

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON TUESDAY, MAY 10, 2011 AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

Director J. Stanhope	Chairperson
Director J. Burnett Alternate	Electoral Area A
Director V. Hartman	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbroek Alternate	Town of Qualicum Beach
Director B. Dempsey	District of Lantzville
Director B. Holdom	City of Nanaimo
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
W. Idema	A/C General Manager, Finance & Information Services
J. Finnie	General Manager, Regional & Community Utilities
D. Trudeau	General Manager, Transportation & Solid Waste
P. Thorkelsson	General Manager, Development Services
D. Banman	A/C General Manager, Recreation & Parks
N. Hewitt	Recording Secretary

CALL TO ORDER

Chairperson welcomed Alternate Directors Veronica Hartman and Brian Dempsey to the meeting.

DELEGATIONS

Meryl Chahley, Meyers Norris Penny, re Annual Audit Report.

Ms. Chahley presented a visual and verbal overview of the Annual Audit Report.

MINUTES

MOVED Director Holme, SECONDED Director Holdom, that the minutes of the regular Committee of the Whole meeting held April 12, 2011 be adopted.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Bylaw 1498.01 – Extends the Boundaries of the Duke Point Sewer Development Cost Charges Service to Include an Area ‘A’ Property (1965 Walsh Road).

MOVED Director Burnett, SECONDED Director Holme, that "Duke Point Sewer Service Area Development Cost Charges Amendment Bylaw No. 1498.01, 2011" be introduced, read three times and forwarded to the Inspector of Municipalities for approval.

CARRIED

Nanaimo Regional Hospital District - 2010 Audited Financial Statements.

MOVED Director Sherry, SECONDED Director Holdom, that the report on the 2010 audited financial statements of the Nanaimo Regional Hospital District be approved and received as presented.

CARRIED

Nanaimo Regional Hospital District – VIHA Request to Amend 2010/2011 Minor Capital Equipment List.

MOVED Director Sherry, SECONDED Director Johnstone, that the 2010/2011 capital equipment list totaling \$3,151,800 be amended as shown in the correspondence from the Vancouver Island Health Authority dated April 20, 2011.

CARRIED

Regional District of Nanaimo – 2010 Annual Report & Statement of Financial Information.

MOVED Director Westbroek, SECONDED Director Kipp, that the 2010 Annual Financial Report. Statement of Board and Committee Members Expenses and Remuneration and the Statement of Financial Information be approved and received as presented.

CARRIED

DEVELOPMENT SERVICES

BUILDING & BYLAW

Building Inspection Service - Proposed Expansion to Include Lumber Grading.

MOVED Director Bartram, SECONDED Director Kipp, that staff be directed to compile a referral list of certified lumber graders for home builders making use of site cut lumber to satisfy the requirements of the British Columbia Building Code.

CARRIED

RECREATION AND PARKS SERVICES

PARKS

Regional Parks & Trails - Island Corridor Foundation License of Occupation.

MOVED Director Holdom, SECONDED Director Lefebvre, that the Licence of Occupation Agreement between the Regional District of Nanaimo, City of Nanaimo, District of Lantzville, City of Parksville, Town of Qualicum Beach and the Island Corridor Foundation be approved for the term of 25 years from 2011 to 2035.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

Northern & Southern Community Wastewater Services - 2011 Open House Summary.

MOVED Director Holme, SECONDED Director Burnett, that the report on Wastewater Services' French Creek Pollution Control Centre and Greater Nanaimo Pollution Control Centre 2011 Open Houses be received for information.

CARRIED

Greater Nanaimo Pollution Control Centre Digester 3 Project – Construction Award.

MOVED Director Holme, SECONDED Director Holdom, that the Board award the construction contract for the new Digester 3 at the Greater Nanaimo Pollution Control Centre to Maple Reinders Inc. for a value of \$9,459,600.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that the Board award the engineering services during the construction of Digester 3 and the SCADA programming services to AECOM for a total value of \$403,625.

