

**NANAIMO REGIONAL HOSPITAL DISTRICT**

**REGULAR BOARD MEETING  
TUESDAY, NOVEMBER 24, 2009  
7:00 PM**

*(RDN Board Chambers)*

**A G E N D A**

**PAGES**

**CALL TO ORDER**

**DELEGATIONS**

**MINUTES**

3-4 Minutes of the regular Hospital Board meeting held July 28, 2009.

**BUSINESS ARISING FROM THE MINUTES**

**COMMUNICATIONS/CORRESPONDENCE**

**UNFINISHED BUSINESS**

**STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION  
MINUTES AND RECOMMENDATIONS**

**SCHEDULED STANDING, ADVISORY STANDING AND SELECT  
COMMITTEE REPORTS**

**Regional Hospital District Select Committee.** (All Directors – One Vote)

5-7 Minutes of the Regional Hospital District Select Committee meeting held November 3, 2009. (for information)

- 1. That the list of items totalling \$960,760, forming part of the 2009/2010 grant of \$3,060,000 be approved as presented.*
- 2. That the 2010 provisional budget be approved with the following components.*

<i>Property Tax Requisition</i>	<i>\$6,294,490</i>
<i>Capital grant allowance</i>	<i>\$3,151,800</i>

3. *That VIHA be advised that the Nanaimo Regional Hospital District Board expects, in the near future, to see some portion of the annual capital allowance allocated to the proposed new health care facility in the Oceanside area.*

**ADDENDUM**

**BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS**

**NEW BUSINESS**

**BOARD INFORMATION (Separate enclosure on blue paper)**

**ADJOURNMENT**

**IN CAMERA**

NANAIMO REGIONAL HOSPITAL DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF THE NANAIMO REGIONAL HOSPITAL DISTRICT HELD ON  
TUESDAY, JULY 28, 2009, AT 7:00 PM IN THE  
RDN BOARD CHAMBERS

**Present:**

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director G. Rudischer	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Alternate	
Director D. Heenan	Electoral Area H
Alternate	
Director C. Burger	City of Parksville
Director T. Westbroek	Town of Qualicum Beach
Alternate	
Director C. Haime	District of Lantzville
Director J. Ruttan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Alternate	
Director F. Pattje	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director D. Johnstone	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Kipp	City of Nanaimo

**Also in Attendance:**

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr., Corporate Administration
S. De Pol	A/Gen. Mgr., Water & Wastewater Services
T. Armet	A/Gen. Mgr., Development Services
T. Osborne	Gen Mgr., Recreation & Parks Services
N. Avery	Gen. Mgr., Finance & Information Services
D. Trudeau	Gen. Mgr., Transportation & Solid Waste Services
L. Burgoyne	Recording Secretary

**MINUTES**

MOVED Director McNabb, SECONDED Director Johnstone, that the minutes of the regular Hospital Board meeting held April 28, 2009 be adopted.

CARRIED

**COMMITTEE OF THE WHOLE STANDING COMMITTEE**

*From the Committee of the Whole meeting held April 14, 2009.*

**HOSPITAL**

**Bylaw No. 148 – To Authorize Borrowing for Nanaimo Regional Hospital District 2008 Capital Expenditures.**

MOVED Director McNabb, SECONDED Director Johnstone, that “Nanaimo Regional Hospital District 2008 Capital Expenditure Borrowing Bylaw No. 148, 2009” be introduced and read three times.

CARRIED

MOVED Director McNabb, SECONDED Director Johnstone, that “Nanaimo Regional Hospital District 2008 Capital Expenditure Borrowing Bylaw No. 148, 2009” be adopted.

CARRIED

**ADJOURNMENT**

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

**TIME:** 7:02 PM

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CHAIRPERSON

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SR. MGR., CORPORATE ADMINISTRATION

**NANAIMO REGIONAL HOSPITAL DISTRICT**

**MINUTES OF THE MEETING OF THE  
REGIONAL HOSPITAL DISTRICT SELECT COMMITTEE  
HELD ON TUESDAY, NOVEMBER 3, 2009 AT 1:00 PM  
IN THE RDN COMMITTEE ROOM**

**Present:** Director T. Westbrook                      Chairperson  
Director J. Burnett                                  Electoral Area A  
Director J. Stanhope                                Electoral Area G  
Director J. Kipp                                      City of Nanaimo  
Director E. Mayne                                  City of Parksville

**Absent:** Director C. Haime                              District of Lantzville  
Director D. Johnstone                              City of Nanaimo

**Also in Attendance:** C. Mason                                      Chief Administrative Officer  
N. Avery    Gen. Manager, Finance & Information Services

**CALL TO ORDER**

The Chairperson called the meeting to order at 1:00 pm.

**MINUTES**

MOVED Director Stanhope, SECONDED Director Kipp, that the minutes of the Regional Hospital District Select Committee meeting held March 17, 2009 be adopted.

CARRIED

**DELEGATIONS**

Joe Murphy, VP, Operations and Support Services, Brenda Uhrynuk, Executive Director, Emergency, Medicine, Rehab and Staffing Services, and Chris Sullivan, Director of Capital Planning, attended to provide an update on the progress of capital projects and funding requests with respect to correspondence from VIHA submitted for the meeting.

Chris Sullivan presented a brief overview of the capital planning process, an update on project costs for the Nanaimo Regional General Hospital emergency room redevelopment project and advised the committee that two capital projects which have been on the Vancouver Island Health Authority capital plan, have received Provincial approval to proceed to design. The projects are improvements to the cancer pharmacy clinic for health and safety purposes and completion of two shelled in operating rooms from the earlier construction phase of surgical rooms, for the purposes of improving the efficiency of operating room use.

Committee members sought clarification on the increase in costs for the emergency room redevelopment, expressed concern that the project has not yet received Provincial cost sharing support and that VIHA's request for Hospital District cost sharing will defer planned upgrades and replacement of boiler plant equipment.

MOVED Director Kipp, SECONDED Director Stanhope, that the presentation be received.

CARRIED

## **CORRESPONDENCE**

### **Vancouver Island Health Authority – Allocation of 2009/10 Capital Grant Allowance.**

MOVED Director Stanhope, SECONDED Director Burnett, that the list of items totaling \$960,760, forming part of the 2009/2010 grant of \$3,060,000 be approved as presented.

CARRIED

### **Vancouver Island Health Authority – Request for cost Sharing in Major Capital Projects.**

MOVED Director Mayne, SECONDED Director Stanhope, that consideration of this correspondence be deferred to follow a discussion of the 2010 Provisional Budget.

CARRIED

## **REPORTS**

### **Regional Hospital District 2008 Cost Sharing Review – UBCM Update.**

N. Avery provided a verbal update on the implementation of recommendations of the recent Cost Sharing Review, noting that a Provincially led committee including representatives from UBCM, three Health Authorities and three Regional Hospital Districts has been formed to work through the recommendations focusing in particular on a definition of capital and mechanisms which could improve the working relationships between Health Authorities and RHD's. RHD's and Health Authorities were encouraged to continue to clarify expectations regarding fixed funding for operational capital and processes for dialogue between the two parties.

### **2010 Provisional Budget.**

N. Avery noted that the budget projections attached to the report included cost sharing in the cancer clinic and shelled in operating room projects because they have been part of earlier capital plans presented by VIHA. With respect to additional cost sharing in the emergency room redevelopment, N. Avery advised that a further commitment would not affect the 2010 budget but it would affect future years' budgets.

MOVED Direct Stanhope, SECONDED Director Kipp, that the 2010 provisional budget be approved with the following components:

Property Tax Requisition	\$6,294,490
Capital grant allowance	\$3,151,800

CARRIED

The Committee discussed the lack of clear capital funding for a health care facility in the Oceanside area and expressed concern that the VIHA capital plans do not appear to be considering the benefits of reducing emergency room visits by providing some level of treatment in the Oceanside area. Following further discussion it was:

MOVED Director Stanhope, SECONDED Director Mayne, that VIHA be advised that the Nanaimo Regional Hospital District Board expects, in the near future, to see some portion of the annual capital allowance allocated to the proposed new health care facility in the Oceanside area.

CARRIED

**ADJOURNMENT**

MOVED Director Kipp, SECONDED Director Stanhope, that the meeting terminate.

CARRIED

**TIME:** 3:15 PM

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CHAIRPERSON