

REGIONAL DISTRICT OF NANAIMO

COMMITTEE OF THE WHOLE

TUESDAY, MARCH 8, 2011

7:00 PM

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

5 **Terry Moore**, re Control of RDN Spending.

MINUTES

6 - 10 Minutes of the regular Committee of the Whole meeting held February 8, 2011.

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

11 **June Parsons, BC Seniors Game Society**, re Invitation to Host BC Seniors Games.

UNFINISHED BUSINESS

FINANCE AND INFORMATION SERVICES

FINANCE

12 - 19 Bylaws No. 1626 & 1627 – Authorize Temporary Borrowing & Issuance of Securities for Cedar Sewer Large Residential Properties Financing Service.

20 - 30 Bylaws No. 1628, 1629, 1630 & 1231.03 – Authorize Borrowing & Issuance of Securities for Camp Moorecroft Land Acquisition and Increase the Regional Parks & Trails Service Parcel Tax.

31 - 50 Preliminary Operating Results for Period Ending December 31, 2010.

51 - 72 Bylaws No. 1336.08, 1483.05, 1525.03, 1567.02, 1568.02 & 1569.02 - Amend Parcel Tax Rates for Water, Sewer, Fire Protection and Crime Prevention/Community Justice Services.

- 73 - 76 Bylaw No. 1631 - 2011 to 2015 Financial Plan.
77 - 81 Coastal Community Network - Request for Membership Dues.

REGIONAL AND COMMUNITY UTILITIES

WATER

- 82 - 91 Bylaws No. 867.05 & 1049.06 – Extend the Boundaries of the Nanoose Bay Peninsula & Bulk Water Supply Services to Include an Area ‘E’ Property (2834 Northwest Bay Road).

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

- 92 - 93 Regional Landfill Service - Refuse Compactor Tender Award.
94 - 99 Bylaw No. 1591.01 – Amends the Solid Waste & Recycling Collection Service Rates & Regulations Bylaw.
100 - 103 Waste Stream Management Licensing Application - Cascades Recovery Inc. – City of Nanaimo (800 Maughan Road).
104 - 106 2010 Illegal Dumping and Landfill Bans Enforcement Report.

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

- 107 - 111 Minutes of the District 69 Recreation Commission meeting held February 17, 2011. (for information)

1. That the following District 69 Recreation Youth Grants be approved:

<i>Community Group</i>	<i>Amount Recommended</i>
<i>Arrowsmith Community Enhancement Society (costumes)</i>	<i>\$ 255</i>
<i>Ballenas Dry Grad (food & entertainment)</i>	<i>\$ 1,000</i>
<i>Coombs Hilliers Recreation Community Organization (outdoor court)</i>	<i>\$ 2,500</i>
<i>District 69 Minor Softball (equipment & uniforms)</i>	<i>\$ 2,000</i>
<i>Errington War Memorial Hall Association (drums & drum bags)</i>	<i>\$ 1,183</i>
<i>District 69 Family Resource Association (programs)</i>	<i>\$ 1,700</i>
<i>Kwalikum Secondary School - Boxing Skills Program (equipment)</i>	<i>\$ 1,500</i>
<i>Kwalikum Secondary School - Dry Grad (event expenses)</i>	<i>\$ 1,000</i>
<i>Oceanside Track and Field Club (facility improvements)</i>	<i>\$ 3,500</i>

2. That the following District 69 Recreation Community Grants be approved:

Community Group	Amount Recommended
<i>Errington Therapeutic Riding Association (program expenses)</i>	\$ 1,154
<i>Lighthouse Recreation Commission (program costs)</i>	\$ 2,700
<i>Parksville & District Association for Community Living (program expenses)</i>	\$ 1,030
<i>Parksville Qualicum Community Foundation (Venetian Carnival)</i>	\$ 1,500
<i>Parksville Seniors Athletic Group (softball equipment)</i>	\$ 500
<i>Qualicum and District Curling Club - 2011 BC Masters (event expenses)</i>	\$ 1,000
<i>Vancouver Island Opera (room rental & advertising)</i>	\$ 1,220

Regional Hospital District Select Committee.

112 - 118

Minutes of the Regional Hospital District Select Committee meeting held February 22, 2011. (for information)

Bylaw No. 152 - 2011 Regional Hospital District Budget

1. That the 2011 annual budget be approved with the following components:

<i>Property tax requisition</i>	\$ 1,154
<i>Capital grant allowance (from property taxes)</i>	\$2,046,355
<i>Special project advances (Emergency Department)</i>	\$2,600,000

2. That "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011" be introduced and read three times.

3. That "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011" be adopted.

Vancouver Island Health Authority – 2011/2012 Capital Equipment & Project Lists

1. That the adjusted 2011/2012 capital equipment list totaling \$805,367 be approved, subject to clarification of item 6565 – imaging software for Central Island Health Clinic (\$78,769) and item 7485 – imaging equipment/software Madrona Clinic (\$43,399).

2. That an amount of \$1,366,602 be approved for 2011/2012 capital projects and that the proposed list totaling \$1,530,758 be amended and resubmitted to staff.

3. That in light of requests for funding capital at facilities that do not appear to be designated as hospitals, that staff obtain clarification on the authority of the Regional Hospital District to fund capital requests at these alternate facilities, including providing funding that would provide equipment to

private facilities in order to increase the use of electronic transmission of health records.

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

That pursuant to Section 90(1) (c) and (e) of the Community Charter the Board proceed to an In Camera meeting to consider items related to personnel and land matters.

Mar. 8/11 is the date of the meeting I wish to attend. It is a COW type meeting.

Name: Terry Moore
PO Box 154
Errington, BC
VOR 1VO

terrvm@shaw.ca

phone: 250-248-4917

Title of presentation: Control of RDN spending

I am not a delegate representing a group. I appear alone as an individual taxpayer.

Brief statement: I wish to express my opposition to the proposed increase in garbage collection fees and ask that the RDN cancel the increase on their Mar.8 agenda.

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, FEBRUARY 8, 2011 AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director B. Holdom	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director M. Lefebvre	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Alternate	
Director F. Pattje	City of Nanaimo
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
N. Avery	General Manager, Finance & Information Services
J. Finnie	General Manager, Regional & Community Utilities
D. Trudeau	General Manager, Transportation & Solid Waste
P. Thorkelsson	General Manager, Development Services
T. Osborne	General Manager, Recreation & Parks
N. Hewitt	Recording Secretary

CALL TO ORDER

The Chairperson congratulated the Regional District for being awarded the 2011 FCM Sustainability Award for the Zero Waste Program.

MINUTES

MOVED Director Unger, SECONDED Director Haime, that minutes of the regular Committee of the Whole meeting held January 11, 2011 and the Special Committee of the Whole meeting held January 18, 2011 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Laurie Gourlay, Mid Island Sustainability & Stewardship Initiative, re Drinking Water & Watershed Protection Snapshot Report, Area 'A' OCP and Public Comment.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence from Laurie Gourlay of Mid Island Sustainability and Stewardship Initiative be received.

CARRIED

Geoffrey Macaulay, North Cedar Improvement District, re Request to Waive Annual Park Use Permit Fee.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence North Cedar Improvement District be received.

CARRIED

Barbara Steele, UBCM, re UBCM Membership.

MOVED Director Bartram, SECONDED Director Lefebvre, that the correspondence from Barbara Steele of UBCM be received.

CARRIED

CORPORATE ADMINISTRATION SERVICES

2011 Service Area Work Plan Projects.

MOVED Director Holme, SECONDED Director Bestwick, that the Board receive the service area work plan projects list for 2011 for information.

CARRIED

MOVED Director Burnett, SECONDED Director Kipp, that staff provide a report for the Board's consideration to include the Cedar Heritage Centre in the workplan as one of the 2011 Community Works projects due to the need for improving there is a need for improving the energy efficiency of the building by replacing the furnace with an energy efficient heating and cooling system, installing solar panels for hot water heating and replacing single pane windows and consider improving other items of the building that would qualify under reducing the greenhouse gas emissions.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

2011 - 2015 Financial Plan.

MOVED Director Bartram, SECONDED Director Bestwick, that the Board receive the report on the 2011 budget as amended and the 2011 to 2015 financial plan and direct staff to prepare the financial plan bylaw on that basis.

CARRIED

2011 Community Works Funds Program.

MOVED Director Holme, SECONDED Director Bartram, that the 2011 Community Works Funds program attached as Schedule A be approved and that staff be authorized to commence work immediately.

CARRIED
MOVED Director Holme, SECONDED Director Bartram, that the report on the use of Community Works Funds in 2010 be received for information.

CARRIED

Community Works Funding Agreement.

MOVED Director Holme, SECONDED Director Burnett, that this report on amendments to the Community Works Fund Agreement be received for information.

CARRIED

Bylaw No. 1611 – Establishes a Call Answer Levy for the District 68 E-911 Call Service.

MOVED Director Burnett, SECONDED Director Johnstone, that "911 Call Answer Levy Bylaw No. 1611, 2010" be referred back to staff to consider other billing options.

CARRIED

Bylaw No. 1625 – Authorizes Expenditures from the Nanoose Bay Bulk Water Service DCC Reserve Fund.

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1625, 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that "Nanoose Bay Bulk Water Local Service Area Development Cost Charge Reserve Fund Expenditure Bylaw No. 1625, 2011" be adopted.

CARRIED

Policy A2.18 - Contributions to Third Party Events.

MOVED Director Rudischer, SECONDED Director Bestwick, that the Board approve Policy A2.18 - Contribution to Third Party Events Policy.

CARRIED

DEVELOPMENT SERVICES

PLANNING

VIHA Grant for Capacity Building – Ending Homelessness.

MOVED Director Lefebvre, SECONDED Director Pattje, that the RDN Board allocate all of the VIHA funds to the municipalities of Parksville and Nanaimo, distributed on the basis of population in District 68 and District 69, to support their specific homelessness projects underway that meet the VIHA criteria of supporting capacity building for homelessness and that staff bring back a report on how the \$100,000 was allocated.

CARRIED

Agricultural Advisory Committee – Attendance of Member at Workshop.

MOVED Director Johnstone, SECONDED Director Burnett, that the Board authorize Community AAC member, Joanne McLeod, to attend the Ministry of Agriculture, Agricultural Advisory Committee Workshop on February 24th, 2011.

CARRIED

Little Qualicum River Village – Land Use Regulation & Covenant Registration.

MOVED Director Bartram, SECONDED Director Lefebvre, that this report be received for information.

CARRIED

Proposed Policy – Groundwater Application Requirements for Rezoning Un-serviced Lands.

MOVED Director Bartram, SECONDED Director Unger, that the “Groundwater – Application requirement for rezoning of un-serviced lands” policy be approved.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER & ENGINEERING

Bylaws No. 813.47, 869.08 & 889.59 – Extend the Boundaries of the French Creek and Northern Community Sewer Services and the Morningstar Streetlighting Service to Include an Area ‘G’ Property (Lot 4 Corner Lowry’s and Wembley Roads).

MOVED Director Holme, SECONDED Director Johnstone, that "French Creek Sewerage Facilities Local Service Boundary Amendment Bylaw No. 813.47. 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Morningstar Streetlighting Local Service Area Boundary Amendment Bylaw No. 869.08, 2011" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Johnstone, that "Regional District of Nanaimo Northern Community Sewer Local Service Boundary Amendment Bylaw No. 889.59, 2011" be introduced and read three times.

CARRIED

TRANSPORTATION AND SOLID WASTE SERVICES

SOLID WASTE

Program Update – Regional Residential Food Waste Collection.

MOVED Director Holme, SECONDED Director Young, that the Board receive the Curbside Collection Program Update Report for information.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Electoral Area ‘A’ Parks, Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director Young, that the minutes of the Electoral Area ‘A’ Parks, Recreation and Culture Commission meeting held January 19, 2011 be received for information.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

North Cedar Improvement District, re Request to Waive Annual Park Use Permit Fee.

MOVED Director Burnett, SECONDED Director Young, that the Regional District of Nanaimo waive the future annual fees of \$500.00 that the North Cedar Improvement District would pay for the Park Use Permit for the Morden Colliery Community Park II lands.

CARRIED

NEW BUSINESS

Electoral Area 'H' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Rudischer, that Josianne Sêguin be appointed to the Electoral Area 'H' Parks & Open Space Advisory Committee and John Keltie be appointed as the alternate for terms ending December 31, 2011.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Unger, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME: 8:10 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



Temporary address

2089 Vallis Place
Sidney, BC V8L 2L3

Email: bcsogs@shaw.ca

Web Site: www.bcseniorgames.org

January 28, 2011

Regional District of Nanaimo
Joe Stanhope, Chair
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Re: Invitation to Host the BC Seniors Games

Dear Sirs

On behalf of the BC Seniors Games Society, it is my pleasure to inform you that the following Communities within your Regional District have been invited to host the 26th or 27th annual BC Seniors Games to be held in August or September in 2013 and 2014. The Communities may bid on one or both of these Seniors Games, however, only one will be awarded.

Nanaimo • Parksville • Qualicum Beach

The BC Seniors Games has become an Economic Tourism Sporting Event for any Community. The last economic factor was completed after the 2009 Richmond BC Senior Games, where 3,900 55+ residents of BC participated in 29 sports, leaving over \$2,000,000.00 in the Business Community of Richmond.

The BC Seniors Games Society assists the Host Communities and Volunteers by providing Event Management Services through an Agreement with the BC Games Society. We provide \$85,000.00 in funds from the Ministry of Community, Sport and Cultural Development as well as a portion of all Participant registration fees.

A Bid Document Package has been sent to the Mayor's office in each of the above communities. The deadline for bid proposals is 12 noon on June 30, 2011 to be received at the BCSGS temporary office at 2089 Vallis Place, Sidney, BC V8L 2L3.

If you have any questions regarding the bid process, please contact Peter Denby (Bid Committee Chair) at 250.383.5820 or bcsogs@shaw.ca.

Sincerely

June Parsons, President
BC Seniors Games Society

CAO'S OFFICE			
CAO	<input checked="" type="checkbox"/>	GMR&PS	
GMDS		GMT&SWS	
GMF&IS		GMR&CS	
FEB - 3 2011			
SMCA		BOARD	
CHAIR			<i>Corey...</i>
<i>CP</i>			

"Come Play With Us..."



CAO APPROVAL		
EAP		AW
COW	✓	Mar 8 '11
RHD		
BOARD		

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: February 10, 2011

FROM: Nancy Avery
General Manager, Finance & Information Services

File:

SUBJECT: Bylaws 1626 and 1627 – To Authorize Borrowing with respect to the Cedar Sewer Large Residential Properties Capital Financing Service

PURPOSE:

To introduce bylaws which will authorize borrowing to pay the costs of capital construction allocated to the Cedar Sewer Large Residential Properties Capital Financing Service.

BACKGROUND:

As part of the financing of capital costs for the Cedar Sewer collection system, a bylaw covering certain large residential properties was adopted in 2009. Two properties were included under that bylaw authority which authorized up to \$83,020 to be borrowed to cover their portion of capital costs. One property owner then chose to pay his portion of costs in a lump sum, while the other is paying its share through a property tax levy which covers the annual debt servicing cost on the amount borrowed under the bylaw.

The property which is financing its costs was allocated two sewer connections. It has since been sold and the new owner is seeking to purchase a further two sewer connections. The additional connections are available and would cost the new owner \$51,619.00. The owner wishes to finance the purchase by way of property taxes and has requested the Regional District to borrow on its behalf.

This property is capable of subdivision to more than two lots and a covenant restricting development to a maximum of 4 residential lots has been prepared and registered against the title to the property. If the Board supports the recommendations in this report, the bylaws can be approved without further assents or approvals.

ALTERNATIVES:

1. Adopt Bylaws 1626 and 1627 as presented.
2. Do not adopt the bylaws.

FINANCIAL IMPLICATIONS:

Alternative 1

Bylaw 1626 - Under this alternative a final \$51,620 would be drawn under the original loan authorization and the proceeds will be transferred to the developer to cover a portion of his initial construction costs. The property owner purchasing the additional connections is also the only property in the service on

which taxes are levied for this purpose. Currently the property pays about \$2,700 annually for debt servicing and this will rise to \$7,860. The property owner is in agreement with the additional charges.

Bylaw 1627 – This bylaw will permit the Regional District to borrow temporarily until proceeds for long term debt are issued in the fall through the Municipal Finance Authority.

Alternative 2

The owner has advised that they do not have sufficient funds to pay the developer directly for the capital costs. The capital financing service was established to facilitate property owners to be in a position to connect their properties to the community sewer service. Staff recommends approving the bylaws in order to offer this property owner the benefit of the bylaws.

SUMMARY/CONCLUSIONS:

One of the property owners in the Cedar Sewer Large Residential Properties Capital Financing Service has requested two additional sewer connections and that financing be drawn from the loan authority established for this purpose. An existing covenant on the property restricting the number of connections to two has been removed and a new covenant restricting the connections to four has been registered on title. This particular property is one of two in the service and is the only one paying its share of the capital costs through a parcel tax levy for capital financing purposes. The owner is aware that annual costs will rise from about \$2,700 to \$7,860 annually for this purpose.

Staff recommends approving the bylaws as presented.

RECOMMENDATIONS:

1. That "Cedar Sewer Large Residential Properties Capital Financing Service Security Issuing Bylaw No. 1626, 2011" be introduced and read three times.
2. That "Cedar Sewer Large Residential Properties Capital Financing Service Security Issuing Bylaw No. 1626, 2011" be adopted.
3. That "Cedar Sewer Large Residential Properties Capital Financing Service Interim Financing Bylaw No. 1627, 2011" be introduced and read three times.
3. That "Cedar Sewer Large Residential Properties Capital Financing Service Interim Financing Bylaw No. 1627, 2011" be adopted.


Report Writer


CAO Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1626

**A BYLAW TO AUTHORIZE THE ENTERING INTO OF AN AGREEMENT
RESPECTING FINANCING BETWEEN THE REGIONAL DISTRICT OF
NANAIMO (THE "REGIONAL DISTRICT") AND THE MUNICIPAL FINANCE
AUTHORITY OF BRITISH COLUMBIA (THE "AUTHORITY")**

WHEREAS the Authority may provide financing of capital requirements for regional districts and for their member municipalities by the issue of debentures, or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS, pursuant to the provisions of Section 825 of the *Local Government Act*, the amount of borrowing authorized by the following Loan Authorization Bylaw, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder and the amount being issued under the authority thereof by this bylaw is as follows:

Regional District	L/A Bylaw No.	Purpose	Amount Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue (Yrs.)	Amount of Issue
Nanaimo	1518	Cedar Sewer Large Residential Properties Capital Financing Service	\$83,030	\$27,200	\$55,830	20	\$51,620

Total Financing pursuant to Section 825 \$51,620

AND WHEREAS the Regional Board, by this bylaw, hereby requests that such financing shall be undertaken through the Authority;

NOW THEREFORE, the Regional Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

- The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Nanaimo Regional District and its municipalities hereinbefore referred to, in Canadian Dollars or in such other currency or currencies as the Authority shall determine so that the amount realized does not exceed Fifty One Thousand, Six Hundred and Twenty Dollars (\$51,620) in Canadian Dollars and/or the equivalent thereto and at such interest and with such discounts or premiums and expenses as the Authority may deem consistent with the suitability of the money market for sale of securities of the Authority.

2. Upon completion by the Authority of financing undertaken pursuant hereto, the Chairperson and General Manager of Finance and Information Services of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may request, enter into and deliver to the Authority one or more agreements which said agreement or agreements shall be substantially in the form annexed hereto as Schedule 'A' and made part of the bylaw (such agreement or agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.
3. The Agreement in the form of Schedule 'A' shall be dated and payable in the principal amount or amounts of money in Canadian Dollars or as the Authority shall determine and subject to the *Local Government Act*, in such other currency or currencies as shall be borrowed by the Authority pursuant to Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
4. The obligations incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority and shall bear interest at a rate to be determined by the Treasurer of the Authority.
5. The Agreement shall be sealed with the seal of the Regional District and shall bear the signatures of the Chairperson and General Manager of Finance and Information Services.
6. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
7. If during the currency of the obligations incurred under the said Agreement to secure borrowings in respect of Loan Authorization Bylaw No. 1518, the anticipated revenues accruing to the Regional District from the operation of the said Cedar Sewer Large Residential Properties Capital Financing Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.
8. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided however that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, and deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional District shall make provision to discharge such liability.
9. At the request of the Treasurer of the Authority and pursuant to Section 15 of the *Municipal Finance Authority Act*, the Regional District shall pay over to the Authority such sums and execute and deliver such promissory notes as are required pursuant to said Section 15 of the *Municipal Finance Authority of British Columbia Act*, to form part of the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

10. This bylaw may be cited as "Cedar Sewer Large Residential Properties Capital Financing Service Security Issuing Bylaw No. 1626, 2011".

Introduced and read three times this 8th day of March, 2011.

Adopted this 22nd day of March, 2011

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

C A N A D A
PROVINCE OF BRITISH COLUMBIA
AGREEMENT
REGIONAL DISTRICT OF NANAIMO

The Regional District of Nanaimo (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Victoria, British Columbia, the sum of _____ in lawful money of Canada, together with interest thereon from the _____, at varying rates of interest, calculated semi-annually in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the table appearing on the reverse hereof commencing on the _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

Dated at Nanaimo, British Columbia, this ____ of _____, 2011.

IN TESTIMONY WHEREOF and under the authority of Bylaw No. 1626 cited as "Cedar Sewer Large Residential Properties Capital Financing Service Security Issuing Bylaw No. 1626, 2011", this Agreement is sealed with the Corporate Seal of the Regional District and signed by the Chairperson and the General Manager , Finance and Information Services thereof.

Chairperson

General Manager, Finance and Information Services

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any court of the Province of British Columbia.

Dated this ____ day of _____, 2011.

Inspector of Municipalities of British Columbia

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1627

**A BYLAW TO AUTHORIZE TEMPORARY BORROWING
OF MONEY PENDING THE ISSUANCE OF SECURITIES
WHICH HAVE BEEN AUTHORIZED**

WHEREAS it is provided by Section 834 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw, borrow temporarily without further assents or approvals, from any person under the conditions therein set out;

AND WHEREAS by “Cedar Sewer Large Residential Properties Capital Financing Service Loan Authorization Bylaw No. 1518, 2009”, the Board of the Regional District of Nanaimo was authorized to borrow upon the credit of the Regional District a sum not exceeding \$83,020.00 for the purpose of financing the construction, acquisition and improvement of sewage collections facilities

AND WHEREAS no notice has been served on the Board or its Secretary in regard to quashing the said, “Cedar Sewer Large Residential Properties Capital Financing Service Loan Authorization Bylaw No. 1518, 2009”;

AND WHEREAS the remaining authorized borrowing power under the said Bylaw No. 1518 stands at \$55,830;

AND WHEREAS the Board has authorized a further issuance of securities under Bylaw No.1518 in the amount of \$51,620 and wishes to borrow temporarily before entering into long term debt;

NOW THEREFORE, the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The Board of the Regional District of Nanaimo is hereby authorized and empowered to borrow temporarily from any person or body corporate, sums not exceeding \$51,620.00 solely for the purposes specified in the said “Cedar Sewer Large Residential Properties Capital Financing Service Loan Authorization Bylaw No. 1518, 2009”.
2. The form of obligations, to be given to the lender in acknowledgement of the liability of the said Regional District Board shall be a promissory note, or notes, bearing the Corporate Seal of the Regional District of Nanaimo and signed by the Chairperson or Deputy Chairperson and General Manager, Finance and Information Services of the Regional District.
3. The proceeds from the sale of debentures or so much thereof as may be necessary shall be used to repay the money so borrowed.

4. This bylaw may be cited as "Cedar Sewer Large Residential Properties Capital Financing Service Interim Financing Bylaw No. 1627, 2011.

Introduced and read three times this 8th day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



CAO APPROVAL	
EAP	
COW	✓ Mar 8 '11
MAR 03 2011	
RHD	
BOARD	

MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: February 23, 2011

FROM: Nancy Avery
General Manager, Finance & Information Services

File:

SUBJECT: Bylaws 1628, 1629, 1630 and 1231.03 – to secure funds for the purchase of Moorecroft Regional Park

PURPOSE:

To introduce bylaws which will provide funds for a portion of the purchase price of Moorecroft Regional Park, to designate the land as a Regional Park and to discuss increasing the Regional Parks parcel tax by \$1.00 per year.

BACKGROUND:

The purchase of Moorecroft Regional Park will close on March 2, 2011. One of the requirements of the conservation covenant on the land is that the Regional District officially designate the land as a Regional Park. A resolution for that purpose is part of the recommendations in this report.

The park purchase is being financed through a combination of reserve funds and long term debt. Bylaws No. 1628 and 1629 establish the authority to borrow up to \$2,842,400 and to have the Municipal Finance Authority issue securities for long term debt. Bylaw No. 1630 authorizes borrowing on a temporary basis (interim financing) until long term debt is secured.

The purchase of this regional park will utilize all reserve funds on hand and will commit more than half of the \$5,000,000 borrowing limit a Regional District can use for regional park purposes, without seeking elector consent. As a result of this purchase, the Regional District will be unable to carry out previously planned major capital projects and potential property that have been identified in the timeframe up to 2015, without an increase to the Regional Parks parcel tax rate. The remainder of this report will discuss options to improve the financial profile for Regional Parks acquisitions and major development.

