

**REGIONAL DISTRICT OF NANAIMO**

**MINUTES OF THE COMMITTEE OF THE WHOLE  
MEETING HELD ON TUESDAY, MAY 11, 2010 AT 7:00 PM  
IN THE RDN BOARD CHAMBERS**

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Alternate	
Director B. Dempsey	District of Lantzville
Director E. Mayne	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Director J. Ruttan	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director J. Kipp	City of Nanaimo
Alternate	
Director M. Unger	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director L. Sherry	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
W. Idema	A/C General Manager, Finance & Information Services
M. Donnelly	A/C General Manager, Regional & Community Utilities
D. Trudeau	General Manager, Transportation & Solid Waste
P. Thorkelsson	General Manager, Development Services
W. Marshall	A/C General Manager, Recreation & Parks
N. Hewitt	Recording Secretary

**CALL TO ORDER**

The Chairperson welcomed Alternate Director Dempsey and Unger to the meeting.

**DELEGATIONS**

**Linda & Chuck Addison, re Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - 2610 Myles Lake Road - Electoral Area 'C'.**

Mrs. Addison presented a visual and verbal presentation in support of the zoning and OCP Amendment application.

**Sally Barton, Bowser Seniors Housing Society, re Seniors Housing and Our Crown Land Application in Bowser Village Centre.**

Ms. Barton presented a verbal overview of the Bowser Seniors Housing Society and requested a partnership to apply for a Free Crown Grant for the purpose of building an independent supportive seniors housing facility.

**Meryl Chahley, Meyers Norris Penny, re Auditors' Report.**

Ms. Chahley presented the results of the Auditors' Report.

**LATE DELEGATIONS**

MOVED Director Westbrook, SECONDED Director Bartram, that three late delegations be permitted to address the Committee.

CARRIED

**Dianne Eddy, re Consultation Process or In Depth Review of Ramifications of Building Inspection and Permits in Rural Electoral Areas.**

Ms. Eddy voiced her opposition of the consultation process and ramifications of building inspection and permits in Rural Areas.

**Reg Nosworthy, re Building Inspection Service - Public Consultation Plan.**

Mr. Nosworthy spoke in opposition of building inspection and permits in rural areas.

**Anita Pangborne-LaHue, re Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - Addison - 2610 Myles Lake Road - Electoral Area 'C'.**

Ms. Pangborne-LaHue spoke in support of the zoning & OCP Amendment Application of her neighbour Ms. Addison.

**MINUTES**

MOVED Director Holme, SECONDED Director Bestwick, that the minutes of the regular Committee of the Whole meeting held April 13, 2010 be adopted.

CARRIED

**COMMUNICATIONS/CORRESPONDENCE**

**Sally Barton, Bowser Seniors Housing Society, re Crown Land Application in Bowser Village Centre.**

MOVED Director Westbrook, SECONDED Director Bartram, that the correspondence from the Bowser Seniors Housing Society be received.

CARRIED

**J. E. Harrison, City of Nanaimo, re RDN Not-For-Profit Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577.**

MOVED Director Westbrook, SECONDED Director Bartram, that the correspondence from the City of Nanaimo be received.

CARRIED

**Christopher, Liliana, and Isabella Garbers, re Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - Addison - 2610 Myles Lake Road - Electoral Area 'C'.**

MOVED Director Westbroek, SECONDED Director Bartram, that the correspondence from Christopher, Liliana, and Isabella Garbers be received.

CARRIED

**FINANCE AND INFORMATION SERVICES**

**FINANCE**

**2009 Audited Financial Statements.**

MOVED Director Westbroek, SECONDED Director McNabb, that the 2009 Consolidated Financial Statements, associated financial schedules and Auditors' Report to the Chief Administrative Officer be received.

CARRIED

**2009 Statement of Financial Information.**

MOVED Director Holme, SECONDED Director Westbroek, that the 2009 Financial Information Act report be received and approved and be forwarded to the Ministry of Community and Rural Development.

CARRIED

**2009 Directors' & Committee Members' Remuneration & Expenses.**

MOVED Director Westbroek, SECONDED Director Mayne, that the 2009 report on remuneration and expenses for Board and Committee members be received.

CARRIED

**Nanaimo Regional Hospital District - 2009 Audited Financial Statements.**

MOVED Director Westbroek, SECONDED Director Rudischer, that the report on the 2009 audited financial statements of the Nanaimo Regional Hospital District be received.

CARRIED

**DEVELOPMENT SERVICES**

**BUILDING & BYLAW**

**Notice of Building Bylaw Contravention - 2443 Arlington Road - Area 'E'.**

MOVED Director Holme, SECONDED Director Bartram, that staff be directed to register a Notice of Bylaw Contravention on title pursuant to Section 57 Community Charter and that legal action be taken if necessary to ensure "Lot 1, District Lot 79, Plan 6073, Nanoose District" is in compliance with "Regional District of Nanaimo Building Regulation & Fees Bylaw 1250, 2001" and "Regional District of Nanaimo Land Use and Subdivision Bylaw 500, 1987."

CARRIED

**Property Maintenance Contravention - 2307 Gould Road West - Area 'A'.**

Ms. Anderson requested that the Board provide her proof of the complaint.

MOVED Director Holdom, SECONDED Director Unger, that this item be referred back to staff for further review and that a report be prepared for the May 25<sup>th</sup>, 2010 Board meeting.

CARRIED

**Property Maintenance Contravention - 225 DeCourcy Drive - Area 'B'.**

MOVED Director Rudischer, SECONDED Director Bartram, that the owners of the subject property be directed to remove from the premises those items as set out in the attached Resolution within fourteen (14) days, or the work will be undertaken by the Regional District of Nanaimo's agents at the owner's cost.

CARRIED

**Building Inspection Service – Public Consultation Plan for Proposed Expansion.**

MOVED Director Holdom, SECONDED Director Holme:

That staff be directed to proceed with Alternate No. 3 as outlined in the report.

That staff be directed to undertake the advertising of the events as outlined in the report.

CARRIED

**PLANNING**

**Regional Growth Strategy Amendment to Support Zoning & OCP Amendment Application No. 0604 - Addison - 2610 Myles Lake Road - Electoral Area 'C'.**

MOVED Director Young, SECONDED Director Holme, that the Board approve consideration for a site specific amendment to the Regional Growth Strategy to permit an Official Community Plan and zoning amendment that will decrease the minimum parcel size outside of the Urban Containment Boundary to enable an application for a proposed 4 parcel subdivision, minimum parcel size 5 acres, each with one house and dedicated path/trail to access Blind Lake Park.

CARRIED

**RECREATION AND PARKS SERVICES**

**PARKS**

**Area 'H' Community Parks Service - Licence of Occupation Renewal for Water Access at Sunnybeach Road.**

MOVED Director Bartram, SECONDED Director Mayne, that the 2010-2015 Licence of Occupation with the Ministry of Transportation and Infrastructure for the purpose of continuing the operation of the Sunnybeach Road water access in Qualicum Bay (Electoral Area H) be approved.

CARRIED

**REGIONAL AND COMMUNITY UTILITIES**

**WASTEWATER**

**RDN Wastewater Services - Annual Wastewater Treatment Facilities Report.**

MOVED Director McNabb, SECONDED Director Mayne, that the 2009 Annual Wastewater Treatment Facilities Report be received for information.

CARRIED

**Proposed Expansion of Surfside Sewer Service - Results of Property Owner Consultation.**

MOVED Director Westbroek, SECONDED Director McNabb, that the Board receive this report for information and that no further action on the Surfside Sanitary Sewer Collection System expansion be taken at this time.

CARRIED

## **WATER**

### **RDN Water Services - Well Condition Assessment & Maintenance Plan.**

MOVED Director McNabb, SECONDED Director Biggemann, that the Board receive the Well Condition Assessment and Maintenance Plan staff report for information.

CARRIED

### **Proposed Acquisition of Whiskey Creek Water District.**

MOVED Director Biggemann, SECONDED Director Sherry, that the RDN petition the residents of the Whiskey Creek Water District to determine support for the RDN to acquire the Whiskey Creek Water District utility and staff report back to the RDN Board on the results of the petition process.

CARRIED

### **San Pareil Water Service - Expenditure of Funds from Security Issuing Bylaw No. 1395 for Replacement of Water Main.**

MOVED Director Westbroek, SECONDED Director Mayne, that a drawdown of up to \$17,000 from "Regional District of Nanaimo (San Pareil Water Service) Security Issuing Bylaw No. 1395, 2004" for the replacement of the water supply main from the system reservoir to the distribution piping network be approved.

CARRIED

## **COMMISSION, ADVISORY & SELECT COMMITTEE**

### **District 69 Recreation Commission.**

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the District 69 Recreation Commission meeting held April 15, 2010, for information.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that the District 69 Field Allocations Update and Review of Guidelines report be received as information and staff be directed to meet with the City of Parksville, Town of Qualicum Beach and School District #69 to review current scheduling practices, discuss trends in field use and review possible solutions to meet the changing demand on the District's sportfields.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that staff be directed to develop a recognition program for local groups or individuals that reside either in the City of Parksville, the Town of Qualicum Beach or Electoral Areas E, F, G and H and have won a Provincial, Western Canadian, National or World championship for the District 69 Recreation Commission's consideration.

CARRIED

MOVED Director Bartram, SECONDED Director Westbroek, that the District 69 Recreation Financial Assistance Program report be received as information.

CARRIED

### **Electoral Area 'G' Parks and Open Space Advisory Committee.**

MOVED Director Holme, SECONDED Director Ruttan, that the minutes of the Electoral Area 'G' Parks and Open Space Advisory Committee meeting held April 12, 2010, be received for information.

CARRIED

**Grants-in-Aid Advisory Committee.**

MOVED Director Young, SECONDED Director Bartram, that the minutes of the Grants-in-Aid Advisory meeting held May 5, 2010, be received for information.

CARRIED

MOVED Director Young, SECONDED Director Bartram, that the following District 68 grants be awarded:

<i>Name of Organization</i>	<i>Amount Recommended</i>
Hope Centre	\$ 500
Jonanco Hobby Workshop Association	\$ 460
Poetry Gabriola Society	<u>\$ 1,000</u>
	<u>\$ 1,960</u>

CARRIED

MOVED Director Young, SECONDED Director Bartram, that the following District 68 grants be awarded:

<i>Name of Organization</i>	<i>Amount Recommended</i>
Arrowsmith Community Enhancement Society	\$ 1,500
Bow Horne Bay Community Club	\$ 800
Errington War Memorial Hall Association	\$ 1,300
Lighthouse Country Marine Rescue Society	\$ 1,500
Mount Arrowsmith Biosphere Foundation	\$ 700
Oceanside Volunteer Association	\$ 1,000
Parksville & District Association for Community Living	\$ 1,600
Vancouver Island Opera	<u>\$ 1,000</u>
	<u>\$ 9,400</u>

CARRIED

**Regional Solid Waste Advisory Committee.**

MOVED Director Holme, SECONDED Director Biggemann, that the minutes of the Regional Solid Waste Advisory Committee meeting held April 22, 2010, be received for information.

CARRIED

**Transit Select Committee.**

MOVED Director McNabb, SECONDED Director Holme, that the minutes of the Transit Select Committee meeting held April 22, 2010, be received for information.

CARRIED

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**Sally Barton, Bowser Seniors Housing Society, re Seniors Housing and Our Crown Land Application in Bowser Village Centre.**

MOVED Director Bartram, SECONDED Director McNabb, that the Board directs staff to meet with the Bowser Seniors Housing Society Executive to discuss and if possible negotiate a partnership between the RDN and the Bowser Senior Housing Society to apply for a Free Crown Grant for two lots of Crown Land that are within the boundary of the Bowser Village Centre, and then if successful, to lease part of those two lots to the Bowser Seniors Housing Society for the purposes of building an independent-supportive seniors housing facility.

CARRIED

**NEW BUSINESS**

**J.E. Harrison, City of Nanaimo, re RDN Not-For-Profit Rental Housing Sewer Development Cost Charge Reduction Bylaw No. 1577.**

MOVED Director Holme, SECONDED Director McNabb, that this item be referred back to staff for a report.

CARRIED

**IN CAMERA**

MOVED Director Holme, SECONDED Director McNabb, that pursuant to Section 90(1)(e) of the Community Charter the Board proceed to an In Camera Committee of the Whole meeting to consider items related to land issues.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 9:00 PM

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CHAIRPERSON