Veenhof	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director T. Greves	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo

Regrets: Director J. Stanhope Electoral Area G
Director G. Anderson City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
C. Mclver	A/Gen. Mgr., Transportation & Solid Waste Services
D. Banman	A/Gen. Mgr., Recreation & Parks Services
L. Burgoyne	Recording Secretary

CALL TO ORDER

BOARD MINUTES

MOVED Director Veenhof, SECONDED Director Dempsey, that the minutes of the regular Board meeting held March 27, 2012 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE**Luke Sales, Town of Qualicum Beach, re Funding Request.**

MOVED Director Willie, SECONDED Director Johnstone, that the funding request from the Town of Qualicum Beach be received.

CARRIED

MOVED Director Burger, SECONDED Director Johnstone, that the Regional District supports the application by the Town of Qualicum Beach to the FCM Green Municipal Fund for grant funding for a water heating feasibility study for the proposed Jones Street District Energy system to provide a heating source to the Qualicum Beach Civic Centre and the Ravensong Aquatic Centre by funding 50% of the cash contribution to a maximum of \$6,025 from the regional sustainability reserve fund.

CARRIED

BYLAWS**THIRD READING****Report of the Public Hearing and 3rd Reading of Bylaw 500.377, 2012 – Deas Lot A, District Lot 19, Newcastle District, Plan 8196, Except Parts in Plans VIP65473 and VIP7554 – 2900 Leon Road, Area 'H'.**

MOVED Director Veenhof, SECONDED Director Holme, that the report of the Public Hearing held on April 11, 2012, on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012" be received.

CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012" be given 3rd reading and referred to the Ministry of Transportation and Infrastructure pursuant to the Transportation Act.

CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that the conditions as outlined in Schedule 1, as amended, be secured and/or completed by the applicant to the satisfaction of the Regional District of Nanaimo prior to consideration of adoption of Bylaw No. 500.377, 2012.

CARRIED

Bylaws 1318.01, 1319.02, 1320.02, 1448.02 and 1449.01 – Bylaws to Amend the Port Theatre Contribution Service Requisition Limits.

MOVED Director Greves, SECONDED Director McPherson, that "Electoral Area 'A' Port Theatre Contribution Service Amendment Bylaw No. 1318.01, 2012" be adopted.

CARRIED

MOVED Director Greves, SECONDED Director McPherson, that "Electoral Area 'B' Cultural Centre Contribution Service Amendment Bylaw No. 1319.02, 2012" be adopted.

CARRIED

MOVED Director Greves, SECONDED Director McPherson, that "Electoral Area 'C' (defined C) Port Theatre Contribution Service Amendment Bylaw No. 1320.02, 2012" be adopted.

CARRIED

MOVED Director Greves, SECONDED Director McPherson, that "Electoral Area 'C' (defined D) Port Theatre Contribution Service Amendment Bylaw No. 1448.02, 2012" be adopted.

CARRIED

MOVED Director Greves, SECONDED Director McPherson, that "Electoral Area 'E' Port Theatre Contribution Service Amendment Bylaw No. 1449.01, 2012" be adopted.

CARRIED

ADOPTION

Bylaws 867.06 and 1049.07 – Inclusion of 2020 Seahaven Road into the Nanoose Bay Peninsula Water Service Area.

MOVED Director Holme, SECONDED Director Veenhof, that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.06, 2012" be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Burger, that "Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.07, 2012" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Holme, SECONDED Director Willie, that the minutes of the Electoral Area Planning Committee meeting held Tuesday, April 10, 2012 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Residents of Pylades Drive and Decourcey Drive, Area 'A', re Development Permit with Variance Application No. PL2011-174.

MOVED Director McPherson, SECONDED Director Derkach, that the correspondence from the residents of Pylades Drive and Decourcey Drive be received.

CARRIED

PLANNING

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit with Variance Application No. PL2011-163 – Gary Passey and Patricia Broster – Lot 11, District Lot 28, Newcastle District, Plan 22249 – Seaview Drive, Area 'H'.

MOVED Director Veenhof, SECONDED Director Holme, that Development Permit with Variance Application No. PL2011-163 to permit the construction of a dwelling unit subject to the conditions outlined in Schedules 1 to 4, be approved.

CARRIED

Development Permit with Variance Application No. PL2011-174 – C.A. Design – 2550 Pylades Drive, Area 'A'.

MOVED Director McPherson, SECONDED Director Ruttan, that staff be directed to obtain from the Professional Engineer who prepared the April 5th, 2011 report either a revised report or a confirmation letter detailing the postal address and/or the legal description of the property covered by the report.

CARRIED

MOVED Director McPherson, SECONDED Director Ruttan, that Development Permit with Variance Application No. PL2011-174 to permit the construction of a dwelling unit be approved subject to the conditions outlined in Schedules 1 to 3 and that these schedules be amended to include both a requirement for re-use of the existing foundation located within the setback from the top of slope and receipt of a written report detailing the potential for mould to develop on the existing foundation and become a matter for concern in the future.

CARRIED

OTHER

Building Strata Conversion Application No. PL2011-053 – Bennett – 70 & 76 Colwell Road Area 'C'.

MOVED Director Young, SECONDED Director McPherson, that the request from Gary and Pamela Bennett for the Building Strata Conversion (Application No. PL2011-053) as shown on the proposed strata plan of Lot 3, Section 7, Range 4, Cranberry District, Plan VIP67928, be approved subject to the conditions being met as set out in Schedules 1 and 2.

CARRIED

Subdivision Application No. 3320 30 27850 – Request to Accept Park Land Dedication – Fern Road Consulting Ltd. – 711 Mariner Way, Area 'G'.

MOVED Director Derkach, SECONDED Director Holme, that the request to accept the dedication of park land, as outlined in Schedule 1, be accepted.

CARRIED

MOVED Director Derkach, SECONDED Director Holme, that the summary of the Public Information Meeting held on December 14, 2011, be received.

CARRIED

Amendment Bylaw No. 500.375, 2012 – Zoning Amendment Application No. PL2011-089 – Kitching – 3519 Hallberg Road, Area 'A'.

MOVED Director McPherson, SECONDED Director Holme, that the summary of the Public Information meeting held on February 27, 2012, be received.

CARRIED

MOVED Director McPherson, SECONDED Director Holme, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.375, 2012", be introduced and read two times.

CARRIED

MOVED Director McPherson, SECONDED Director Holme, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.375, 2012", be delegated to Director McPherson or another Area Director.

CARRIED

MOVED Director McPherson, SECONDED Director Holme, that the conditions set out in Schedule 1 of the staff report be completed prior to Amendment Bylaw No. 500.375 being considered for adoption.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Bestwick, SECONDED Director Johnstone, that the minutes of the Committee of the Whole meeting held April 10, 2012 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Twyla Graff, District of Lantzville, re RDN Drinking Water & Watershed Protection Program.

MOVED Director Dempsey, SECONDED Director Fell, that the correspondence from the District of Lantzville be received.

CARRIED

Jane Peverett, BC Ferry Authority, re Appointments to the BC Ferry Authority Board of Directors.

MOVED Director Greves, SECONDED Director Young, that the correspondence from the BC Ferry Authority be received.

CARRIED

Diego Marchese, Heart and Stroke Foundation; Scott McDonald, BC Lung Association, re Smoke Free Outdoor Public Places Bylaw.

MOVED Director Ruttan, SECONDED Director Derkach, that the correspondence from the Heart and Stroke Foundation & BC Lung Association be received.

CARRIED

DEVELOPMENT SERVICES

BYLAW SERVICES

4153 Eld Road, Electoral Area 'F' – Unsafe Building.

MOVED Director Fell, SECONDED Director Burger, that the Board declares that the building at 4153 Eld Road, Lot 4, District Lot 11, Plan 33338, Cameron District, creates an unsafe condition pursuant to Section 73(1)(a) of the Community Charter.

CARRIED

MOVED Director Fell, SECONDED Director Burger, that the Board directs the Owner of the property, pursuant to Section 72(2)(b) of the Community Charter, to undertake remediation of the building on the subject property within thirty (30) days of service of the attached Resolution or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

MOVED Director Fell, SECONDED Director Burger, that staff be directed to register a Notice of Bylaw Contravention on the title of the subject property legally described as Lot 4, District Lot 11, Plan 33338, Cameron District, pursuant to Section 57 of the Community Charter.

CARRIED

1532 Marine Circle, Electoral Area 'G' – Unsightly Premises.

MOVED Director Derkach, SECONDED Director McPherson, that the Board directs the owner of the property, to remove from the premises those items as set out in the attached Resolution within thirty (30) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the Owner's cost.

CARRIED

RECREATION AND PARKS SERVICES

Gabriola Island Recreation Services Agreement.

MOVED Director Houle, SECONDED Director Holme, that the Recreation Services Agreement between the Regional District and the Gabriola Recreation Society be approved for the term commencing January 1, 2012 and ending December 31, 2014.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Vancouver Island University Woodlot Groundwater Study.

MOVED Director Young, SECONDED Director Johnstone, that the Board approve the release of funds from the Southern Community, Northern Community, Nanoose Bay and Duke Point Local Sewer Service Area reserve funds to complete the Vancouver Island University Woodlot Groundwater Study in 2012.

CARRIED

Conditional Management Plan for French Creek Pollution Control Centre's Pump Stations.

MOVED Director Bestwick, SECONDED Director Burger, that the Board approve a Conditional Management Plan that will allow shellfish harvesting within Conditionally Approved areas adjacent to the Bay Avenue and Hall Road Pump Stations bypasses, effective May 1, 2012 to December 31, 2015.

CARRIED

Contract Award for the Preliminary and Detailed Design for the Replacement of the Land Section of the Greater Nanaimo Pollution Control Centre Marine Outfall.

MOVED Director Bestwick, SECONDED Director Ruttan, that the Board award the contract for preliminary and detailed design services for the replacement of the land section of the Greater Nanaimo Pollution Control Centre Marine Outfall to AECOM for \$150,156.00.

CARRIED

MOVED Director Ruttan, SECONDED Director Pattje, that the Board approve that funds from the Southern Community Development Cost Charge Reserve Fund be used for the replacement of the land section of the Greater Nanaimo Pollution Control Centre Marine Outfall.

CARRIED

ENGINEERING

Hall Road Pump Station Upgrade - Detailed Design and Tendering Services.

MOVED Director Burger, SECONDED Director Veenhof, that the Board award the detailed design and tendering services for the Hall Road Pump Station Upgrade to Koers & Associates Engineering for the upset price of \$71,800.

CARRIED

MOVED Director Holme, SECONDED Director Veenhof, that funds from the Northern Community Development Cost Charge Reserve Fund and the French Creek Operations Reserve Fund be used for this project.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEES

MOVED Director Kipp, SECONDED Director Dempsey, that the minutes of the Sustainability Select Committee meeting held Wednesday, April 18, 2012 be received for information.

CARRIED

MOVED Director Kipp, SECONDED Director Houle, that the proposed 2012 Green Building Incentive Program be approved, with flexibility for staff to distribute funds as necessary across the different incentives, and to report back to the Committee quarterly with program updates.

CARRIED

ADMINISTRATOR'S REPORTS

Cruise Ship Shuttle Service – 2012.

MOVED Director Johnstone, SECONDED Director Ruttan, that the application made by the Nanaimo Port Authority for the Regional District of Nanaimo to provide bus service for cruise ships arriving in Nanaimo on May 5, 2012, September 15, 2012 and September 30, 2012, at the cost of the Nanaimo Port Authority, be approved.

CARRIED

Lantzville Inclusion in the Drinking Water Protection Funding - Bylaw 1556.02.

MOVED Director Dempsey, SECONDED Director Pattje, that "Drinking Water and Watershed Protection Service Amendment Bylaw No. 1556.02, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

CARRIED

Cedar Community Policing Office Contribution Service Establishment Bylaw No. 1653 – Alternative Approval Results.

MOVED Director McPherson, SECONDED Director Young, that "Cedar Community Policing Office Contribution Service Establishment Bylaw No. 1653, 2012" be adopted.

CARRIED

NEW BUSINESS

Distribution of Agendas.

The Board had a discussion on the RDN policy regarding the distribution of full agendas.

Staff advised that they will be bringing back a report later in the year exploring options for moving towards the use of Ipads and paperless agendas.

Staff also advised that they will confirm with each Director on their preference of receiving full or outline agendas and whether they wish to receive them by courier or electronically.

ADJOURNMENT

MOVED Director Holme, SECONDED Director Fell, that pursuant to Section 90(1)(i) of the Community Charter the Board proceed to an In Camera meeting to consider legal issues.

CARRIED

TIME: 7:54 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



CAO'S OFFICE			
CAO	<input checked="" type="checkbox"/>	GMR&PS	
GMDS	<input checked="" type="checkbox"/>	GMT&SWS	
GMF&IS		GMR&CS	
APR 26 2012			
SMCA		BOARD	<input checked="" type="checkbox"/>
CHAIR	<input checked="" type="checkbox"/>	<i>late</i>	
<i>Colleen</i>			

APR 23 2012

Ref: 148755

Mr. Joe Stanhope
Chair
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Dear Chair Stanhope:

Thank you for your letter of December 1, 2011, regarding the Regional District of Nanaimo (RDN) Board's adoption of the new regional growth strategy (RGS) "Shaping Our Future" (Regional Growth Strategy bylaw No. 1615).

I would like to take this opportunity to congratulate RDN (and by copy of the letter, member municipalities and adjacent regional districts) on the completion of this project to review and renew the RGS, recognizing that your first RGS was adopted in 1997 and updated in 2003.

I appreciate that the review process involved a significant investment of time and resources from local government staff and elected officials. Having four municipalities and three regional districts unanimously agree to adopt an RGS bylaw, without dispute, is a significant achievement.

I note that RDN's population will continue to grow. As well, there is a trend towards an aging population with the majority of the population now over the age of 45. Coordinated effort among communities in the region will be required to address growth challenges including economic development, creating affordable housing, transportation, and building financially sustainable infrastructure. The RGS provides local governments in the region with a framework for working together to respond to these challenges and manage growth in a positive way.

In the context of addressing growth, the completion of the RGS review is just the beginning. Collaboration between local governments, First Nations and Provincial and Federal agencies needs to continue for the plan to be implemented. It is therefore important, at this time, for RDN and its member municipalities to work on required implementation actions. This includes the requirement for municipalities to complete regional context statements, accepted by the Board, within two years of the adoption of the bylaw, in order to align their official community plans with the RGS.

.../2

Mr. Joe Stanhope
Page 2

As part of the implementation of the RGS, I would also like to draw your attention to the BC Jobs Plan (www.bcjobsplan.ca/). Local governments have a key role to play in creating the conditions needed to support vibrant, diverse and growing economies. I encourage you to advance the goals and policies in your RGS regarding jobs and economic resiliency, including the creation of an economic development strategy.

Staff with the Ministry of Community, Sport and Cultural Development can provide advice as you move forward with the implementation of the RGS, and can work with you on the establishment of implementation agreements that may include a role for the Ministry, or potentially, other provincial agencies. I understand that the regional district, working with Ministry staff, will ensure that provincial agencies are kept up to speed on your implementation efforts through the intergovernmental advisory committee process.

Ministry staff will continue to work with regional district staff as the RGS moves into implementation. Your Ministry contact is Mr. Brent Mueller, Regional Growth Strategies Manager, Intergovernmental Relations and Planning Branch. Mr. Mueller can be contacted by email at: Brent.Mueller@gov.bc.ca, or by telephone at: 250 387-2540.

Once again, I congratulate the Board, member municipalities and adjacent regional districts, on the adoption of the new RGS and I commit to continued support for the implementation of the strategy as you move forward.

Sincerely,



Ida Chong, FCCA
Minister

pc: Mr. Ron Cantelon, MLA
Parksville–Qualicum

His Worship Mayor Jack de Jong
District of Lantzville

His Worship Mayor John Ruttan
City of Nanaimo

His Worship Mayor Chris Burger
City of Parksville

.../3

His Worship Mayor Teunis Westbroek
Town of Qualicum Beach

Mr. Glenn Wong
Chair
Alberni-Clayoquot Regional District

Mr. Russell Dyson
Chief Administrative Officer
Alberni-Clayoquot Regional District

Mr. Edwin Grieve
Chair
Comox Valley Regional District

Ms. Debra Oakman
Chief Administrative Officer
Comox Valley Regional District

Mr. Robert Hutchins
Chair
Cowichan Valley Regional District

Ms. Carol Mason
Chief Administrative Officer
Regional District of Nanaimo

Ms. Twyla Graff
Chief Administrative Officer
District of Lantzville

Mr. Alastair Kenning
Chief Administrative Officer
City of Nanaimo

Mr. Fred Manson
Chief Administrative Officer
City of Parksville

Mr. Mark Brown
Chief Administrative Officer
Town of Qualicum Beach

Mr. Joe Stanhope
Page 4

Mr. Paul Thompson
Manager of Long Range Planning
Regional District of Nanaimo

Mr. Brent Mueller
Growth Strategies Manager
Ministry of Community, Sport and Cultural Development



KUN REPORT	
CAO APPROVAL	
EAP	
COW	
MAY 15 2012	
RHD	
BOARD	✓ May 22/12

MEMORANDUM

TO: Jeremy Holm
Manager of Current Planning

DATE: May 10, 2012

FROM: Greg Keller
Senior Planner

FILE: PL2011-178

SUBJECT: Zoning Amendment Application No. PL2011-178, Bylaw No. 500.377 - Deas Lot A, District Lot 19, Newcastle District, Plan 8196, Except Parts in Plans VIP65473 and VIP74554 - 2900 Leon Road Electoral Area 'H'

PURPOSE

To consider Bylaw No. 500.377, 2012 for adoption.

BACKGROUND

The purpose of Bylaw No. 500.377 is to rezone the subject property from Residential 1, Subdivision District 'K' (RS1K) to Residential 1, Subdivision District 'N' (RS1N) in order to reduce the minimum parcel size from 4000 m² with or without community water or community sewer, to 1600 m², with community water to facilitate a future nine-lot residential subdivision (*see Attachment No. 1 for location of subject property*).

Bylaw No. 500.377 (Attachment No. 2) was introduced and given 1st and 2nd reading on March 27th, 2012. This was followed by a Public Hearing held on April 11th, 2012. The Board granted 3rd reading on April 24th, 2012. The Bylaw was approved by the Minister of Transportation and Infrastructure pursuant to the *Transportation Act* on May 8th, 2012.

The Conditions of Approval, as outlined in the previous staff report, include the preparation of a covenant, the submission of a community amenity contribution, and the removal and/or modification of four trees in the adjacent park. The applicant has satisfied the Conditions of Approval.

ALTERNATIVES

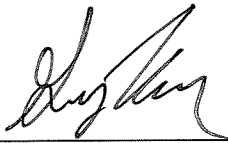
1. To adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012".
2. Do not approve the Bylaw and provide alternate direction.

SUMMARY/CONCLUSIONS

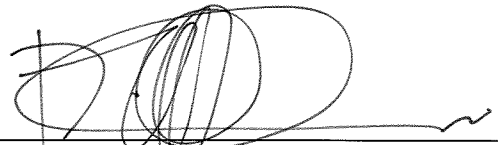
The purpose of Bylaw No. 500.377, 2012 is to rezone the subject property from Residential 1, Subdivision District 'K' (RS1K) to Residential 1, Subdivision District 'N' (RS1N) in order to facilitate a future nine-lot residential subdivision. The Bylaw received third reading April 24th, 2012, following which the applicant proceeded to secure the Conditions of Approval. The applicant has now met the Conditions of Approval; therefore, staff recommends that the Board adopt Bylaw No. 500.377, 2012.

RECOMMENDATION

That the "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012" be adopted.



Report Writer



General Manager Concurrence

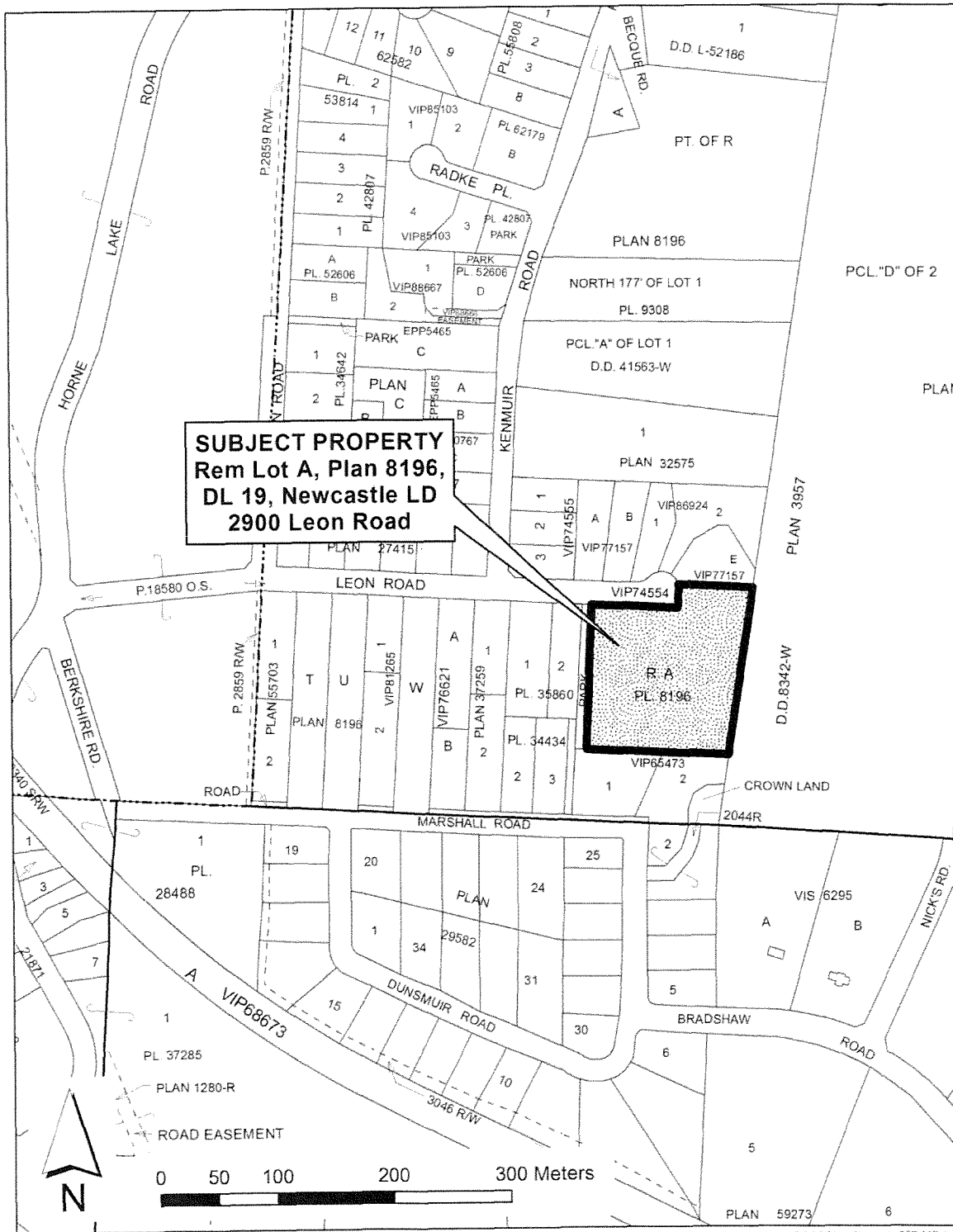


Manager Concurrence



CAO Concurrence

Attachment 1 Location of Subject Property



Attachment No. 2

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 500.377

**A Bylaw to Amend Regional District of Nanaimo Land Use
and Subdivision Bylaw No. 500, 1987**

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- A. This Bylaw may be cited as “Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.377, 2012”.
- B. “Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987”, is hereby amended as follows:
 - 1. Under **PART 4 SCHEDULE 4A, Subdivision District Maps** by amending the Subdivision District from 'K' to 'N' for the land shown on the attached Schedule '1' and legally described as:

Lot A, District Lot 19, Newcastle District, Plan 8196, Except Parts in Plans VIP65473 and VIP74554

Introduced and read two times this 27th day of March 2012.

Public Hearing held this 11th day of April 2012.

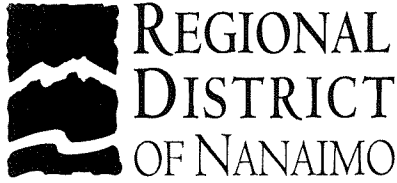
Read a third time this 24th day of April 2012.

Approved by the Minister of Transportation and Infrastructure pursuant to the **Transportation Act** this 8th day of May 2012.

Adopted this ____ day of _____ 2012.

Chairperson

Sr. Mgr., Corporate Administration



RDN REPORT		
CAO APPROVAL		(initials)
EAP		
COW		
MAY 14 2012		
RHD		
BOARD	✓	May 22/12

MEMORANDUM

TO: Jeremy Holm
Manager of Current Planning

DATE: May 7, 2012

FROM: Angela Buick
Planner

FILE: PL2010-123

SUBJECT: Zoning Amendment Application No. PL2010-123, Bylaw No. 500.370
Landeca Services Inc.
Lot 3, Section 11, Range 4, Mountain District, Plan 31326
2956 and 2962 Ridgeway Road
Electoral Area 'C'

PURPOSE

To consider Bylaw No. 500.370, 2011 for adoption.

BACKGROUND

The Regional District of Nanaimo received an application in 2010 from Landeca Services Inc. on behalf of Dan and Gloria Stevens to rezone the subject property from Rural 1, Subdivision District 'D' to Rural 1, Subdivision District 'F' to facilitate a two lot subdivision (see *Attachment 1* for location of subject property).

The subject property, is 2.02 ha in area and is zoned Rural 1 (RU1D) which requires a *2.0 ha minimum parcel size with or without community service* pursuant to the "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987."

The proposed Amendment Bylaw No. 500.370, 2011 (*Attachment 2*) received first and second reading on April 12, 2011. A Public Hearing was held on June 9, 2011; subsequently the Bylaw received third reading on June 28, 2011. It is important to note that following the close of a Public Hearing no further submissions or comments from the public or interested persons can be accepted by members of the Board, as established by provincial case law. Having received the minutes of the Public Hearing eligible Board members may vote on the bylaw.

As a condition of rezoning approval, and prior to the adoption of the Bylaw, the applicant was requested to register a restrictive covenant on the subject property title to prohibit subdivision of the parcel until such time that a report from a Professional Engineer (registered in BC) has been completed to the satisfaction of the Regional District of Nanaimo. The report would need to confirm that the well has been pump tested and certified including well head protection, and that the water meets the Canadian Drinking Water Standards.

The Board adopted Policy B 1.21 *Groundwater – Application requirements for re-zoning of un-serviced lands*, effective February 22, 2011. The policy requires the applicant to provide the RDN with a report from a Professional Engineer (registered in BC) and to be completed to the satisfaction of the Regional

District of Nanaimo confirming that the well has been pump tested and certified including well head protection, and that the water meets the Canadian Drinking Water Standards at the time of rezoning. The applicant has provided the required report and therefore will meet the Conditions of Approval without the need to register a restrictive covenant.

ALTERNATIVES

1. To adopt "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011".
2. Do not approve the Bylaw and provide alternate direction.

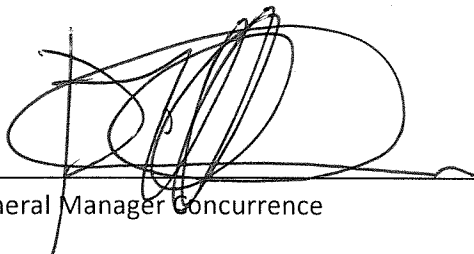
SUMMARY/CONCLUSIONS

The purpose of Bylaw No. 500.370, 2011 is to rezone the subject property from Subdivision District 'D' to Subdivision District 'F' to facilitate a two lot subdivision. The Amendment Bylaw was introduced and read two times on April 12, 2011, and the Public Hearing was held on June 9, 2011. The Bylaw received third reading June 28, 2011, following which the applicant proceeded to secure the Conditions of Approval. The applicant has now met the Conditions of Approval; therefore, staff recommends that the Board adopt Bylaw No. 500.370, 2011.

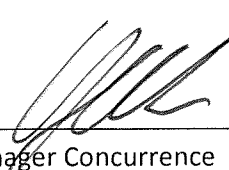
RECOMMENDATION

That the "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011" be adopted.


Report Writer



General Manager Concurrence

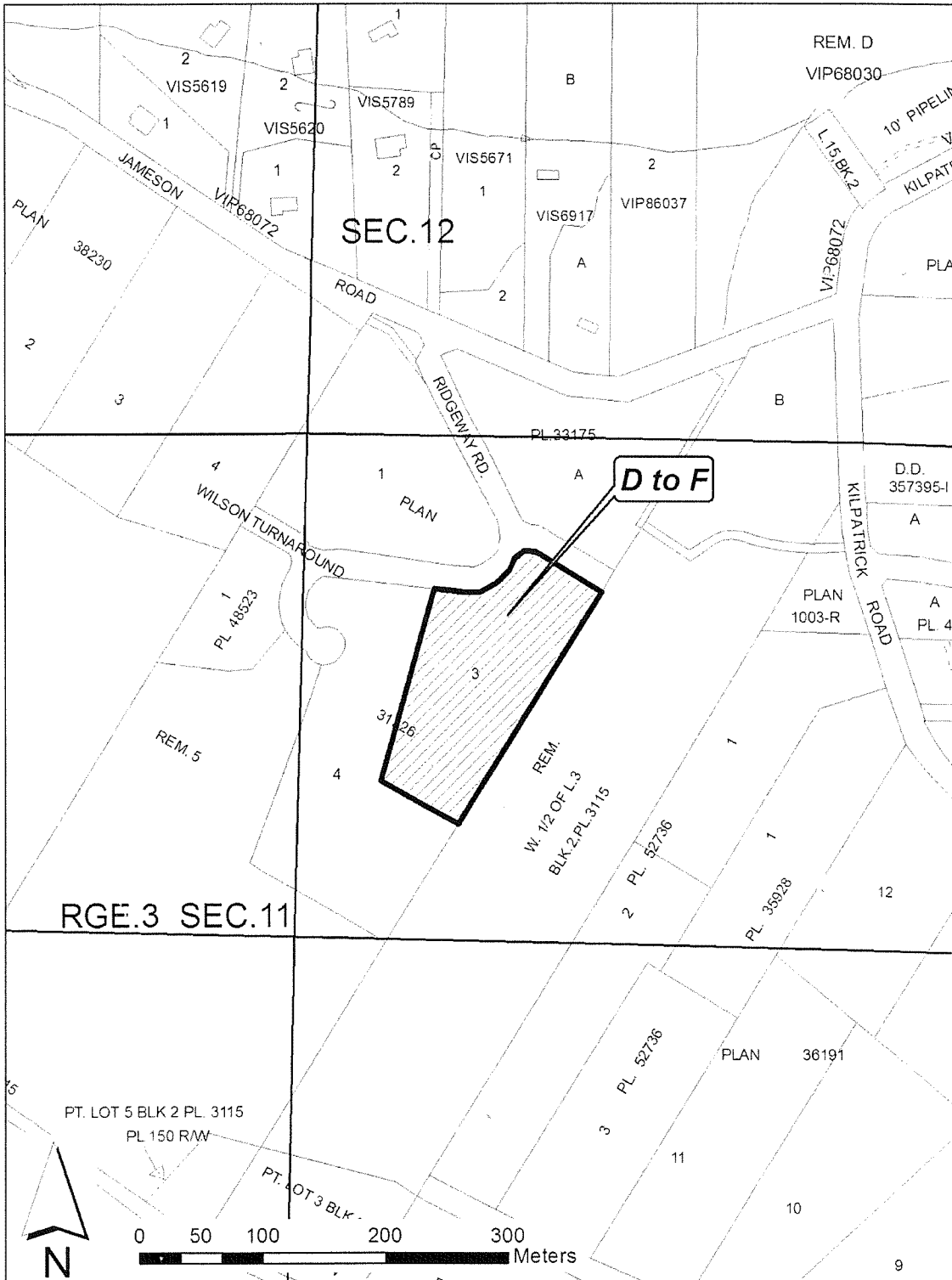


Manager Concurrence



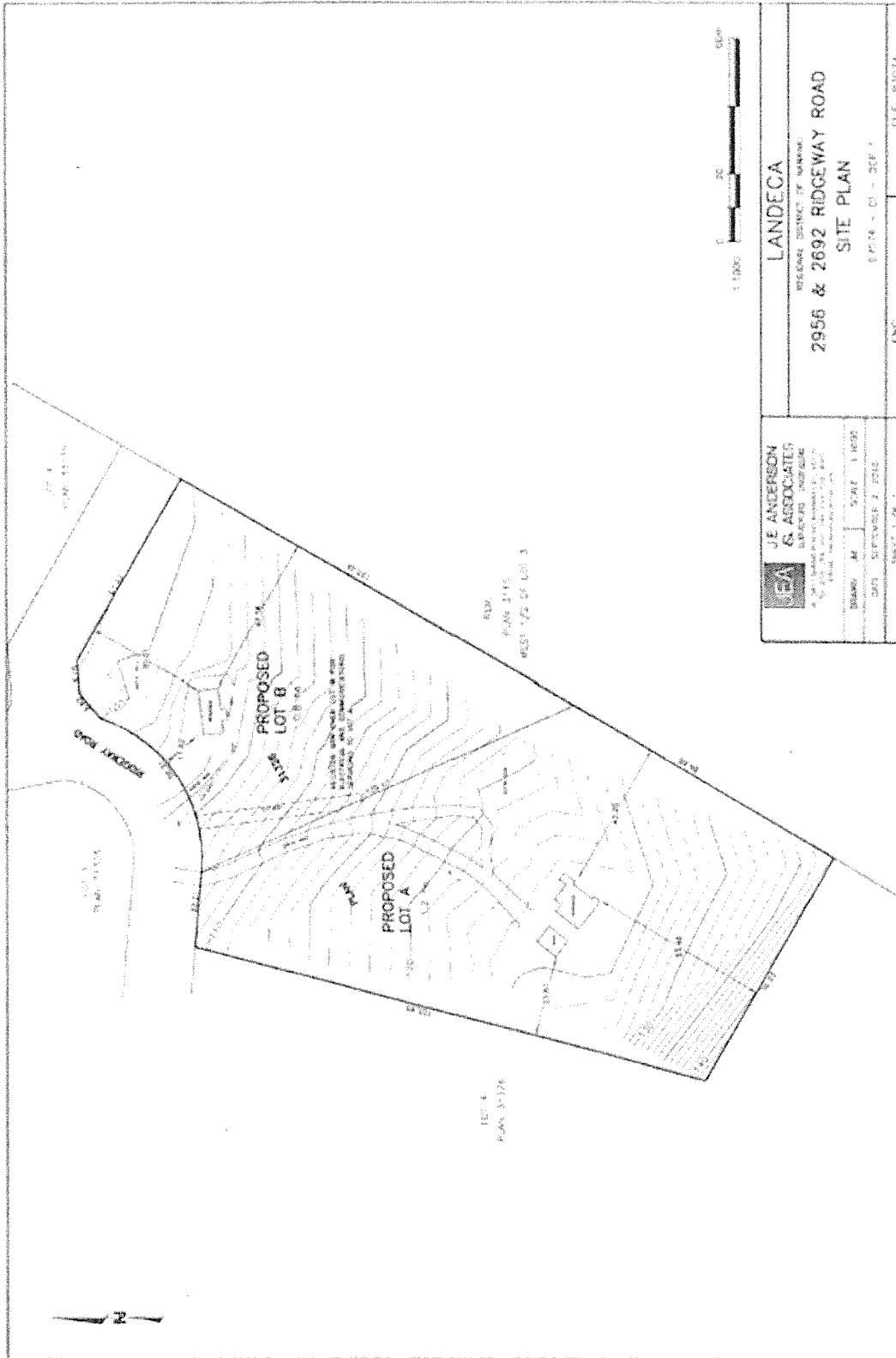
CAO Concurrence

Attachment 1
Location of Subject Property



BCGS MAPSHEET: 92F.020 4 2

**Schedule 1
 Proposed Subdivision Plan**



**Schedule 2
Bylaw 500.370, 2011**

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 500.370, 2011

A Bylaw to Amend Regional District of Nanaimo

Land Use and Subdivision Bylaw No. 500, 1987

The Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- A. This Bylaw may be cited as "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011".
- B. "Regional District of Nanaimo Land use and Subdivision Bylaw No. 500, 1987", is hereby amended as follows:
 - 1. By rezoning the lands shown on the attached Schedule '1' and legally described as part of Lot 3, Section 11, Range 4, Mountain District, Plan 31326, from Subdivision District 'D' to Subdivision District 'F'.

Introduced and read two times this 12th day of April 2011.

Public Hearing held this 9th day of June 2011.

Read a third time this 28th day of June 2011.

Adopted this _____ day of _____.

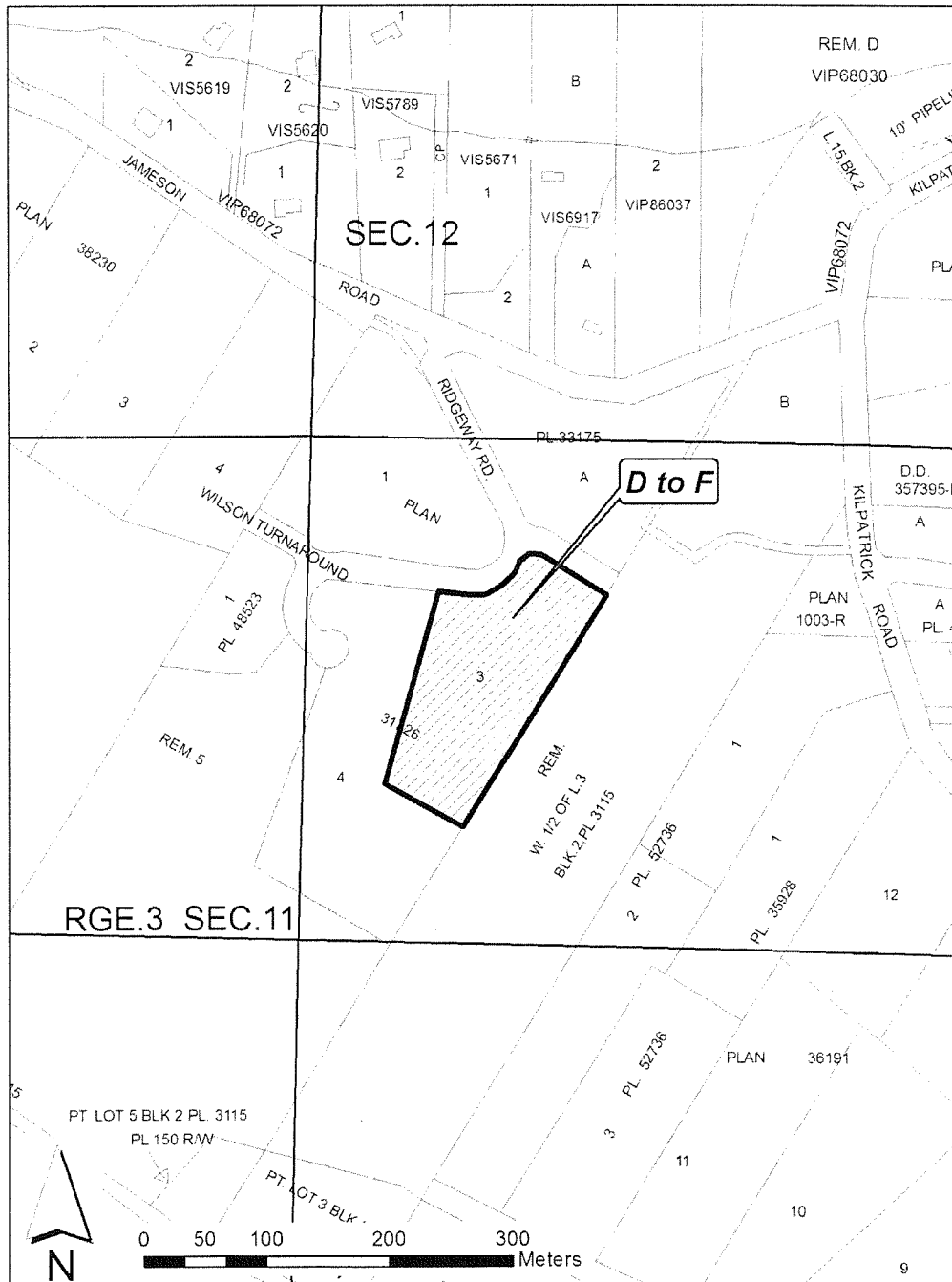
Chairperson

Sr. Mgr., Corporate Administration

Schedule No. '1' to accompany "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.370, 2011"

Chairperson

Sr. Mgr. Corporate Administration



REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE
MEETING HELD ON TUESDAY, MAY 8, 2012 AT 6:30 PM
IN THE RDN BOARD CHAMBERS

Present:

Director G. Holme	Chairperson
Director A. McPherson	Electoral Area A
Director M. Young	Electoral Area C
Director J. Fell	Electoral Area F
Director J. Stanhope	Electoral Area G
Director W. Veenhof	Electoral Area H

Also in Attendance:

M. Pearse	Sr. Mgr., Corporate Administration
P. Thorkelsson	Gen. Mgr., Development Services
J. Holm	Mgr., Current Planning
N. Hewitt	Recording Secretary

MINUTES

MOVED Director Veenhof, SECONDED Director Fell, that the minutes of the regular Electoral Area Planning Committee meeting held Tuesday, April 10, 2012 be adopted.

CARRIED

PLANNING

DEVELOPMENT PERMIT WITH VARIANCE APPLICATIONS

Development Permit Application No. PL2010-007 – Beaulac – 121 Kinkade Road, Area ‘G’.

MOVED Director Stanhope, SECONDED Director Young, that Development Permit Application No. PL2010-007, to permit the construction of an accessory building, be approved subject to the conditions outlined in Schedules 1 and 2.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2012-025 – Daniel Parker and June Parker – 1430 Reef Road, Area ‘E’.

MOVED Director McPherson, SECONDED Director Stanhope, that staff be directed to complete the required notification.

CARRIED

MOVED Director McPherson, SECONDED Director Stanhope, that Development Variance Permit Application No. PL2012-025 to reduce the minimum required setback for a proposed deck from the Other Lot Line be approved subject to the conditions outlined in Schedule 1.

CARRIED

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director McPherson, that this meeting terminate.

CARRIED

Time: 6:45 PM

CHAIRPERSON

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON TUESDAY, MAY 8, 2012 AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director D. Brennan	Deputy Chairperson
Director A. McPherson	Electoral Area A
Director H. Houle	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director W. Veenhof	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director T. Greves	City of Nanaimo
Director G. Anderson	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
P. Thorkelsson	Gen. Mgr., Development Services
M. Donnelly	A/C Gen. Mgr., Regional & Community Utilities
D. Banman	A/C Gen. Mgr., Recreation & Parks Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

DELEGATIONS

Dr. Paul Hasselback, Vancouver Island Health Authority, re Central Vancouver Island Medical Health Office.

Dr. Hasselback presented a visual and verbal overview of the role of the Medical Health Officer.

MINUTES

MOVED Director Holme, SECONDED Director Bestwick, that the minutes of the regular Committee of the Whole meeting held Tuesday, April 10, 2012 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Mayor John Ruttan, City of Nanaimo, re Capacity Building to End Homelessness.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the City of Nanaimo be received.

CARRIED

Ida Chong, Ministry of Community, Sport and Cultural Development, re Funding for Projects Under the Community Recreation Program.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the Ministry of Community, Sport and Cultural Development be received.

CARRIED

Bruce Halliday, The Port Theatre, re Contribution to Operations of the Port Theatre.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from the Port Theatre be received.

CARRIED

Michael Jessen, Arrowsmith Watersheds Coalition Society, re Exclusion of Land from ALR – 2771, 2761 Old Alberni Highway; PID 024-205-800, Bonsai Place, Area H.

MOVED Director Johnstone, SECONDED Director Fell, that the correspondence from Michael Jessen of the Arrowsmith Watersheds Coalition Society be received.

CARRIED

CORPORATE ADMINISTRATION SERVICES

ADMINISTRATION

RDN Officers Appointment and Delegation Bylaw No. 1661 and RDN Officers and Management Employees Terms and Conditions of Employment Bylaw No. 1417.04.

MOVED Director Veenhof, SECONDED Director Lefebvre, that the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that the "Regional District of Nanaimo Officers Appointment and Delegation Bylaw No. 1661, 2012" be adopted.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be introduced and read three times.

CARRIED

MOVED Director Veenhof, SECONDED Director Lefebvre, that "RDN Officers and Management Employees Terms and Conditions of Employment Amendment Bylaw No. 1417.04, 2012" be adopted.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Revised 2012 Budget for Recreation and Culture - Electoral Area 'A'.

MOVED Director McPherson, SECONDED Director Ruttan, that the revised 2012 business plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

CARRIED

MOVED Director McPherson, SECONDED Director Ruttan, that the revised 2012 to 2016 financial plan for the Electoral Area 'A' Recreation and Culture Service be approved as presented.

CARRIED

Bylaw No. 1658.01 - Amendments to 2012 to 2016 Financial Plan for New Information on Grant Funded Projects in Community Park Services.

MOVED Director Fell, SECONDED Director Brennan, that "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be introduced for first three readings.

CARRIED

MOVED Director Fell, SECONDED Director Brennan, that "2012 to 2016 Financial Plan Amendment Bylaw No. 1658.01, 2012" be adopted.

CARRIED

Bylaw No. 1552.01 – Request for Funding Assistance – Nanaimo Marine Rescue Society.

MOVED Director Kipp, SECONDED Director Houle, that annual funding in the amount of \$5,975 for the Nanaimo Search & Rescue Society and \$11,325 for the Nanaimo Marine Rescue Society be approved commencing in 2013.

CARRIED

MOVED Director Kipp, SECONDED Director Houle, that service contracts be prepared with terms as noted in this report.

CARRIED

MOVED Director Kipp, SECONDED Director Houle, that "Southern Community Search & Rescue Contribution Service Amendment Bylaw No. 1552.01, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

CARRIED

Bylaw No. 1652 – A Bylaw to repeal the Morningstar Creek Water Local Service Area.

MOVED Director Brennan, SECONDED Director Bestwick, that "Morningstar Creek Water Local Service Establishment Repeal Bylaw No. 1652, 2012" be introduced for three readings and be forwarded to the Inspector of Municipalities for approval.

CARRIED

Bylaws No. 1659 and 1660 – Authorize Expenditure of Bulk Water Development Cost Charge Funds.

MOVED Director Holme, SECONDED Director Ruttan, that an amount of \$77,400 be released from the French Creek Bulk Water general reserve fund to be applied to 2011 bulk water infrastructure expenditures.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1659, 2012" be adopted.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Ruttan, that "French Creek Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1660, 2012" be adopted.

CARRIED

Request to Support Development of a Community Cottage Hospital in District 69.

MOVED Director Johnstone, SECONDED Director Lefebvre, that the report on the proposal to establish a community cottage hospital in District 69 be received for information.

CARRIED

Request for Authority to Regulate Sidewalks Under a Sidewalk Service.

MOVED Director Kipp, SECONDED Director Veenhof, that the Board endorse the following resolution requesting the authority to regulate sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo.

WHEREAS the Regional District has the authority to establish services which it considers necessary or desirable for all or a part of the regional district;

AND WHEREAS the Regional District wishes to establish services to own, construct, operate, maintain and replace sidewalks and/or roadside trails within the Electoral Areas of the Regional District of Nanaimo;

AND WHEREAS the Regional District wishes to obtain the authority to regulate sidewalks and/or roadside trails constructed within the Electoral Areas of the Regional District of Nanaimo;

NOW THEREFORE BE IT RESOLVED THAT:

The Lieutenant Governor in Council, by regulation under section 799 of the *Local Government Act*, grant to the Regional District the authority to regulate sidewalks and/or roadside trails within a service established to own, construct, operate and maintain sidewalks or roadside trails and boulevards within an Electoral Area within the Regional District of Nanaimo, and that in the operation of the service, the Regional District have the authority under sections 36, 38 and 46 of the *Community Charter* and sections 124(1)(b), 124(1)(u) and 124(1)(v) of the *Motor Vehicle Act*.

CARRIED

Wellington Fire Protection Service Area – Fire Response and Superior Tanker Shuttle Rating.

MOVED Director Brennan, SECONDED Director Young, that the review of Superior Tanker Shuttle rating and boundary amendment alternatives for the Wellington Fire Protection Service Area be received for information and no further action be taken at this time.

CARRIED

DEVELOPMENT SERVICES

CURRENT PLANNING

Draft Agricultural Area Plan.

MOVED Director Johnstone, SECONDED Director Fell, that the Board receive the “Regional District of Nanaimo Agricultural Area Plan – Draft” prepared by Upland Consulting, and participate in a Board workshop on May 15, 2012 to discuss the draft Plan.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Waste Stream Management License Application – BFI Canada, 1429 Springhill Road, Parksville, BC.

MOVED Director Holme, SECONDED Director Ruttan, that the Board receive the report on the Waste Stream Management License application from BFI Canada Inc. for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Agricultural Advisory Committee.

MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Agricultural Advisory Committee meeting held Friday, April 27, 2012 be received.

CARRIED

NEW BUSINESS

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a report for the Transportation Select Committee on the feasibility of bringing in a Taxi Saver program into Electoral Area 'B' for 2013.

CARRIED

MOVED Director Houle, SECONDED Director Veenhof, that staff be directed to prepare a report to amend "Animal Control Regulatory Bylaw No. 1066, 1996" to add muzzling of dogs when in public that have been declared vicious, for the Board's consideration.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Brennan, that pursuant to Section 90(1)(k) of the Community Charter the Committee proceed to an In Camera meeting to consider negotiations with a municipality.

TIME: 8:03 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, APRIL 26, 2012
AT THE QUALICUM BEACH CIVIC CENTRE**

- Attendance:** Reg Nosworthy, Chair, Electoral Area 'F'
Scott Tanner, Deputy Chair, Councillor, Town of Qualicum Beach
Peter Morrison, Councillor, City of Parksville
Gordon Wiebe, Electoral Area 'E'
Richard Leontowich, Electoral Area 'H'
Ross Milligan, District #69 School Board
Julian Fell, Alternate Commissioner, RDN Board, Electoral Area 'F'
- Staff:** Dean Banman, Manager of Recreation Services
Mike Chestnut, Superintendent of Aquatic Services
Ann-Marie Harvey, Recording Secretary
- Regrets:** Bill Veenhof, Director, RDN Board, Electoral Area 'H'
Joe Stanhope, Director, RDN Board, Electoral Area 'G'
-

CALL TO ORDER

Chair Nosworthy called the meeting to order at 2:00 pm

DELEGATIONS

MOVED Commissioner Tanner, SECONDED Commissioner Fell, that the delegation Pool Expansion Group be accepted.

CARRIED

Ms. Sue Lawrence provided a thorough description of what their group felt of the current facilities and the struggle they face with overcrowding and increasing demand for use. Ms. Lawrence stated that some options they would like to see considered are: a therapeutic pool, a fitness facility, an additional 50ft pool and a change room expansion.

MINUTES

MOVED Commissioner Wiebe, SECONDED Commissioner Leontowich that the minutes of the regular District 69 Recreation Commission meeting held March 8, 2012 be approved.

CARRIED

COMMUNICATION/CORRESPONDENCE

MOVED Commissioner Fell, SECONDED Commissioner Wiebe, that the following correspondence be received:

- M. Newsted, Regional District of Nanaimo, Re: Thank you to the Commission.
- N. Strilesky, Parksville Curling Club, Re: Leasehold Improvements.

CARRIED

UNFINISHED BUSINESS

BC Senior Games Bid

Mr. Banman updated that the RDN has met with the Town of Qualicum Beach and the Senior Games Committees and gathered information from them. We have drafted a report and are waiting on some input from the City of Parksville as to their level of involvement and hope to have the report by the next commission meeting.

Sports Complex

Updating the motion from September 15, 2011 minutes that stated:

“ that the District 69 Sports Complex be brought forward in 6 months for review by the District 69 Commission. “

Mr. Banman asked the Commission for direction as to how the new commission would like staff to proceed.

MOVED Commissioner Tanner, SECONDED Commissioner Milligan, that staff forward the Feasibility report for the District 69 Sports Complex to Commission members.

CARRIED

FUNCTION REPORTS

Oceanside Place

Mr. Banman provided a brief summary of the Oceanside Place report for March 2012. He noted it being the wrap up of the busy season and the work that is starting during this time. Mr. Banman mentioned the popular PGOSA Classic Hockey that usually takes place in September may be taking a one year hiatus . PGOSA's AGM is May 1st and the tournament will be discussed.

Ravensong Aquatic Centre

Mr. Banman briefly reviewed the Ravensong Aquatic Centre report for March 2012

Northern Community Recreation Services

Mr. Banman reviewed the Northern Community Recreation Services Report for March 2012. He stated that we are starting our summer staff hiring for camps and programs . He gave a description as to what our inclusion program entails and how we include clients with disabilities into programs.

Park Services

Mr. Banman highlighted the Opening of Errington Trail April 28 at 10:30 and two community park workshops at the Qualicum Beach Civic Centre held the same day for Little Qualicum River Regional Park and Meadowood Community Park. . He also noted the 3 grants that the RDN was awarded -Cedar Skate Board Park in Electoral Area 'A', Henry Morgan Community Park in Electoral Area 'H', and Meadowood Park in Electoral Area 'F'

MOVED Commissioner Morrison, SECONDED Commissioner Fell, that the reports be received

CARRIED

BUSINESS ARISING FROM DELEGATIONS

MOVED Commissioner Milligan, SECONDED Commissioner Tanner, that staff provide an assessment of the issues and report on the short term accommodations within the existing facility.

CARRIED

NEW BUSINESS

Fees and Charges Sub-Committee agreed that May 7th at 2:00pm at Oceanside Place will be their next meeting.

COMMISSIONER ROUNDTABLE

Commissioner Milligan reported that a discussion at the D69 School Board meeting about the school district not being reimbursed for the use of fields and the possibility of that happening.

Commissioner Morrison is looking forward to attending the BCRPA Symposium next week.

Commissioner Leontowich reported that Area 'H' is receiving new signage at the corner of 19a and Lions Way indicating Emergency Measure Centre, Fire Department, Trails , Water Board, and Ballpark.

Commissioner Tanner reported a great Earth Day with good media coverage. Saturday April 28th is Frog Day 1:00pm meeting at Nanoose Petro Can.

Commissioner Nosworthy echoed Mr. Banman's invitation to the opening of the Errington Trail and its exciting progress for POSAC 'F'

ADJOURNMENT

MOVED Commissioner Morrison , that the meeting be adjourned at 3:25pm

CARRIED

NEXT MEETING

The next meeting will be held Thursday, May 17th, 2012 at Oceanside Place. The meeting will include a tour of Oceanside Place.

Reg Nosworthy, Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE NORTHERN COMMUNITY ECONOMIC DEVELOPMENT SELECT COMMITTEE
MEETING HELD ON WEDNESDAY, MAY 9, 2012 AT 12:00 P.M.
IN THE COMMITTEE ROOM**

Present:

Director J. Stanhope	Chairperson
Director G. Holme	Electoral Area E
Director J. Fell	Electoral Area F
Director B. Veenhof	Electoral Area H
Director M. Lefebvre	City of Parksville
Director D. Willie	Town of Qualicum Beach

Also in Attendance:

C. Mason	Chief Administrative Officer
P. Thorkelsson	General Manager of Development Services
P. Thompson	Manager of Long Range Planning
C. Midgley	Manager, Energy & Sustainability
K. Sanders	Recording Secretary

CALL TO ORDER

The meeting was called to order at 12:04 pm.

MINUTES

MOVED Director Holme, SECONDED Director Fell, that the minutes of the NCED Select Committee meeting held March 7, 2012 be adopted.

CARRIED

REPORTS/ PROPOSALS

Northern Community Economic Development Program – Spring 2012 Proposals

MOVED Director Lefebvre, SECONDED Director Holme, that the Oceanside Initiative – Community Economic Development Assessment Proposal be awarded funding in the amount of \$9,450.

Director Willie left the room citing a possible conflict of interest.

The question was called on the motion.

The motion CARRIED.

Director Willie returned to the meeting.

MOVED Director Fell, SECONDED Director Lefebvre, that the Qualicum Beach Airport Fuel Spill Containment at Aircraft Refuelling Pumps Proposal be awarded funding in the amount of \$15,000.

CARRIED

MOVED Director Veenhof, SECONDED Director Holme, that the Town of Qualicum Beach be informed that the approval of funding for the Qualicum Beach Airport Fuel Spill Containment project is based on the spring 2012 application and that funding for future projects through the NCED service will be based on the merit of future applications.

CARRIED

MOVED Director Holme, SECONDED Director Fell, that the 2012 Artist and Studio Guide for Parksville-Qualicum and Area Proposal be deferred to the fall 2012 Select Committee NCED meeting.

CARRIED

MOVED Director Fell, SECONDED Director Lefebvre, that \$7,500 be awarded to the Commerce Ambassador Program, and that the project proponent be requested to submit a proposal for additional funding at the fall 2012 NCED Select Committee meeting and provide an update to the Committee on their progress to date.

CARRIED

ADJOURNMENT

MOVED Director Lefebvre, SECONDED Director Veenhof, that this meeting be adjourned.

CARRIED

Time: 12:43 pm

CHAIRPERSON

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE MEETING OF THE GRANTS-IN-AID ADVISORY COMMITTEE
HELD ON FRIDAY, MAY 11, 2012 AT 9:30 AM
AT THE REGIONAL DISTRICT OFFICES

Present: M. Young Chairperson
D. Willie Director, District 69
J. Wilson-Storey Citizen Advisory Group
B. Erickson Citizen Advisory Group
C. Knapp Citizen Advisory Group
G. Wiebe Citizen Advisory Group
L. Burgoyne Administrative Coordinator

DISTRICT 68

Funds available: \$ 5,560.20

MOVED C. Knapp, SECONDED D. Willie, that Grant-in-Aid funds for District 68 be awarded to the following applicants:

Name of Organization	Amount Requested	Amount Recommended
Feathers in BC	1,130	Denied
Gabriola Arts Council	2,000	2,000
Jonanco Hobby Workshop Association	1,017	<u>1,017</u>
		<u>\$ 3,017</u>
		CARRIED

The Committee agreed that the following comments be conveyed to the applicants:

Feathers in BC – The Committee denied the application and advised that they may consider reviewing this organization’s request in future when more information can be provided concerning annual budget, financial statements, the number of volunteers, the community support, and an explanation of how this organization serves the community.

Gabriola Arts Council – funds to be used to assist in funding the rental of a festival tent during the 2012 Gabriola Theatre Festival. *(Note: J. Wilson Storey left the room during the deliberation of this grant request due to a conflict of interest.)*

Jonanco Hobby Workshop Association – funds were approved to be used towards the purchase of tools, materials and advertising for upcoming workshops.

DISTRICT 69

Funds available: \$ 12,822

MOVED G. Wiebe, SECONDED J. Wilson-Storey, that Grants-in-Aid funds for District 69 be awarded to the following applicants:

Name of Organization	Amount Requested	Amount Recommended
Bow Horne Bay Community Club	\$ 5,000	\$ 5,000
BC Nature Fall General Meeting and Conference	775	Denied
Friends of Nanoose Library Centre	1,000	1,000
Lighthouse Country Marine Rescue Society	1,500	1,500
Oceanside Community Network (Gatekeeper Program)	1,500	Denied
Oceanside Volunteer Association	1,200	1,200
Wildwood Community Church	1,000	1,000
Vancouver Island Opera	1,680	<u>Denied</u>
		<u>\$ 9,700</u>

CARRIED

The Committee agreed that the following comments be conveyed to the applicants:

Bow Horne Bay Community Club – grant funding to be used towards the installation of outdoor electrical outlets at the Lighthouse Community Centre for use during community festivities.

BC Nature Fall General Meeting and Conference – the Committee denied funding for this organization noting that grant-in-aid funding is not applicable to subsidizing conferences and general meetings.

Friends of Nanoose Library Centre – funding to be used towards the cost of driveway repairs at the library facility. The Committee members noted their concerns that the organization ensure that the repairs are done correctly, i.e. grade and gravel.

Lighthouse Country Marine Rescue Society – grant monies to be used towards the purchase of a Forward Looking Infrared Radar (FLIR) which is used to detect heat radiation from marine accident victims in the water or on board vessels.

Oceanside Community Network (Gatekeeper Program) – grant funding was denied. The Committee suggested that this organization re-apply at a later date when they can provide an explanation regarding why a volunteer society provides an honorarium; an explanation of organizational costs, programs and clarification of their structure. Also, are they part of another organization and do they belong to the Oceanside Volunteer Association?

Oceanside Volunteer Association – grant funding was approved towards the costs of room rental, audio video equipment, print materials and advertising for several upcoming workshops for volunteers.

Wildwood Community Church – funds were approved to be used towards the purchase of an upright freezer for the food bank.

Vancouver Island Opera – the Committee denied the grant application since this group has already received grant funding this year from the Regional District through the District 69 Recreation and Community funding program.

MOVED C. Knapp, SECONDED D. Willie, that RDN staff work with the Grants-in-Aid Advisory Committee to review and update the corporate Grant-in-Aid policy, application form and criteria, to include criteria changes that require applicant organizations to be registered non-profit society's, and to provide application changes that include specific questions concerning the organization's community support, volunteer support, and who they serve in the community.

CARRIED

ADJOURNMENT

The meeting adjourned at 11:00 AM.

CHAIRPERSON



RDN REPORT		
* CAO APPROVAL <i>[Signature]</i>		
EAP		
COW		
MAY 15 2012		
RHD		
BOARD	✓	May 22/12

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: May 15, 2012

FROM: Nancy Avery
General Manager, Finance & Information Services

File:

SUBJECT: Recommendations for 2012 applications to General Strategic Priorities Fund program

PURPOSE:

To obtain endorsement of projects to be submitted for funding under the pooled General Strategic Priorities Fund programs (Gas Tax Revenue Transfer Program).

BACKGROUND:

Under the agreement to transfer gas tax revenues, local governments receive a portion of the funds committed to the Province of BC directly, with the remainder of the funds pooled and distributed on an application basis. The Union of BC Municipalities which oversees the Gas Tax Revenue Transfer program in British Columbia, has advised local governments that applications for 2012 pooled funds may now be submitted – the application deadline is May 31, 2012. The applications must be supported by a Board resolution.

The pooled funds are further separated into a capital component and a capacity building component. The capital component is the larger pool of funds and is intended for infrastructure projects which are larger in scope and result in cleaner air (reduced greenhouse gas emissions), road improvements and active transportation options, cleaner water and/or improved wastewater treatment. Capacity Building projects are aimed at improving local governments long range plans for developing sustainable communities. For this round of submissions a local government can submit up to two capital projects and two capacity building projects.

The intent of the pooled funds is to encourage larger regionally significant projects. Senior staff from our municipal members have conferred with Regional District staff and identified three significant capital projects for this year:

Southern Community Wastewater – replacement of land section of outfall	\$3.2 million
Transportation Services - purchase of 6 ARBOC buses	\$1.08 million
Englishman River Water Service – preliminary design/value engineering water treatment plant process selection	\$1.55 million

ALTERNATIVES:

1. Support the projects as recommended.
2. Recommend alternative projects.

FINANCIAL IMPLICATIONS:Alternative 1Southern Community Wastewater – replacement of land section of outfall \$3.2 million

The expansion plan for the Greater Nanaimo Pollution Control Centre includes twinning of the outfall. There have been a series of leaks in both the marine and land sections of the outfall which are of increasing concern because of the location of the pipe within highly developed neighbourhoods. The assumed life of the outfall is 70 years, however, the recent breaks and leaks indicate the pipe is failing prematurely. Based on predicted capacity required once the plant is expanded and in an effort to minimize potential future failures, it is staff's recommendation that the land section be replaced at the earliest opportunity. Staff have also taken a very preliminary look at the opportunity to recover heat from the effluent with a connection to an elementary school in close proximity to the line. The project has been brought forward in the financial plan and is presently shown as being completed in 2013 with funding provided 50% from development cost charges and 50% from general reserves. If the project can be accomplished with grant funds it will reduce the amount forecast to be borrowed for the next stage of expansion.

Transportation Services - ARBOC buses \$1,080,000

This proposal is for the purchase of low floor mid-size buses which carry between 16-24 persons. This size of bus is considered an ideal fit for shuttle type routes where using a conventional transit bus is not feasible and to complement the current core service which is largely point to point. Staff are proposing 6 vehicles be purchased with in-service implementation targeted initially for the proposed 2013 expansion in District 68 and 69.

Englishman River Water – preliminary design/value engineering - \$1.55 million

This project will assist in determining the water treatment technology that best suits the Englishman River source of water. The Englishman River Water Service is a joint venture between the City of Parksville and the Regional District of Nanaimo (Nanose Bay and French Creek). The City of Parksville will be the lead applicant for the joint venture. The UBCM has advised that the Regional District should also provide a resolution of support for this project.

SUMMARY/CONCLUSIONS:

Local governments have received notice that applications are being received by the UBCM under the pooled Strategic Priorities Fund component of the Gas Tax Revenue Transfer program. The pooled funds are intended to be used for regionally significant projects. Senior staff have met and reviewed projects that fit the criteria and are recommending that applications be submitted to replace the land section of the outfall for the Southern Community Wastewater service and to purchase 6 ARBOC buses to improve transit services across the region. The applications must be supported by a Board resolution.

RECOMMENDATIONS:

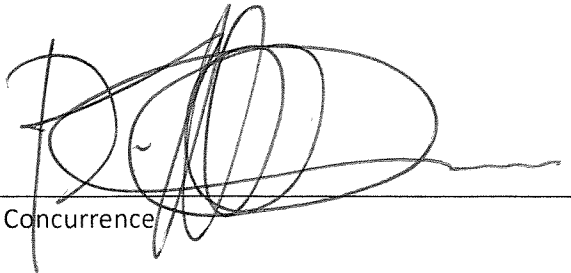
1. That the Regional District of Nanaimo support a funding application to the General Strategic Priorities Fund for the replacement of the land section of the outfall at the Greater Nanaimo Pollution Control Centre at a cost of \$3.2 million.

2. That the Regional District of Nanaimo support a funding application to the General Strategic Priorities Fund for the purchase 6 ARBOC buses for the Transportation service department at a cost of \$1.08 million.

3. That the Regional District of Nanaimo support a funding application by the City of Parksville on behalf of the Englishman River Water Service to the General Strategic Priorities Fund in the amount of \$1.55 million for the purposes of preliminary design and value engineering related to the water treatment plant and associated works.



Report Writer


A/ CAO Concurrence