ALTERNATIVES:

1. Approve Bylaws No. 1628, 1629 and 1630 as presented, designate the land as a Regional Park and approve Bylaw No. 1231.03 which will amend the Regional Parks parcel tax rate to add of \$1.00 per year for 2011 and 2012, and evaluate further increases in 2013.
2. Approve Bylaws No. 1628, 1629, and 1630 which will secure the financing for the acquisition as presented, designate the land as a Regional Park and approve Bylaw No. 1231.03 which will amend the Regional Parks parcel tax rate to add of \$1.00 per year commencing in 2011, to reach a final rate of \$20.00.

SUMMARY/CONCLUSIONS:

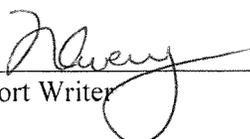
Staff have introduced three bylaws which are necessary to complete the financing of the acquisition of Moorecroft Regional Park. The Regional District will need to borrow \$2,842,400 to finance a portion of the purchase price. Bylaws No. 1628 (authorizes the borrowing), 1629 (authorizes issuance of long term debt) and 1630 (authorizes short term financing) are presented for initial approval. Bylaw No. 1628 requires Provincial approval before adoption. Staff recommends using short term financing (Bylaw 1630) for at least a year pending the outcome of fundraising efforts by the Nature Trust of BC. Long term debt will be secured in a reduced amount if the fundraising is successful.

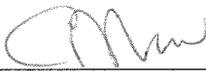
The overall financial impact of the acquisition of Moorecroft Regional Park is that it significantly constrains future capital projects in particular, and acquisitions in general. Staff have outlined the implications of increasing the Regional Parks parcel tax by an additional \$1.00 per year for 2011 and 2012 only, or for a ten year period beginning in 2011 to reach a final goal of \$20.00 per parcel. The longer term commitment will clearly improve the timing of major projects and/or acquisitions.

At this time staff recommend approving Bylaw No. 1231.03 which will amend the parcel tax rate to \$11.00 for 2011 and to \$12.00 commencing in 2012, and that a review of the rate be undertaken in conjunction with the 2013 budget.

RECOMMENDATIONS:

1. That upon completion of the purchase of the Camp Moorecroft Lands on March 2, 2011, the property legally described as Lot A, District Lot 110, Nanoose District, Plan 1777 PID 006-884-849 and Lot 1 of District Lots 52 and 110, Nanoose District, Plan 31217 PID 001-170-228 be designated as a Regional Park.
2. That the Regional Parks parcel tax rate be set at \$11.00 for 2011 and at \$12.00 commencing in 2012, and that a review of the rate be undertaken in conjunction with the 2013 budget
3. That "Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011" be introduced, read three times and be forwarded to the Inspector of Municipalities for approval.
4. That "Regional Parks and Trails Service Security Issuing Bylaw No. 1629, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
5. That "Regional Parks and Trails Service Interim Financing Bylaw No. 1630, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
6. That "Regional Parks and Trails Service Amendment Bylaw No. 1231.03, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
7. That the 2011 to 2015 financial plan be amended to reflect the Regional Parks parcel tax rates in accordance with the bylaws attached to this report.


Report Writer


CAO Concurrence

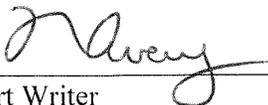
SUMMARY/CONCLUSIONS:

Staff have introduced three bylaws which are necessary to complete the financing of the acquisition of Moorecroft Regional Park. The Regional District will need to borrow \$2,842,400 to finance a portion of the purchase price. Bylaws No. 1628 (authorizes the borrowing), 1629 (authorizes issuance of long term debt) and 1630 (authorizes short term financing) are presented for initial approval. Bylaw No. 1628 requires Provincial approval before adoption. Staff recommends using short term financing (Bylaw 1630) for at least a year pending the outcome of fundraising efforts by the Nature Trust of BC. Long term debt will be secured in a reduced amount if the fundraising is successful.

The overall financial impact of the acquisition of Moorecroft Regional Park is that it significantly constrains future capital projects in particular, and acquisitions in general. Staff have outlined the implications of increasing the Regional Parks parcel tax by \$1.00 per year, either for a ten year period to reach a final goal of \$20.00 per parcel, or alternatively, for 2011 and 2012 only. The longer term commitment will clearly improve the timing of major projects and/or acquisitions. If a parcel tax were implemented in 2011 and 2012 only, the capital plan will be much more modest for a period exceeding five years. Staff recommend approving Bylaw No. 1231.03 which will amend the rate in 2011 to \$11.00 per parcel and would add an additional dollar per year commencing in 2012, until the rate is \$20.00 per year.

RECOMMENDATIONS:

1. That upon completion of the purchase of the Camp Moorecroft Lands on March 2, 2011, the property legally described as Lot A, District Lot 110, Nanoose District, Plan 1777 PID 006-884-849 and Lot 1 of District Lots 52 and 110, Nanoose District, Plan 31217 PID 001-170-228 be designated as a Regional Park.
2. That "Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011" be introduced, read three times and be forwarded to the Inspector of Municipalities for approval.
3. That "Regional Parks and Trails Service Security Issuing Bylaw No. 1629, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
4. That "Regional Parks and Trails Service Interim Financing Bylaw No. 1630, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
5. That "Regional Parks and Trails Service Amendment Bylaw No. 1231.03, 2011" be introduced, read three times and be held for adoption with Bylaw No. 1628.
6. That the 2011 to 2015 financial plan be amended to reflect the Regional Parks parcel tax rates in accordance with the bylaws attached to this report.



Report Writer

CAO Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1628

**A BYLAW TO AUTHORIZE BORROWING FOR THE
PURPOSE OF ACQUIRING LAND FOR A REGIONAL PARK**

WHEREAS Regional District of Nanaimo Bylaw No. 1231, 2001 established the “Regional District of Nanaimo Regional Parks and Trails Service”;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to acquire land for the service;

AND WHEREAS the estimated cost of acquiring, constructing, improving or otherwise obtaining the land is the sum of \$2,842,400;

AND WHEREAS the financing of this capital purchase is to be undertaken by the Municipal Finance Authority of British Columbia pursuant to proposed agreements between the Authority and the Regional District of Nanaimo;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The Board is hereby empowered and authorized to acquire and carry out or cause to be carried out the following capital program:

Acquisition of land and buildings located at Lot A, District Lot 110, Nanoose District, Plan 1777 (PID 006-884-849) and Lot 1 of District Lots 52 and 110, Nanoose District, Plan 31217 (PID 001-170-228).
2. To borrow upon the credit of the Regional District a sum not exceeding \$2,842,400.
3. To acquire all such real and personal property, rights or authorities as may be requisite or desirable for, or in connection with, the foregoing capital program, and all related ancillary works and equipment deemed necessary by the Board for the management of the service authorized under “Regional District of Nanaimo Regional Parks and Trails Service Area Conversion Bylaw No. 1231, 2001”.
4. The maximum term for which debentures may be issued to secure the debt intended to be created by this bylaw is 20 years.
5. This bylaw may be cited for all purposes as “Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Received the approval of the Inspector of Municipalities this day of , 2011.

Adopted this day of , 2011.

CHAIRPERSON

SR. MGR., CORPORATE SERVICES

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1629

**A BYLAW TO AUTHORIZE THE ENTERING INTO OF AN AGREEMENT
RESPECTING FINANCING BETWEEN THE REGIONAL DISTRICT OF
NANAIMO (THE "REGIONAL DISTRICT") AND THE MUNICIPAL
FINANCE AUTHORITY OF BRITISH COLUMBIA (THE "AUTHORITY")**

WHEREAS the Authority may provide financing of capital requirements for regional districts and for their member municipalities by the issue of debentures, or other evidence of indebtedness of the Authority and lending the proceeds therefrom to the Regional District on whose request the financing is undertaken;

AND WHEREAS, pursuant to the provisions of Section 825 of the *Local Government Act*, the amount of borrowing authorized by the following Loan Authorization Bylaw, the amount already borrowed under the authority thereof, the amount of authorization to borrow remaining thereunder and the amount being issued under the authority thereof by this bylaw is as follows:

Regional District	L/A Bylaw No.	Purpose	Amount Borrowing Authorized	Amount Already Borrowed	Borrowing Authority Remaining	Term of Issue (Yrs.)	Amount of Issue
Nanaimo	1628	Regional Parks And Trails	\$2,842,400	\$Nil	\$2,842,400	20	\$2,842,400

Total Financing pursuant to Section 825 \$2,842,400

AND WHEREAS the Regional Board, by this bylaw, hereby requests that such financing shall be undertaken through the Authority;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The Authority is hereby requested and authorized to finance from time to time the aforesaid undertakings at the sole cost and on behalf of the Nanaimo Regional District and its municipalities hereinbefore referred to, in Canadian Dollars or in such other currency or currencies as the Authority shall determine so that the amount realized does not exceed Two Million, Eight Hundred and Forty Two Thousand, Four Hundred Dollars (\$2,842,400) in Canadian Dollars and/or the equivalent thereto and at such interest and with such discounts or premiums and expenses as the Authority may deem consistent with the suitability of the money market for sale of securities of the Authority.
2. Upon completion by the Authority of financing undertaken pursuant hereto, the Chairperson and General Manager of Finance and Information Services of the Regional District, on behalf of the Regional District and under its seal shall, at such time or times as the Trustees of the Authority may

request, enter into and deliver to the Authority one or more agreements which said agreement or agreements shall be substantially in the form annexed hereto as Schedule 'A' and made part of the bylaw (such agreement or agreements as may be entered into, delivered or substituted hereinafter referred to as the "Agreement") providing for payment by the Regional District to the Authority of the amounts required to meet the obligations of the Authority with respect to its borrowings undertaken pursuant hereto, which Agreement shall rank as debenture debt of the Regional District.

3. The Agreement in the form of Schedule 'A' shall be dated and payable in the principal amount or amounts of money in Canadian Dollars or as the Authority shall determine and subject to the *Local Government Act*, in such other currency or currencies as shall be borrowed by the Authority pursuant to Section 1 and shall set out the schedule of repayment of the principal amount together with interest on unpaid amounts as shall be determined by the Treasurer of the Authority.
4. The obligations incurred under the said Agreement shall bear interest from a date specified therein, which date shall be determined by the Treasurer of the Authority and shall bear interest at a rate to be determined by the Treasurer of the Authority.
5. The Agreement shall be sealed with the seal of the Regional District and shall bear the signatures of the Chairperson and General Manager of Finance and Information Services.
6. The obligations incurred under the said Agreement as to both principal and interest shall be payable at the Head Office of the Authority in Victoria and at such time or times as shall be determined by the Treasurer of the Authority.
7. If during the currency of the obligations incurred under the said Agreement to secure borrowings in respect of Loan Authorization Bylaw No. 1628, the anticipated revenues accruing to the Regional District from the operation of the said Regional Parks and Trails Service are at any time insufficient to meet the annual payment of interest and the repayment of principal in any year, there shall be requisitioned an amount sufficient to meet such insufficiency.
8. The Regional District shall provide and pay over to the Authority such sums as are required to discharge its obligations in accordance with the terms of the Agreement, provided however that if the sums provided for in the Agreement are not sufficient to meet the obligations of the Authority, and deficiency in meeting such obligations shall be a liability of the Regional District to the Authority and the Regional District shall make provision to discharge such liability.
9. At the request of the Treasurer of the Authority and pursuant to Section 15 of the *Municipal Finance Authority Act*, the Regional District shall pay over to the Authority such sums and execute and deliver such promissory notes as are required pursuant to said Section 15 of the *Municipal Finance Authority of British Columbia Act*, to form part of the Debt Reserve Fund established by the Authority in connection with the financing undertaken by the Authority on behalf of the Regional District pursuant to the Agreement.

10. This bylaw may be cited as "Regional Parks and Trails Service Security Issuing Bylaw No. 1629, 2011".

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

C A N A D A
PROVINCE OF BRITISH COLUMBIA
AGREEMENT
REGIONAL DISTRICT OF NANAIMO

The Regional District of Nanaimo (the "Regional District") hereby promises to pay to the Municipal Finance Authority of British Columbia (the "Authority") at its Head Office in Victoria, British Columbia, the sum of _____ in lawful money of Canada, together with interest thereon from the _____, at varying rates of interest, calculated semi-annually in each and every year during the currency of this Agreement; and payments of principal and interest shall be as specified in the table appearing on the reverse hereof commencing on the _____, provided that in the event the payments of principal and interest hereunder are insufficient to satisfy the obligations of the Authority undertaken on behalf of the Regional District, the Regional District shall pay over to the Authority such further sums as are sufficient to discharge the obligations of the Regional District to the Authority.

Dated at Nanaimo, British Columbia, this ____ of _____, 2011.

IN TESTIMONY WHEREOF and under the authority of Bylaw No. 1626 cited as "Regional Parks and Trails Service Security Issuing Bylaw No. 1629, 2011", this Agreement is sealed with the Corporate Seal of the Regional District and signed by the Chairperson and the General Manager, Finance and Information Services thereof.

Chairperson

General Manager, Finance and Information Services

Pursuant to the *Local Government Act*, I certify that the within Agreement has been lawfully and validly made and issued and that its validity is not open to question on any ground whatever in any court of the Province of British Columbia.

Dated this ____ day of _____, 2011.

Inspector of Municipalities of British Columbia

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1630

**A BYLAW TO AUTHORIZE TEMPORARY BORROWING
OF MONEY PENDING THE ISSUANCE OF SECURITIES
WHICH HAVE BEEN AUTHORIZED**

WHEREAS it is provided by Section 834 of the *Local Government Act* that the Regional Board may, where it has adopted a loan authorization bylaw and, without further assents or approvals, borrow temporarily from any person under the conditions therein set out;

AND WHEREAS by “Regional District of Nanaimo Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011”, the Board of the Regional District of Nanaimo was authorized to borrow upon the credit of the Regional District a sum not exceeding \$2,842,400.00 for the purpose of purchasing land for Regional Parks ;

AND WHEREAS no notice has been served on the Board or its Secretary in regard to quashing the said, “Regional District of Nanaimo Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011”;

AND WHEREAS the authorized borrowing power under the said Bylaw No. 1628 has not been previously hypothecated;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. The Board of the Regional District of Nanaimo is hereby authorized and empowered to borrow temporarily from any person or body corporate, sums not exceeding \$2,842,400.00 solely for the purposes specified in the said “Regional District of Nanaimo Regional Parks and Trails Service Loan Authorization Bylaw No. 1628, 2011.”
2. The form of obligations, to be given to the lender in acknowledgement of the liability of the said Regional District Board shall be a promissory note, or notes, bearing the Corporate Seal of the Regional District of Nanaimo and signed by the Chairperson or Deputy Chairperson and General Manager Finance and Information Services of the Regional District.
3. The proceeds from the sale of debentures or so much thereof as may be necessary shall be used to repay the money so borrowed.

4. This bylaw may be cited as "Regional Parks and Trails Service Interim Financing Bylaw No. 1630, 2011".

Introduced and read three times this 22nd day of March, 2011.

Adopted this day of , 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1231.03

**A BYLAW TO AMEND THE REGIONAL DISTRICT OF NANAIMO
REGIONAL PARKS AND TRAILS SERVICE AREA
CONVERSION BYLAW NO. 1231**

WHEREAS the Regional District of Nanaimo established the Regional Parks and Trails Service pursuant to Bylaw No. 1231 cited as “Regional District of Nanaimo Regional Parks and Trails Service Area Conversion Bylaw No. 1231, 2001”;

AND WHEREAS the Regional District wishes to amend the parcel tax rate from a base of \$10.00 to a base of \$20.00;

AND WHEREAS the Board of the Regional District of Nanaimo has obtained the consent of 2/3 of the participants pursuant to Section 802(1)(b) of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Amendment

“Regional District of Nanaimo Regional Parks and Trails Service Area Conversion Bylaw No. 1231, 2001” is amended as follows:

By deleting Section 7(e) and replacing it with the following:

- (e) The amount to be requisitioned in 2011 under Subsection 4(e) shall be a rate of \$11.00.
- (f) The amount to be requisitioned commencing in 2012 under Subsection 4(e) shall be a rate of \$12.00.

2. Citation

This bylaw may be cited as the “Regional Parks and Trails Service Amendment Bylaw No. 1231.03, 2011”.

Introduced and read three times this 22nd March 2011.

Adopted this 22nd of March 22, 2011.

CHAIRPERSON

SR MGR., CORPORATE ADMINISTRATION



RDN REPORT		
CAO APPROVAL <i>(Signature)</i>		
EAP		
COW	✓	Mar 8 '11
MAR 03 2011		
RHD		
BOARD		

MEMORANDUM

TO: N. Avery
General Manager, Finance & Information Services

DATE: February 23, 2011

FROM: W. Idema
Manager, Financial Reporting

FILE:

SUBJECT: Operating Results for the Period Ending December 31, 2010

PURPOSE:

To present an overview of the operating results for the year ending December 31, 2010.

BACKGROUND:

This report provides information on the operating results for the year ending December 31, 2010. Attached as appendices to this report are the following:

- | | |
|----------------|--|
| Appendix 1 | Overall Summary |
| Appendix 2 | Summary of Operating Results by Department |
| Appendices 3-7 | Departmental Details by Division |

Overall Summary (Appendix 1)

Revenues:

Revenues are grouped into three categories as follows:

- | | |
|-------------------|--|
| Grants | planning studies, capital works, BC Transit operating agreement |
| Operating Revenue | permit fees, water/sewer user fees, solid waste tipping fees, recreation registrations and rentals |
| Other Revenue | transfers from reserves, interdepartmental recoveries, interest income, grants in lieu and other non-operating amounts |

Operating revenues overall are at 101% of budget. This is a result of better than expected building permit activity, transit fares and water user fee billings. Building permit fees ended the year at 133% of budget (Appendix 4 – Development Services), water user fees were 110% of budget (Appendix 6 – Regional & Community Utilities) and transit operating revenues were 109% of budget (Appendix 7 – Transportation & Solid Waste Services).

Grant revenues totaled \$12.3 million made up of about \$5.0 million in operating grants (BC Transit cost sharing) and \$7 million dollars in capital grant funding. The major projects completed this year with the assistance of capital grant funds included the Church Rd Transfer station (\$2.75 million), Greater

Nanaimo Wastewater treatment plant co-generation projection (\$2.175 million), improvements to the Vancouver Island University (\$567,800) and Prideaux Street (\$133,210) transit exchanges and the installation of new bus shelters at transit exchanges in the City of Nanaimo (\$260,350).

Expenditures:

Significant actual to budget variances in expenditures are found under Regional & Community Utilities and Transportation & Solid Waste Services. While most budget line items conformed well with the budget forecast, capital expenditures were less than budget.

Major projects underway but not fully completed at December 31, 2010 included:

Project Name	2010 Budget	2010 Actual
Transportation Services – Gas Tax projects	\$1,778,840	\$1,298,355
Third digester (Southern Community wastewater DCC project) – phased over 2010 to 2012	\$3,520,000	\$366,530
Departure Bay Pump Station Capacity Upgrade (DCC project phased over 2010-2011)	\$1,700,000	Deferred in 2010 for options study
Centrifuge upgrade (Northern Community wastewater DCC project)	\$715,430	\$96,340
Septage receiving facility (Northern Community wastewater)	\$150,000 (funded over 2009/2010)	Cost higher than budget - deferred for further study
Trickling filter vent upgrade (Northern Community wastewater)	\$280,000	\$42,235
Lee Rd. Pump Station Upgrade & Force main Twinning	\$833,800	\$758,510

Summary of Operating Results by Department (Appendix 2)

This schedule provides a list showing the total revenues, expenditures and surplus compared to budget for each service of the Regional District.

Corporate Services:

The departmental budgets in this division were generally in accordance with respect to both budgeted revenues and expenditures. Fire department results varied as a result of capital items funded from reserves which were only partially complete at year end and have been carried over to 2011.

Development Services:

Electoral Area Planning

Expenditures were less than budget resulting in \$263,315 more in surplus than projected. Significant items that were lower than budget included application advertising, legal advice/enforcement allowances and overtime wages.

Regional Growth Management

Expenditures for this service were also lower than budgeted, resulting in \$155,850 more surplus than projected at the end of 2010. A number of allowances budgeted with respect to completing the public consultation portion of the Regional Growth Strategy review were not expended. These included professional services, advertising and building rentals.

Building Inspection

As noted earlier, this department experienced better than forecast revenues resulting in a better than forecast year end surplus.

The remaining budgets falling under Development Services were in line with budget forecasts.

Regional & Community Utilities:

Northern & Southern Community Wastewater

Expenditures were less than budget resulting in surpluses exceeding the forecast by \$819,730 (Northern) and \$267,340 (Southern).

At the French Creek (Northern) plant operating results were considerably better than forecast in a number of budget line items. Approximately \$157,000 less than budgeted was spent on insurance, supplies and training, treatment materials, underground maintenance, equipment rentals and wages. The department also budgeted for net expenditures from the operating fund of \$729,135 for capital projects – with net expenditures totaling \$266,950. Two large projects – a septage receiving station and trickling filter upgrade were outstanding at the end of 2010. These are shown in the table earlier in this report. Finally, a number of studies budgeted as consulting assignments were undertaken with in house resources at a lower cost. This reduced budgeted expenditures by \$50,000.

At the Nanaimo (Southern) plant, while building operations were close to budget, capital equipment in the amount of \$185,500 was only partially spent during the year. Some of the planned capital equipment items were temporarily deferred pending completion of the co-generation project.

Nanoose Bay Peninsula Water

User fee revenues exceeded the budget by \$82,545 or 15% (in 2009 revenues exceeded the budget target by 27%).

Operating expenditures were \$222,200 lower than budgeted, due to positive budget variances across several accounts including interdepartmental charges, building and equipment repairs, legal allowances and professional fees as well as reduced wage expense due to a staff vacancy for part of the year.

Capital expenditures were also less than budgeted by \$226,665. One major equipment purchase – sequencing controls for a new pump station has been deferred pending further review of the site. That purchase was budgeted at \$150,000.

Drinking Water/Watershed Protection

This service ended the year with a surplus \$261,265 higher than budgeted, primarily as a result of studies still in progress at year end or deferred to 2011. Approximately \$150,000 budgeted for a variety of studies was not expended in 2010, although several studies were underway by the end of the year. The recently presented Watershed Snapshot Report is an example of work completed in 2010. Public event expenses were also lower than budgeted by \$39,000, as a result of a temporary staff position supporting the WaterSmart program being vacant for part of the year.

Nanoose Bay Bulk Water

This budget had a positive surplus variance of \$308,075 primarily due to less progress being made than anticipated on the Wallbrook pump station.

Fairwinds/Nanoose Bay Sewer Collection & Treatment

The additional surplus position of \$163,860 in this service at the end of 2010 is mainly a result of lower than budgeted hauling expenditures. Sludge from the treatment plant is hauled to the French Creek treatment plant for final processing. Equipment repairs carried out this year reduced the amount of sludge requiring final processing, lowering hauling costs by about \$40,000. Equipment repairs and underground service maintenance were also lower than budgeted by about \$19,000. There is a force main in this system that has been prone to breakage over the last ten years – no breakages have occurred in the last two years. Staff observed no other significant contributing items to the lower expenditures – line item expenditures were simply slightly lower on a net basis throughout the budget.

Recreation & Parks:

Regional Parks

The year end surplus is a result of carrying forward funds budgeted for park acquisition and developments which will be completed in 2011.

Oceanside Place Multiplex/Arena

This service performed very close to budget on expenditures and slightly lower than budget on revenues. The lower revenues resulted in a year end surplus less than forecast. Revenues at the facility have been affected by the reduction in provincial grants to minor sports associations.

Ravensong Aquatic Centre

Operating revenues for the Ravensong Aquatic Centre were 55% of the forecast due to the delayed opening of the facility after it closed for repairs earlier last year. Overall though the budget performed well on the expenditure side, ending the year with a better than forecast surplus.

No significant variances are noted in other Recreation & Parks budgets.

Transportation & Solid Waste:

Transportation Services

Southern Community conventional transit service fare revenues exceeded the 2010 budget by \$296,110 and were 8.2% higher than 2009 actuals. The table below indicates the change in conventional service revenues over the last three years – during which service hours have expanded by 5% or 9,000 hrs.

	2008	2009		2010	
Actual	3,107,085	3,114,090	0.23% increase	3,366,930	8.2% increase

Positive expenditure variances compared to budget include the following items:

	Budget	Actual	Variance - Under	Comments
Vehicle fuel	\$1,408,500	\$1,175,675	\$232,825	Stable prices
Vehicle maintenance	\$741,000	\$587,595	\$153,405	Better overall performance
Wages & benefits	\$5,998,915	\$5,542,445	\$456,470	Estimate higher than final results for expansion specifications
Building capital	\$701,830	\$246,300	\$455,530	Phase 2 building projects not yet authorized to proceed

Overall, as a result of better than forecast revenues and better than forecast operating expenditures as highlighted above, the Southern Community service had a surplus of \$1,422,380.

Northern Community transit service also had better than expected results for similar reasons with an overall surplus of \$66,070. Operating revenues exceeded budget by 7% or \$33,525.

Solid Waste

Total Operating Revenues for the Solid Waste Disposal service were \$327,820 less than budget. Tipping fee revenues declined from \$7.92 million (actual) in 2009 to \$7.85 million in 2010 (actual), and are about 3.7% less than budgeted in 2010. Program changes (i.e. food waste collection) and improved recycling and disposal options, contribute to some challenges in forecasting revenues for this service.

In 2011 revenues are forecast at \$8.0 million, compared to the 2010 budget forecast of \$8.15 million. The tipping fee rate increased from \$107/tonne to \$110/tonne on January 1, 2011. The 2011 budget assumes relatively the same mixed waste volumes (except for food waste) as recorded in 2010.

Capital Expenditures funded from operations were budgeted at approximately \$721,000 (Appendix 7 – “Capital Expenditures” \$8.7 million, less “Grants” \$2.4 million and less “Other Revenue” \$5.5 million). Net expenditures were in the order of \$402,200. Considerable savings were achieved in certain site projects through utilizing our own forces.

“Other Operating Costs” were lower than budget by \$635,045 as a result of lower expenditures for chipping discarded wood, purchases of cover material, equipment repairs at both the Regional Landfill and Church Road sites, vehicle fuel and lower operating costs for the leachate system. Savings in the purchase of cover materials were achieved by recycling some of the material removed from the Church Rd. Transfer site during construction.

As a result of the above noted items the service recorded a surplus of \$1,259,090 versus a budget projection of \$420,860.

Departmental Details (Appendices 3 – 7)

Appendices 3 to 7 provide summaries for each service grouped by organizational division. These schedules provide more detailed line item comparisons than the summary of revenues and expenditures shown on Appendix 2.

SUMMARY:

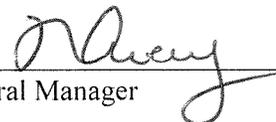
The attached schedules reflect the operating activities of the Regional District for the fiscal year ending December 31, 2010. This report outlines some of the more significant variances.

RECOMMENDATION:

That the summary report of financial results for the year ended December 31, 2010 be received for information.



Report Writer



General Manager



C.A.O. Concurrence



REGIONAL DISTRICT OF NANAIMO
GENERAL REVENUE FUND
December 31, 2010

	CORPORATE SERVICES			DEVELOPMENT SERVICES			REGIONAL & COMMUNITY UTILITIES			RECREATION & PARKS SERVICES			TRANSPORTATION AND SOLID WASTE SERVICES			TOTAL REVENUE FUND		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES																		
TAX REQUISITION	\$5,917,995	\$5,935,995	100%	\$2,012,115	\$2,012,115	100%	\$11,613,165	\$11,613,165	100%	\$7,719,675	\$7,718,655	100%	\$6,538,826	\$6,538,826	100%	\$33,801,776	\$33,818,756	100%
GRANTS	224,447	173,030	130%	207,726	986,350	35%	2,311,530	2,167,500	107%	1,427,235	1,264,055	113%	8,089,196	8,761,957	92%	12,260,084	12,964,892	95%
OPERATING REVENUE	8,553,246	9,175,035	93%	1,002,571	757,000	132%	2,095,412	2,118,387	98%	1,092,641	1,330,360	82%	15,754,736	15,616,763	101%	19,935,360	19,822,530	101%
OTHER REVENUE	1,319,949	1,323,490	100%	912,915	912,840	100%	1,195,403	7,371,550	16%	3,557,767	5,199,840	68%	3,418,004	5,619,095	61%	17,024,008	27,677,370	62%
RETAINED EARNINGS	16,015,637	16,607,550	96%	4,434,915	4,593,255	97%	4,590,635	4,592,150	100%	1,488,908	1,440,740	103%	1,657,441	1,656,960	100%	9,969,848	9,926,280	100%
TOTAL REVENUES																		
	1,075,677	1,227,650	88%	666,434	768,346	87%	844,110	972,633	87%	671,338	697,637	96%	3,562,143	3,399,572	105%	6,819,702	7,065,828	97%
OFFICE OPERATING	58,140	62,698	93%	0	0	0	0	0	0	65,033	100,965	64%	0	0	0	143,173	163,663	87%
COMMUNITY GRANTS	268,332	298,780	90%	0	0	0	0	0	0	0	0	0	0	0	268,332	298,780	90%	
LEGISLATIVE	174,466	377,690	46%	340,439	736,820	46%	346,526	952,785	36%	254,444	457,425	56%	387,064	456,750	87%	1,512,989	2,981,470	51%
PROFESSIONAL FEES	223,272	259,380	86%	67,184	83,363	81%	234,148	314,145	75%	612,441	734,101	83%	321,513	349,031	92%	1,456,558	1,740,020	84%
BUILDING - OPER & MAINT	284,115	299,620	96%	43,725	43,725	100%	742,254	731,046	102%	181,106	216,338	74%	4,273,372	4,222,429	101%	5,514,572	5,508,018	100%
VEH & EQUIP - OPER & MAINT	238,913	277,260	86%	144,956	189,435	77%	2,935,362	3,081,462	95%	289,856	637,260	45%	4,954,288	5,625,579	88%	8,563,375	9,810,986	87%
OTHER OPERATING COSTS	2,809,503	2,975,144	94%	1,832,954	2,005,568	91%	3,190,113	3,687,940	87%	3,248,980	3,558,229	91%	10,540,201	11,361,263	93%	21,621,751	23,588,164	92%
WAGES & BENEFITS	0	0	0	0	0	0	0	0	0	117,408	133,535	88%	0	0	0	117,408	133,535	88%
RECREATION PROGRAMS	478,391	1,305,970	37%	68,465	180,930	38%	4,218,813	11,473,169	37%	5,463,467	6,743,790	81%	7,343,818	10,990,054	67%	17,572,964	30,693,913	57%
CAPITAL EXPENDITURES	2,687,500	2,728,670	98%	0	0	0	1,025,559	1,074,720	95%	617,629	681,550	91%	0	0	0	4,330,688	4,484,940	97%
DEBT FINANCING - INTEREST	1,922,482	1,962,560	97%	0	0	0	890,967	890,935	100%	413,687	413,775	100%	0	0	0	3,227,146	3,287,290	98%
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
DEBT FINANCING - EXCHANGE CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TRSF TO RESERVE FUND	912,463	420,630	217%	23,905	24,105	99%	2,895,611	2,875,035	101%	688,301	688,301	100%	5,000	100,770	5%	5,000	100,770	5%
TRSF TO OTHER GOVT AGENCIES	3,515,446	3,539,812	99%	8,865	3,000	296%	0	0	0	1,401,950	1,383,150	101%	0	0	0	4,926,261	4,925,962	100%
TOTAL EXPENDITURES	14,658,710	15,755,884	93%	3,196,927	4,030,152	79%	17,323,463	26,053,870	66%	14,025,640	16,446,046	85%	31,934,214	37,038,623	86%	81,136,954	99,324,575	82%
OPERATING SURPLUS (DEFICIT)	\$1,356,927	\$851,666		\$1,237,888	\$563,103		\$4,472,682	\$1,808,882		\$1,260,586	\$506,624		\$3,623,949	\$1,154,978		\$11,852,132	\$4,886,253	

REGIONAL DISTRICT OF NANAIMO
 SUMMARY OF OPERATING RESULTS
 December 31, 2010

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
CORPORATE SERVICES								
General Administration	\$5,038,004	\$5,126,045	98%	\$4,479,634	\$4,926,818	91%	\$568,370	\$199,227
Electoral Areas Administration	943,479	942,695	100%	543,865	604,926	90%	399,614	337,769
Public Safety								
D68 E911	91,685	91,685	100%	83,749	86,755	97%	7,936	4,830
D69 E911	532,801	532,800	100%	518,074	532,800	97%	14,727	0
Community Justice	82,729	82,675	100%	82,500	82,500	100%	229	175
Fire Protection - Volunteer								
Coombs-Hilliers	369,054	410,480	90%	369,053	323,195	114%	1	87,285
Erington	343,963	241,670	142%	343,963	241,670	142%	0	0
Nanoose	689,667	968,430	70%	648,141	946,635	68%	41,526	41,795
Dashwood	354,452	567,650	60%	354,452	583,300	61%	0	4,550
Meadowood	202,617	202,615	100%	92,127	202,615	45%	110,490	0
Extension	208,489	208,035	101%	185,538	208,035	89%	23,951	0
Nanaimo River	36,963	36,960	100%	36,617	36,960	99%	346	0
Bow Horn Bay	236,545	281,830	81%	236,545	290,330	81%	0	1,500
Fire Protection - Service Contracts								
French Creek (Area G)	472,970	472,760	100%	355,125	362,730	98%	117,845	110,050
Parksville Local (Area G)	144,884	144,890	100%	95,727	99,415	96%	49,167	45,475
Cassidy/Waterloo (Area A & C)	199,733	198,545	100%	185,625	180,840	103%	14,108	18,705
Wellington (Area C)	55,548	55,550	100%	54,570	55,545	99%	978	205
Regional Library	1,477,240	1,477,240	100%	1,477,240	1,477,240	100%	0	0
Feasibility Studies								
Electoral Area E	91	0	0	92	0	0	-1	0
Electoral Area G	6,000	6,000	100%	6,000	6,000	100%	0	0
Electoral Area H	19,936	0	0	2,298	0	0	17,640	0
Municipal Debt Transfers	4,486,275	4,486,275	100%	4,486,275	4,486,275	100%	0	0
House Numbering	21,500	21,500	100%	21,500	21,500	100%	0	0
	\$16,015,637	\$16,607,560	96%	\$14,658,710	\$15,756,884	93%	\$1,356,927	\$651,666
DEVELOPMENT SERVICES								
EA Community Planning	\$1,770,128	\$1,760,790	101%	\$1,290,762	\$1,544,763	84%	\$479,346	\$216,027
Community Works Fund - Dev Svcs	179,125	568,510	30%	178,124	568,510	30%	1	0
Regional Growth Management	715,399	712,835	100%	353,920	507,205	70%	361,479	205,630
Emergency Planning	266,868	284,215	104%	264,289	258,915	102%	32,579	25,300
Search & Rescue	29,663	29,365	101%	29,365	24,000	122%	298	5,365
Building Inspection	942,281	700,000	135%	622,901	654,214	95%	319,390	45,786
Bylaw Enforcement								
Animal Control F	22,403	18,240	123%	47,046	18,240	258%	-24,643	0
Animal Control A, B, C & Lantzville	63,422	63,425	100%	61,542	62,760	98%	21,880	20,665
Animal Control E, G & H	102,762	101,275	101%	89,873	89,380	101%	12,889	11,895
Nuisance Premises	21,521	28,325	75%	11,801	16,355	72%	9,520	11,970
Hazardous Properties	6,367	8,675	72%	5,922	8,675	67%	445	0
Noise Control								
Electoral Area A	13,601	13,605	100%	6,565	7,225	91%	7,036	6,380
Electoral Area B	8,761	8,730	100%	6,051	6,870	88%	2,710	1,860
Electoral Area C	17,472	17,470	100%	6,507	7,225	90%	10,965	10,245
Electoral Area E	8,522	8,525	100%	6,453	7,155	90%	2,069	1,370
Electoral Area G	8,421	8,420	100%	6,396	7,810	82%	2,025	610
General Enforcement	208,389	220,650	94%	208,390	220,650	94%	-1	0
	\$4,434,915	\$4,593,255	97%	\$3,196,927	\$4,030,152	79%	\$1,237,988	\$563,103

REGIONAL DISTRICT OF NANAIMO
 SUMMARY OF OPERATING RESULTS
 December 31, 2010

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
REGIONAL & COMMUNITY UTILITIES								
Regional & Community Utilities Administration	\$275,391	\$290,290	95%	\$275,392	\$290,290	95%	(\$1)	\$0
Wastewater Management								
Wastewater Management Plan	243,305	262,865	96%	144,410	220,086	66%	98,895	32,779
Southern Community Wastewater	8,460,811	13,076,945	65%	7,504,601	12,388,077	61%	956,210	688,868
Northern Community Wastewater	5,124,346	6,142,525	83%	4,130,983	5,968,894	69%	993,363	173,631
Duke Point Wastewater	281,537	279,315	101%	176,418	226,363	78%	105,119	52,952
Water Supply								
French Creek	275,154	328,270	84%	157,143	235,252	67%	118,011	93,018
Surfside	40,192	37,578	107%	18,175	24,902	73%	22,017	12,676
Decourcy	10,706	10,073	106%	7,503	7,752	102%	2,803	2,321
San Pareil	290,844	283,405	103%	253,011	229,646	110%	37,833	53,759
Driftwood	8,281	8,280	100%	7,847	7,850	100%	434	430
Englishman River	243,902	251,855	97%	79,460	142,360	56%	164,442	109,485
Melrose Terrace	31,248	31,715	99%	30,860	23,519	131%	368	8,196
Nanoose Bay Peninsula	1,815,237	1,730,530	105%	1,113,412	1,562,580	71%	701,825	167,950
Drinking Water/Watershed Protection								
Nanoose Bay Bulk	786,072	904,055	87%	464,545	843,855	55%	321,467	60,200
French Creek Bulk	1,281,907	1,529,615	82%	843,591	1,419,775	59%	417,916	109,840
Sewer Collection	528,530	528,530	100%	488,771	509,240	96%	39,759	19,290
French Creek	752,928	747,890	101%	644,752	700,383	92%	108,176	47,507
Nanoose (Fairwinds)	658,841	645,560	102%	406,540	570,400	71%	252,301	75,160
Pacific Shores	68,208	67,350	101%	45,860	52,401	86%	22,328	14,949
Surfside	38,707	38,316	101%	12,323	15,557	79%	26,384	22,759
Cedar	127,252	124,370	102%	124,579	122,890	101%	2,673	1,380
Englishman River Stormwater	16,654	16,655	100%	2,518	4,867	52%	14,136	11,788
Cedar Estates Stormwater	4,500	4,500	100%	1,225	4,500	27%	3,275	0
Barclay Crescent	184,055	182,665	101%	158,111	166,547	95%	25,944	16,118
Pump & Haul	5,485	5,330	103%	5,360	5,330	101%	125	0
Streetlighting	123,491	123,440	100%	82,875	89,620	92%	40,616	33,820
Engineering Services	138,621	220,630	63%	138,619	220,630	63%	2	0
	\$21,796,145	\$27,862,752	78%	\$17,323,463	\$26,053,866	66%	\$4,472,682	\$1,808,886

REGIONAL DISTRICT OF NANAIMO
 SUMMARY OF OPERATING RESULTS
 December 31, 2010

	Revenues			Expenditures			Surplus	
	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget	Variance	2010 Actual	2010 Budget
RECREATION & PARKS SERVICES								
Regional Parks	\$2,644,872	\$3,510,615	75%	\$2,361,113	\$3,480,310	68%	\$283,759	\$30,305
Community Parks								
Electoral Area A	136,163	136,225	100%	83,848	117,239	72%	52,215	18,986
Electoral Area B	207,905	207,970	100%	155,875	181,897	86%	52,030	26,073
Electoral Area C	53,450	53,495	100%	40,543	47,600	85%	12,917	5,895
Electoral Area D	102,893	102,930	100%	79,564	83,709	95%	23,309	19,221
Electoral Area E	88,585	98,665	100%	78,791	88,577	89%	19,804	10,086
Electoral Area F	159,775	139,840	114%	86,435	105,233	82%	73,340	34,607
Electoral Area G	156,475	160,690	98%	104,698	112,729	93%	53,777	47,961
Electoral Area H	170,479	170,260	100%	135,746	152,560	89%	34,733	17,700
Area A Recreation & Culture	275,004	267,365	103%	149,125	160,855	93%	125,879	106,410
Northern Community Recreation	1,530,451	1,548,140	99%	1,337,394	1,442,664	94%	173,057	105,476
Oceanside Place Arena	2,156,472	2,156,175	100%	2,108,214	2,149,159	98%	48,258	7,016
Ravensong Aquatic Center	6,485,257	7,294,050	89%	6,184,896	7,217,164	86%	300,361	76,886
Gabriola Island Recreation	89,866	89,835	100%	88,490	89,835	99%	1,376	0
Southern Community Recreation	951,148	951,145	100%	945,518	951,145	99%	5,630	0
Hotel Room Tax	0	0	0	0	0	0	0	0
Port Theater Contribution	65,410	65,270	100%	65,270	65,270	100%	140	0
	\$15,286,225	\$16,952,670	90%	\$14,025,640	\$16,446,046	85%	\$1,260,585	\$506,624
TRANSPORTATION AND SOLID WASTE SERVICES								
Gabriola Island Emergency Wharf	\$8,686	\$8,685	100%	\$5,353	\$5,150	104%	\$3,333	\$3,535
Southern Community Transit	15,976,449	16,188,319	99%	14,554,066	16,162,871	90%	1,422,383	25,448
Northern Community Transit	1,464,570	1,479,471	99%	1,398,498	1,463,097	96%	66,072	16,374
Solid Waste Disposal	14,281,291	16,845,037	85%	13,022,201	16,424,176	79%	1,259,090	420,861
Solid Waste Collection & Recycling	3,727,167	3,672,088	101%	2,954,096	2,983,327	99%	773,071	688,761
	\$35,458,163	\$38,193,600	93%	\$31,934,214	\$37,038,621	86%	\$3,523,949	\$1,154,979
TOTAL ALL-SERVICES	\$92,891,085	\$104,209,827	89%	\$81,138,954	\$99,324,569	82%	\$11,852,131	\$4,895,258

REGIONAL DISTRICT OF NANAIMO
 CORPORATE SERVICES
 December 31, 2010

	Administration			Electoral Area Administration			Public Safety			Fire Protection			Regional Library		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES															
TAX REQUISITION GRANTS	\$820,270	\$820,270	100%	\$300,000	\$318,000	94%	\$694,195	\$694,195	100%	\$2,596,415	\$2,596,415	100%	\$1,477,240	\$1,477,240	100%
OTHER REVENUE	155,489	149,530	104%	18,783	18,000	104%	55	0	0	50,120	5,500	911%	0	0	0
RETAINED EARNINGS	3,682,793	3,773,235	98%	58,000	40,000	145%	0	0	0	306,147	875,525	35%	0	0	0
	379,452	383,010	99%	566,696	566,695	100%	12,965	12,965	100%	363,213	363,195	100%	0	0	0
TOTAL REVENUES	5,038,004	5,126,045	98%	943,479	942,695	100%	707,215	707,160	100%	3,315,895	3,840,635	86%	1,477,240	1,477,240	100%
EXPENSES															
OFFICE OPERATING	604,407	729,395	83%	305,027	325,485	94%	14,331	14,195	101%	130,412	137,075	95%	0	0	0
COMMUNITY GRANTS	58,140	62,098	93%	0	0	0	0	0	0	0	0	0	0	0	0
LEGISLATIVE	236,106	251,180	94%	32,226	47,600	68%	0	0	0	0	0	0	0	0	0
PROFESSIONAL FEES	147,246	343,440	43%	13,687	13,150	104%	0	0	0	11,143	21,100	53%	0	0	0
BUILDING - OPER & MAINT	176,266	209,790	84%	590	2,000	30%	736	315	234%	45,680	47,275	97%	0	0	0
VEH & EQUIP - OPER & MAINT	41,023	55,705	74%	3,777	4,300	88%	3,166	5,150	61%	246,149	234,465	105%	0	0	0
OTHER OPERATING COSTS	11,367	57,840	20%	0	0	0	0	0	0	227,546	219,420	104%	0	0	0
WAGES & BENEFITS	2,621,544	2,764,853	95%	180,526	201,391	90%	0	0	0	7,433	8,900	84%	0	0	0
CAPITAL EXPENDITURES	143,560	252,930	57%	7,032	10,000	70%	0	0	0	327,799	1,043,040	31%	0	0	0
DEBT FINANCING - INTEREST	0	0	0	0	0	0	0	0	0	103,636	144,805	72%	0	0	0
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	20,081	80,170	25%	0	0	0
DEBT FINANCING - EXCHANGE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	414,815	173,815	239%	1,000	1,000	100%	6,800	6,800	100%	483,848	233,015	208%	0	0	0
TRSF TO OTHER GOVT/AGENCIES	25,160	25,172	100%	0	0	0	659,290	675,595	98%	1,353,756	1,361,805	99%	1,477,240	1,477,240	100%
TOTAL EXPENDITURES	4,479,634	4,926,818	91%	543,865	604,926	90%	684,323	702,055	97%	2,957,483	3,531,070	84%	1,477,240	1,477,240	100%
OPERATING SURPLUS (DEFICIT)	\$558,370	\$199,227		\$399,614	\$337,769		\$22,892	\$5,105		\$358,412	\$309,565		\$0	\$0	

REGIONAL DISTRICT OF NANAIMO
 CORPORATE SERVICES
 December 31, 2010

	Feasibility Studies			Municipal Debt Transfers			House Numbering			Total Corporate Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$8,375	\$8,375	100%	\$0	\$0		\$21,500	\$21,500	100%	\$5,917,995	\$5,935,995	100%
GRANTS	0	0		0	0		0	0		224,447	173,030	130%
OTHER REVENUE	20,031	0		4,486,275	4,486,275	100%	0	0		8,553,246	9,175,035	93%
RETAINED EARNINGS	-2,377	-2,375	100%	0	0		0	0		1,319,949	1,323,490	100%
TOTAL REVENUES	26,029	6,000	434%	4,486,275	4,486,275	100%	21,500	21,500	100%	16,015,637	16,607,550	96%
EXPENSES												
OFFICE OPERATING	0	0		0	0		21,500	21,500	100%	1,075,677	1,227,650	88%
COMMUNITY GRANTS	0	0		0	0		0	0		58,140	62,698	93%
LEGISLATIVE	0	0		0	0		0	0		268,332	298,780	90%
PROFESSIONAL FEES	2,390	0		0	0		0	0		174,466	377,690	46%
BUILDING - OPER & MAINT	0	0		0	0		0	0		223,272	259,380	86%
VEH & EQUIP - OPER & MAINT	0	0		0	0		0	0		294,115	299,620	98%
OTHER OPERATING COSTS	0	0		0	0		0	0		238,913	277,260	86%
WAGES & BENEFITS	0	0		0	0		0	0		2,809,503	2,975,144	94%
CAPITAL EXPENDITURES	0	0		0	0		0	0		478,391	1,305,970	37%
DEBT FINANCING - INTEREST	0	0		2,583,864	2,583,865	100%	0	0		2,687,500	2,728,670	98%
DEBT FINANCING - PRINCIPAL	0	0		1,902,411	1,902,410	100%	0	0		1,922,492	1,982,580	97%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	0
CONTINGENCY	0	0		0	0		0	0		0	0	0
TRSF TO RESERVE FUND	6,000	6,000	100%	0	0		0	0		912,463	420,630	217%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0		3,515,446	3,539,812	99%
TOTAL EXPENDITURES	8,390	6,000	140%	4,486,275	4,486,275	100%	21,500	21,500	100%	14,658,710	15,755,884	93%
OPERATING SURPLUS (DEFICIT)	\$-17,639	\$0		\$0	\$0		\$0	\$0		\$1,356,927	\$851,666	

REGIONAL DISTRICT OF NANAIMO
 DEVELOPMENT SERVICES
 December 31, 2010

	EA Community Planning			Comm Works Fund Projects			Regional Growth Management			Emergency Planning		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$1,216,965	\$1,216,965	100%	\$0	\$0	30%	\$351,945	\$351,945	100%	\$194,575	\$194,575	100%
GRANTS	4,344	0		174,125	583,510	0	2,560	0		26,376	14,840	178%
OPERATING REVENUE	67,231	69,000	97%	0	0		0	0		17,000	0	
OTHER REVENUE	34,264	27,500	125%	5,000	5,000	100%	0	0		15,116	31,000	49%
RETAINED EARNINGS	447,324	447,325	100%	0	0		360,894	360,890	100%	43,801	43,800	100%
TOTAL REVENUES	1,770,128	1,760,790	101%	179,125	588,510	30%	715,399	712,835	100%	296,868	284,215	104%
EXPENSES												
OFFICE OPERATING	349,554	417,926	84%	26,632	0		130,144	172,710	75%	45,173	58,445	77%
PROFESSIONAL FEES	27,761	113,000	25%	95,400	376,000	25%	6,116	67,500	9%	39,996	29,210	137%
BUILDING - OPER & MAINT	39,260	41,813	94%	465	5,000	9%	100	9,000	1%	359	300	120%
VEH & EQUIP - OPER & MAINT	7,862	5,235	150%	0	0		350	350	100%	9,656	7,600	127%
OTHER OPERATING COSTS	77,698	93,190	83%	634	0		2,513	21,300	12%	3,750	4,600	82%
WAGES & BENEFITS	751,965	849,649	90%	55,993	87,510	64%	212,323	233,440	91%	107,041	106,280	101%
COMMUNITY GRANTS	0	0		0	0		0	0		0	0	
PROGRAM COSTS	0	0		0	0		0	0		0	0	
CAPITAL EXPENDITURES	19,682	16,950	116%	0	120,000		1,969	2,500	79%	46,814	41,480	113%
DEBT FINANCING - INTEREST	0	0		0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0		0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	7,000	7,000	100%	0	0		405	405	100%	8,000	8,000	100%
TRSF TO OTHER GOVTT/AGENCIES	0	0		0	0		0	0		3,500	3,000	117%
TOTAL EXPENDITURES	1,290,782	1,544,763	84%	179,124	588,510	30%	363,920	507,205	70%	264,289	258,915	102%
OPERATING SURPLUS (DEFICIT)	\$479,346	\$216,027		\$1	\$0		\$361,479	\$205,630		\$32,579	\$25,300	

REGIONAL DISTRICT OF NANAIMO
 DEVELOPMENT SERVICES
 December 31, 2010

	Search & Rescue			Building Inspection			Bylaw Enforcement			Total Development Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$27,000	\$27,000	100%	\$0	\$0	0	\$221,630	\$221,630	100%	\$2,012,115	\$2,012,115	100%
GRANTS	292	0	0	0	0	0	29	0	0	207,726	598,350	35%
OPERATING REVENUE	0	0	0	918,340	688,000	133%	0	0	0	1,002,571	757,000	132%
OTHER REVENUE	5	0	0	23,951	12,000	200%	221,252	237,350	93%	299,588	312,850	96%
RETAINED EARNINGS	2,366	2,365	100%	0	0	0	58,530	58,560	100%	912,915	912,940	100%
TOTAL REVENUES	29,663	29,365	101%	942,291	700,000	135%	501,441	517,540	97%	4,434,915	4,593,255	97%
EXPENSES												
OFFICE OPERATING	0	0	0	37,434	89,215	98%	27,497	30,050	92%	666,434	768,346	87%
PROFESSIONAL FEES	0	0	0	1,807	3,000	60%	169,359	148,110	114%	340,439	736,820	46%
BUILDING - OPER & MAINT	24,000	24,000	100%	0	0	0	3,000	3,250	92%	67,184	83,363	81%
VEH & EQUIP - OPER & MAINT	0	0	0	16,784	17,000	99%	9,073	8,400	108%	43,725	38,585	113%
OTHER OPERATING COSTS	0	0	0	3,187	5,445	59%	57,174	64,900	88%	144,956	189,435	77%
WAGES & BENEFITS	0	0	0	513,689	539,554	95%	181,943	189,135	96%	1,832,954	2,005,568	91%
COMMUNITY GRANTS	0	0	0	0	0	0	0	0	0	0	0	0
PROGRAM COSTS	0	0	0	0	0	0	0	0	0	0	0	0
CAPITAL EXPENDITURES	0	0	0	0	0	0	0	0	0	68,465	180,930	38%
DEBT FINANCING - INTEREST	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - EXCHANGE	0	0	0	0	0	0	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	0	0	0	0	0	0	8,500	8,700	98%	23,905	24,105	99%
TRSF TO OTHER GOVT/AGENCIES	5,365	0	0	0	0	0	0	0	0	8,865	3,000	296%
TOTAL EXPENDITURES	29,365	24,000	122%	622,901	654,214	95%	456,546	452,545	101%	3,196,927	4,030,152	79%
OPERATING SURPLUS (DEFICIT)	\$298	\$5,365		\$319,390	\$45,786		\$44,895	\$64,995		\$1,237,988	\$563,103	

**REGIONAL DISTRICT OF NANAIMO
 REGIONAL & COMMUNITY UTILITIES
 December 31, 2010**

	Administration			Wastewater Management			Water Supply		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES									
TAX REQUISITION	\$0	\$0		\$8,311,010	\$8,311,010	100%	\$2,076,775	\$2,076,775	100%
GRANTS	0	0		2,304,728	2,045,470	113%	1,935	121,575	2%
OPERATING REVENUE	275,391	290,290	95%	443,234	454,800	97%	818,920	747,471	110%
OTHER REVENUE	0	0		981,033	6,870,285	14%	191,846	494,100	39%
RETAINED EARNINGS	0	0		2,069,994	2,070,085	100%	2,202,537	2,203,985	100%
TOTAL REVENUES	275,391	290,290	95%	14,109,999	19,751,650	71%	5,292,013	5,643,906	94%
EXPENSES									
OFFICE OPERATING	6,038	2,995	202%	529,946	590,118	90%	229,996	287,939	80%
PROFESSIONAL FEES	0	0		212,480	482,075	44%	100,304	433,399	23%
BUILDING - OPER & MAINT	0	0		142,092	151,042	94%	68,369	93,073	73%
VEH & EQUIP - OPER & MAINT	0	0		603,601	570,900	106%	85,045	89,825	95%
WAGES & BENEFITS	262,883	278,575	94%	1,769,453	1,922,636	92%	857,955	1,021,610	84%
OTHER OPERATING COSTS	4,499	5,720	79%	1,666,195	1,638,970	102%	415,322	507,277	82%
CAPITAL EXPENDITURES	1,972	3,000	66%	3,642,569	10,006,300	36%	536,377	1,397,810	38%
DEBT FINANCING - INTEREST	0	0		691,224	742,525	93%	232,692	231,675	100%
DEBT FINANCING - PRINCIPAL	0	0		620,987	620,990	100%	202,173	202,135	100%
CONTINGENCY	0	0		0	0		0	0	
TRSF TO RESERVE FUND	0	0		2,077,865	2,077,865	100%	740,644	741,988	100%
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0	
TOTAL EXPENDITURES	275,392	290,290	95%	11,956,412	18,803,421	64%	3,468,877	5,006,731	69%
OPERATING SURPLUS (DEFICIT)	(\$1)	\$0		\$2,153,587	\$948,229		\$1,823,136	\$637,175	

**REGIONAL DISTRICT OF NANAIMO
 REGIONAL & COMMUNITY UTILITIES
 December 31, 2010**

	Sewer Collection			Street Lighting			Engineering			Total Regional & Community Utilities		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$1,152,225	\$1,152,225	100%	\$73,155	\$73,155	100%	\$0	\$0	0%	\$11,613,165	\$11,613,165	100%
GRANTS	4,380	0	0%	487	455	107%	0	0	0%	2,311,530	2,167,500	107%
OPERATING REVENUE	413,369	404,996	102%	0	0	0%	134,498	220,830	61%	2,085,412	2,118,387	98%
OTHER REVENUE	18,401	7,165	257%	0	0	0%	4,123	0	0%	1,195,403	7,371,550	16%
RETAINED EARNINGS	268,255	268,250	100%	49,849	49,830	100%	0	0	0%	4,590,635	4,592,150	100%
TOTAL REVENUES	1,856,630	1,832,636	101%	123,491	123,440	100%	138,621	220,830	63%	21,796,145	27,862,752	78%
EXPENSES												
OFFICE OPERATING	73,986	83,686	88%	1,025	1,045	98%	3,119	6,850	46%	844,110	972,633	87%
PROFESSIONAL FEES	14,535	18,810	77%	0	1	0%	19,207	18,500	104%	346,526	952,785	36%
BUILDING - OPER & MAINT	14,390	31,230	46%	9,297	38,800	24%	0	0	0%	234,148	314,145	75%
VEH & EQUIP - OPER & MAINT	53,608	70,321	76%	0	0	0%	0	0	0%	742,254	731,046	102%
WAGES & BENEFITS	185,054	270,322	68%	0	917	0%	114,768	193,880	59%	3,190,173	3,687,940	87%
OTHER OPERATING COSTS	796,268	879,038	91%	51,553	48,857	106%	1,525	1,600	95%	2,935,362	3,081,462	95%
CAPITAL EXPENDITURES	37,895	66,059	57%	0	0	0%	0	0	0%	4,218,813	11,473,169	37%
DEBT FINANCING - INTEREST	101,643	100,520	101%	0	0	0%	0	0	0%	1,025,559	1,074,720	95%
DEBT FINANCING - PRINCIPAL	67,807	67,810	100%	0	0	0%	0	0	0%	890,967	890,935	100%
DEBT FINANCING - EXCHANGE	0	0	0%	0	0	0%	0	0	0%	0	0	0%
CONTINGENCY	0	0	0%	0	0	0%	0	0	0%	0	0	0%
TRSF TO RESERVE FUND	56,102	55,182	102%	21,000	0	0%	0	0	0%	2,895,611	2,875,035	101%
TRSF TO OTHER GOVT/AGENCIES	0	0	0%	0	0	0%	0	0	0%	0	0	0%
TOTAL EXPENDITURES	1,401,288	1,642,978	85%	82,875	89,620	92%	138,619	220,830	63%	17,323,463	26,053,870	66%
OPERATING SURPLUS (DEFICIT)	\$455,342	\$189,658		\$40,616	\$33,820		\$2	\$0		\$4,472,682	\$1,808,882	

REGIONAL DISTRICT OF NANAIMO
 RECREATION & PARKS SERVICES
 December 31, 2010

	Regional Parks			Community Parks			Area A Recreation & Culture			Northern Community Recreation			Oceanside Place Arena		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES															
TAX REQUISITION	\$1,570,130	\$1,559,110	100%	\$736,215	\$736,215	100%	\$93,725	\$93,725	100%	\$1,066,235	\$1,066,235	100%	\$1,491,565	\$1,491,565	100%
GRANTS	420,904	255,130	165%	288	0	0	4,000	0	0	15,046	8,425	179%	0	0	0
OPERATING REVENUE	6,624	6,500	102%	0	0	0	13,635	10,000	136%	208,969	228,390	91%	601,668	612,930	98%
OTHER REVENUE	2,323	1,035,000	0%	22,126	0	0	0	0	0	2,980	3,000	99%	32,347	20,790	156%
RETAINED EARNINGS	644,891	644,875	100%	329,116	333,860	99%	163,644	163,640	100%	237,221	242,090	98%	30,892	30,890	100%
TOTAL REVENUES	2,644,872	3,510,615	75%	1,087,745	1,070,075	102%	275,004	267,365	103%	1,530,451	1,548,140	99%	2,156,472	2,156,175	100%
EXPENSES															
OFFICE OPERATING	102,353	107,045	96%	73,072	72,442	101%	9,569	11,295	85%	122,433	139,130	88%	165,813	168,330	99%
PROFESSIONAL FEES	172,766	327,000	53%	19,368	52,500	37%	3,153	500	631%	30,313	32,925	92%	6,298	16,500	38%
BUILDING - OPER & MAINT	73,637	108,435	68%	20,058	14,201	141%	12,036	10,515	114%	21,666	21,400	101%	290,097	281,100	103%
VEH & EQUIP - OPER & MAINT	25,492	28,549	89%	7,338	23,699	31%	0	0	0	20,808	25,505	82%	91,321	96,055	95%
OTHER OPERATING COSTS	92,606	368,900	25%	128,679	187,805	69%	7,523	6,550	115%	23,831	27,955	85%	15,430	16,300	95%
WAGES & BENEFITS	376,543	421,445	89%	334,116	376,097	89%	96,011	91,200	105%	681,520	727,729	94%	901,839	935,449	96%
COMMUNITY GRANTS	0	0	0	0	0	0	5,725	20,595	28%	70,345	71,970	98%	1,110	400	278%
RECREATION PROGRAMS	3,337	1,500	222%	0	0	0	4,914	10,000	49%	66,573	69,245	96%	7,790	10,500	74%
CAPITAL EXPENDITURES	918,743	1,521,800	60%	322	24,330	100%	194	300	65%	6,145	13,045	47%	41,747	37,760	111%
DEBT FINANCING - INTEREST	0	0	0	24,285	16,770	99%	0	0	0	0	0	0	312,532	312,530	100%
DEBT FINANCING - PRINCIPAL	0	0	0	16,682	0	0	0	0	0	0	0	0	273,052	273,050	100%
DEBT FINANCING - EXCHANGE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTINGENCY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO RESERVE FUND	565,636	565,636	100%	93,500	93,500	100%	10,000	10,000	100%	17,800	17,800	100%	1,185	1,185	100%
TRSF TO OTHER GOVT/AGENCIES	30,000	30,000	100%	48,200	28,200	171%	0	0	0	295,960	295,960	100%	0	0	0
TOTAL EXPENDITURES	2,361,113	3,480,310	68%	765,620	889,544	86%	149,125	160,955	93%	1,357,394	1,442,864	94%	2,108,214	2,149,159	98%
OPERATING SURPLUS (DEFICIT)	\$283,759	\$30,305		\$322,125	\$180,531		\$125,879	\$106,410		\$173,057	\$105,476		\$48,258	\$7,016	

Appendix 6

REGIONAL DISTRICT OF NANAIMO
 RECREATION & PARKS SERVICES
 December 31, 2010

	Ravensong Aquatic Center			Gabriola Island Recreation			Southern Community Recreation & Culture			Total Recreation & Parks		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$1,672,470	\$1,672,470	100%	\$82,995	\$82,995	100%	\$1,006,340	\$1,006,340	100%	\$7,719,675	\$7,718,655	100%
GRANTS	986,339	1,000,000	99%	519	500	104%	139	0		1,427,235	1,264,055	113%
OPERATING REVENUE	261,745	472,560	55%	0	0		0	0		1,092,641	1,330,380	82%
OTHER REVENUE	3,487,976	4,140,050	84%	16	0		0	0		3,557,768	5,198,840	68%
RETAINED EARNINGS	66,727	8,970	744%	6,336	6,340	100%	10,080	10,075	100%	1,488,907	1,440,740	103%
TOTAL REVENUES	6,485,257	7,294,050	89%	89,866	89,835	100%	1,016,559	1,016,415	100%	15,286,226	16,952,670	90%
EXPENSES												
OFFICE OPERATING	190,458	191,280	100%	7,598	8,105	94%	42	0		671,338	697,627	96%
PROFESSIONAL FEES	9,605	16,000	60%	773	0		12,168	12,000	101%	254,444	457,425	56%
BUILDING - OPER & MAINT	160,259	273,000	59%	0	0		34,688	25,450	136%	612,441	734,101	83%
VEH & EQUIP - OPER & MAINT	16,043	42,455	38%	104	75	139%	0	0		161,106	216,338	74%
OTHER OPERATING COSTS	21,490	29,400	73%	297	275	108%	0	75		289,856	637,260	45%
WAGES & BENEFITS	843,246	990,204	85%	15,705	16,105	98%	0	0		3,248,980	3,558,229	91%
COMMUNITY GRANTS	7,853	8,000	98%	0	0		0	0		85,033	100,965	84%
RECREATION PROGRAMS	34,794	42,290	82%	0	0		0	0		117,408	133,535	88%
CAPITAL EXPENDITURES	4,496,203	5,155,710	87%	113	175	65%	0	15,000		5,463,467	6,743,790	81%
DEBT FINANCING - INTEREST	280,812	344,690	81%	0	0		0	0		617,629	681,550	91%
DEBT FINANCING - PRINCIPAL	123,953	123,955	100%	0	0		0	0		413,667	413,775	100%
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0		0	0	
CONTINGENCY	0	0		0	0		0	0		0	0	
TRSF TO RESERVE FUND	180	180	100%	0	0		0	0		688,301	688,301	100%
TRSF TO OTHER GOVT/AGENCIES	0	0		0	0		0	0		1,401,950	1,383,150	101%
TOTAL EXPENDITURES	6,184,896	7,217,164	86%	88,490	89,835	99%	1,010,788	1,016,415	99%	14,025,640	16,446,046	85%
OPERATING SURPLUS (DEFICIT)	\$300,361	\$76,886		\$1,376	\$0		\$5,771	\$0		\$1,260,586	\$506,624	

**REGIONAL DISTRICT OF NANAIMO
 TRANSPORTATION & SOLID WASTE SERVICES
 December 31, 2010**

	Gabriola Island Emergency Wharf			Southern Community Transportation			Northern Community Transportation			Total Transportation Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES												
TAX REQUISITION	\$5,360	\$5,360	100%	\$5,515,865	\$5,515,865	100%	\$688,851	\$688,851	100%	\$6,210,076	\$6,210,076	100%
GRANTS	0	0	0	5,370,979	5,925,340	91%	376,472	410,000	92%	5,747,451	6,335,340	91%
OPERATING REVENUE	0	0	0	4,735,788	4,335,485	109%	269,317	250,690	107%	5,005,105	4,586,175	109%
OTHER REVENUE	0	0	0	44,464	102,280	43%	0	0	0	44,464	102,280	43%
RETAINED EARNINGS	3,326	3,325	100%	309,353	309,350	100%	129,930	129,930	100%	442,609	442,605	100%
TOTAL REVENUES	8,686	8,685	100%	15,976,449	16,188,320	99%	1,464,570	1,479,471	99%	17,449,705	17,676,476	99%
EXPENSES												
OFFICE OPERATING	309	150	206%	1,902,780	1,775,130	107%	827,137	778,521	106%	2,730,226	2,553,801	107%
PROFESSIONAL FEES	130	0	0	5,456	85,000	6%	0	0	0	5,586	85,000	7%
BUILDING - OPER & MAINT	0	4,000	0	213,732	200,450	107%	0	0	0	213,732	204,450	105%
VEH & EQUIP - OPER & MAINT	0	0	0	3,626,281	3,532,125	103%	0	0	0	3,626,281	3,532,125	103%
OTHER OPERATING COSTS	254	0	0	329,993	347,500	95%	0	0	0	330,247	347,500	95%
WAGES & BENEFITS	0	0	0	7,195,110	7,852,791	92%	571,361	684,576	83%	7,766,471	8,537,369	91%
CAPITAL EXPENDITURES	0	0	0	1,258,539	2,246,930	56%	0	0	0	1,258,539	2,246,930	56%
DEBT FINANCING - INTEREST	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - PRINCIPAL	0	0	0	0	0	0	0	0	0	0	0	0
DEBT FINANCING - EXCHANGE	0	0	0	0	100,770	0	0	0	0	0	100,770	0
CONTINGENCY	4,660	1,000	466%	22,175	22,175	100%	0	0	0	26,835	23,175	116%
TRSF TO RESERVE FUND	0	0	0	0	0	0	0	0	0	0	0	0
TRSF TO OTHER GOVT/AGENCIES	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	5,353	5,150	104%	14,554,066	16,162,871	90%	1,398,498	1,463,097	96%	15,957,917	17,631,120	91%
OPERATING SURPLUS (DEFICIT)	\$3,333	\$3,535		\$1,422,383	\$25,449		\$66,072	\$16,374		\$1,491,788	\$45,356	

Appendix 7

**REGIONAL DISTRICT OF NANAIMO
 TRANSPORTATION & SOLID WASTE SERVICES
 December 31, 2010**

	Total Solid Waste Disposal			Solid Waste Collection & Recycling			Total Transportation and Solid Waste Services		
	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var	Actual 2010	Budget 2010	% Var
REVENUES									
TAX REQUISITION	\$328,750	\$328,750	100%	\$0	\$0		\$6,538,826	\$6,538,826	100%
GRANTS	2,341,705	2,426,617	97%	0	0		8,089,156	8,761,957	92%
OPERATING REVENUE	7,940,680	8,268,500	96%	2,808,951	2,762,088	102%	15,754,736	15,616,763	101%
OTHER REVENUE	3,340,794	5,491,815	61%	32,746	25,000	131%	3,418,004	5,619,095	61%
RETAINED EARNINGS	329,362	329,355	100%	885,470	885,000	100%	1,657,441	1,656,960	100%
TOTAL REVENUES	14,281,291	16,845,037	85%	3,727,167	3,672,088	101%	35,458,163	38,193,601	93%
EXPENSES									
OFFICE OPERATING	655,984	668,107	98%	175,933	177,664	99%	3,562,143	3,399,572	105%
PROFESSIONAL FEES	362,507	354,550	102%	28,971	17,200	168%	397,054	456,750	87%
BUILDING - OPER & MAINT	104,553	141,900	74%	3,228	2,681	120%	321,513	349,031	92%
VEH & EQUIP - OPER & MAINT	645,109	688,519	94%	1,982	1,785	111%	4,273,372	4,222,429	101%
OTHER OPERATING COSTS	2,034,384	2,669,430	76%	2,589,657	2,608,649	99%	4,954,288	5,625,579	88%
WAGES & BENEFITS	2,620,620	2,653,426	99%	153,110	170,488	90%	10,540,201	11,361,283	93%
CAPITAL EXPENDITURES	6,084,724	8,738,924	70%	555	4,200	13%	7,343,818	10,990,054	67%
DEBT FINANCING - INTEREST	0	0		0	0		0	0	
DEBT FINANCING - PRINCIPAL	0	0		0	0		0	0	
DEBT FINANCING - EXCHANGE	0	0		0	0		0	0	
CONTINGENCY	5,000	0		0	0		5,000	100,770	5%
TRSF TO RESERVE FUND	509,320	509,320	100%	660	660	100%	536,815	533,155	101%
TRSF TO OTHER GOV'T/AGENCIES	0	0		0	0		0	0	
TOTAL EXPENDITURES	13,022,201	16,424,176	79%	2,954,096	2,983,327	99%	31,934,214	37,038,623	86%
OPERATING SURPLUS (DEFICIT)	\$1,259,090	\$420,861		\$773,071	\$688,761		\$3,523,949	\$1,154,978	



RDN REPORT		
CAO APPROVAL		
EAP		
COW	✓	mpu 8 '11
FEB 28 2011		
RHD		
BOARD		

MEMORANDUM

TO: W. Idema
Manager, Financial Reporting

DATE: February 23, 2011

FROM: J. Empson
Financial Analyst

FILE:

SUBJECT: 2011 Parcel Tax Rate Bylaws

PURPOSE:

To introduce for approval 2011 parcel tax rate bylaws for water, sewer, fire and community justice support services provided by the Regional District of Nanaimo.

BACKGROUND:

The *Community Charter* requires that parcel tax rates be established by bylaw and that a report describing the basis of calculation be submitted for consideration. In 2011, parcel taxes will be levied on properties within certain fire, water and sewer service areas, as well as for the purposes of Drinking Water and Watershed Protection Service and the District 69 Crime Prevention & Community Justice Support Service.

The *Community Charter* also permits a parcel tax to be waived or reduced where the local government has determined that an owner has paid for part of the construction of the works in the service area. We have two service areas where this applies – the Driftwood Water Supply Service and the Barclay Crescent Sewer Service. Within the Driftwood Water Service 19 of 33 properties are eligible to have the parcel tax waived entirely and within the Barclay Crescent Service 56 of 242 properties are eligible for a partial reduction, with respect to prepayment of construction costs before borrowing. The Driftwood and Barclay Crescent parcel tax bylaws include provisions that allow a property owner to pay a lump sum with respect to the original construction costs in order to be eligible for a reduction in the parcel tax related to debt financing only. No additional owners took advantage of those provisions in 2011.

ALTERNATIVES:

1. Approve and adopt the bylaws as presented.
2. Amend the budget(s) and adopt amended bylaws as necessary.

FINANCIAL IMPLICATIONS:

The parcel tax rolls for 2011 were not yet completely certified at the time that this report is written, therefore the rates in the bylaws are phrased to account for final variances once the rolls are complete. The basis of application is summarized in the table below.

TYPE OF SERVICE	BASIS OF PARCEL TAX APPLICATION
Water Utility Services	Levied on the basis of one rate per unit of land
Sewer Utility Services	Levied on the basis of one rate per unit of land
Cedar Sewer Commercial, Cedar Sewer Large Residential, Cedar Sewer Small Residential Properties (Stage 1 and Stage 2), Cedar Sewer Sportsfield Capital Financing Services and Cedar Sewer Collection (Operations)	Commercial = rate per hectare Large & Small Residential and Sportsfield Capital Financing = relative size Sewer Collection = relative size
Meadowood Fire Protection Service (Capital Financing)	Levied on the basis of one rate per unit of land
Cassidy Waterloo Fire Protection Service	Levied on all properties which have land, land and improvements or improvements only (including manufactured homes on rented land)
Drinking Water & Watershed Protection Service Crime Prevention & Community Justice	Levied on all properties which have land, land and improvements or improvements only (including manufactured homes on rented land)

The estimated parcel tax rates are shown in the appendices attached to this report and are in accordance with the 2011 budget.

SUMMARY/CONCLUSIONS:

Attached to this report are the required bylaws establishing the estimated parcel tax rates which will provide the revenues reflected in the Regional District’s 2011 budget. The bylaws are self explanatory and staff recommends they be adopted as presented.

RECOMMENDATIONS:

Bylaw No. 1567.02

1. That “Water Services Parcel Tax Rates Amendment Bylaw No. 1567.02, 2011” be introduced and read three times.
2. That “Water Services Parcel Tax Rates Amendment Bylaw No. 1567.02, 2011” be adopted.

Bylaw No. 1568.02

1. That “Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.02 2011” be introduced and read three times.
2. That “Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.02, 2011” be adopted.

Bylaw No. 1569.02

1. That "Fire Protection Services Parcel Tax Rates Amendment Bylaw No. 1569.02, 2011" be introduced and read three times.
2. That "Fire Protection Services Parcel Tax Rates Amendment Bylaw No. 1569.02, 2011" be adopted.

Bylaw No. 1336.08

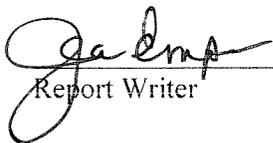
1. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.08, 2011" be introduced and read three times.
2. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.08, 2011" be adopted.

Bylaw No. 1483.05

1. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.05, 2011" be introduced and read three times.
2. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.05, 2011" be adopted.

Bylaw No. 1525.03

1. That "Crime Prevention and Community Justice Support Service Parcel Tax Rates Amendment Bylaw No. 1525.03, 2011" be introduced and read three times.
2. That "Crime Prevention and Community Justice Support Service Parcel Tax Rates Amendment Bylaw No 1525.03, 2011" be adopted.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

Appendix A

2011 PROJECTED PARCEL TAX RATES – WATER SERVICES

Water Service Area	Bylaw #	2011 Budgeted Revenues	No. of Parcels	Parcel Tax Rate Year 2010	Parcel Tax Rate Year 2011	Increase (Decrease)
Nanoose Peninsula	1567.02	\$631,335	2,490	\$253	\$255	\$2
Surfside	1567.02	\$11,985	39	\$293	\$308	\$15
San Pareil	1567.02	\$113,665	288	\$365	\$395	\$30
Englishman River Community	1567.02	\$38,760	156	\$238	\$249	\$11
French Creek	1567.02	\$54,580	238	\$219	\$230	\$11
Decourcey	1567.02	\$7,630	5	\$1,496	\$1,526	\$30
Melrose Terrace	1567.02	\$19,380	28	\$653	\$693	\$40
Whiskey Creek	1567.02	\$38,870	125	N/A	\$315	New
Nanoose Bay Bulk	1567.02	\$645,720	2,490	\$248	\$260	\$12
French Creek Bulk	1567.02	\$255,615	2,010	\$124	\$128	\$4
Drinking Water and Watershed Protection	1567.02	\$378,000	21,150	\$17	\$18	\$1
Driftwood	1336.08	\$7,420	14	\$571	\$530	(\$41)

Appendix B

2011 PROJECTED PARCEL TAX RATES – SEWER SERVICES

Sewer Service Area	Bylaw #	2011 Budgeted Revenues	No. of Parcels	Parcel Tax Rate Year 2010	Parcel Tax Rate Year 2011	Increase (Decrease)
French Creek	1568.02	\$399,185	1,736	\$222	\$230	\$8
Fairwinds	1568.02	\$453,820	795	\$549	\$575	\$26
Pacific Shores	1568.02	\$54,605	126	\$424	\$435	\$11
Surfside	1568.02	\$18,735	26	\$798	\$720	(\$78)
Barclay Cr	1483.05	\$120,235	242	\$569/\$179	\$588/\$194	Debt and/or operating
Cedar Sportsfield Capital Financing Service	1568.02	\$4,960	1	\$5,190	\$4,960	Fixed debt repayment
Cedar Small Residential Properties Capital Financing Service	1568.02	\$8,150	9	\$1,110	\$910	Fixed debt repayment
Cedar Small Residential Properties (Stage 2) Capital Financing Service	1568.02	\$20,000	7	\$2,222	\$2,222 (per connection)	Fixed debt repayment
Cedar Large Residential Properties Capital Financing Service	1568.02	\$2,040	1	\$2,320 per parcel	\$2,040 per parcel	Fixed debt repayment
Cedar Commercial Properties Capital Financing Service	1568.02	\$69,355	4.12 hectares	\$19,055 per hectare	\$16,835 per hectare	Fixed debt repayment
Cedar - Operating	1568.02	\$25,000	25.5 hectares	\$980 per hectare	\$980 per hectare	Operating

Appendix C

2011 PROJECTED PARCEL TAX RATES – FIRE & OTHER SERVICES

Fire Service Area	Bylaw #	2011 Budgeted Revenues	No. of Parcels	Parcel Tax Rate Year 2010	Parcel Tax Rate Year 2011	Increase (Decrease)
Meadowood	1569.02	\$64,430	453	\$309	\$145	(\$164)
Cassidy Waterloo	1569.02	\$61,700	661	\$96	\$95	(\$1)

Other Service Areas	Bylaw #	2011 Budgeted Revenues	No. of Parcels	Parcel Tax Rate Year 2010	Parcel Tax Rate Year 2011	Increase (Decrease)
Crime Prevention and Community Justice Service	1525.03	\$41,095	12,760	\$3.26	\$3.22	(\$.04)

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1567.02

**A BYLAW TO AMEND THE
PARCEL TAX RATES FOR WATER SERVICE AREAS**

WHEREAS the Board of the Regional District of Nanaimo levies parcel taxes for certain water service areas under its bylaw cited as “Water Services Parcel Tax Rates Bylaw No. 1567, 2009”;

AND WHEREAS the budgeted revenues for 2011 require that parcel tax rates be amended;

NOW THEREFORE pursuant to Section 200 of the *Community Charter* the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. Amendment

“Water Services Parcel Tax Rates Bylaw No. 1567, 2009” is amended as follows:

- (a) by deleting section 5 and replacing it with the following :
 - 5. The parcel tax rates shown on Schedule ‘A’ shall be levied commencing in the year 2011 on each parcel recorded on the parcel tax rolls prepared for the service areas listed on Schedule ‘A’ attached to and forming a part of this bylaw.
- (b) by adding Schedule ‘A’ to the bylaw.

2. Citation

This bylaw may be cited as “Water Services Parcel Tax Rates Amendment Bylaw No 1567.02, 2011”

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

SCHEDULE 'A'

The rate per parcel shall be the amount obtained by dividing the revenue established in the 2011 annual budget by the number of parcels recorded on the 2011 parcel tax roll. The amounts in the table have been rounded for convenience.

Water Service Area Name	2011 Total Revenue	Estimated Number of Parcels	Estimated Parcel Tax Rate
Nanoose Peninsula	\$631,335	2,490	\$255
Surfside	\$11,985	39	\$308
San Pareil	\$113,665	288	\$395
Englishman River Community	\$38,760	156	\$249
French Creek	\$54,580	238	\$230
Decourcey	\$7,630	5	\$1,526
Melrose Terrace	\$19,380	28	\$693
Whiskey Creek	\$38,870	125	\$315
Nanoose Bay Bulk Water	\$645,720	2,490	\$260
French Creek Bulk Water	\$255,615	2,010	\$128
Drinking Water and Watershed Protection	\$378,000	21,150	\$18

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1568.02

**A BYLAW TO AMEND THE
PARCEL TAX RATES FOR SEWER SERVICE AREAS**

WHEREAS the Board of the Regional District of Nanaimo levies parcel taxes for certain sewer service areas under its bylaw cited as “Sewer Services Parcel Tax Rates Bylaw No. 1568, 2009”;

AND WHEREAS the budgeted revenues for 2011 require that parcel tax rates be amended;

NOW THEREFORE pursuant to Section 200 of the *Community Charter* the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. Amendment

“Sewer Services Parcel Tax Rates Bylaw No. 1568, 2009” is amended as follows:

(a) by deleting Section 4 and replacing it with the following:

4. The parcel tax rates shown on Schedule ‘A’ shall be levied commencing in the year 2011 on each parcel recorded on the parcel tax rolls prepared for the service areas listed on Schedule ‘A’ attached to and forming a part of this bylaw.

(b) by adding Schedule ‘A’ to the bylaw.

2. Citation

This bylaw may be cited as “Sewer Services Parcel Tax Rates Amendment Bylaw No. 1568.02, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

SCHEDULE 'A'

The rate per parcel shall be the amount obtained by dividing the revenue established in the 2011 annual budget by the number of parcels/hectares recorded on the tax roll. The amounts in the table below have been rounded for convenience.

Sewer Service Area Name	2011 Revenue	Estimated Number of Parcels/Hectares	Estimated Parcel Tax Rate
French Creek	\$399,185	1,736 parcels	\$230 per parcel
Fairwinds	\$453,820	795 parcels	\$575 per parcel
Pacific Shores	\$54,605	126 parcels	\$435 per parcel
Surfside	\$18,735	26 parcels	\$720 per parcel
Cedar Sportsfield Capital Financing	\$4,960	1 parcel	\$4,960 per parcel
Cedar Small Residential Properties Capital Financing Service	\$8,150	9 parcels	\$910 per parcel
Cedar Small Lot Residential Properties Phase 2 Capital Financing Service	\$20,000	7 parcels	\$2,222 per parcel with one connection \$4,444 per parcel with two connections
Cedar Large Residential Properties Capital Financing Service	\$2,040	1 parcel	\$2,040 per parcel
Cedar Commercial Properties Capital Financing Service	\$69,355	4.12 hectares	\$16,835 per hectare
Cedar (Operating)	\$25,000	25.5 hectares	\$980 per hectare Parcels less than or equal to .2 ha = .5 ha unit Parcels greater than .2 ha and less than or equal to 1 ha = 1.0 ha unit Parcels greater than 1 ha and less than or equal to 2.55 ha = 2.5 ha units Parcels greater than 2.55 ha and less than or equal to 3.55 ha = 3 ha units Parcels greater than 3.55 ha = 5 ha units

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1569.02

**A BYLAW TO AMEND PARCEL TAX RATES FOR
FIRE PROTECTION SERVICE AREAS**

WHEREAS the Board of the Regional District of Nanaimo levies parcel taxes within certain fire protection service areas under its bylaw cited as “Fire Services Parcel Tax Rates Bylaw No. 1569, 2009”;

AND WHEREAS the budgeted revenues for 2011 require that parcel tax rates be amended;

NOW THEREFORE pursuant to Section 200 of the *Community Charter* the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. Amendment

“Fire Services Parcel Tax Rates Bylaw No. 1569, 2009” is amended as follows:

(a) by deleting Section 4 and replacing it with the following:

4. The parcel tax rates shown on Schedule ‘A’ shall be levied commencing in the year 2011 on each parcel recorded on the parcel tax rolls prepared for the fire service areas listed on Schedule ‘A’.

(b) by adding Schedule ‘A’ to the bylaw

2. Citation

This bylaw may be cited as “Fire Services Parcel Tax Rates Amendment Bylaw No. 1569.02, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

Schedule 'A' to accompany "Fire Services
Tax Rates Amendment Bylaw No. 1569.02,
2011"

Chairperson

Sr. Mgr. Corporate Administration

SCHEDULE 'A'

The rate per parcel shall be the amount obtained by dividing the revenue established in the 2011 annual budget by the number of parcels recorded on the parcel tax rolls prepared for the service areas. The amounts in the table have been rounded for convenience.

Service Area Name	2011 Revenue	Estimated Number of Parcels	Estimated Parcel Tax Rate
Meadowood Fire Protection	\$64,430	453	\$145
Cassidy Waterloo Fire Protection	\$61,700	661	\$95

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1336.08

**A BYLAW TO AMEND THE PARCEL TAX RATES WITHIN THE
DRIFTWOOD WATER SUPPLY SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may levy parcel taxes to recover the annual costs of the service known as the Driftwood Water Supply Service pursuant to its bylaw cited as “Driftwood Water Supply Service Area Parcel Tax Rate Bylaw No. 1336, 2003”

AND WHEREAS the revenue established for the service in 2011 requires an amendment to the parcel tax rates;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. Amendment

“Driftwood Water Supply Service Area Parcel Tax Rate Bylaw No. 1336, 2003” is hereby amended as follows:

- (a) by deleting sections 3, 4, 5 and 6 replacing them with the following:
 - 3. The parcel tax rate in this bylaw shall be levied commencing in the year 2011 on each parcel recorded on the annual roll prepared for the Driftwood Water Supply Service Area.
 - 4. The rate per parcel shall be the amount obtained by dividing the sum of \$7,420 by the number of parcels recorded on the annual parcel tax roll prepared under (3) above (the rate is estimated to be \$530).
 - 5. The parcel tax rate in (4) above shall be Nil for those properties listed on Schedule ‘A’ to this bylaw in consideration of the prepayment of costs under “Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001”.
 - 6. The parcel tax rate in (4) above shall be reduced to Nil for those properties listed on Schedule ‘C’ in the year following the year in which payment of the charges listed on Schedule ‘B’ to this bylaw is made, in relation to costs incurred under “Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001”.
- (b) by adding new sections 7, 8 and 9 as follows:
 - 7. Schedule ‘A’ attached to this bylaw includes properties which have parcel tax rates established under section 5.
 - 8. Schedule ‘B’ attached to this bylaw establishes the commuted values payable in each year with respect to the capital construction costs of the sewer collection system.
 - 9. Schedule ‘C’ to this bylaw includes properties which have parcel tax rates established under section 6.

2. Citation

This bylaw may be cited as “Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.08, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

Schedule 'A'

The following properties shall have the parcel tax established under Section 4 reduced pursuant to Section (5), in consideration of the prepayment of the cost of works and services authorized under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001".

Folio 769-10029.601	Lot A, Plan 47448, DL 102, LD 33
Folio 769-10029.611	Lot 2, VIS 3905
Folio 769-10029.612	Lot 1, VIS 3905
Folio 769-10029.613	Lot 3, VIS 3905
Folio 769-10029.650	Lot 1, Plan 21022, DL 102, LD 33
Folio 769-10029.656	Lot 4, Plan 21022, DL 102, LD 33
Folio 769-10029.658	Lot 5, Plan 21022, DL 102, LD 33
Folio 769-10029.660	Lot 6, Plan 21022, DL 102, LD 33
Folio 769-10029.664	Lot 8, Plan 21022, DL 102, LD 33
Folio 769-10029.666	Lot 9, Plan 21022, DL 102, LD 33
Folio 769-10029.670	Lot 11, Plan 21022, DL 102, LD 33
Folio 769-10029.672	Lot 12, Plan 21022, DL 102, LD 33
Folio 769-10029.680	Lot A, Plan 23437, LD 33
Folio 769-10029.685	Lot B, Plan 23437, DL84 & 102, LD 33
Folio 769-10029.690	Lot C, Plan 23437, LD 33
Folio 769-10029.692	Lot D, Plan 23437, LD 33
Folio 769-10029.694	Lot E, Plan 23437, LD 33
Folio 769-9947.104	Lot C, Plan VIP79720, LD 33
Folio 769-10029.700	Lot 1, Plan 25462, DL 102, LD 33

Schedule 'B' to accompany "Driftwood
Water Supply Service Area Parcel Tax Rate
Amendment Bylaw No. 1336.08, 2011".

Chairperson

Sr. Mgr. Corporate Administration

Schedule 'B'

Where a property listed on Schedule 'C', pays on or before January 31st of the applicable year, the charge for the applicable year shown below with respect to costs incurred under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001", the parcel tax rate for the applicable year shall be reduced in accordance with Section 6 .

2010	8,158.86
2011	7,668.16
2012	7,157.83
2013	6,627.08
2014	6,075.10
2015	5,501.05
2016	4,904.03
2017	4,273.13
2018	3,637.40
2019	2,965.84
2020	2,267.41
2021	1,541.05
2022	785.63

Schedule 'C' to accompany "Driftwood
Water Supply Service Area Parcel Tax Rate
Amendment Bylaw No. 1336.08, 2011".

Chairperson

Sr. Mgr. Corporate Administration

Schedule 'C'

The following properties are identified for the purposes of Section 6:

Folio 769-10029.602	Lot 1, Plan VIP82562, DL 102, LD 33
Folio 769-10029.625	Lot 2, Plan 37193, DL 102, LD 33
Folio 769-10029.630	Lot A, Plan VIP84357, DL 102, LD 33
Folio 769-10029.635	Lot B, Plan VIP84357, DL 102, LD 33
Folio 769-10029.652	Lot 2, Plan 21022, DL 102, LD 33
Folio 769-10029.654	Lot 3, Plan 21022, DL 102, LD 33
Folio 769-10029.662	Lot 7, Plan 21022, DL 102, LD 33
Folio 769-10029.668	Lot 10, Plan 21022, DL 102, LD 33
Folio 769-10029.674	Lot 13, Plan 21022, DL 102, LD 33
Folio 769-10029.676	Lot 14, Plan 21022, DL 102, LD 33
Folio 769-10029.678	Lot 15, Plan 21022, DL 102, LD 33
Folio 769-10029.705	Lot 2, Plan 25462, DL 102, LD 33
Folio 769-10029.710	Lot 3, Plan 25462, DL 102, LD 33
Folio 769-10029.715	Lot 3, Plan 25462, DL 102, LD 33

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1483.05

**A BYLAW TO AMEND THE PARCEL TAX RATE FOR
THE BARCLAY CRESCENT SEWER SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may levy parcel taxes to recover the annual costs of the service known as the Barclay Crescent Sewer Service pursuant to its bylaw cited as “Barclay Crescent Sewer Service Area Parcel Tax Rate Bylaw No. 1483, 2006”.

AND WHEREAS the revenue established for the service in 2011 requires an amendment to the parcel tax rates;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. Amendment

“Barclay Crescent Sewer Service Area Parcel Tax Rate Bylaw No.1483, 2006” is hereby amended as follows:

- (a) by deleting sections 3,4,5 and 6 replacing them with the following:
 - 3. The parcel tax rate in this bylaw shall be levied commencing in the year 2011 on each parcel recorded on the annual roll prepared for the Barclay Crescent Sewer Service Area.
 - 4. The rate per parcel shall be the amount obtained by dividing the sum of \$120,235 by the number of parcels recorded on the annual parcel tax roll prepared under (3) above (the rate is estimated to be \$588.00).
 - 5. The parcel tax rate in (4) above shall be reduced by \$394.00 for those properties listed on Schedule ‘A’ in consideration of the prepayment of costs under “Barclay Crescent Sewer Loan Authorization Bylaw No. 1392, 2004”.
 - 6. The parcel tax rate in (4) above shall be reduced as shown in (5) above for the current year for any property in the service area which pays the charge listed on Schedule ‘B’ for the applicable year on or before January 31 of that year.
- (b) by adding new sections 7 and 8 as follows:
 - 7. Schedule ‘A’ attached to this bylaw includes properties which have parcel tax rates established under section 5.
 - 8. Schedule ‘B’ attached to this bylaw establishes the commuted values payable in each year with respect to the capital construction costs of the sewer collection system.

2. Citation

This bylaw may be cited as “Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.05, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

Schedule 'A'

The following properties shall have the parcel tax rate established under Section 4 reduced in accordance with Section 5, in consideration of the prepayment of the cost of works and services authorized under "Barclay Crescent Sewer Loan Authorization Bylaw No. 1392, 2004".

769	009198.235		769	009200.144
769	009199.220		769	009200.166
769	009199.222		769	009200.168
769	009199.224		769	009200.176
769	009199.244		769	009200.178
769	009199.252		769	009200.180
769	009199.256		769	009200.184
769	009199.260		769	009200.186
769	009199.260		769	009200.204
769	009199.264		769	009200.214
769	009199.270		769	009200.218
769	009199.286		769	009200.230
769	009199.290		769	009200.232
769	009199.306		769	009200.246
769	009199.308		769	009200.256
769	009199.312		769	009200.258
769	009199.330		769	009200.278
769	009199.346		769	009200.284
769	009199.350		769	009200.300
769	009199.366		769	009200.310
769	009199.415		769	009627.120
769	009200.002		769	009627.220
769	009200.014		769	009627.225
769	009200.018			
769	009200.020			
769	009200.030			
769	009200.032			
769	009200.034			
769	009200.042			
769	009200.065			
769	009200.070			
769	009200.112			
769	009200.134			

Chairperson

Sr. Mgr. Corporate Administration

Schedule 'B'

Where a property, on or before January 31st of the applicable year, pays the amount shown in the table with respect to costs incurred pursuant to "Barclay Crescent Sewer Loan Authorization Bylaw No. 1392, 2004", the parcel tax rate shall be reduced in accordance with Section 6 of this bylaw.

Year	Debt Repayment	Northern Community Wastewater Capital Charge	Total Payable
2010	\$6,761	\$815	\$7,576
2011	\$6,363	\$800	\$7,163
2012	\$5,965	\$780	\$6,745
2013	\$5,567	\$755	\$6,322
2014	\$5,169	\$725	\$5,894
2015	\$4,771	\$690	\$5,461
2016	\$4,373	\$650	\$5,023
2017	\$3,974	\$605	\$4,579
2018	\$3,576	\$555	\$4,131
2019	\$3,178	\$500	\$3,678
2020	\$2,780	\$440	\$3,220
2021	\$2,382	\$380	\$2,762
2022	\$1,984	\$320	\$2,304
2023	\$1,586	\$260	\$1,846
2024	\$1,187	\$195	\$1,382
2025	\$789	\$130	\$919
2026	\$391	\$65	\$456

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1525.03

**A BYLAW TO AMEND THE PARCEL TAX RATE FOR THE CRIME
PREVENTION AND COMMUNITY JUSTICE SUPPORT SERVICE**

WHEREAS the Board of the Regional District of Nanaimo levies parcel taxes for the Crime Prevention and Community Justice Support Service under its bylaw cited as “Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No. 1525, 2007”;

AND WHEREAS the budgeted revenues for 2011 require that parcel tax rates be amended;

NOW THEREFORE pursuant to Section 200 of the *Community Charter* the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. Amendment

“Crime Prevention and Community Justice Parcel Tax Rate Bylaw No. 1525, 2007” is amended as follows:

(a) by deleting Sections 3 and 4 and replacing them with the following:

3. The parcel tax rate in this bylaw shall be levied commencing in the year 2011.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$41,095 by the number of parcels recorded on the annual parcel tax roll prepared under (3) above (the rate is estimated to be \$3.22).

2. Citation

This bylaw may be cited as “Crime Prevention and Community Justice Support Service Parcel Tax Rate Amendment Bylaw No.1525.03, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION



CAO APPROVAL	
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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: February 23, 2011

FROM: N. Avery
General Manager, Finance &
Information Services

FILE:

SUBJECT: Bylaw 1631 – a Bylaw to Adopt the 2011 to 2015 Financial Plan

PURPOSE:

To introduce a bylaw to adopt the 2011 to 2015 Financial Plan.

BACKGROUND:

At meetings scheduled on January 18th, 25th and February 8th the Board reviewed the 2011 detailed budget and the 2011 to 2015 financial plan. At this time the 2011 budget will raise property tax revenues totalling \$35,905,953 as shown on Appendix 'A'. A budget edition of the Regional District's Regional Perspectives was distributed on February 22nd describing in some detail initiatives completed or underway with respect to the Board's 2010-2012 Strategic Plan and outlining the taxes being raised for 2011, the first year of the new financial plan. No further changes have been recommended since February 8th.

ALTERNATIVES:

1. Approve Bylaw No. 1631 as presented.
2. Make further budget amendments and adopt Bylaw No. 1631 as amended.

FINANCIAL IMPLICATIONS:

Alternative 1

The financial plan forecast represents estimates based on information available at this time. The 2011 budget and financial plan have been reviewed in detail and staff have no further recommendations at this time.

Alternative 2

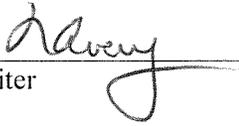
Any further amendments must be approved and adopted no later than March 22nd to meet the statutory deadline for adopting a financial plan.

SUMMARY/CONCLUSIONS:

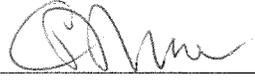
The 2011 budget and 2011 to 2015 financial plan have been reviewed and amended where recommended. Staff have no further amendments to bring forward and recommend approving the bylaw to adopt the 2011 to 2015 financial plan as presented.

RECOMMENDATIONS:

1. That "2011 to 2015 Financial Plan Bylaw No. 1631, 2011" be introduced and read three times.
2. That "2011 to 2015 Financial Plan Bylaw No. 1631, 2011" be adopted.



Report Writer



C.A.O. Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1631

**A BYLAW TO ADOPT THE 2011
TO 2015 FINANCIAL PLAN**

WHEREAS the Regional District of Nanaimo shall, pursuant to Section 815 of the *Local Government Act*, adopt by bylaw a five year financial plan;

AND WHEREAS an expenditure not provided for in the financial plan or the financial plan as amended, is not lawful unless for an emergency that was not contemplated;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Definitions

“**Emergency**” means a present or imminent event that:

- a) is caused by accident, fire explosion or technical failure or by the forces of nature; and
- b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

2. Financial Plan

Schedule ‘A’ attached to this bylaw is hereby adopted as the Financial Plan for the Regional District of Nanaimo for the period January 1, 2011 to December 31, 2015.

3. Financial Plan Amendments

- a) Funds may be reallocated in accordance with the Regional District of Nanaimo’s purchasing policy for new projects.
- b) The officer responsible for financial administration may transfer unexpended appropriations to Reserve Funds and accounts for future expenditures.
- c) The Board may authorize amendments to the plan for Emergencies as defined herein.

4. Citation

This bylaw may be cited as the “2011 to 2015 Financial Plan Bylaw No. 1631, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION



Chairperson

Sr. Mgr., Corporate Administration

2011 to 2015 FINANCIAL PLAN SUMMARY

	2011 Proposed Budget	2012	2013	2014	2015
Operating Revenues					
Property taxes	6.2%	6.5%	6.9%	5.1%	5.2%
Parcel taxes	(31,961,056)	(33,945,522)	(36,364,899)	(38,237,430)	(40,272,898)
Municipal agreements	(3,710,947)	(4,057,474)	(4,289,633)	(4,481,515)	(4,690,092)
	(233,950)	(239,799)	(245,794)	(251,939)	(258,237)
	<u>(35,905,953)</u>	<u>(36,242,795)</u>	<u>(40,900,326)</u>	<u>(42,970,884)</u>	<u>(45,221,227)</u>
Operations	(2,017,893)	(2,011,492)	(2,044,256)	(2,087,617)	(2,132,635)
Interest income	(125,000)	(170,000)	(215,000)	(215,000)	(215,000)
Transit fares	(3,723,505)	(3,888,316)	(4,099,941)	(4,410,941)	(4,525,051)
Landfill tipping fees	(8,119,519)	(8,525,495)	(8,951,770)	(9,399,359)	(9,869,327)
Recreation fees	(428,610)	(437,182)	(445,926)	(457,074)	(468,160)
Recreation facility rentals	(534,930)	(545,628)	(556,541)	(567,672)	(578,484)
Recreation vending sales	(14,300)	(14,300)	(14,300)	(14,300)	(14,300)
Recreation concession	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
Recreation - other	(340,270)	(347,075)	(354,017)	(361,097)	(368,319)
Utility user fees	(4,371,429)	(4,543,640)	(4,770,351)	(4,964,909)	(5,140,673)
Operating grants	(5,634,085)	(5,288,545)	(5,581,650)	(5,949,622)	(6,270,784)
Planning grants	(1,220,685)	0	0	0	0
Grants in lieu of taxes	(121,035)	(121,035)	(121,035)	(121,035)	(121,035)
Interdepartmental recoveries	(5,593,970)	(5,828,560)	(6,043,083)	(6,089,077)	(6,289,843)
Miscellaneous	(4,560,230)	(4,236,725)	(3,922,009)	(3,846,037)	(3,845,041)
Total Operating Revenues	<u>(72,715,914)</u>	<u>(74,253,608)</u>	<u>(78,074,288)</u>	<u>(81,510,023)</u>	<u>(85,116,651)</u>
Operating Expenditures					
Administration	3,556,223	3,565,701	3,575,275	3,584,945	3,594,712
Community grants	37,353	34,201	34,201	34,201	34,201
Legislative	374,215	339,209	339,209	380,059	342,577
Professional fees	2,902,290	1,528,581	1,528,581	1,528,581	1,526,640
Building Ops	2,526,148	2,404,384	2,432,677	2,453,125	2,473,898
Veh & Equip ops	7,072,987	6,846,443	7,222,465	7,603,428	7,876,546
Operating Costs	14,234,999	14,226,658	14,409,691	14,728,292	16,052,015
Program Costs	489,785	485,717	486,665	487,628	488,607
Wages & Benefits	23,626,017	24,969,849	26,241,916	27,435,262	28,751,214
Transfer to other govt/org	5,166,150	5,186,124	5,305,821	5,460,483	5,615,205
Contributions to reserve funds	5,373,825	5,730,067	7,212,223	6,257,757	6,312,629
Debt interest	3,925,895	-	-	-	-
Total Operating Expenditures	<u>69,285,887</u>	<u>65,316,934</u>	<u>68,788,724</u>	<u>69,953,761</u>	<u>73,068,244</u>
Operating (surplus)/deficit	<u>(3,430,027)</u>	<u>(8,936,674)</u>	<u>(9,285,564)</u>	<u>(11,556,262)</u>	<u>(12,048,407)</u>
Capital Asset Expenditures					
Capital Expenditures	33,340,310	41,530,024	34,132,530	32,678,790	8,864,690
Transfer from Reserves	(18,074,961)	(28,375,335)	(13,380,201)	(7,148,338)	(4,830,731)
Grants and Other	(578,429)	(820,983)	0	0	0
New Borrowing	(7,277,390)	(8,375,399)	(18,987,780)	(23,865,303)	(4,100,360)
Net Capital Assets funded from Operations	<u>7,048,000</u>	<u>3,958,307</u>	<u>1,764,549</u>	<u>1,665,149</u>	<u>(66,401)</u>
Capital Financing Charges					
Existing Debt (principal)	3,545,460	6,861,490	7,175,640	7,640,841	9,486,193
New Debt (principal + interest)		727,960	795,617	1,874,742	2,300,910
Total Capital Financing Charges	<u>3,545,460</u>	<u>7,589,450</u>	<u>7,971,257</u>	<u>9,515,583</u>	<u>11,787,103</u>
Net (surplus)/deficit for the year	<u>7,163,433</u>	<u>2,611,083</u>	<u>450,242</u>	<u>(375,530)</u>	<u>(327,705)</u>
Add: Prior year (surplus)/deficit	<u>(11,853,295)</u>	<u>(4,757,923)</u>	<u>(2,146,840)</u>	<u>(1,696,598)</u>	<u>(2,072,128)</u>
(Surplus) applied to future years	<u>(4,689,862)</u>	<u>(2,146,840)</u>	<u>(1,696,598)</u>	<u>(2,072,128)</u>	<u>(2,399,833)</u>



CAO APPROVAL	
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MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: February 26, 2011

FROM: Nancy Avery
General Manager, Finance & Information Services

File:

SUBJECT: Coastal Community Network – Request for Membership Dues

PURPOSE:

To discuss a request for membership dues by the Coastal Community Network.

BACKGROUND:

On December 31st, 2010 the attached correspondence was received from the Coastal Community Network seeking our continued commitment to membership in the organization. The purpose of the network was to provide forums for coastal communities to connect and share common concerns. The Regional District was a member between 2001 and 2003 – after which the Network no longer functioned.

On January 17, 2011 we received correspondence from the Alberni-Clayoquot Regional District (ACRD) which describes a presentation by Mr. Patrick Marshall, founder of the Capital EDC Development Company on behalf of the Coastal Community Network. In that correspondence, while the ACRD requested a number of information and follow up actions, they have requested that the Regional District of Nanaimo participate in re-establishing the network.

ALTERNATIVES:

1. That the Regional District renew its commitment to the Coastal Community Network.
2. That correspondence be sent to the Coastal Community Network and the Alberni-Clayoquot Regional District indicating that the Regional District of Nanaimo declines to be a member at this time.
3. Provide alternative direction to staff.

FINANCIAL IMPLICATIONS:

Alternative 1

Under this alternative additional budget funds in the amount of \$6,720 will be required. In the years between 2000 and 2003 funds were drawn from the General Administration budget.

The Network is intended to be an advocate for economic development issues (and others as they arise) in rural, remote and resource based coastal communities. Staff are concerned about the implications from a budgeting, as well as from a staff and Board member resource perspective and which are required in order

to obtain significant value from this initiative. The Regional District is active in the AVICC and UBCM, both of which have a specific role representing local government interests in a very broad range of topics – including economic development. Given the potential for overlapping resources among the three organizations, staff recommend declining the membership at this time.

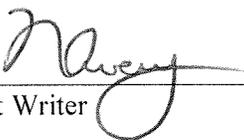
SUMMARY/CONCLUSIONS:

Between 2001 and 2003 the Regional District of Nanaimo paid membership dues to the Coastal Community Network. Since 2003 there has been no contact and staff understood that the organization had dissolved and all staff had been let go. We have now received two pieces of correspondence suggesting the organization is seeking to re-establish itself and membership dues in the amount of \$6,720 have been requested. There is currently no budget for this item in 2011.

The Network is intended to be an advocate for economic development issues (and others as they arise) in rural, remote and resource based coastal communities. Given the relative strength and diversity of the Regional District of Nanaimo economy and our active participation in the AVICC and UBCM which are the most prominent advocates for local government issues in the Province of BC, staff recommend declining the membership until there is evidence that the organization can offer specific benefits to the Regional District of Nanaimo.

RECOMMENDATIONS:

That correspondence be sent to the Coastal Community Network advising them that the Regional District of Nanaimo declines to be a member at this time.



Report Writer



CAO Concurrence



**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

January 13, 2011

Chair Joe Stanhope
& Members of the Board of Directors
Nanaimo R.D.
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

CAO'S OFFICE			
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GMDS		GMT&SWS	
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JAN 17 2011			
SMCA		BOARD	<input checked="" type="checkbox"/>
CHAIR		Info	

Dear Chair & Members of the Board of Directors:

At its inaugural meeting for the 2011 term, The Chair and Members of the Board of Directors of the Alberni Clayoquot Regional District received a delegation and presentation from Mr. Patrick N. Marshall, Founder and Economic Developer, Capital EDC Economic Development Company on behalf of the Coastal Community Network.

In his remarks, he cited the fact that he was appearing before the Board due to their instrumental role in facilitating the establishment of the Network in 1993. He provided the Board with a number of options with respect to the transition of this inter-regional organization for consideration of the Board. I am writing to you today to advise you that the Board resolved the following:

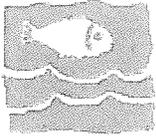
1. That the ACRD Board request a White Paper to demonstrate the next steps for the Association;
2. That the ACRD Board supports the development of a Pacific Coast Sustainability Charter from the Association;
3. That the ACRD invite all other Coastal RD's, Municipalities, First Nations, Metro Region to join the association; and;
4. That the ACRD supports a change of name for the Coastal Community Network to the Pacific Coast Council.

I am also advised that a White Paper entitled "Transforming the Coastal Community Network Draft 1" has been produced and is available by contacting Mr. Marshall at info@coastbc.org.

On behalf of our communities and my Board of Directors, I hope you will join us in energizing the network, taking the steps necessary to transition and moving forward on achievable sustainability for rural, remote and resources communities across the coast.

Sincerely,

Glenn Wong, Chair
Alberni-Clayoquot Regional District



Coastal Community Network

The voice of British Columbia's coastal communities
Energize the Network in 2011 | Consider | Act | Measure

*Nancy invoice attached
R.*

December 31st 2010

Chair
Nanaimo R.D.
6300 Hammond Bay Road
Nanaimo, BC
CANADA V9T 6N2

CAO'S OFFICE			
CAO	<input checked="" type="checkbox"/>	GMR&PS	
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GMF&IS	<input checked="" type="checkbox"/>	GMR&CS	
JAN - 5 2011			
SMCA		BOARD	
CHAIR			

Dear Chair & Members of the Board of Directors:

In the past year, the Network has made progress in adapting our structure and participation in processes to respond to diminishing financial resources and operating without full time staff.

I am writing to secure your organization's contribution for 2011 so that we can transition our efforts into a more effective vehicle for issues and opportunities that you and your neighbours can agree on, to move forward on a Pacific Coast wide sustainable development charter and agenda.

The focus of the Network continues to be to promote the sustainable economic and social well being of BC's coastal communities. Many of us have been excluded from participating in private industry and senior government decision making processes. We need to align our interests to better serve the people we were elected to represent.

In the coming year, the Network will:

- ✓ Create new and effective vehicles for communication across jurisdictional lines through social media and other electronic means;
- ✓ Plan face to face meetings at events such as the FCM conference in Victoria in February, the AVICC, UBCM and NCLGMA, as well as community to community forums;
- ✓ Reconnect with staff from senior governments working on files that directly and indirectly affect your community's livability;
- ✓ Locate who will lead the new Ocean & Coastal Strategy for British Columbia;
- ✓ Collaborate with the Fraser Basin Council, Ocean Initiatives BC, Ocean Renewable Energy Group, and the Pacific North Coast Integrated Management process to ensure that your interests are communicated; and;
- ✓ Inspire Coastal Parliamentarians, BC's all-party, all-partisan group of MPs, Senators and MLAs, to bring our communities to work together on your behalf.

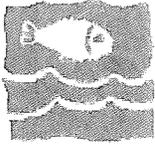
Please find an invoice for this year's fees enclosed with this letter.

Community on-going support is essential to our ability to provide a strong, representative voice for all of BC's coastal communities. Please contact myself at 250 720-2822 for further information.

On behalf of your peers and colleagues, I look forward to your reply and working with you again in 2011.

Respectfully
Coastal Community Network

Mayor Ken McRae
Chairman of the Board of Directors



Coastal Community Network

The voice of British Columbia's coastal communities
Energize the Network in 2011 | Consider | Act | Measure

TO:

Nanaimo R.D.
6300 Hammond Bay Road
Nanaimo, BC
CANADA V9T 6N2

DESCRIPTION	RATE	AMOUNT
Valid January 1 st , 2011 through December 31 st , 2011 Subscription Type: Member Population Used for Principle Type: 147866147866 Contact: Chair	\$6000	\$6000
	HST	\$720
Make all checks payable to:	TOTAL	\$6720

Coastal Community Network
4341 Shelbourne Street
Canada's Remembrance Road
Victoria, British Columbia
CANADA V8N3G4

Office: 250 595-8676
Facsimile: 866 827-1524
Toll Free: 877 595-8676
Mailto: patrick.marshall@capitaledc.com
Url: www.coastalcommunitynetwork.ca



KUN REPORT	
CAO APPROVAL <i>[Signature]</i>	
EAP	
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BOARD	

MEMORANDUM

TO: Mike Donnelly
Manager of Water Services

DATE: February 23, 2011

FROM: Deb Churko, AScT
Engineering Technologist

FILE: 5500-22-NBP-01

SUBJECT: Bylaws No. 867.05 and 1049.06 - Inclusion of 2834 Northwest Bay Road into the Nanoose Bay Peninsula Water Service Area, Electoral Area 'E'

PURPOSE

To consider a request to include 2834 Northwest Bay Road (Lot 8, District Lot 130, Nanoose Land District, Plan 22076) into the Nanoose Bay Peninsula Water Service Area for the purpose of water connection (see location plan in Figure 1).

BACKGROUND

The subject property is a 1.25 acre lot located at the corner of Northwest Bay Road and Nanoose Road, in Nanoose Bay. The property is currently cleared of vegetation with one vacant residential dwelling and one outbuilding. The owner of the subject property (Regional District of Nanaimo) wishes to include the property in the Nanoose Peninsula Water Local Service Area in order to supply the site with potable water. The subject property is the site of the proposed RDN water filtration plant for iron and manganese removal. Inclusion in the local water service area is a condition of re-zoning from Residential to Public Utility Use.

The subject property is located just outside of the existing water service area boundary; however, the Nanoose Bay OCP supports the connection of publicly held facilities to the community water system.

A Capital Charge of \$2,346.00 is payable when the subject property is brought into the water sewer service area, pursuant to *Nanoose Bay Bulk Water Supply Local Service Area Capital Improvement Charge Bylaw No.1323 (2002)*. Nanoose Bay Peninsula Water Service Area Bylaw No. 867 (1992) as well as Nanoose Bay Bulk Water Supply Local Service Area Bylaw No. 1049 (1996) require amendment in order to include this property in the water service area. Both bylaw amendments are addressed in this report.

ALTERNATIVES

1. Accept the application and include the property in the Nanoose Peninsula Water Local Service Area.
2. Do not accept the application.

FINANCIAL IMPLICATIONS

Under Option 1, if the application for 2834 Northwest Bay Road is approved for inclusion into the Nanoose Peninsula Water Local Service Area, the Capital Charges and all costs associated with connection to the community water system would be funded as part of the water treatment facility construction budget.

Under Option 2, if the application is not approved, there would be a cost of approximately \$10,000 to improve and utilize a small groundwater water well currently located on the subject property for domestic purposes. Funding for well improvements would come from the water treatment facility construction budget.

SUSTAINABILITY IMPLICATIONS

By including this property in the Nanoose Peninsula Water Service Area, community water supply would be provided to the property for domestic purposes. A water connection would allow the proposed water treatment plant to use water from the existing community supply for washrooms and other building requirements. There are no significant environmental impacts associated with connection to the community water system.

DEVELOPMENT IMPLICATIONS

The property is zoned Residential RS1-F pursuant to *Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987*. The "F" subdivision district provides a minimum parcel size of 1 hectare (2.47 acres) regardless of water and sewer servicing. The subject property is approximately 0.51 hectares (1.25 acres) in size, therefore subdivision of the property would not be possible once the property is included in the local water service area. If re-zoning from Residential to Public Utility Use is achieved, the minimum parcel size would still remain at a 1 hectare minimum (no subdivision).

The subject property is located within a "Rural Residential" land use designation pursuant to the *Nanoose Bay Official Community Plan (OCP) Bylaw No. 1400, 2005*. The Nanoose Bay OCP supports the connection of publicly held facilities to the community water system

SUMMARY/CONCLUSIONS

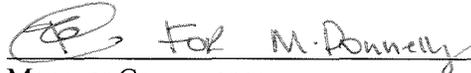
The owner of 2834 Northwest Bay Road (Regional District of Nanaimo) wishes to amend the boundaries of the Nanoose Bay Peninsula Water Service Area for the purpose of gaining a connection to the community water system, and to meet the requirements of re-zoning from Residential to Public Utility Use. The subject property is located immediately adjacent to the Nanoose Bay Peninsula Water Service Area boundary. The Nanoose Bay OCP supports the connection of publicly held facilities to the community water system. All costs associated with a connection to the community water system would be funded as part of the water treatment facility construction budget. There are no significant environmental or development implications of expanding the Water Local Service Area to include the subject property.

RECOMMENDATIONS

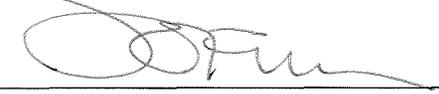
1. That "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.05, 2011" be introduced and read three times.
2. That "Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.06, 2011" be introduced and read three times.



Report Writer



Manager Concurrence

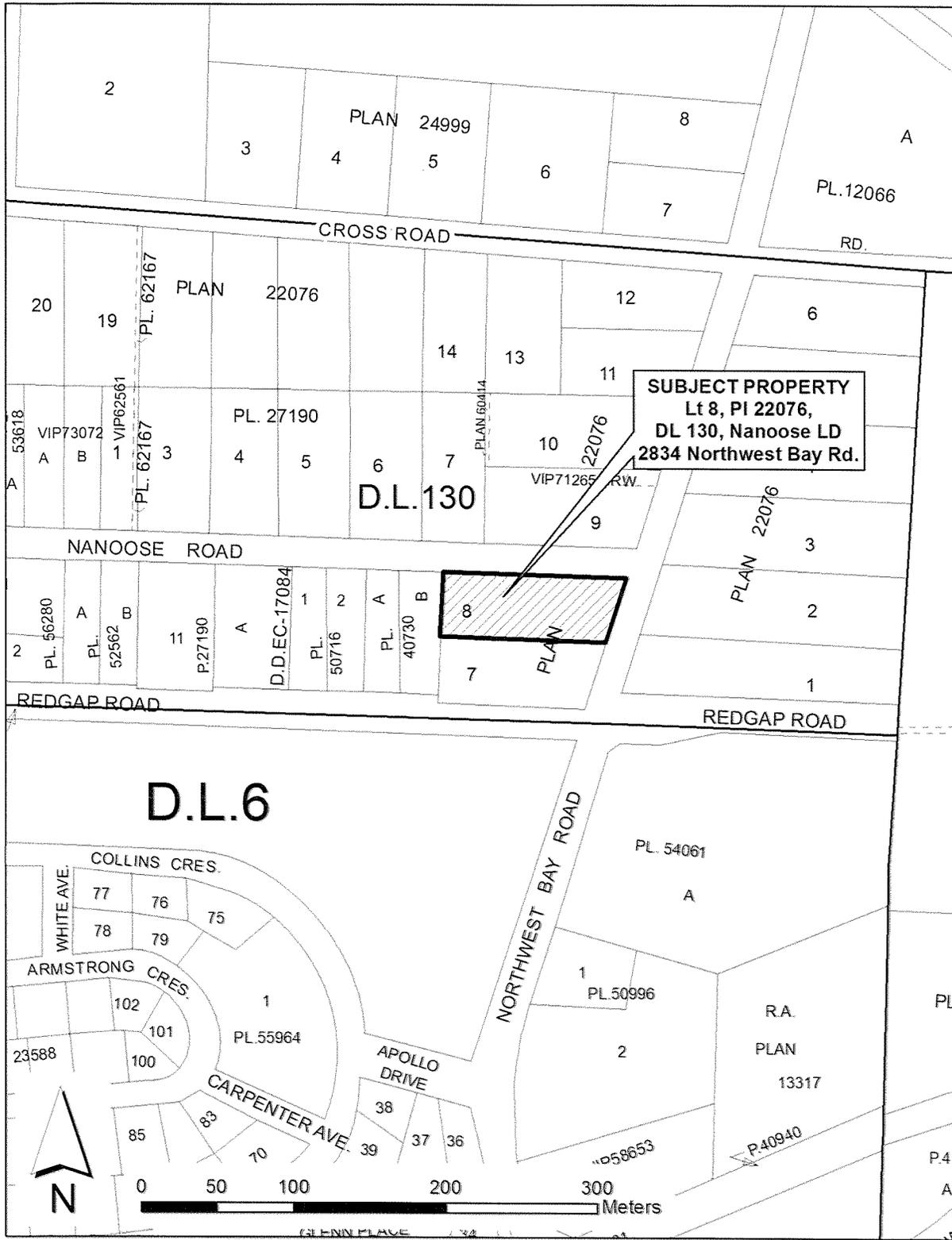


General Manager Concurrence



CAO Concurrence

Figure 1 - Site Location Plan



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 867.05

**A BYLAW TO AMEND THE BOUNDARIES OF THE
NANOOSE BAY PENINSULA WATER SERVICE AREA**

WHEREAS the Regional District of Nanaimo established the Nanoose Bay Peninsula Water Service, pursuant to Bylaw No. 867, cited as “Nanoose Bay Peninsula Water Service Area Bylaw No. 867, 2005”;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to introduce housekeeping amendments and extend the boundaries of the service area to include the land shown outlined in black on Schedule ‘C’ of this bylaw and legally described as:

- Lot 8, District Lot 130, Nanoose Land District, Plan 22076;

AND WHEREAS at least 2/3 of the service participants have consented to the adoption of this bylaw in accordance with section 802 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Amendment

“Nanoose Bay Peninsula Water Service Area Bylaw No. 867, 2005” is amended as follows:

- a) By deleting Schedule ‘A’ and replacing it with the Schedule ‘A’ attached to this bylaw.
- b) By adding a new Section 7 as follows:

“The administration and operation of the water services established by the bylaws listed in Schedule ‘B’ shall be carried out under the authority of the “Nanoose Bay Peninsula Water Service Area Bylaw No. 867, 1992”.”

- c) By adding Schedule ‘B’ attached to this bylaw.

2. Citation

This bylaw may be cited for all purposes as “Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.05, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this _____ day of _____, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr., Corporate Administration

Schedule 'A' will be the newly amended service area boundaries for the Nanoose Bay Water Service. A hard copy of the map is too big to include in the body of this bylaw, but will be included in the final bylaw file once adopted.

Chairperson

Sr. Mgr., Corporate Administration

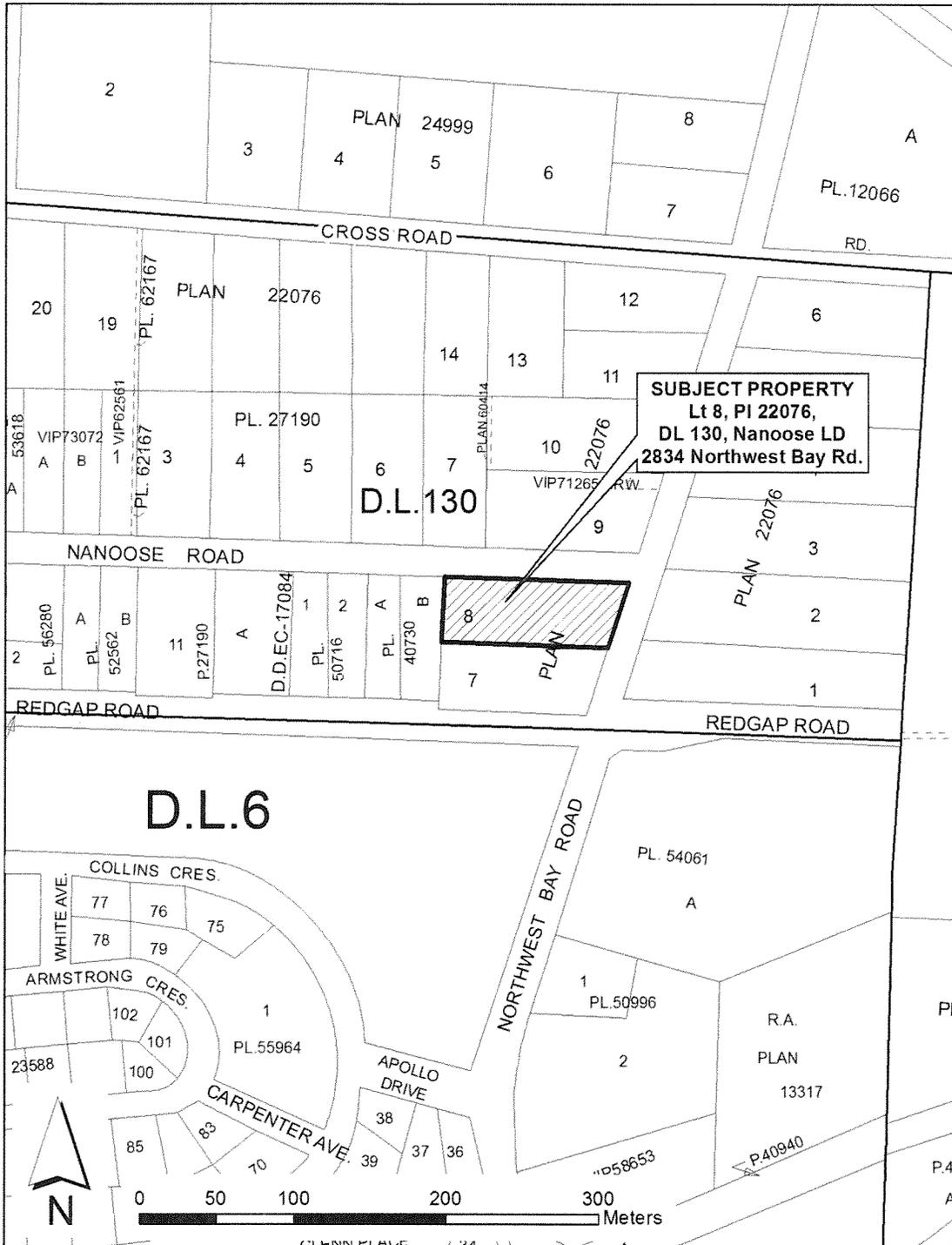
The following water service areas are amalgamated for the purposes of this bylaw:

Arbutus Park Estates Water Local Service Area Conversion Bylaw No. 930, 1994
Driftwood Water Supply Service Area Establishment Bylaw No. 1255, 2001
Fairwinds Water Service Area Conversion and Boundary Amendment Bylaw No. 1288, 2002
Madrona Point Water Local Service Area Establishment Bylaw No. 788, 1989
Nanose Water Supply Service Area Establishing Bylaw No. 1372, 2004
West Bay Estates Water Local Service Conversion Bylaw No. 929, 1994
Wall Beach Water Supply Local Service Area Establishment Bylaw No. 867, 1992

The boundaries of the service areas above include all amendments subsequent to the original bylaw.

Chairperson

Sr. Mgr., Corporate Administration



REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1049.06

**A BYLAW TO AMEND THE BOUNDARIES
OF THE NANOOSE BAY BULK WATER SUPPLY
LOCAL SERVICE AREA**

WHEREAS the Regional District of Nanaimo established the Nanoose Bay Bulk Water Supply Service, pursuant to Bylaw No. 1049, cited as “Nanoose Bay Bulk Water Supply Local Service Area Establishment Bylaw No. 1049, 1996”;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to extend the boundaries of the service area to include the land shown outlined in black on Schedule ‘B’ of this bylaw and legally described as:

- Lot 8, District Lot 130, Nanoose Land District, Plan 22076;

AND WHEREAS at least 2/3 of the service participants have consented to the adoption of this bylaw in accordance with section 802 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Amendment

“Nanoose Bay Bulk Water Supply Local Service Area Bylaw No. 1049, 1996” is amended as follows:

- a) By deleting Schedule ‘A’ and replacing it with the Schedule ‘A’ attached to this bylaw.

2. Citation

This bylaw may be cited for all purposes as “Nanoose Bay Bulk Water Supply Local Service Area Amendment Bylaw No. 1049.06, 2011”.

Introduced and read three times this 22nd day of March, 2011.

Adopted this _____ day of _____, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Schedule 'A' to accompany "Nanoose Bay Bulk
Water Supply Local Service Area Amendment
Bylaw No. 1049.06, 2011"

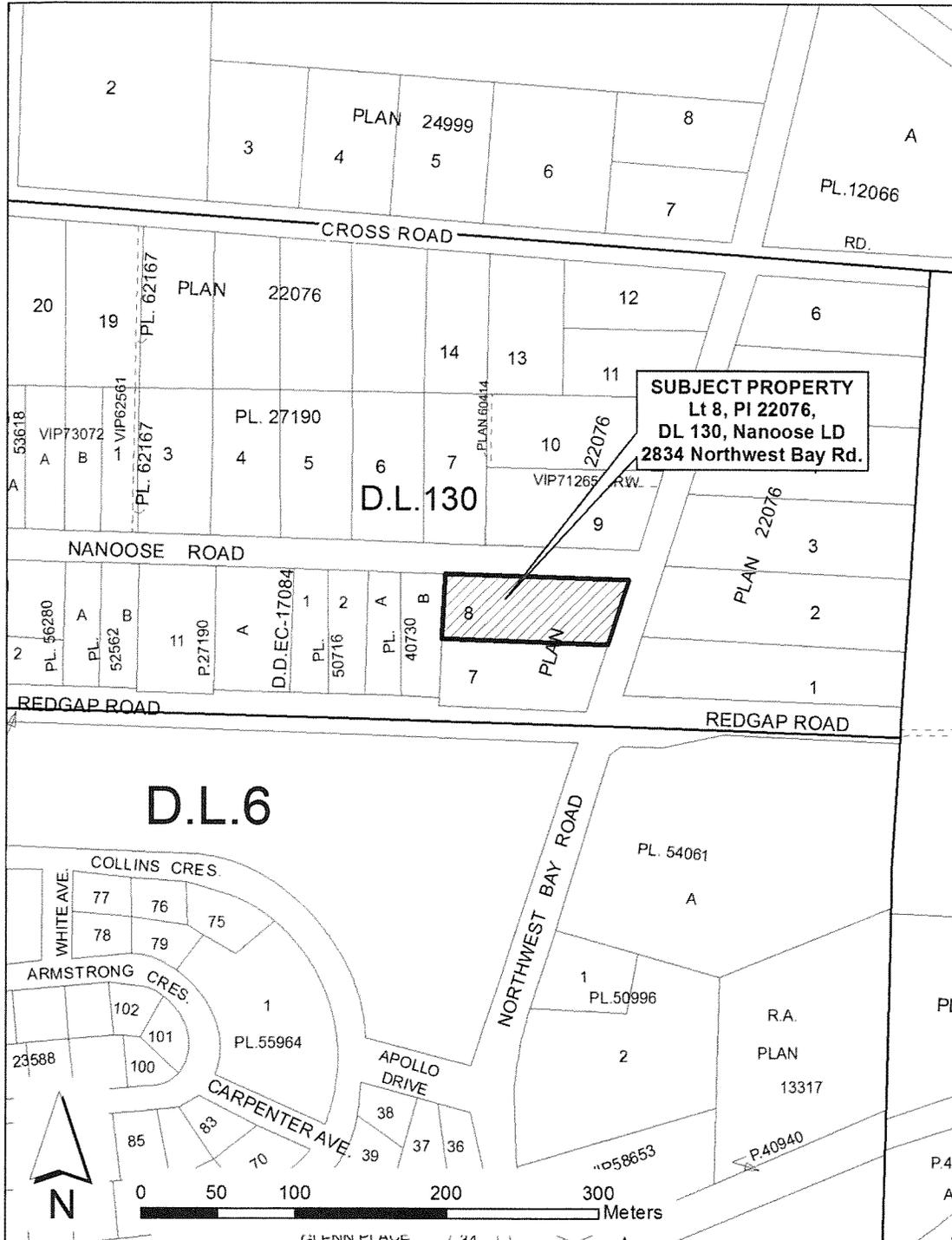
Chairperson

Sr. Mgr., Corporate Administration

Schedule 'A' will be the newly amended service area boundaries for the Nanoose Bay Bulk Water Supply Local Service Area. The map is too big to include in the body of this bylaw, but will be included in the final bylaw file once adopted.

Chairperson

Sr. Mgr., Corporate Administration





RDN REPORT	
CAO APPROVAL <i>[Signature]</i>	
EAP	
COW	<i>Mar 8 '11</i>
FEB 25 2011	
RHD	
BOARD	

MEMORANDUM

TO: Carey McIver
Manager, Solid Waste

DATE: February 14, 2011

FROM: Helmut Blanken
Superintendent Engineering & Disposal Operations

FILE: 1240-20-SW

SUBJECT: Regional Landfill Refuse Compactor – Tender Award

PURPOSE

To award the acquisition of a landfill refuse compactor for the Regional Landfill.

BACKGROUND

Compaction of garbage is essential to the efficient operation of a sanitary landfill. From a public health perspective, daily compaction and covering of garbage with soil minimizes problems associated with rodents, birds, and litter. From an environmental perspective proper compaction and cover reduces leachate and odour production. From an economic perspective compaction saves space, which can mean substantial cost savings over the life of any landfill.

A CAT 826 refuse compactor is currently used at the Regional Landfill. This piece of equipment was leased from Finning in 2007. The term of lease was four years and will expire in August 2011.

A tender was recently issued to replace this mobile landfill refuse compactor. Vendors were required to provide quotes for a four year lease, a four year lease with the option to purchase and the purchase with a guaranteed buyback after four years.

Three tenders were submitted.

Vendor	Equipment	Purchase Price	Guaranteed Buy Back	Net Cost before tax and lease financing charges
Brandt Tractor	Bomag BC772RB-2	\$529,000	\$98,000	\$431,000
AL-jon	Advantage 500C1	\$598,026	\$112,500	\$485,526
Finning	CAT 826H	\$620,467	\$293,000	\$327,467

The lowest net cost was received from Finning at a cost of \$327,467. Staff have reviewed financing terms with the Municipal Finance Authority (MFA) and can report that financing through MFA provides the lowest cost.

The results are as follows:

	Finning	Brandt Tractor	AL-jon
Total cost financed with Municipal Finance Authority including taxes	\$384,045	\$476,458	\$537,096

The most cost effective option involves financing the equipment over a four year term and then returning the equipment to the original vendor at a guaranteed residual price.

ALTERNATIVES

1. Award the tender for the acquisition of a CAT 826H landfill refuse compactor to Finning and authorize the General Manager Finance and Information Services to execute a four year lease with the Municipal Finance Authority.
2. Do not award the tender.

FINANCIAL IMPLICATIONS

The current monthly lease cost is \$8,150. The 2011 Solid Waste Facilities budget includes \$8,500 per month to lease a new compactor. Under the proposed MFA lease program the monthly cost will be \$7,733.

SUMMARY/CONCLUSIONS

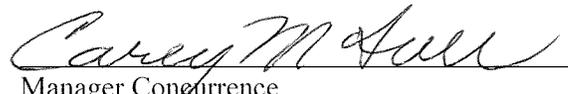
Garbage compaction is essential to the effective operation of a modern sanitary landfill. Proper compaction and cover reduces leachate and odour production, as well as saves space, which can mean substantial cost savings over the life of any landfill. The four-year lease for the current refuse compactor at the Regional Landfill expires in August 2011. To provide for the delivery of new equipment prior to the lease expiry date, a tender was issued in December 2010 for a refuse compactor sized to meet current operational requirements. Finning submitted the lowest qualified bid on a net basis. Staff recommends that Finning be awarded the supply of a new landfill refuse compactor.

RECOMMENDATION

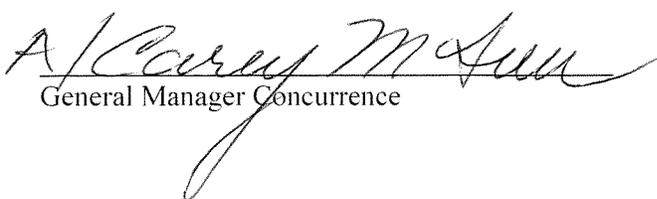
That Finning be awarded the supply of a CAT 826H steel wheeled refuse compactor for a purchase price of \$620,467 and guaranteed buyback of \$293,000 and that the General Manager, Financial and Information Services be authorized to execute a four year lease to finance this purchase.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence



RDN REPORT		
CAO APPROVAL		
EAP		
COV	✓	7/20/11
RHD		
BOARD		

MEMORANDUM

TO: Carey McIver
Manager of Solid Waste

DATE: February 17, 2011

FROM: Jeff Ainge
Zero Waste Coordinator

FILE: 5370-00

SUBJECT: Bylaw 1591.01 - Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw

PURPOSE

To introduce a bylaw to amend “Solid Waste and Recycling Collection Service Rates and Regulations Bylaw No. 1591” to reflect the user fees in the 2011 – 2015 financial plan.

BACKGROUND

The Regional District’s garbage and recycling collection program is a compulsory service set up under Local Service Establishment Bylaw No. 793 and applies to the entire region with the exception of the City of Nanaimo. The program is funded entirely by user fees.

In 2010 the Board approved a new collection contract which included introducing residential food waste collection. The 2011 to 2015 financial plan includes an increase in rates as a result of the Regional District entering into that five-year collection contract. The fees also take into account an increase in landfill tipping fees from \$107 per tonne in 2010 to \$110 per tonne in 2011. Tipping and transfer fees of \$95 per tonne for residential food waste are also factored into the user fee.

Attached to this report is the associated bylaw amendment to reflect the user fees applied in the 2011 financial plan.

In 2010, the bylaw and associated fee structure was drafted to recognize the introduction of food waste collection and an impending change to garbage collection which would commence part way through the year. Minor housekeeping corrections are proposed in the amended bylaw to remove references to that intended change of service, which has now been implemented.

ALTERNATIVES

1. Adopt the “Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01”.
2. Do not amend the bylaw and amend the 2011 financial plan accordingly.

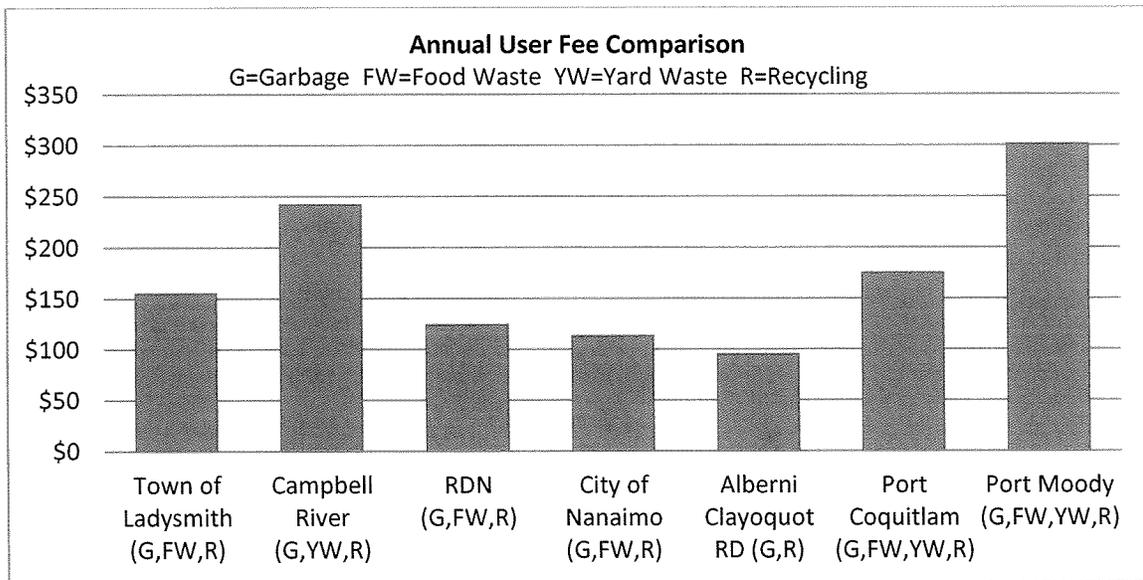
FINANCIAL IMPLICATIONS

The 2011 user rates in the attached bylaw amendment were first proposed in March 2010 when the previous collection program bylaw was repealed, and user fees were proposed for the 2010-2014 period. At that time the new Collection Service Bylaw and associated 2010 user fees were considered and approved by the Board. The implementation of the new residential collection program to include food waste was accomplished on budget and staff foresees no reason to adjust the rates from those previously proposed for 2011.

As per the approved financial plan, the 2011 rates increase by 4%. The annual user fee for weekly food waste collection and bi-weekly garbage and recycling will increase from \$120.00 to \$125.00 (discounted prompt payment rates shown). Over 90% of customers take advantage of the prompt payment rate which applies a 10% discount if paid by the due date.

As indicated in Table 1, the proposed fees compare very favourably to nearby municipal programs of similar nature.

Table 1: Annual User Fee Comparison



SUSTAINABILITY IMPLICATIONS

The implementation of region-wide residential curbside food waste collection was strongly supported by many residents as it stands to reduce greenhouse gas (GHG) emissions as well as support local industry. The user fees for the solid waste and recycling collection service reflect the costs associated with the contracted collection, disposal, program administration, and education and communications. The curbside program contributes to the region’s sustainability goals by encouraging residents to reduce the amount of waste they send to the landfill thereby saving expensive landfill capacity as well as reducing GHG emissions.

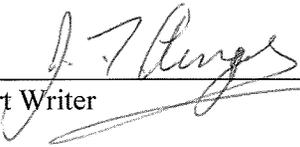
SUMMARY

The Solid Waste and Recycling Collection Service is funded entirely by user fees. The 2011 user fee increases by 4% for those residents receiving food waste, garbage and recycling collection service. The increase covers contracted collection service fee increases, and increased tipping fees at disposal facilities.

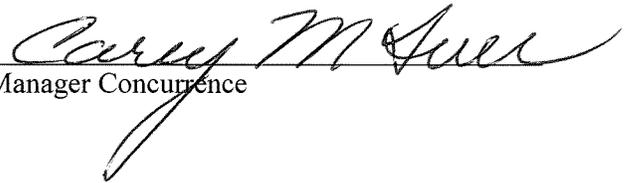
Staff recommends that the Solid Waste and Recycling Collection Service Rates and Regulations Bylaw No. 1591 be amended to reflect the user fees in the 2011 financial plan, and to reflect the minor housekeeping edits required to keep the bylaw current.

RECOMMENDATIONS

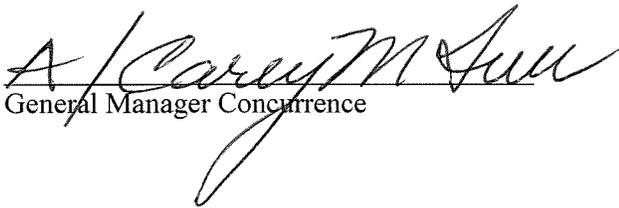
1. That “Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01, 2011” be introduced and read three times.
2. That “Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01, 2011” be adopted.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1591.01

**A BYLAW TO AMEND THE
SOLID WASTE AND RECYCLING COLLECTION SERVICE
RATES AND REGULATIONS BYLAW**

WHEREAS the Regional District of Nanaimo established the Solid Waste and Recycling Collection Service pursuant to Bylaw No. 793, cited as “Recycling and Compulsory Collection Local Service Establishment Bylaw No. 793, 1989”;

AND WHEREAS the Regional District of Nanaimo adopted a rates and regulations bylaw in relation to the Solid Waste and Recycling Collection Service, cited as “Regional District Of Nanaimo Solid Waste and Recycling Collection Service Rates And Regulations Bylaw No. 1591, 2010”;

AND WHEREAS the Board of the Regional District of Nanaimo wishes to update user rates and introduce various housekeeping amendments;

NOW THEREFORE the Board of the Regional District of Nanaimo, in open meeting assembled, enacts as follows:

1. Amendments

“Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Bylaw No. 1591, 2010” is amended as follows:

- (a) By amending “Section 1 – Definitions” as follows:

“Recyclable Materials”

By deleting “(b) glass food and beverage containers (until October 2010)”

“Service Area”

By deleting “Gabriola Islands” and replacing it with “Gabriola Island”.

“Weekly Collection Service”

By deleting “means prior to October 2010 scheduled collection of Garbage on a weekly basis, and after October 2010 it means the scheduled collection of Food Waste on a weekly basis.”, and replacing it with “means the scheduled collection of Food Waste on a weekly basis.”

- (b) By deleting Section 4(1)(a)(vi) and replacing it with the following:

4. System Operation

(1) Residents’ Responsibility

- (a) (vi) “set out for collection, no more Garbage Containers than three (3) for Bi-Weekly Collection Service”

(c) By deleting Schedule 'A' and replacing it with the Schedule 'A' attached to this bylaw.

2. Citation

This bylaw may be cited as "Regional District of Nanaimo Solid Waste and Recycling Collection Service Rates and Regulations Amendment Bylaw No. 1591.01, 2011".

Introduced and read three times this _____ day of _____, 2011.

Adopted this _____ day of _____, 2011.

Chairperson

Sr. Mgr., Corporate Administration

SCHEDULE 'A'
BYLAW NO. 1591.01

User Fees associated with Collection of Garbage, Food Waste and Recyclable Materials

The rates in this schedule apply to the jurisdictions as outlined in the body of this bylaw.

Service Area	Prompt Payment Rate (rates rounded for convenience)	Payment after Due Date	Other Charges
Electoral Areas ⁽¹⁾	\$125.00	\$138.85	
City of Parksville ⁽¹⁾	\$125.00	\$138.85	
District of Lantzville ⁽¹⁾	\$125.00	\$138.85	
Town of Qualicum Beach ⁽²⁾	\$93.00	\$103.35	
Recycling Only ⁽³⁾	\$42.10	\$46.80	
Tags for set out of additional Garbage Containers – (excluding Town of Qualicum Beach)	-	-	\$2.00 per garbage container

Explanation of Service Level Container Limits included in Basic Rate

(1) Service Level Basic Rates Container Limits =

The basic rate will include up to one container of Residential Garbage per collection period (one container per two weeks), one container of Residential Food Waste per collection period (one container per week), and unlimited Recyclable Materials per collection period.

(2) Service Level Basic Rates Recycling and Food Waste Collection for Town of Qualicum Beach =

The basic rate will include up to one container of Residential Food Waste per collection period (one container per week), and unlimited Recyclable Materials per collection period.

(3) Service Level Basic Rates Recycling Only Collection =

The basic rate includes unlimited Recyclable Materials only per collection period.



RDN REPORT		
CAO APPROVAL		
EAP		
COW	✓	Mar 8 '11
FEB 28 2011		
RHD		
BOARD		

MEMORANDUM

TO: Carey McIver
Manager of Solid Waste

DATE: February 28, 2011

FROM: Sharon Horsburgh
Senior Zero Waste Coordinator

FILE: 4320-100-32

SUBJECT: Waste Stream Management License Application –
Cascades Recovery Inc., 800 Maughan Road, Nanaimo

PURPOSE

To notify the Board that Cascades Recovery Inc., has applied for a Waste Stream Management License for their multi material recycling facility located at 800 Maughan Road in the City of Nanaimo.

BACKGROUND

In 2005, the Board adopted Waste Stream Management Licensing Bylaw (WSML) No. 1386. This bylaw operates under the RDN Solid Waste Management Plan (SWMP) which defines a regulatory system for the management of all privately operated municipal solid waste and recyclable material operations. The goal of the regulatory system is to ensure proper management of privately operated facilities by specifying operating requirements so as to protect the environment, to ensure that regional and municipal facilities and private facilities operate to equivalent standards, and to achieve the objectives of the SWMP.

Once licensed facilities are in place the RDN is able to ban materials from disposal, diverting them from the landfill and providing valuable feedstock for local mills and facilities. The following recyclable materials are now banned at the regional solid waste facilities: commercial organic waste, corrugated cardboard, garden waste, gypsum, land clearing waste, metal, recyclable paper, stewardship materials, tires and wood waste.

Currently there are nine licensed sites and eight applications under evaluation. In 2009 these facilities processed approximately 106,000 tonnes of material, which contributed to the RDN’s 63% diversion rate. Of this amount, 90% was collected from the commercial sector with 10% collected from single-family residences. A list of licensed facilities and applications in process is attached as Appendix 1.

License Application Evaluation Process

Under Bylaw 1386, staff considers the following matters with respect to facility applications:

- a) potential risk posed to the environment and/or public health,
- b) protection of the environment,
- c) comments from the host municipality relating to compliance with local zoning or other bylaws that may affect a facility design and/or operating plan,
- d) comments from persons who consider themselves adversely affected,
- e) compliance with the RDN Solid Waste Management Plan,
- f) compliance by the applicant with the requirements to pay fees and report quantities received and stockpiled.

Once all requirements under the WSML bylaw are completed and evaluated to the satisfaction of the General Manager, the General Manager may issue a facility license with terms and conditions that may be necessary to protect the environment and to achieve the objectives of the bylaw and the SWMP.

Public Notification Process

The WSML bylaw has a provision for public notification with respect to facility license applications. Facility operators are required to run a series of advertisements in the local newspaper and to post visible signage at the facility property line. Persons who consider themselves adversely affected by the granting of a facility license, may within 45 days of the date of the first posting, publishing or display required by the bylaw, notify the General Manager in writing setting out the reasons why they consider themselves adversely affected. The General Manager will provide a copy of the written reasons submitted by the persons who consider themselves adversely affected to the applicant and allow the applicant to respond. Although there is no requirement in the bylaw to directly notify the Board, moving forward staff will inform the Board once a facility license application enters the public notification process.

Cascades Recovery Application

Cascades Recovery Inc. (Cascades) has submitted a facility license application for evaluation. Cascades is located at 800 Maughan in the Duke Point Industrial Park within the City of Nanaimo. The site is zoned Industrial 4 and a multi material recycling facility is a permitted use in this area.

Staff from the City of Nanaimo has been involved with ensuring that the facility will be designed and constructed in accordance with their bylaw requirements. Cascades has already obtained a valid business license and City of Nanaimo staff have advised that they will issue them a building permit for a temporary structure that will complete site improvements for the facility.

Cascades Recovery Inc. is proposing to accept the following quantities of recyclable materials annually:

Material	Annual Quantity (Tonnes)
Mixed Recyclables	600
Glass	100
Metal	600
Mixed Plastics	600
Paper Products	15,120
Organics	600
Total	17,620

Staff has evaluated the Site Operating Plan submitted by the applicant and it meets the requirements of the WSML bylaw. Consequently Cascades has met all WSML requirements and is ready to move to the public notification stage of the facility application process. Any comments submitted during this process will be reviewed as part of the evaluation of the facility license application. Only after careful consideration will the General Manager issue a facility license.

ALTERNATIVES

No alternatives are presented in this report as it is being submitted for information.

FINANCIAL IMPLICATIONS

Cascades will provide the RDN with a security deposit in the amount of \$5,000 as a guarantee to be used for site cleanup should the business cease to operate and materials are abandoned on site.

INTERGOVERNMENTAL IMPLICATIONS

Zoning approval and business licensing has been issued by the City of Nanaimo. Regional district staff will take the lead and work closely with the City of Nanaimo to ensure that Cascades is in full compliance with the city's bylaws before the General Manager issues a license.

SUSTAINABILITY IMPLICATIONS

The WSML Bylaw is part of the region's Zero Waste strategy and is an integral part of our goal to divert waste from the landfill. Diverting material away from the landfill and into recycling contributes to the region's sustainability by saving expensive landfill capacity as well as reducing greenhouse gas emissions.

SUMMARY/CONCLUSIONS

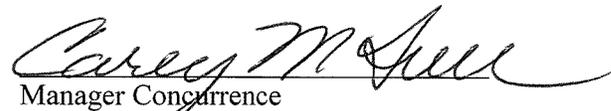
In 2005, the RDN board adopted Waste Stream Management Licensing Bylaw (WSML) No. 1386. This bylaw operates under the RDN Solid Waste Management Plan which defines a regulatory system for the management of all privately operated municipal solid waste and recyclable material operations. The intent of the WSML regulatory framework is to set a high standard of operation for waste management facilities in the Regional District of Nanaimo.

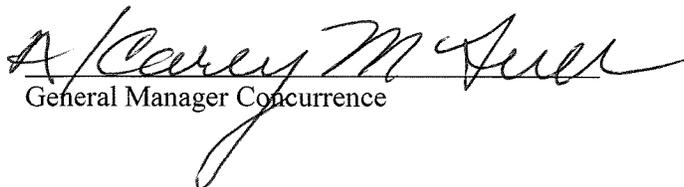
This report is to inform the Board that Cascades Recovery Inc. (Cascades), has applied for a facility license under Bylaw 1386. The subject property, located in the Duke Point Industrial Park, is designated Industrial 4. The proposed use is consistent with the land use designation and is compatible with surrounding land uses and the proposed operation does not have a negative impact on the area. Cascades has prepared a Site Operating Plan that meets the requirements of Bylaw 1386 and staff have directed them to proceed with the public notification process as required under the bylaw.

RECOMMENDATION

That the Board receive the report on the Waste Stream Management License application from Cascades Recovery Inc. for information.


Report Writer


Manager Concurrence


General Manager Concurrence


CAO Concurrence

WSML Licensed Sites			
Facility	Issue Date	Material	Location
BFI Nanaimo Recycling Facility	2008	Mixed paper, cardboard, newsprint, scrap metal, plastic, glass	333-10 th Street, Nanaimo
Emterra	2008	Glass, mixed paper, scrap metal, plastic	225 Eaton Street, Nanaimo
International Composting Corporation (ICC)	2006	Food waste, yard waste	981 Maughan Rd, Nanaimo
Pacific Coast Waste Management (PCWM)	2010	Clean wood, yard waste and landclearing.	4299 Biggs Road, (Area C)
Parksville Bottle and Recycling Depot	2007	Cardboard, newsprint, paper plastics, scrap metal, glass	611 Alberni Hwy (Area G)
Porter Wood Recycling	2011	Clean wood, yard and garden and landclearing	911 Church Road (Area F)
Steel Pacific Recycling (Schnitzer Steel)	2008	Scrap metal	2079 Main Road, (Area A)
Timberland Industries Ltd.	2010	Clean wood, yard waste, landclearing	Weigles Rd. (Area C)
WSML Pending Sites			
BFI Canada. (BFI)	Sept. 2010	General recycling, construction material	1429 Springhill Rd. (Area G)
Cascades Recovery Inc.	Aug. 2010	General recycling	800 Maughan Road, Nanaimo
DBL Disposal	April 2010	Construction and demolition material	333 - 10 th Street, Nanaimo
Earthbank Resource Systems	June 2009	Fish waste, yard waste, clean wood waste	1424 Hodge's Road, (Area G)
Gabriola Island Recycling Organization (GIRO)	Oct. 2005	General recycling, yard waste, construction waste, scrap metal	700 Tin Can Alley (Area B)
Nanaimo Recycling Exchange	Jan. 2005	General recycling, yard waste, construction waste, scrap metal	2477 Kenworth Road, Nanaimo
Nanaimo Wood Products Recycling	June 2009	Construction and demolition material, scrap metal, yard waste .	1041 Maughan Road, Nanaimo
Vancouver Island University (VIU)	Aug. 2009	Bio Solids	Weigles Road (Area C)



RDN REPORT	
CAO APPROVAL <i>[Signature]</i>	
EAP	
COW	✓ <i>Mar 8 '11</i>
FEB 25 2011	
RHD	
BOARD	

MEMORANDUM

TO: Carey McIver
Manager of Solid Waste

DATE: February 24, 2011

FROM: Maude Mackey
Zero Waste Compliance Officer

FILE: 5380-11

SUBJECT: 2010 Illegal Dumping and Landfill Bans Enforcement Report

PURPOSE

To provide the Board with a summary of the illegal dumping follow-up, site clean-up and landfill bans enforcement activities undertaken in 2010.

BACKGROUND

Illegal Dumping Prevention and Enforcement

The RDN has been active in dealing with illegal dumping since 1991. Beginning in 1992, funds were transferred from solid waste to bylaw services to address this issue from the enforcement perspective. In 2000, the RDN contracted with Malaspina University-College (Vancouver Island University) to provide surveillance and evidence gathering services for RDN back roads in response to local dumping and littering activities. In 2007, the Board approved the creation of a Zero Waste Compliance Officer staff position to carry out illegal dumping prevention and Waste Stream Management License bylaw enforcement and education duties. This position commenced duties in March 2008 whereby complaint response/communication protocols, records management, inter-agency/media contacts, new signage, historic site monitoring, electronic reporting and newsletter initiatives were undertaken. In 2010, the program included:

- Response to 118 incident complaints resulting in 45 names located on 28 files. Supervised RDN clean-ups were undertaken at 58 locations. Warning letters were issued on 17 files and 12 other files involved directed clean ups.
- A further 11 signs were erected at significant problematic sites (total now 42). Staff continue to get new sign locations GPS-identified for Regional District mapping interface. RDN signage format now copied/utilized by other Regional Districts.
- Continued periodic inspections of identified region-wide historic sites.
- Tipping fee waivers issued for 16 community/volunteer clean ups.
- Ongoing maintenance of the illegal dumping section of RDN Solid Waste Services website.
- Media coverage of 2009 report, including interviews.
- Ministry of Environment collaboration on several mutual investigations, one of which resulted in statutory prosecution.
- Continued collaboration with area RCMP and municipal bylaw enforcement staff.

- Continued liaison with Vancouver Island University woodlot staff, Island Timberlands security and recreational users.
- “Door Hanger” developed to help deal with yard/garden waste concerns of various resident associations and RDN park staff.
- Garbage tags supplied to area residents maintaining litter bins near known recreational areas.

The following table provides a summary of complaints received/resolved as well as signage erected and site clean-ups by Electoral Area in 2010:

Electoral Areas	Files Opened	Signage Placed	Site Clean-Up		
			By RDN	By Originator	By Community
A	16	3 (4) total	7	0	5
B	0	0	0	0	1
C	45	4 (22) total	19	9	3
E	5	0 (2) total	2	0	2
F	21	0 (4) total	14	2	4
G	18	4 (5) total	11	0	0
H	6	0 (5) total	5	1	1

In total, 41 tonnes of illegally dumped material was recovered and disposed of appropriately (50 in 2009, 87 in 2008). This amount also includes the efforts of non-profit groups. Notably, illegally dumped material is primarily household in nature. In 2009 the businesses and residents in the RDN generated 160,000 tonnes of solid waste; while illegal dumping is of serious concern, it represents only 0.03% of total waste generated. Further, the continued decrease in recovered tonnage suggests the program is making progress managing the activity.

Landfill Bans

The Zero Waste component of the RDN’s Solid Waste Management Plan sets out a range of programs to increase waste diverted from the Regional Landfill. Subsequently, corrugated cardboard, paper, metal, tires, gypsum, batteries, commercial organics, wood and electronics are currently banned from landfill disposal. Commercial and/or self haul loads that are brought to the transfer station/landfill for disposal are staff inspected for any of these materials. Violations are then subject to increased tipping fees as listed in the RDN Solid Waste Management Bylaw No. 1531. The violations are recorded by way of a ‘violation notice’ and photos, copies of which are forwarded to the Zero Waste Compliance Officer. The notice is then followed up with the generator of the waste in question and/or the respective hauler.

The following table depicts the ‘violation notice’ activity for the last three years:

Year	Business Total Loads	Notices Issued	Percentage
2008	13,709	289	2.1%
2009	12,649	88	0.7%
2010	10,703	47	0.4%

ALTERNATIVES

This report is presented for Board information only.

FINANCIAL IMPLICATIONS

There are no financial implications to receiving this report. The approved budget for the 2011 illegal dumping enforcement and site clean up is \$55,000. All landfill bans enforcement related activities are handled by staff and do not require a separate budget.

SUSTAINABILITY IMPLICATIONS

The illegal dumping prevention and enforcement program contributes to the sustainability of the RDN by reducing the effects of such activity on the environment, wildlife habitat and the ability of others to use and enjoy outdoor recreational areas. The visual blight is lessened as well as the unseen impacts affecting ground and surface water including fish habitat.

Disposal bans are an intricate part of the Regional District’s waste diversion strategy. They provide environmental benefits such as reduced greenhouse gas emissions; generating economic activity by turning waste into a resource that creates jobs; and conserving valuable landfill space. Socially, waste diversion encourages waste reduction, responsible thinking and a positive contribution to our overall surroundings.

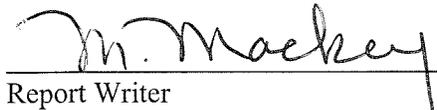
SUMMARY/CONCLUSIONS

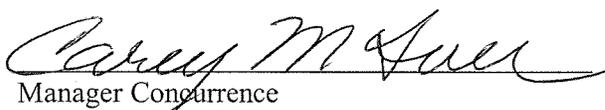
The current illegal dumping prevention program is an evolution of the last 18 years dealing with this issue and is seen as providing the best and most cost effective means of addressing this activity. Landfill bans enforcement helps advance the Regional District towards its Zero Waste Plan diversion goals and support the overall Solid Waste Management Plan.

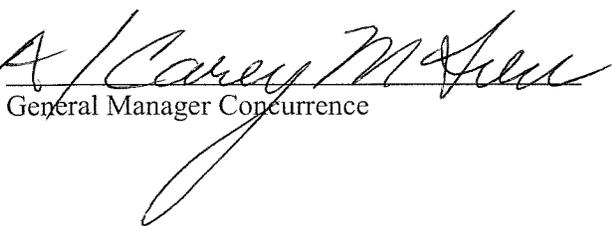
Staff recommend the report on 2010 Illegal Dumping and Landfill Bans Enforcement report be received for information.

RECOMMENDATION

That the Board receive the 2010 Illegal Dumping Prevention Program and Landfill Bans report for information.


Report Writer


Manager Concurrence


General Manager Concurrence


CAO Concurrence

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, FEBRUARY 17, 2011
AT OCEANSIDE PLACE**

Attendance: Dave Bartram, Director, RDN Board
Frank Van Eynde, Electoral Area 'E'
Reg Nosworthy, Electoral Area 'F'
Jack Wilson, Councillor, Town of Qualicum Beach
Teresa Patterson, Councillor, City of Parksville
Eve Flynn, School District #69
Michael Procter, Electoral Area 'H'

Staff: Tom Osborne, General Manager of Recreation and Parks
Dean Banman, Manager of Recreation Services
Dan Porteous, Superintendent of Arenas and Southern Recreation Services
Val McNutt, Programmer
Marilynn Newsted, Recording Secretary

CALL TO ORDER

Mr. Banman called the meeting to order at 2:00 pm.

ELECTION OF OFFICERS

Mr. Banman called for nominations for the position of Chair.

MOVED Commissioner Procter, SECONDED Commissioner Bartram, that Commissioner Van Eynde be nominated for the position of Chair.

CARRIED

As there were no other nominations received, Mr. Banman declared Commissioner Van Eynde as Chair.

Mr. Banman called for nominations for the position of Deputy Chair.

MOVED Commissioner Bartram, SECONDED Commissioner Flynn, that Commissioner Nosworthy be nominated for the position of Deputy Chair.

CARRIED

As there were no other nominations received, Mr. Banman declared Commissioner Nosworthy as Deputy Chair.

Mr. Banman passed the Chair to Commissioner Van Eynde.

PRESENTATION

Winter Wonderland Review 2010

Arena Programmer Val McNutt presented a brief summary of the 2010 Winter Wonderland event held December 15 to 27, 2010, at Oceanside Place. She stated the event would not be possible without the generous donations from the Community and the assistance of volunteers during the set-up and take-down for the event.

Ms. McNutt noted eight school rentals, with an estimated total of 1,000 school children participating, ten private rentals and three sponsored public skating sessions, two sponsored by Tim Horton's and one by Parksville Lions Club, took place during the event.

Ms. McNutt stated the Winter Wonderland event was very well received by the Community, with a total number of 4,050 skaters attending over the eleven days which reflected in \$12,457 earned revenue which more than covered the costs of \$9,085.

Ms. McNutt noted her goals for the 2011 Winter Wonderland event, scheduled to be held December 14 to 26, are to increase both the private rentals and the public skate sponsorships and to build on the successes of the past.

Noting transportation issues are a concern for outlying school children to attend this event, Commissioners suggested Ms. McNutt work with groups like the Lighthouse Recreation Commission, ACES and other groups in the community to assist with the provision of transportation needs.

MINUTES

MOVED Commissioner Procter, SECONDED Commissioner Nosworthy, that the Minutes of the District 69 Recreation Commission meeting held December 16, 2010, be approved.

CARRIED

MOVED Commissioner Procter, SECONDED Commissioner Patterson, that the Minutes of the District 69 Recreation Commission Grants Committee meeting held February 7, 2011, be approved.

CARRIED

COMMUNICATION/CORRESPONDENCE

MOVED Commissioner Bartram, SECONDED Nosworthy, that the following Correspondence be received:

- T. Osborne, RDN, to Ms. K. Longmuir, Re: Service Appreciation.
- C. Burger, City of Parksville, Re: Proclamation - Youth Week

CARRIED

FUNCTION REPORTS

Oceanside Place December 2010/January 2010 Report

Mr. Banman provided a brief overview of the December and January Oceanside Place Report.

Northern Community Recreation Services and Ravensong Aquatic Centre December 2010/January 2011 Report

Mr. Banman provided a summary of the December and January Northern Community Recreation Services and Ravensong Aquatic Centre Report.

MOVED Commissioner Bartram, SECONDED Commissioner Nosworthy, that the Reports be received.

CARRIED

Community Parks and Regional Parks and Trails Projects December 2010/January 2011 Report

Mr. Osborne briefly reviewed the Community Parks and Regional Parks and Trails Projects for the Commission.

Commissioner Bartram advised Park staff should check out the Shoreline Drive area, as there is a concern the bank above may be in danger of slipping.

MOVED Commissioner Bartram, SECONDED Commissioner Procter, that the Community Parks and Regional Parks and Trails Projects December 2010/January 2011 report be received.

CARRIED

Grants Committee Recommendations

MOVED Commissioner Flynn, SECONDED Commissioner Nosworthy, that the following District 69 Recreation Youth Grants be approved:

Community Group:	
Arrowsmith Community Enhancement Society- costumes	255
Ballenas Dry Grad- food & entertainment	1,000
Coombs Hilliers Recreation Community Organization- outdoor court	2,500
District 69 Minor Softball- equipment and uniforms	2,000
Errington War Memorial Hall Association- drums and drum bags	1,183
District 69 Family Resource Association- programs	1,700
Kwalikum Secondary School - Boxing Skills Program- equipment	1,500
Kwalikum Secondary School - Dry Grad- event expenses	1,000
Oceanside Track and Field Club- facility improvements	3,500

CARRIED

MOVED Commissioner Flynn, SECONDED Commissioner Nosworthy, that the following District 69 Recreation Community Grants be approved:

Community Group:	
Errington Therapeutic Riding Association- program expenses	1,154
Lighthouse Recreation Commission- program costs	2,700
Parksville & District Assn. for Community Living- program expenses	1,030
Parksville Qualicum Community Foundation- Venetian Carnival	1,500
Parksville Seniors Athletic Group- softball equipment	500
Qualicum and District Curling Club- 2011 BC Masters event expenses	1,000
Vancouver Island Opera- room rental and advertising	1,220

CARRIED

BCRPA 2011 Symposium

Mr. Banman advised the BCRPA 2011 Symposium will be held May 11 to 13 in Richmond. He noted a complete symposium package will be available for Commissions review. A request for two volunteers from the Commission to attend the event will be made at a future meeting.

COMMISSIONER ROUNDTABLE

Commissioner Nosworthy distributed the Arrowsmith Community Activity Coordinator’s Report for January and requested the report and future monthly reports be included in the District 69 Recreation Commission agenda for information purposes.

Commissioner Nosworthy highlighted the following items in Electoral Area ‘F’:

- The official opening of Munchkinland at French Creek Community School will be held March 31, 2011.
- The Intergenerational Music Program is progressing very well.
- The 100 Anniversary of French Creek Community School is planned for the long weekend in May.
- A survey will be taking place with regard to what children/youth and families would like to see in their community.
- The Striking Accord program, a partnership between Qualicum Beach and ACES will take place in June of this year.

Commissioner Flynn noted the following School District items:

- School enrollment has decreased by 280 students and is projected to decrease by 120 in 2011.
- The budget process has commenced and will proceed through to April.
- Superintendent Candice Morgan will be leaving her position. The recruitment process will begin soon, to find a replacement.

Commissioner Patterson noted the following items:

- Some memorial park benches in the Community Park have been vandalized.
- The picnic shelter in the Community Park which was removed last year will be rebuilt for the 2011 summer season.

ADJOURNMENT

MOVED Commissioner Bartram that the meeting be adjourned at 3:25pm.

Frank Van Eynde, Chair

NANAIMO REGIONAL HOSPITAL DISTRICT

**MINUTES OF THE REGIONAL HOSPITAL DISTRICT SELECT COMMITTEE
MEETING HELD ON TUESDAY FEBRUARY 22, 2011 AT 6:30 PM
IN THE RDN COMMITTEE ROOM**

Present:

Director T. Westbroek	Chairperson
Director J. Burnett	Electoral Area 'A'
Director J. Stanhope	Electoral Area 'G'
Director M. Lefebvre	City of Parksville
Director C. Haime	District of Lantzville
Director J. Kipp	City of Nanaimo
Director D. Johnstone	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
N. Avery	General Manager, Finance & Information Services
M. Pearse	Sr. Mgr., Corporate Administration
W. Idema	Manager, Financial Reporting

CALL TO ORDER

The Chairperson called the meeting to order at 6:30 pm.

MINUTES

MOVED Director Stanhope, SECONDED Director Burnett, that the minutes of the Regional Hospital District Select Committee meeting held October 26, 2010 be adopted.

CARRIED

REPORTS

Regional Hospital District – 2011 Budget Bylaw No. 152.

MOVED Director Stanhope, SECONDED Director Burnett, that the 2011 annual budget be approved with the following components:

Property tax requisition	\$	6,420,840
Capital grant allowance (from property taxes)	\$	2,046,355
Special project advances (Emergency Department)	\$	2,600,000

CARRIED

MOVED Director Stanhope, SECONDED Director Burnett, that "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011" be introduced and read three times.

CARRIED

MOVED Director Stanhope, SECONDED Director Burnett, that "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011" be adopted.

CARRIED

Vancouver Island Health Authority – 2011/2012 Capital Equipment and Project Lists.

MOVED Director Stanhope, SECONDED Director Burnett, that the adjusted 2011/2012 capital equipment list totaling \$805,367 be approved, subject to clarification of item 6565 – imaging software for Central Island Health Clinic (\$78,769) and item 7485 – imaging equipment/software Madrona Clinic (\$43,399).

CARRIED

MOVED Director Stanhope, SECONDED Director Burnett, that an amount of \$1,366,602 be approved for 2011/2012 capital projects and that the proposed list totaling \$1,530,758 be amended and resubmitted to staff.

CARRIED

MOVED Director Stanhope, SECONDED Director Lefebvre, that in light of requests for funding capital at facilities that do not appear to be designated as hospitals, that staff obtain clarification on the authority of the Regional Hospital District to fund capital requests at these alternate facilities, including providing funding that would provide equipment to private facilities in order to increase the use of electronic transmission of health records.

CARRIED

ADJOURNMENT

MOVED Director Burnett, SECONDED Director Johnstone, that the meeting terminate.

CARRIED

TIME: 7:02 PM

CHAIRPERSON



CAO APPROVAL	
EAP	
COW	
FEB 11 10:57 AM	
RHD	
BOARD	
Hospit Select - Feb 22 11	

**MEMORANDUM
NANAIMO REGIONAL
HOSPITAL DISTRICT**

TO: C. Mason
Chief Administrative Officer

DATE: February 8, 2011

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Regional Hospital District 2011 Annual Budget Bylaw No. 152

PURPOSE:

To introduce a bylaw to adopt the 2011 annual budget for the Regional Hospital District.

BACKGROUND:

The Regional Hospital District provisional budget was approved in November 2010. At that time a year end surplus of \$2,000,000 was projected and recommended to be set aside in a new capital reserve fund separate from other capital funds available to VIHA. After finalizing the 2010 year end and reviewing the five year budget projections, staff are recommending that \$1.4 million from the 2010 surplus be used to cover a portion of the Regional Hospital District’s share of the Emergency Department Redevelopment project.

The Regional Hospital District has committed to providing \$13.1 million as its 40% share of the emergency Department Redevelopment project. Funds will be secured in part by borrowing (\$10.7 million) and in part by reducing annual capital grants by \$1.2 million in each of the next two years. At the end of 2010 the Hospital District had drawn on \$1.5 million in interim financing funds from the Municipal Finance Authority for this project. Applying surplus funds in the amount of \$1.4 million at this time will reduce the long term borrowing for the Emergency Department project from \$10.7 million to a potential maximum of \$9.3 million.

There are no other changes to the previously presented provisional budget.

ALTERNATIVES:

1. Introduce and approve Bylaw No. 152 as presented.
2. Make further changes to the annual budget and approve an amended bylaw.

FINANCIAL IMPLICATIONS:

Alternative 1

Appendix ‘A’ attached to this report projects Hospital District tax requisitions to 2015 based on currently available information. Property taxes in the amount of \$6.4 million would be raised in 2011, about 2% more than was levied in 2010. Tax requisitions are projected to increase at 4%, 4%, 5% and 5% in the years up to 2015.

There is a current projected surplus of \$743,145 at the end of 2011, which will be gradually absorbed as long term debt charges for the Emergency Department and other future capital projects increase over the next five years.

Alternative 2

No new information has been received since the provisional budget approval and staff recommends approving the budget as presented.

SUMMARY/CONCLUSIONS:

The 2011 Regional Hospital District annual budget raises \$6.4 million in property tax revenues – an increase of 2% over 2010.

At the end of 2010 the budget is carrying an unallocated surplus of about \$2.2 million. Based on a review of outstanding debt commitments at this time, staff recommend applying \$1.4 million of this surplus to cover interim project costs for the Emergency Department Redevelopment project. This will reduce the long term debt commitment on this project from \$10.7 million to \$9.3 million.

The 2011 budget also provides \$2.0 million dollars as direct capital grants to assist the Vancouver Island Health Authority to replace minor capital equipment and/or to undertake minor improvement projects.

No additional information has been presented to change the provisional estimates and staff recommends approving Bylaw No. 152 as presented.

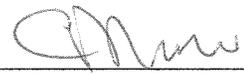
RECOMMENDATIONS:

1. That the 2010 Regional Hospital District annual budget be approved with the following components:

Property tax requisition	\$	6,420,840
Capital grant allowance (from property taxes)	\$	2,046,355
Special project advances (Emergency Department)	\$	2,600,000

2. That “Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011 be introduced and read three times.
3. That “Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011” be adopted.


Report Writer


Chief Administrative Officer

COMMENTS:

**NANAIMO REGIONAL HOSPITAL DISTRICT
BUDGET PROJECTIONS
2011 to 2015**

	2010		2011		2012		2013		2014		2015	
	Budget 4.5%	Actual	2.0%	5.0%	4.0%	5.0%	4.0%	5.0%	5.0%	3.5%	5.0%	3.5%
Current Projection												
Prior Projection												
Revenues												
Property taxes	6,294,940	6,294,940	6,420,840		6,677,674		6,944,782		7,292,025		7,656,626	
Grants in lieu	26,000	31,278	26,000		26,000		26,000		26,000		26,000	
Interest income	35,000	52,300	32,155		32,155		32,155		32,155		32,155	
Other revenue		843,878										
Prior year surplus applied	1,440,000	1,446,924	2,196,325		743,145		634,175		414,099		33,936	
	7,795,940	8,669,320	8,675,320		7,478,974		7,637,112		7,764,278		7,748,717	
Expenditures												
Administration	15,150	19,650	20,500		21,525		22,601		23,731		24,918	
Debt payments	3,382,585	3,212,206	2,948,965		3,410,127		3,460,340		3,887,470		3,957,616	
Debt issue expense/temp financing	395,470	82,150	316,355		69,401		296,035		271,780		19,136	
Equipment grants	3,151,800	3,158,985	2,046,355		2,143,746		3,444,037		3,547,361		3,653,781	
Special debt pay down			2,600,000		1,200,000							
	6,945,005	6,472,991	7,932,174		6,844,798		7,223,013		7,730,342		7,655,451	
Surplus for future years' expenditures	850,936	2,196,329	743,145		634,175		414,099		33,936		93,266	
Projected Tax Cost per \$100,000	21.73	\$	21.20	\$								

NANAIMO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 152

**A BYLAW TO ADOPT A
BUDGET FOR THE YEAR 2011**

WHEREAS the Board of the Nanaimo Regional Hospital District has considered a budget for the fiscal year ending December 31, 2011;

AND WHEREAS the Board is in agreement with the budget which has been considered;

NOW THEREFORE the Nanaimo Regional Hospital District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No. 152, 2011".
2. Schedule 'A' attached hereto and forming part of this bylaw is the Annual Budget for the Nanaimo Regional Hospital District for the year ending December 31, 2011.

Introduced and read three times this 22nd day of March, 2011.

Adopted this 22nd day of March, 2011.

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

Schedule 'A' to accompany "Nanaimo Regional Hospital District 2011 Annual Budget Bylaw No.152, 2011".

Chairperson

Sr. Mgr. Corporate Administration

SCHEDULE 'A'
NANAIMO REGIONAL HOSPITAL DISTRICT
2011 ANNUAL BUDGET

Property taxes	\$6,420,840
Grants in lieu	26,000
Interest income	32,155
Prior year surplus	<u>2,196,325</u>
Total Revenues	<u>\$8,675,320</u>
Administration	\$ 20,500
Debt servicing	4,995,320
Debt issuing expense	3 16,355
Capital grants	<u>2,046,355</u>
Total expenditures	<u>\$7,932,175</u>
Net surplus for future years	<u>\$ 743,145</u>