CARRIED

MOVED Director Holme, SECONDED Director Holdom, that funds from the Southern Community Development Cost Charge Reserve Fund be used for the Greater Nanaimo Pollution Control Centre Digester 3 Project.

CARRIED

WATER

Drinking Water & Watershed Protection Service – Watershed Snapshot Report 2010.

MOVED Director Lefebvre, SECONDED Director Bartram, that the Board approve the Watershed Snapshot Report 2010.

CARRIED

MOVED Director Lefebvre, SECONDED Director Bartram, that the Board direct staff to proceed with the recommendations in the report.

CARRIED

MOVED Director Lefebvre, SECONDED Director Bartram, that the Board direct staff to make the report available to the public and alert participants of its completion.

CARRIED

Bylaws No. 1639 & 1640 – Establishes General Rates & Regulations for RDN Water Services.

MOVED Director Lefebvre, SECONDED Director Holme, that "Regional District of Nanaimo Water Use Regulation Bylaw No. 1639, 2011" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that "Regional District of Nanaimo Water Use Regulation Bylaw No, 1639, 2011" be adopted.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that "Regional District of Nanaimo Water Services Fees & Charges Bylaw No. 1640, 2011" be introduced and read three times.

CARRIED

MOVED Director Lefebvre, SECONDED Director Holme, that "Regional District of Nanaimo Water Services fees & Charges Bylaw No. 1640, 2011" be adopted.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Solid Waste Disposal Service - Extend Contract to Haul Waste from Church Road Transfer Station.

MOVED Director Ruttan, SECONDED Director Holdom, that the Board approve an eighteen month extension to contract with Bobell Express Ltd. for waste hauling services from the Church Road Transfer Station under the current contract conditions.

CARRIED

Solid Waste Disposal Service - Award Tender for Regional Landfill Cell One Closure.

MOVED Director Unger, SECONDED Director Johnstone, that the Board award the Regional Landfill Cell One Stage One final closure project to Knappett Industries Ltd. for the tendered amount of \$1,571,830 with a construction contingency of \$500,000.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Grants-in-Aid Committee.

MOVED Director Young, SECONDED Director Westbroek, that the minutes of the Grants-in-Aid Committee meeting held May 4, 2011 be received for information.

CARRIED

MOVED Director Young, SECONDED Director Westbrook, that the following District 68 grants be awarded:

<i>Organization</i>	<i>Amount Recommended</i>
BC Competitive Trail Riding Association	\$ 600
Gabriola Arts Council	1,000
Hope Centre	800
Jonanco Hobby Workshop Association	600
Poetry Gabriola Society	<u>1,000</u>
	<u>\$ 4,000</u>
	CARRIED

MOVED Director Young, SECONDED Director Westbrook, that the following District 69 grants be awarded:

<i>Organization</i>	<i>Amount Recommended</i>
Arrowsmith Agricultural Association	\$ 1,000
Arrowsmith Community Enhancement Society	250
Coombs 100 Year Celebration (French Creek Community PAC)	500
Errington War Memorial Hall Association	1,500
Forward House Community Society	2,000
Friends of Nanoose Library Society	1,200
Lighthouse Community Centre Society	2,000
Oceanside Volunteer Association	1,000
Parksville & District Association for Community Living	2,000
Parksville-Qualicum Beach & District Branch of the SPCA	600
Vancouver Island Opera	<u>1,000</u>
	<u>\$ 13,050</u>
	CARRIED

NEW BUSINESS

Regional Voting Unit.

MOVED Director Holdom, SECONDED Director Ruttan, that given there will be new census figures completed at the end of 2011 that may result in a larger Board structure and associated increased cost implications, that staff prepare a report on the voting structure with options for consideration by the Board.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Lefebvre, that pursuant to Section 90(1)(e) of the Community Charter the Board proceed to an In Camera meeting to consider items related to land matters.

CARRIED

TIME: 7:47 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION