

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF THE REGIONAL DISTRICT OF NANAIMO HELD ON
TUESDAY, MAY 25, 2010, AT 7:28 PM IN THE
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director B. Dempsey	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director L. Sherry	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Kipp	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
P. Thorkelsson	Gen. Mgr., Development Services
J. Finnie	Gen. Mgr., Regional & Community Utilities
T. Osborne	Gen Mgr., Recreation & Parks Services
N. Avery	Gen. Mgr., Finance & Information Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
N. Hewitt	Recording Secretary

DELEGATIONS

Sakari Rautiainen, re Request to Support Area ‘H’ ALR Application.

Mr. Rautiainen requested the Board’s support of his ALR subdivision application. Ms. Orban, an Agrologist, also did a visual presentation on the site specific ALR application.

BOARD MINUTES

MOVED Director Bartram, SECONDED Director Westbrook, that the minutes of the regular Board meeting held April 27, 2010 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Janet Dunnett, Parksville Qualicum Community Foundation, re Request for Youth Support to Present to Combined Chambers of Commerce.

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from Janet Dunnett, Parksville Qualicum Community Foundation regarding financial support be received.

CARRIED

Peter & Helena Johnson, re Development Variance Permit Application No. PL2010-067 - Martin - 3581 Juriet Road - Area 'A'.

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from Peter & Helena Johnson regarding Development Variance Permit Application No. PL2010-067 be received.

CARRIED

Brian Underhill, Agricultural Land Commission, re Application to Subdivide Land in the ALR - Area 'C'.

MOVED Director Holme, SECONDED Director Ruttan, that the correspondence from Brian Underhill, Agricultural Land Commission regarding an application to subdivide land in the ALR be received.

CARRIED

UNFINISHED BUSINESS

BYLAWS

Public Hearing, Third Reading & Adoption.

Report of the Public Hearing held May 11, 2010 on Amendment Bylaws No. 1055.04, 1148.06, 1152.04, 1335.04, 1400.02 & 1540.01.

MOVED Director Bartram, SECONDED Director Holme, that the Report of the Public Hearing containing the Summary of Minutes and Submissions of the Public Hearing held Tuesday, May 11, 2010, together with all written submissions to the Public Hearing be received.

CARRIED

Bylaw No. 1055.04

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo East Wellington-Pleasant Valley Official Community Plan Amendment Bylaw No. 1055.04, 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo East Wellington-Pleasant Valley Official Community Plan Amendment Bylaw No. 1055.04, 2010" be adopted.

CARRIED

Bylaw No. 1148.06

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.06, 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Arrowsmith Benson-Cranberry Bright Official Community Plan Amendment Bylaw No. 1148.06, 2010" be adopted.

CARRIED

Bylaw No. 1152.04

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.04, 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'F' Official Community Plan Amendment Bylaw No. 1152.04, 2010" be adopted.

CARRIED

Bylaw No. 1335.04

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Amendment Bylaw No. 1335.04, 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'H' Official Community Plan Amendment Bylaw No. 1335.04, 2010" be adopted.

CARRIED

Bylaw No. 1400.02

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No, 1400.02, 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Nanoose Bay Official Community Plan Amendment Bylaw No, 1400.02, 2010" be adopted.

CARRIED

Bylaw No. 1540.01

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.01. 2010" be read a third time.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that "Regional District of Nanaimo Electoral Area 'G' Official Community Plan Amendment Bylaw No. 1540.01. 2010" be adopted.

CARRIED

For Adoption.

Bylaw No. 975.52.

MOVED Director Holme, SECONDED Director McNabb, that "Regional District of Nanaimo Pump & Haul Local Service Amendment Bylaw No. 975.52, 2010" be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Bartram, SECONDED Director Holme, that the minutes of the Electoral Area Planning Committee meeting held May 11, 2010 be received for information.

CARRIED

PLANNING

AMENDMENT APPLICATIONS

Bylaw No. 500.355 Zoning Amendment Application No. PL2009-211 - Keith Brown & Associates - Fielding Road - Area 'A'.

MOVED Director Burnett, SECONDED Director Bartram, that the Summary of the Public Information Meeting held on April 21, 2010 be received.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that Application No. PL2009-211 to rezone the subject property from Residential 2 (RS2) to Industrial I (IN 1) be approved subject to the conditions included in Schedule No. 1.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" be given 1st and 2nd reading.

CARRIED

MOVED Director Burnett, SECONDED Director Bartram, that the Public Hearing on "Regional District of Nanaimo Land Use and Subdivision Amendment Bylaw No. 500.355, 2010" be delegated to Director Burnett or his alternate.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. PL2010-063 - JE Anderson & Associates - Lee Road East - Area 'G'.

MOVED Director Bartram, SECONDED Director Burnett, that the Development Variance Permit Application No. PL2010-063, be approved subject to the conditions outlined in Schedules No. 1 - 4.

CARRIED

Development Variance Permit Application No. PL2010-067 - Martin - 3581 Juriet Road - Area 'A'.

Mr. Johnson spoke in opposition of this application.

MOVED Director Burnett, SECONDED Director Holme, that the Development Variance Permit Application No PL2010-067, be approved subject to the conditions outlined in Schedules No. 1 - 3.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Westbroek, SECONDED Director McNabb, that the minutes of the Committee of the Whole meeting held May 11, 2010 be received for information.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Sally Barton, Bowser Seniors Housing Society, re Crown Land Application in Bowser Village Centre.

MOVED Director Bartram, SECONDED Director Johnstone, that the correspondence from the Bowser Seniors Housing Society be received.

CARRIED

J. E. Harrison, City of Nanaimo, re RDN Not-For-Profit Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577, 2010.

MOVED Director Bartram, SECONDED Director Johnstone, that the correspondence from the City of Nanaimo be received.

CARRIED

Christopher, Liliana, and Isabella Garbers, re Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - Addison - 2610 Myles Lake Road - Electoral Area 'C'.

MOVED Director Bartram, SECONDED Director Johnstone, that the correspondence from Christopher, Liliana, and Isabella Garbers be received.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

2009 Audited Financial Statements.

MOVED Director Holdom, SECONDED Director McNabb, that the 2009 Consolidated Financial Statements, associated financial schedules and Auditors' Report to the Chief Administrative Officer be received.

CARRIED

2009 Statement of Financial Information.

MOVED Director Holdom, SECONDED Director Ruttan, that the 2009 Financial Information Act report be received and approved and be forwarded to the Ministry of Community and Rural Development.

CARRIED

2009 Directors' & Committee Members' Remuneration & Expenses.

MOVED Director Holme, SECONDED Director Burnett, that the 2009 report on remuneration and expenses for Board and Committee members be received.

CARRIED

DEVELOPMENT SERVICES

BUILDING & BYLAW

Notice of Building Bylaw Contravention - 2443 Arlington Road - Area 'E'.

MOVED Director Holme, SECONDED Director Bartram, that staff be directed to register a Notice of Bylaw Contravention on title pursuant to Section 57 Community Charter and that legal action be taken if necessary to ensure "Lot 1, District Lot 79, Plan 6073, Nanoose District" is in compliance with "Regional District of Nanaimo Building Regulation & Fees Bylaw 1250, 2001 and Regional District of Nanaimo Land Use and Subdivision Bylaw 500, 1987".

CARRIED

Property Maintenance Contravention - 2307 Gould Road West - Area 'A'.

MOVED Director Burnett, SECONDED Director Johnstone, that the owners of the subject property be directed to remove from the premises those items as set out in the attached Resolution within fourteen (14) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the owner's cost.

CARRIED

Property Maintenance Contravention - 225 DeCourcy Drive - Area 'B'.

MOVED Director Rudischer, SECONDED Director Holdom, that the owners of the subject property be directed to remove from the premises those items as set out in the attached Resolution within fourteen (14) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the owner's cost.

CARRIED

Building Inspection Service - Public Consultation Plan for Proposed Expansion.

MOVED Director Bartram, SECONDED Director Holme, that staff be directed to hold a series of satellite office openings and public information meetings in Electoral Areas 'A', 'C', 'F' and 'H' in accordance with the schedule set out in the report.

CARRIED

PLANNING

Regional Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - Addison - 2610 Myles Lake Road - Electoral Area 'C'.

MOVED Director Young, SECONDED Director Bestwick, that the Board approve consideration for a site specific amendment to the Regional Growth Strategy to permit an Official Community Plan and zoning amendment that will decrease the minimum parcel size outside of the Urban Containment Boundary to enable an application for a proposed 4 parcel subdivision, minimum parcel size 5 acres, each with one house and dedicated path/trail to access Blind Lake Park.

CARRIED

RECREATION AND PARKS SERVICES

PARKS

Area 'H' Community Parks Service - Licence of Occupation Renewal for Water Access at Sunnybeach Road.

MOVED Director Bartram, SECONDED Director Holme, that the 2010-2015 Licence of Occupation with the Ministry of Transportation and Infrastructure for the purpose of continuing the operation of the Sunnybeach Road water access in Qualicum Bay (Electoral Area 'H') be approved.

CARRIED

REGIONAL AND COMMUNITY UTILITIES

WASTEWATER

RDN Wastewater Services - Annual Wastewater Treatment Facilities Report.

MOVED Director Holme, SECONDED Director McNabb, that the 2009 Annual Wastewater Treatment Facilities Report be received for information.

CARRIED

Proposed Expansion of Surfside Sewer Service - Results of Property Owner Consultation.

MOVED Director Holme, SECONDED Director McNabb, that the Board receive this report for information and that no further action on the Surfside Sanitary Sewer Collection System expansion be taken at this time.

CARRIED

WATER

RDN Water Services - Well Condition Assessment & Maintenance Plan.

MOVED Director Holme, SECONDED Director Ruttan, that the Board receive the Well Condition Assessment and Maintenance Plan staff report for information.

CARRIED

Proposed Acquisition of Whiskey Creek Water District.

MOVED Director Biggemann, SECONDED Director Bartram, that the RDN petition the residents of the Whiskey Creek Water District to determine support for the RDN to acquire the Whiskey Creek Water District utility and staff report back to the RDN Board on the results of the petition process.

CARRIED

San Pareil Water Service - Expenditure of Funds from Security Issuing Bylaw No. 1395 for Replacement of Water Main.

MOVED Director Westbroek, SECONDED Director Holdom, that a drawdown of up to \$17,000 from "Regional District of Nanaimo (San Pareil Water Service) Security Issuing Bylaw No. 1395, 2004" for the replacement of the water supply main from the system reservoir to the distribution piping network be approved.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the District 69 Recreation Commission meeting held April 15, 2010 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the District 69 Field Allocations Update and Review of Guidelines report be received as information and staff be directed to meet with the City of Parksville, Town of Qualicum Beach and School District #69 to review current scheduling practices, discuss trends in field use and review possible solutions to meet the changing demand on the District's sportfields.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that staff be directed to develop a recognition program for local groups or individuals that reside either in the City of Parksville, the Town of Qualicum Beach or Electoral Areas E, F, G and H and have won a Provincial, Western Canadian, National or World championship for the District 69 Recreation Commission's consideration.

CARRIED

MOVED Director Bartram, SECONDED Director Holme, that the District 69 Recreation Financial Assistance Program report be received as information.

CARRIED

Electoral Area 'G' Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Burnett, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held April 12, 2010 be received for information.

CARRIED

Grants-in-Aid Advisory Committee.

MOVED Director Young, SECONDED Director Westbroek, that the minutes of the Grants-in-Aid Advisory Committee meeting held May 5, 2010 be received for information.

CARRIED

District 68

MOVED Director Young, SECONDED Director Rudischer, that the following grants be awarded:

<i>Name of Organization</i>	<i>Amount Recommended</i>
Hope Centre	\$ 500
Jonanco Hobby Workshop Association	\$ 460
Poetry Gabriola Society	<u>\$ 1,000</u>
	<u>\$ 1,960</u>

CARRIED

District 69

MOVED Director Young, SECONDED Director Bartram, that the following grants be awarded:

<i>Name of Organization</i>	<i>Amount Recommended</i>
Arrowsmith Community Enhancement Society	\$ 1,500
Bow Horne Bay Community Club	\$ 800
Errington War Memorial Hall Association	\$ 1,300
Lighthouse Country Marine Rescue Society	\$ 1,500
Mount Arrowsmith Biosphere Foundation	\$ 700
Oceanside Volunteer Association	\$ 1,000
Parksville & District Association for Community Living	\$ 1,600
Vancouver Island Opera	\$ 1,000
Parksville Qualicum Community Foundation (The Hand)	<u>\$ 300</u>
	<u>\$ 9,700</u>

CARRIED

Regional Solid Waste Advisory Committee.

MOVED Director Holme, SECONDED Director Burnett, that the minutes of the Regional Solid Waste Advisory Committee meeting held April 22, 2010 be received for information.

CARRIED

Transit Select Committee.

MOVED Director McNabb, SECONDED Director Bestwick, that the minutes of the Transit Select Committee meeting held April 22, 2010 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Bestwick, that staff be directed to send a letter to BC Transit regarding the RDN Board's interest in participating in a pilot study that would explore the benefits of using natural gas vehicles for Transit.

CARRIED

MOVED Director McNabb, SECONDED Director Bestwick, that staff be directed to send a letter to BC Transit requesting that older buses in the RDN Transit System be replaced by the newer more efficient Olympic buses.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Sally Barton, Bowser Seniors Housing Society, re Seniors Housing and Our Crown Land Application in Bowser Village Centre.

MOVED Director Bartram, SECONDED Director Young, that the Board directs staff to meet with the Bowser Seniors Housing Society Executive to discuss and if possible negotiate a partnership between the RDN and the Bowser Senior Housing Society to apply for a Free Crown Grant for two lots of Crown Land that are within the boundary of the Bowser Village Centre, and then if successful, to lease part of those two lots to the Bowser Seniors Housing Society for the purposes of building an independent-supportive seniors housing facility.

CARRIED

NEW BUSINESS

J. E. Harrison, City of Nanaimo, re RDN Not-For-Profit Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577, 2010.

MOVED Director McNabb, SECONDED Director Burnett, that this item be referred back to staff for a report.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Regional Agricultural Advisory Committee.

MOVED Director Burnett, SECONDED Director Johnstone, that the minutes of the Agricultural Advisory Committee meeting held April 30, 2010 be received for information.

CARRIED

Transit Select Committee.

MOVED Director McNabb, SECONDED Director Bestwick, that minutes of the Transit Select Committee meeting held May 13, 2010 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Westbroek, that staff be directed to arrange a meeting between the Chair of the RDN Board and selected members of the Transit Select Committee and the BC Transit Chair and Board to discuss the 2010-2011 Annual Operating Agreement.

CARRIED

ADMINISTRATOR'S REPORTS

Open Burning - Provincial Regulation Changes.

MOVED Director McNabb, SECONDED Director Burnett, that the Board receive this report on Provincial open burning regulation changes for information.

CARRIED

Solid Waste Disposal Service – Contract Award for Supply & Distribution of Green Bins.

MOVED Director Holme, SECONDED Director Burnett, that the Board award the contract for supply and distribution of green bins and kitchen containers to ORBIS Canada Ltd. for a total cost of \$1,367,135.

CARRIED

NEW BUSINESS

Electoral Area ‘B’ Parks and Open Space Advisory Committee.

MOVED Director Rudischer, SECONDED Director Young, that Laurie Burke be appointed to Electoral Area ‘B’ Parks and Open Space Advisory Committee for a term ending December 31, 2011.

CARRIED

BOARD INFORMATION

It was noted that the Regional District of Nanaimo has been awarded a \$10,000 grant for the Joint Tri-Regional Waste to Energy Viability Study.

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that pursuant to Section 90(1)(e) of the Community Charter the Board proceed to an In Camera Committee meeting to consider items related to land issues.

TIME: 8:32 PM

The meeting reconvened at 8:48 PM

RECREATION AND PARKS SERVICES

PARKS

Area ‘A’ Community Parks Service – Boat Harbour Property Acquisition Opportunity.

MOVED Director Burnett, SECONDED Director Kipp, that the Regional District of Nanaimo enter into an Agreement of Purchase and Sale with Townline Ventures Boat Harbour Ltd. for the proposed Lot 7 on Flewett Point at the appraised value of \$2,345,000.

CARRIED

MOVED Director Burnett, SECONDED Director Bestwick, that the Regional District of Nanaimo obtain assent of the electors in Electoral Area ‘A’ to borrow \$2,090,000 for the acquisition of proposed Lot 7 on Flewett Point through an alternative approval process with repayment by way of an assessment based property tax levy.

CARRIED

MOVED Director Burnett, SSECONDDED Director Kipp, that “Regional District of Nanaimo Bylaw No. 1601, 2010” be introduced and read three times, be forwarded to the Inspector of Municipalities for approval and proceed to the alternative approval process to obtain assent of the electors in Electoral Area ‘A’.

CARRIED

MOVED Director Burnett, SECONDED Director McNabb, that the Notice of Electoral Response Form be approved for the purpose of the alternative approval process for Bylaw No. 1601 within Electoral Area ‘A’.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 8:50 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION