

**REGIONAL DISTRICT OF NANAIMO**

**SPECIAL BOARD MEETING  
TUESDAY, MARCH 29, 2011  
7:00 PM**

*(RDN Board Chambers)*

**A G E N D A**

**PAGES**

**CALL TO ORDER**

**UNFINISHED BUSINESS**

**BYLAWS**

**For Adoption.**

**Bylaws No. 805.06, 940.04 & 1388.04.** (All Directors – One Vote)

1. *That "Electoral Area 'G' Community Parks Service Amendment Bylaw No. 805.06, 2011" be adopted.*
2. *That "Electoral Area 'F' Animal Control Service Amendment Bylaw No. 940.04, 2011" be adopted.*
3. *That "Cassidy-Waterloo Fire Protection Service Amendment Bylaw No. 1388.04, 2011" be adopted.*

These bylaws amend the requisition limits for the Area 'G' Community Parks, Area 'F' Animal Control and the Cassidy-Waterloo Fire Protection Services.

**Bylaw No. 1319.01.** (All Directors – One Vote)

*That "Electoral Area 'B' Cultural Centre Contribution Amendment Bylaw No. 1319.01, 2011" be adopted.*

This bylaw increases the requisition limit for the Area 'B' Port Theatre Contribution Service.

**ADMINISTRATOR'S REPORTS**

Results of the Nanoose Bay Firehall Referendum - Bylaws No. 1616, 1617 & 1618.  
(to be circulated)

3-6 Bylaw No. 1631.01 – Amends the 2011 to 2015 Financial Plan. (All Directors –  
Weighted Vote; All Directors – 2/3 Weighted)

**ADDENDUM**

**NEW BUSINESS**

**ADJOURNMENT**

**IN CAMERA**



CAO APPROVAL		
EAP		
COW		
MAR 24 2011		
RHD		
5 BOARD	✓	MAR 29 11

**MEMORANDUM**

**TO:** C. Mason  
Chief Administrative Officer

**DATE:** March 24, 2011

**FROM:** N. Avery  
General Manager, Finance &  
Information Services

**FILE:**

**SUBJECT: Bylaw 1631.01 – a Bylaw to Amend the 2011 to 2015 Financial Plan**

**PURPOSE:**

To introduce a bylaw to amend the 2011 to 2015 Financial Plan.

**BACKGROUND:**

At its meeting held March 22<sup>nd</sup>, 2011 the Board adopted Bylaw 1631 which would raise tax revenues totalling \$35,977,314. At that time Bylaw 1319.01 which changed the requisition value for the Electoral Area ‘B’ Cultural Centre Contribution from \$13,915 to \$25,915 had not been received from the province. That bylaw has now been returned and if adopted would increase tax revenues to \$36,009,347. Bylaw 1631.01 attached to this report would amend the financial plan to incorporate the revision to the Area B Cultural Centre Contribution Service.

**ALTERNATIVES:**

1. Approve Bylaw No. 1631.01 as presented.
2. Make further budget amendments and adopt Bylaw No. 1631.01 as amended.

**FINANCIAL IMPLICATIONS:**

Alternative 1


The financial implications of this change have been dealt with in earlier reports. This amendment adjusts the financial plan to account for this additional information.

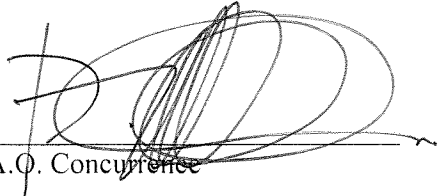
**SUMMARY/CONCLUSIONS:**

Bylaw 1319.01 which amends the requisition for the Area B Cultural Centre Contribution service by \$12,000 had not been returned by the province at the time the Board adopted the 2011 to 2015 Financial Plan bylaw. Bylaw 1319.01 has now received and if adopted would require an amendment to Bylaw 1631. Bylaw 1631.01 is presented to incorporate this amendment into the 2011 annual budget and the financial plan. Staff have no further amendments to bring forward and recommend approving the amendment bylaw.

**RECOMMENDATIONS:**

- 1. That “2011 to 2015 Financial Plan Amendment Bylaw No. 1631.01, 2011” be introduced and read three times.
- 2. That “2011 to 2015 Financial Plan Amendment Bylaw No. 1631.01, 2011” be adopted.

  
\_\_\_\_\_  
Report Writer

  
A/ \_\_\_\_\_  
C.A.O. Concurrence

**REGIONAL DISTRICT OF NANAIMO**

**BYLAW NO. 1631.01**

**A BYLAW TO AMEND  
THE 2011 TO 2015 FINANCIAL PLAN**

WHEREAS the Regional District of Nanaimo adopted its 2011 to 2015 Financial Plan by Bylaw No. 1631, cited as “2011 to 2015 Financial Plan Bylaw No. 1631, 2011”;

AND WHEREAS the Board wishes to include an amendment to the Electoral Area ‘B’ Cultural Centre Contribution as a result of adopting Bylaw 1319.01 cited as "Electoral Area ‘B’ Cultural Centre Contribution Amendment Bylaw No. 1319.01, 2011”;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

**1. Amendment**

Section 2 is deleted and replaced with the following:

**Financial Plan**

Schedule ‘A’ attached to this bylaw is hereby adopted as the Financial Plan for the Regional District of Nanaimo for the period January 1, 2011 to December 31, 2015.

**2. Citation**

This bylaw may be cited as the “2011 to 2015 Financial Plan Amendment Bylaw No. 1631.01, 2011”.

Introduced and read three times this 29th day of March, 2011.

Adopted this 29th day of March, 2011.

---

CHAIRPERSON

---

SR. MGR. CORPORATE ADMINISTRATION



Chairperson

Sr.Mgr., Corporate Administration

**2011 to 2015 FINANCIAL PLAN SUMMARY**

	2011 Proposed Budget	2012	2013	2014	2015
<b>Operating Revenues</b>					
Property taxes	6.5%	6.3%	7.0%	5.2%	5.2%
Parcel taxes	(3,779,041)	(4,057,632)	(4,289,932)	(4,487,972)	(4,690,725)
Municipal agreements	(233,950)	(239,799)	(245,794)	(251,939)	(258,237)
	<u>(36,009,347)</u>	<u>(38,272,801)</u>	<u>(40,963,817)</u>	<u>(43,091,414)</u>	<u>(45,339,656)</u>
Operations	(2,016,773)	(2,010,316)	(2,043,057)	(2,086,394)	(2,131,388)
Interest income	(125,000)	(170,000)	(215,000)	(215,000)	(215,000)
Transit fares	(3,723,505)	(3,888,316)	(4,099,941)	(4,410,941)	(4,525,051)
Landfill tipping fees	(8,119,519)	(8,525,495)	(8,951,770)	(9,399,359)	(9,869,327)
Recreation fees	(428,610)	(437,182)	(445,926)	(457,074)	(468,160)
Recreation facility rentals	(534,930)	(545,628)	(556,541)	(567,672)	(578,484)
Recreation vending sales	(14,300)	(14,300)	(14,300)	(14,300)	(14,300)
Recreation concession	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
Recreation - other	(340,270)	(347,075)	(354,017)	(361,097)	(368,319)
Utility user fees	(4,373,689)	(4,545,900)	(4,772,611)	(4,967,169)	(5,143,000)
Operating grants	(5,634,085)	(5,288,545)	(5,581,650)	(5,949,622)	(6,270,784)
Planning grants	(1,220,685)	0	0	0	0
Grants in lieu of taxes	(121,035)	(121,035)	(121,035)	(121,035)	(121,035)
Interdepartmental recoveries	(5,593,970)	(5,828,560)	(6,043,083)	(6,089,077)	(6,289,843)
Miscellaneous	(4,570,230)	(4,241,725)	(3,927,009)	(3,851,037)	(3,850,041)
<b>Total Operating Revenues</b>	<u>(72,830,448)</u>	<u>(74,289,698)</u>	<u>(78,143,840)</u>	<u>(81,636,590)</u>	<u>(85,241,160)</u>
<b>Operating Expenditures</b>					
Administration	3,535,223	3,529,666	3,539,219	3,548,868	3,558,614
Community grants	37,353	34,201	34,201	34,201	34,201
Legislative	374,215	339,209	339,209	380,059	342,577
Professional fees	2,902,290	1,573,581	1,573,581	1,573,581	1,571,640
Building Ops	2,526,148	2,404,384	2,432,677	2,453,125	2,473,898
Veh & Equip ops	7,077,987	6,851,443	7,227,465	7,608,428	7,881,696
Operating Costs	14,259,184	14,245,980	14,428,280	14,747,022	16,070,889
Program Costs	489,785	485,717	486,665	487,628	488,607
Wages & Benefits	23,695,217	25,067,779	26,342,783	27,539,155	28,858,743
Transfer to other govt/org	5,178,150	5,198,124	5,317,821	5,472,483	5,627,205
Contributions to reserve funds	5,354,825	5,829,268	7,212,977	6,643,249	6,516,925
Debt interest	3,925,895	-	-	-	-
<b>Total Operating Expenditures</b>	<u>69,344,272</u>	<u>65,559,352</u>	<u>68,934,878</u>	<u>70,487,799</u>	<u>73,424,995</u>
<b>Operating (surplus)/deficit</b>	<u>(3,474,176)</u>	<u>(8,730,346)</u>	<u>(9,208,962)</u>	<u>(11,148,791)</u>	<u>(11,816,165)</u>
<b>Capital Asset Expenditures</b>					
Capital Expenditures	33,359,310	40,733,024	35,129,530	32,678,790	8,854,690
Transfer from Reserves	(18,074,961)	(28,375,335)	(13,330,201)	(7,048,338)	(4,780,731)
Grants and Other	(578,429)	(820,983)	0	0	0
New Borrowing	(7,277,390)	(7,675,399)	(19,887,780)	(23,865,303)	(4,090,360)
<b>Net Capital Assets funded from Operations</b>	<u>7,067,000</u>	<u>3,861,307</u>	<u>1,911,549</u>	<u>1,765,149</u>	<u>(16,401)</u>
<b>Capital Financing Charges</b>					
Existing Debt (principal)	3,545,460	6,861,490	7,175,640	7,582,334	9,502,910
New Debt (principal + interest)		727,960	737,110	1,949,966	2,300,910
<b>Total Capital Financing Charges</b>	<u>3,545,460</u>	<u>7,589,450</u>	<u>7,912,750</u>	<u>9,532,300</u>	<u>11,803,820</u>
<b>Net (surplus)/deficit for the year</b>	<u>7,138,284</u>	<u>2,720,411</u>	<u>615,337</u>	<u>148,658</u>	<u>(28,746)</u>
<b>Add: Prior year (surplus)/deficit</b>	<u>(11,853,295)</u>	<u>(4,715,011)</u>	<u>(1,994,600)</u>	<u>(1,379,263)</u>	<u>(1,230,605)</u>
<b>(Surplus) applied to future years</b>	<u>(4,715,011)</u>	<u>(1,994,600)</u>	<u>(1,379,263)</u>	<u>(1,230,605)</u>	<u>(1,259,351)</u>