

REGIONAL DISTRICT OF NANAIMO
REGULAR BOARD MEETING
TUESDAY, MARCH 25, 2008
(immediately following the Hospital Board meeting)

(RDN Board Chambers)

A G E N D A

PAGES

1. **CALL TO ORDER**
2. **DELEGATIONS**
 - 12-25 **Philip Nelson, Landsolutions, & Alastair King, Zero Emissions Development (ZED), re Renewable Energy Proposal on RDN Parkland – Gabriola Island – Area ‘B’.**
 - 26-33 **Duane Round, Parksville Lions Housing Society, re Relaxation of Development Cost Charges.**
3. **BOARD MINUTES**
 - 34-50 Minutes of the Regular Board meeting held February 26, 2008 and Special Board meeting held March 11, 2008.
4. **BUSINESS ARISING FROM THE MINUTES**
5. **COMMUNICATIONS/CORRESPONDENCE**
 - 51 **B. Carlton, FCM, re Residential Food Waste Collection Field Test.**
 - 52-53 **J. Les, Solicitor General, re Funding to Victim Services & Restorative Justice Programs.**
6. **UNFINISHED BUSINESS**

BYLAWS

For Adoption.

Bylaw No. 787.07 – Regional District of Nanaimo Building Inspection Service Amendment – Area ‘H’. (All Directors – One Vote)

That “Regional District of Nanaimo Building Inspection Service Bylaw Amendment Bylaw No. 787.07, 2008” be adopted.

This bylaw is to amend the boundaries to include the property legally described as Lot 2, Block 347, Plan 33670, Newcastle and Alberni District and located at 820 Horne Lake Road in Electoral Area ‘H’ into the Building Inspection Service Area.

Bylaw No. 947.03 – Fairwinds Sewerage Facilities Local Service Area Amendment – Area ‘E’. (All Directors – One Vote)

That “Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.03, 2008” be adopted.

This bylaw is to amend the boundaries to include the vacant properties legally described as Lot 1, Plan 28544, and Lots A and C, Plan 31768, District Lot 78, Nanoose Land District and located adjacent to Schooner Cove Marina and Pub in Electoral Area ‘E’ into the Fairwinds Sewerage Facilities Local Service Area.

54-58 **Bylaw No. 500.333 – Regional District of Nanaimo Land Use and Subdivision Amendment – Area ‘A’.** (Electoral Area Directors except EA ‘B’ – One Vote)

That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006” be adopted.

This bylaw is to rezone the property legally described as Lot A, Section 13, Range 7, Cranberry District, Plan VIP83828 and located at Schoolhouse and Harold Roads in Electoral Area ‘A’ from Residential 2 Subdivision District ‘F’ (RS2F) to Comprehensive Development Zone 33 (CD33).

59-63 **Bylaw No. 500.342 – Regional District of Nanaimo Land Use and Subdivision Amendment – Area ‘H’.** (Electoral Area Directors except EA ‘B’ – One Vote)

That “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.342, 2007” be adopted.

This bylaw is to rezone the property legally described as Lot 3, Block 360, Newcastle District, Plan 35096 and located on Spider Lake Road in Electoral Area ‘H’ from Subdivision District ‘B’ to Subdivision District ‘D’ to facilitate the subdivision of the parent parcel to create 2 parcels.

7. STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

7.1 ELECTORAL AREA PLANNING STANDING COMMITTEE

64-66 Minutes of the Electoral Area Planning Committee meeting held March 11, 2008. (for information)

COMMUNICATIONS/CORRESPONDENCE

P. & C. Roberts, re Electoral Area ‘G’ Official Community Plan. (Electoral Area Directors except EA ‘B’ – One Vote)

That the correspondence from P. & C. Roberts regarding their response to a letter dated November 29, 2007 from the Chairperson with respect to the Electoral Area ‘G’ OCP be received.

PLANNING

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. 60744 – Adjacent to Lions Way and the Island Highway No. 19A – Area ‘H’. (Electoral Area Directors except EA ‘B’ – One Vote)

That Development Permit Application No. 60744 submitted by Fern Road Consulting Ltd., on behalf of A Dorfer, in conjunction with the subdivision on the parcel legally described as Lot 3, District Lot 20, Newcastle District, Plan 6994, Except That Part in Plan 31190 and designated within the Environmentally Sensitive Features, Fish Habitat and Natural Hazards Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

Development Permit Application No. 60746 – 2180 South Wellington Road – Area ‘A’. (Electoral Area Directors except EA ‘B’ – One Vote)

That Development Permit Application No. 60746 to permit the construction of three additional mini storage buildings on the property legally described as Lot A, Section 11, Range, Cranberry District, Plan VIP76453 be approved subject to the conditions outlined in Schedules No. 1 to 4 of the corresponding staff report.

Development Permit Application No. 60803 – 3668 Horne Lake Caves Road – Area ‘H’. (Electoral Area Directors except EA ‘B’ – One Vote)

That Development Permit Application No. 60803, to permit construction of a residential accessory building with a minimum real lot line setback of 3 metres (10 feet) from the natural boundary of Horne Lake on the subject property located at 3668 Horne Lake Caves Road, be approved.

DEVELOPMENT PERMIT APPLICATIONS WITH VARIANCE

Development Permit Application No. 60804 and Request for 10% Frontage Relaxation – Adjacent to Northwest Bay Road – Area ‘E’. (Electoral Area Directors except EA ‘B’ – One Vote)

Delegations wishing to speak to Development Permit with Variance Application No. 60804.

- 1. That Development Permit Application No. 60804 submitted by JE Anderson, BCLS, on behalf of Timberstone Developments Ltd., in conjunction with the subdivision on the parcel legally described as Lot 1, District Lot 68, Nanoose District, Plan 3940 Except for Part in Plan VIP80339 and designated within the Sensitive Ecosystem Protection, Water Protection and Farm Land Protection Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1, 2, 3 and 4 of the corresponding staff report.*
- 2. That the request for relaxation of the minimum 10% frontage requirement for proposed Lots 14, 15, 16, 19, 20, 21 and 24 be approved.*

3. *That staff be directed to meet with the applicant to ensure that subdivision-related issues as outlined in the staff report with respect to proposed Lots 23 and 24 concerning septic disposal, minimum parcel size and status of the two existing wells can be resolved to the satisfaction of the Regional District in conjunction with the subdivision process.*

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90715 – D’Angelo – 335 Butler Avenue – Area ‘G’. (Electoral Area Directors except EA ‘B’ – One Vote)

Delegations wishing to speak to Development Variance Permit Application No. 90715.

That Development Variance Permit Application No. 90715, to legalize the siting of an existing accessory building with a minimum front lot line setback of 2.4 m on the subject property legally described as Lot F, District Lot 12, Nanoose District, Plan 30913 located on Butler Avenue, be approved and that a building permit be obtained.

Development Variance Permit Application No. 90803 – 3680, 3676 & 3672 Horne Lake Caves Road – Area ‘H’. (Electoral Area Directors except EA ‘B’ – One Vote)

Delegations wishing to speak to Development Variance Permit Application No. 90803.

That Development Variance Permit Application No. 90803, to permit the construction of two separate concrete retaining walls with an interior side yard setback of 0 metres, on the subject property legally described as Lots 51, 52 & 53, District Lot 251, Alberni District, Electoral Area ‘H’ located on Horne Lake Caves Road, be approved subject to the conditions outlined in Schedules No. 1 to 3.

Development Variance Permit Application No. 90805 – 1021 Koskimo Road – Area ‘F’. (Electoral Area Directors except EA ‘B’ – One Vote)

Delegations wishing to speak to Development Variance Permit Application No. 90805.

That Development Permit Application No. 90805 submitted by Fern Road Consulting Ltd., on behalf of Peter and Sandra Carr, in conjunction with the subdivision on the parcel legally described as Lot 35, Block 359, Newcastle District, Plan 41094, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report..

7.2 COMMITTEE OF THE WHOLE STANDING COMMITTEE

67-73

Minutes of the Committee of the Whole meeting held March 11, 2008. (for information)

COMMUNICATIONS/CORRESPONDENCE

Petition re Hamilton Marsh. (All Directors – One Vote)

That the Hamilton Marsh petitions be received.

CORPORATE ADMINISTRATION SERVICES

2008 Meeting Schedule. (All Directors – One Vote)

That the 2008 meeting schedule be received for information and, as has been the practice since 2006, the August Committee meetings be cancelled.

Legal Services Contract Extension. (All Directors – Weighted Vote)

That the Board extend its legal services agreements with Staples McDannold Stewart in the area of municipal law and Harris & Co. in the area of labour law for an additional two year term expiring February 2010.

FINANCE & INFORMATION SERVICES

FINANCE

Regional District of Nanaimo 2008 to 2013 Financial Plan Bylaw No. 1542.

(All Directors – Weighted Vote)

1. *That "2008 to 2013 Financial Plan Bylaw No. 1542, 2008" be introduced and read three times.*

(All Directors – 2/3 Weighted)

2. *That "2008 to 2013 Financial Plan Bylaw No. 1542, 2008" having received three readings be adopted.*

2008 Parcel Tax Rate Bylaws – Water Services Bylaw No. 1544; Sewer Services Bylaw No. 1545; Driftwood Water Supply Service Area Amendment Bylaw No. 1336.05; Barclay Crescent Sewer Service Area Amendment Bylaw No. 1483.02.

Bylaw No. 1544.

(All Directors – One Vote)

1. *That "Water Services Parcel Tax Rates Bylaw No. 1544, 2008" be introduced and read three times.*

(All Directors – 2/3)

2. *That "Water Services Parcel Tax Rates Bylaw No. 1544, 2008" having received three readings be adopted.*

Bylaw No. 1545.

(All Directors – One Vote)

- 3. That "Sewer Services Parcel Tax Rates Bylaw No. 1545, 2008" be introduced and read three times.*

(All Directors – 2/3)

- 4. That "Sewer Services Parcel Tax Rates Bylaw No. 1545, 2008" having received three readings be adopted.*

Bylaw No. 1336.05.

(All Directors – One Vote)

- 5. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.05, 2008" be introduced and read three times.*

(All Directors – 2/3)

- 6. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.05, 2008" having received three readings be adopted.*

Bylaw No. 1483.02.

(All Directors – One Vote)

- 7. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.02, 2008" be introduced and read three times.*

(All Directors – 2/3)

- 8. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.02, 2008" having received three readings be adopted.*

Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03.

(All Directors – One Vote)

- 1. That "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03, 2008" be introduced and read three times.*

(All Directors – 2/3)

- 2. That "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03, 2008" having received three readings be adopted.*

DEVELOPMENT SERVICES

BUILDING & BYLAW

Building Inspection Service Bylaw Amendment Bylaw No. 787.08 – Area ‘H’.
(All Directors – One Vote)

That “Regional District of Nanaimo Building Inspection Service Bylaw Amendment Bylaw No. 787.08, 2008” be introduced and read three times.

Notice of Bylaw Contravention – 2419 Yellow Point Road – Area ‘A’. (All Directors – One Vote)

Delegations wishing to speak to Notice of Bylaw Contravention at 2419 Yellow Point Road – Area ‘A’.

That staff be directed to register a Notice on title pursuant to Section 57 of the Community Charter and should the outstanding bylaw contraventions not be resolved within ninety (90) days, that legal action be pursued to ensure Lot B, Section 8, Range 3, Cedar District, Plan VIP66503, is in compliance with the “Regional District of Nanaimo Building Regulation and Fees Bylaw No. 1250, 2001”.

PLANNING

Regional Growth Strategy Review 2007-2008. (All Directors – One Vote)

That the Board receive the attached background paper entitled Regional Growth Strategy Review 2007 – 2008: An Assessment of Regional Growth Management Related Challenges and Opportunities.

ENVIRONMENTAL SERVICES

LIQUID WASTE

Funding Agreement for Greater Nanaimo Pollution Control Centre – Gravity Thickeners Project & French Creek Pollution Control Centre – Solids Contact Tank Expansion Project. (All Directors – Weighted Vote)

That the Board approve the execution of the funding agreement between the Regional District of Nanaimo and the Union of British Columbia Municipalities for the Greater Nanaimo Pollution Control Centre – Gravity Thickeners project and the French Creek Pollution Control Centre – Solids Contact Tank Expansion project.

Regional Liquid Waste Advisory Committee – Proposed Amended Terms of Reference and Public Consultation Plan. (All Directors – One Vote)

- 1. That the Board approve the Terms of Reference dated March 2008 for the Regional Liquid Waste Advisory Committee.*
- 2. That the Board approve the Public Consultation Plan dated March 2008 for the Liquid Waste Management Plan Review.*

Liquid Waste Management Planning Bylaw No. 1543.

(All Electoral Area Directors – Weighted Vote)

1. *That \$38,000 from the Electoral Areas Community Works funds be used to support the 2008 Liquid Waste Management Plan review.*

(All Directors – One Vote)

2. *That Regional District of Nanaimo "Liquid Waste Management Planning Service Establishment Bylaw No. 1543, 2008" be introduced, read three times and forwarded to the Ministry of Community Services for approval.*

UTILITIES

Rural Streetlighting Local Service Area Boundary Amendment Bylaw No. 791.16 – Area 'H'. (All Directors – One Vote)

That "Rural Streetlighting Local Service Area Amendment Bylaw No. 791.16, 2008" be introduced and read three times.

City of Parksville/Regional District of Nanaimo Water Supply Agreement. (All Directors – Weighted Vote)

That the Board direct staff to execute the City of Parksville/Regional District of Nanaimo Water Supply Agreement with the City of Parksville for a 5 year period commencing May 1, 2008.

Fairwinds Water Service Area – Release of Reserve Funds. (All Directors – One Vote)

That the Board approve the release of up to \$70,000 from the Fairwinds Water Service Area reserve fund for the engineering design and construction of a new water main connecting Redden Road and Sherbrooke Road.

TRANSPORTATION SERVICES

TRANSIT

Transit Special Event Application. (Nanaimo, Lantzville, Parksville, Qualicum Beach, Electoral Areas 'A', 'C', 'E', 'G' – Weighted Vote)

That the Transit Special Events request by the Artist Response Team Society for transit service to be provided to the Nanoose Bay School to transport students and teachers to the Voices of Nature concert on April 10, 2008 be approved.

COMMISSION, ADVISORY & SELECT COMMITTEE

Intergovernmental Advisory Committee. (All Directors – One Vote)

That the minutes of the Intergovernmental Advisory Committee meeting held February 14, 2008 be received for information.

Electoral Area 'F' Parks and Open Space Advisory Committee. (All Directors – One Vote)

That the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held February 18, 2008 be received for information.

District 69 Recreation Commission. (All Directors – One Vote)

- 1. That the minutes of the District 69 Recreation Commission meeting held February 21, 2008 be received for information.*

(All Directors – Weighted Vote)

- 2. That the Regional District of Nanaimo enter into a five year lease agreement with the City of Parksville for the lands on which the District 69 Arena is located for a term from May 1, 2008 to April 30, 2013.*

(Parksville, Qualicum Beach, Electoral Areas 'E', 'F', 'G', 'H' – Weighted Vote)

- 3. That the following District 69 Recreation Community and Youth Recreation Grants be approved:*

Youth Recreation Grants:

Community Group	Recommended
<i>Ballenas Secondary School Dry Grad Committee (Entertainment and rental costs)</i>	<i>1,250</i>
<i>Ballenas Whalers Football (equipment)</i>	<i>2,500</i>
<i>District 69 Family Resource Association (Youth mentorship recreation activities)</i>	<i>1,250</i>
<i>Oceanside Baseball (batting cage lighting)</i>	<i>2,500</i>
<i>Oceanside Community Arts Council (Youth art program costs)</i>	<i>1,000</i>
<i>Oceanside Youth Football Association (goal posts)</i>	<i>2,500</i>

Community Recreation Grants:

Community Group	Recommended
<i>District 69 Family Resource Association (Preschool play area)</i>	<i>2,000</i>
<i>Errington Therapeutic Riding Association (Program expenses and equipment)</i>	<i>1,000</i>
<i>Lighthouse Country Trail Group (Equipment for trail workers)</i>	<i>656</i>
<i>Lighthouse Recreation Commission (program costs)</i>	<i>2,260</i>
<i>Nanoose Bay Parent's Advisory Council (Camp at Hornby Island for at risk youth)</i>	<i>1,370</i>
<i>Nanoose Bay Parent's Advisory Council (Accessible playground project)</i>	<i>2,500</i>
<i>Oceanside Eagles Senior Ball Team (uniforms and equipment)</i>	<i>1,800</i>
<i>Oceanside Floor Curlers (vests)</i>	<i>1,000</i>
<i>Vancouver Island Opera (production costs)</i>	<i>1,000</i>

ADDENDUM

ENGINEERING

Chartwell Projects Legal Settlement – Area ‘G’. (All Directors – One Vote)

That the Board accept the staff report on the Chartwell Projects legal settlement for information.

7.3 EXECUTIVE STANDING COMMITTEE

7.4 COMMISSIONS

7.5 SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Electoral Area ‘A’ Parks and Green Space Advisory Committee. (All Directors – One Vote)

74-76 Minutes of the Electoral Area ‘A’ Parks and Green Space Advisory Committee meeting held January 17, 2008. (for information)

That staff investigate a possible access to Holden Lake via Bean Road and report back to the Committee.

77-78 **Electoral Area ‘E’ Parks and Open Space Advisory Committee. (All Directors – One Vote)**

Minutes of the Electoral Area ‘E’ Parks and Open Space Advisory Committee meeting held February 4, 2008. (for information)

Regional Parks and Trails Advisory Committee. (All Directors – One Vote)

79-84 Minutes of the Regional Parks and Trails Advisory Committee meeting held March 4, 2008. (for information)

- 1. That The Natures Trust of BC request for funding for the Brant Wildlife Festival be referred to the District 69 Recreation Community Grants Program.*
- 2. That staff develop a Volunteer Park Warden Program for Regional Parks and Trails for implementation in 2008.*

District 69 Community Justice & Safety Support Services Select Committee. (All Directors – One Vote)

85-86 Minutes of the District 69 Community Justice and Safety Support Services Select Committee meeting held March 13, 2008. (for information)

That a letter be sent to J. Lunney, MP and R. Cantelon, MLA, highlighting the lack of funding for Restorative Justice Programs and asking that they request funding from the Federal and Provincial Governments for the Oceanside Restorative

Justice Program similar to the funding levels available to Victim Services Programs.

8. ADMINISTRATOR'S REPORTS

87-89- **Meadowood Fire Service Parcel Tax Bylaw No. 1546 – Area 'F'**. (All Directors – One Vote; All Directors – 2/3)

9. ADDENDUM

10. BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

11. NEW BUSINESS

12. BOARD INFORMATION (Separate enclosure on blue paper)

13. RISE AND REPORT

14. ADJOURNMENT

14. IN CAMERA

That pursuant to Section 90(1) (c), (e) and (g) of the Community Charter the Board proceed to an In Camera meeting to consider items related to personnel, land and legal issues.

Lee, Clair

From: Ron Vermeulen [Ron@landsolutions.ca]
Sent: March 7, 2008 10:06 AM
To: Lee, Clair
Subject: RD of Nanaimo Board meeting - March 26, 2008 Delegation request

Good Morning Claire

Further to our telephone conversation this morning please accept this email as a request to present as a delegation to the RD of Nanaimo Board of Directors meeting scheduled for Tuesday, March 26, 2008.

Our firm, Landsolutions will be represented by Philip Nelson, our Mgr. of Renewable Energy as well as our client, Mr. Alastair King of Zero Emissions Development (ZED). Our presentation is regarding a renewable energy proposal for RD owned lands situated on Gabriola Island.

Also, as per our conversation, and if appropriate to do so, we respectfully ask for an extra ten minutes added to the usual allotted time of ten minutes. We feel that this extra time will provide the Board with more information to assist with further discussions.

Should you require any further information please contact me via email or the address shown below. Thank you for your time and consideration.

Ron Vermeulen, P.Land
President

LandSolutions Inc.
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email: ron@landsolutions.ca

07/03/2008



Zero Emission Energy Developments, Inc.

March 12, 2008

Mr. Joe Stanhope
Chairman of the Board of Directors
Rural District of Nanaimo
C/O Clair Lee

Regarding: Delegation Information, March 25, 2008 for a Proposed 10MW Wind Farm on Gabriola Island.

Dear Mr. Stanhope:

Thank you again for allowing Zero Emission Energy Developments (ZED) to present the possibility of investigating the location of a 10MW Wind Farm on the Regional District of Nanaimo land located on Gabriola Island.

As you may already know, ZED would like to initiate research to determine the feasibility of developing a small 4 to 6 turbine wind power generation facility on RD owned land located on Gabriola Island which we understand is presently referred to as the 707 lands. ZED is a privately held company owned and operated by a local BC family. As a local company with individuals committed to the environment, we see an opportunity to develop a project that can use the power of the wind to produce emission and carbon free electricity.

ZED has engaged Hatch Energy, LandSolutions Inc. and Cornerstone Planning Group, Canadian leaders in wind farm design and development, land management and public & First Nation consultation respectively, to help evaluate and develop several wind farms throughout British Columbia. Together, we are committed to adhering to all First Nation, local, provincial and federal environmental regulations combined with a detailed and comprehensive public engagement plan. All operations associated with the initial testing through to development and operations shall be done in such a way as to not inconvenience or interrupt the local community.

The Regional District of Nanaimo lands located on Gabriola Island are being considered as an excellent candidate for wind energy because of their early indications of a prime wind resource, existing connections to the electrical grid, and a community that, we feel after our preliminary consultations, will embrace an opportunity to assist in providing an environmentally friendly and socially responsible form of energy to the surrounding area.

It is our understanding that the RD of Nanaimo has not yet developed a Land Management Plan for these lands and may be unable to commit to any type of formal lease agreement at this time. In light of that, ZED would welcome the opportunity to develop a Memorandum of Understanding giving ZED a first right of refusal to work with the RD going forward to create a successful project for all involved.



Zero Emission Energy Developments, Inc.

The RD of Nanaimo's association with the Federation of Canadian Municipalities Partners for Climate Protection is an excellent example of good environmental stewardship and an exciting one, which, we feel would complement this type of project for a number of different reasons. There are a number of wind projects associated with municipal governments which have been successful both from a social responsibility and economics level but also in the interest of meeting goals to reduce GHG emission targets set by local governments. As an example, we are confident that this project will enable the Regional District of Nanaimo to meet its goal of reducing GHG's by 4% below 2004 levels by 2012.

This opportunity has become available in response to the BC government's announcement that it wishes to include small wind projects in its commitment to increase the Province's reliance on renewable energy. This proposed development is small in nature, producing a maximum of 10 MW (megawatts) of electricity, which can provide power for up to 2600 homes. The number of turbines would be conditional on the results of any wind resource monitoring and environmental studies.

With regard to local benefits, Wind Power projects contribute to community development in terms of annual lease payments to landowners, municipal tax benefits, and local job creation. This can significantly aid communities seeking economic diversification while maintaining a small environmental footprint.

The initial step with this type of project is to gain access to the subject lands, which we feel, will provide representative data for wind resource monitoring. This could be accomplished via a First Right of Refusal or an exclusive Option Agreement between ZED and the Regional District of Nanaimo that could pay the Regional District of Nanaimo the \$5.00 per acre per year (approximately \$3,500 per year) for the Term of the Option, which is typically 2 years. Anemometers (Met Towers) would then be placed in a select location on the subject lands and wind resource data is then collected over a period of approximately 12 - 18 months. We feel that in order to provide appropriate wind data, we would require at least 1 site for this purpose. During this time it is ZED's intention to continue to engage in an open and transparent consultation plan which will allow for information and ideas to be communicated between ZED, the Regional District of Nanaimo and the local community, resulting in open and honest feedback.

As mentioned earlier, the proposed 10MW wind farm will consist of only 4 – 6 wind turbines. Each turbine, when fully operational requires an area of land only 25 x 25 meters. 10MW wind farms are designed to be in scale with the local community, such as more densely populated areas or urban locations. The distributed power generated by 10MW wind farms creates a more resilient local power grid and reduces the chances of brown-outs for the community in which they are located. Distributed power is also more efficient, minimizing power transmission line losses by traveling shorter distances from point of generation to point of use. I am also pleased to attach a Corporate Profile of ZED and a detailed Wind Farm Description and Information brochure for your perusal.



Zero Emission Energy Developments, Inc.

Thank you again for this opportunity and I look forward to working with you on this exciting project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alastair King'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

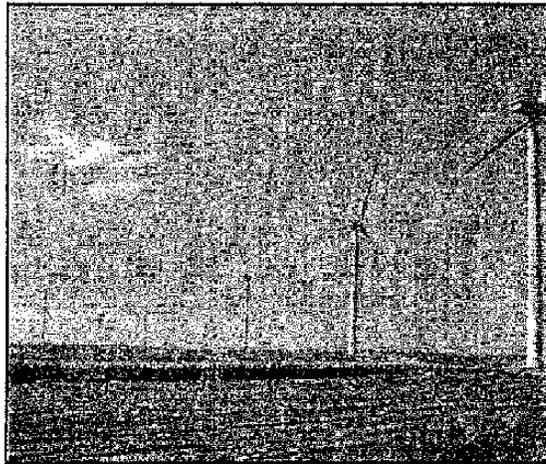
Alastair King
President and CEO

CC Ron Vermeulen, President Land Solutions, Inc.



Zero Emission Energy Developments, Inc.

CORPORATE PROFILE



10MW WIND GENERATION PLANT



Zero Emission Energy Developments, Inc.

CONTACT INFORMATION

President and CEO

Alastair J. King

Chief Technical Advisor

Ray Kavanagh

Phone 604-807-3070

Fax 604-531-9903

Email aking@telus.net



Company Overview

Zero Emission Energy Developments, Inc., (ZED) is a privately held British Columbia company formed to develop emission-free wind generation farms with a nameplate capacity of 10 Megawatts.

ZED has an exceptional management team with over 50 years of combined experience in business start-ups and operations, wind power design & engineering, and technology. ZED's owner and founder, Mr. Alastair J. King is an award winning entrepreneur with over 20 years business experience in BC. Mr. King has a young family and his primary goal with ZED is to provide an environmentally responsible company for his family while making a positive contribution to his community.



Alastair King

Government Initiatives

The governments of Canada, the United States and other industrialized countries around the world are increasingly recognizing the value of wind energy as a vital component of long-term, sustainable economic and environmental well-being, as well as security of energy price and supply. At the same time, enlightened and forward-thinking BC communities are embracing renewable-energy developments like small 10MW wind farms.

BC Government's 2007 Clean Energy Initiative

The new British Columbia Energy Plan, "A Vision for Clean Energy Leadership," will put British Columbia at the forefront with aggressive targets for zero net greenhouse gas emissions, new investments in innovation and an ambitious target to acquire 50% of BC Hydro's incremental power needs through conservation by 2020. The plan was announced by Richard Neufeld, Minister of Energy, Mines and Petroleum Resources, on February 27, 2007. The good news is that the BC Energy Plan provides solutions to the global challenge of ensuring secure, reliable and affordable energy for our future generations. The

BC Provincial Government will require zero net greenhouse gas emissions from all new electricity projects and will support the development of clean energy technology.

Wind Power as an Energy Source

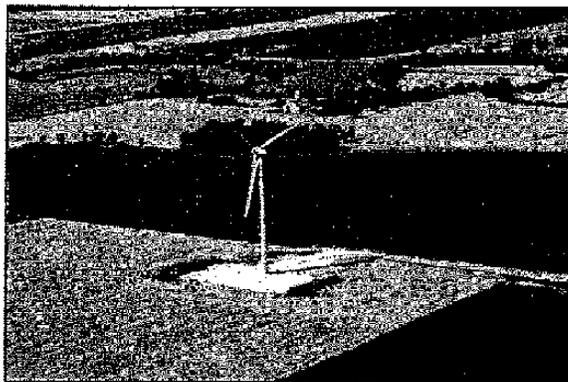
Wind farms of 10MW or less are designed to be in scale with the local community, such as more densely populated areas or urban locations, and can generate enough power for up to 2600 homes. The distributed power generated by 10MW wind farms creates a more resilient local power grid and reduces the chances of brown-outs for the community in which they are located.

Advantages of Wind Energy

- ✓ Wind is free, renewable, unlimited and widely distributed
- ✓ The wind turbines produce zero emissions
- ✓ Excellent ratio between the plant cost and generated power revenue
- ✓ Low maintenance costs
- ✓ Environmentally unobtrusive

Industry Leading Wind Turbines

ZED will utilize industry wind turbines designed and produced by leading wind turbine manufacturers.





Development Sensitivity

ZED has engaged Hatch Energy, a Canadian leader in wind plant design and development, to evaluate wind data from various sites across BC. Hatch will maintain adherence to local, provincial, federal and environmental development and planning regulations, assist in obtaining the required municipal and provincial permits, site preparation, turbine foundation design, construction and commission and grid tie-in. More importantly Hatch will ensure the entire construction process does not inconvenience or interrupt the community whenever possible.

We invite you to contact ZED if you have any questions



10MW Wind Farm Development Description and Information

1. Visual Impact

The most common concern that we come across, when meeting with landowners regarding new wind power developments is with respect to the physical appearance of the turbines and how landowners feel that their neighbors and the surrounding community will react to them. Experience shows that the viewpoint is split about 50% / 50%. However, of the 50% who don't view the turbines as particularly beautiful, the majority understand the economic and/or environmental value to the community and surrounding area, and choose to support the project. Visual impact studies are also done prior to the construction of any wind turbine project in order to limit the visual impact on residents', however the turbines cannot be removed from the view of every residence surrounding a wind power project.

2. Noise

Noise levels created by modern turbines are very low. The best way to understand this is to visit a modern wind farm in operation. It is effortless to have a normal conversation at the base of an operating turbine. In simple terms, the noise generated from a turbine when heard from 100 meters away, is approximately as loud as the refrigerator in your house. This being said, most wind farm developers implement a minimum setback of 250 – 300 meters from residences when designing a new wind farm. At this distance the noise will be negligible. In areas with trees, noise is attenuated (absorbed by the environment) even faster. As well, noise and visual impact assessments are done on every project prior to designing the layout of the wind farms, as this is a requirement of the regulatory approval process. As unique topographical features can have a positive or negative impact on noise levels, this is done to ensure that adequate noise levels are being met at the location of each residence in the immediate area of the project.

3. Loss of Land Value

According to an independent study carried out on behalf the U.S. Government, completed in 2003, the value of lands within view of wind farms not only holds its value, but increases value at a higher rate than that of surrounding lands not within view of the wind turbines. The study looked at ten wind farms in seven States, and used three different methodologies to measure land values before and after construction of the wind farms on the land within view of the wind farms and surrounding lands not within view of the wind farms. The monthly increase in the value of land within view of the wind farms was 18% to 267% greater than that of the surrounding land not within view of the wind farms on 8 of the 10 project areas. The two areas in which the monthly increase in value of lands within view of the wind farms was lower than that of the control lands, were deemed, by the group performing the study, to have insufficient land sale data to accurately represent the study. Therefore based on this in-depth study it can be said that, in general, the value of lands within view of wind farms will increase at a greater rate than that of lands not within view of wind farms. (Please see the entire report at the web address below for complete information and results.)
http://www.repp.org/articles/static/1/binaries/wind_online_final.pdf



4. Term of Option

The length of the option can vary greatly depending on the individual developer's contract. The key here is to understand that your land cannot be considered for development unless the option is signed with the developer. The principal here is very similar to optioning mineral rights for oil and gas. It simply gives the developer exclusive right to develop those lands in the future, should there be sufficient wind resource to justify construction of a wind farm. In most cases the option requires the landowner to be consulted again prior to construction, where the developer must gain the landowners consent to location of turbines and access roads prior to commencing with construction. In order for developers to gain financing and properly design a project, they must know what lands are available to them and which lands are not. If they do not have an option in place with a landowner when the design and wind studies take place, they can only assume that those lands will not be available to them when construction begins.

5. Farming Around Turbines

The location of the turbines is fairly flexible, so as to allow landowners plenty of room to operate equipment around turbines and associated facilities. The leased area of an installed turbine is about 25 x 25 meters square, however portions of this area will likely be farmable by the landowner upon completion of construction and reclamation, dependant upon specific equipment requirements and topography.

6. Access Roads

In most rural areas, depending on the developer, built up access roads may not be required. Therefore the only building the landowner may be required to farm around, once construction is complete, is the turbine itself. During the construction period there will be an increase in activity, and potential disruption to farming practices. However the good news is that this is a one-time disruption and typically lasts less than 12 months, depending upon weather conditions and the size of the project.

7. Building Setbacks

Building Setbacks vary by developer. The primary purpose of the setback is for safety, incase there is a failure of the equipment. As the blades are fiberglass and the blade tip speed is high, if there was a failure of the blade, it could result in flying debris. Also, the developer does not want obstructions placed on the land that would inhibit wind flow to the turbines and therefore reduce the wind resource and the turbines productivity.

8. Weed Control

The landowner will be responsible for the control of weeds in areas that they typically farm with their existing equipment. There will be maintenance personnel assigned to the wind farm for the duration of its life span who will be responsible for maintaining the site. This will include weed control around the turbine bases and any associated facilities.

9. Affect on Cattle

There has been no evidence to show any adverse effects on cattle or other livestock on lands occupied by turbines. The turbines are substantial enough that cattle will not be able to harm them. Any other required surface equipment will be fenced off from cattle as required.



10. Native Grassland

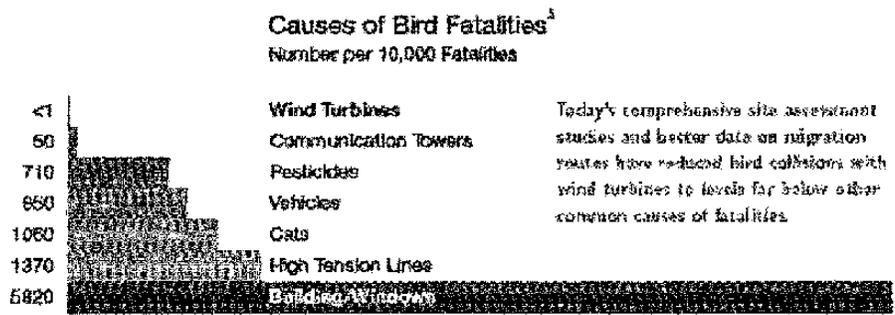
Each developer, after consulting with environmental experts, will determine on a case by case basis if the development on Native Grassland is prudent, and environmentally responsible.

11. Future Sub-Divisions

Due to potential building setbacks and visual impact, landowners near populated areas who may be considering sub-dividing their land for future residential development may be opposed to the development of a wind farm. This decision will most likely be a personal opinion as to the perceived disruption. If the monetary compensation is sufficient and guaranteed then the landowner may support the project, but if the potential for land sales is much more substantial, and has been proven by neighboring sub-divisions the landowner may not support the project.

12. Bird Strikes

There have been reported cases of bird strikes by turbines and blades over the years. The number of birds killed by turbines is insignificant compared with the number of bird strikes by vehicles on the highway or by planes, buildings, and even house cats. For every 10,000 birds killed each year by human activities less than one is killed by wind turbines. In this regard as far as the benefits of turbines are concerned, the good far out-weighs the bad. Regardless, studies are being done on most wind farms in operation, as to the number and cause of bird strikes on each project area, in an effort to reduce or eliminate bird strikes in the future. Studies are also done prior to construction of a wind farm, to determine the migratory patterns of birds and bats in the area, and turbines are sited so as to reduce the effect of the wind farm on these creatures. (Please visit the link below for details.)

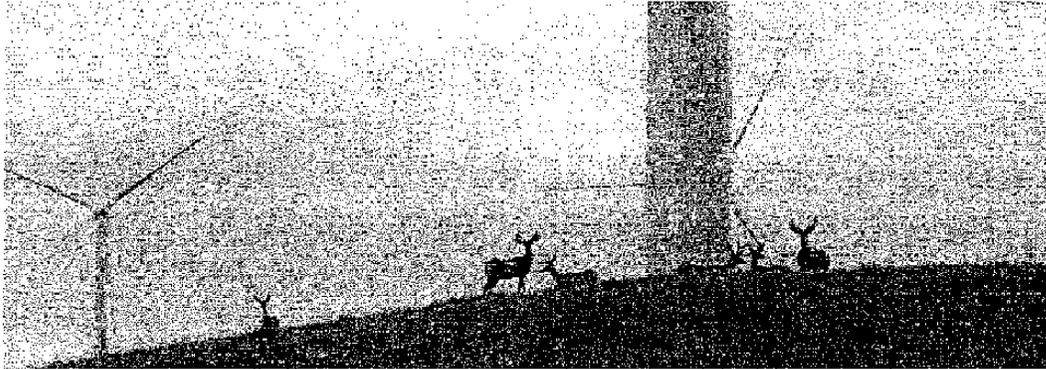


http://www.canwea.com/images/uploads/File/NRCan - Fact Sheets/6_wildlife.pdf



13. Wildlife

For the most part, the wildlife in the area will become accustomed to the turbines as soon as construction is complete. We regularly see wildlife grazing amongst operating wind farms.



14. Migratory Birds

Studies have shown that migratory birds, such as geese and ducks, see the wind farm and turbines in advance and reroute themselves around the project. Migratory bats on the other hand typically fly in a trance like state and therefore are more susceptible to turbine strikes. The University of Calgary, in association with wind power developers, is currently studying this phenomenon to understand the habits of migratory bats and develop a way of preventing these incidents. This does not seem to be a problem with localized bats, as they are much more aware when in flight, and use their sonar to detect the structures and blades.

15. Irrigation

Turbines are compatible with wheel-move irrigation but not with pivot irrigation unless the turbines are placed in the corners of the quarter section where the pivot does not reach. Due to Municipal setbacks this may not be possible if the corner is adjacent to municipal roads or road allowances.

16. Air Spraying

Having turbines on the land will most likely eliminate the ability to air-spray crops on that land, depending on the turbine layout and the details of the pilots liability insurance.

17. Electro Magnetic Field and Associated Health Hazards

The underground cable between turbines is typically 25kV (25,000 Volts) and is a shielded cable. In comparison, the most common 3-phase distribution voltage in rural areas is 25 kV (i.e. the power line which runs to your house). Some 7,200 V and 12,470 V lines are also common in the US and Canada. Once the line comes to your house, the voltage is stepped down with a pole-mounted transformer to something more manageable (230V). Energy loss is reduced with higher voltage. Therefore, between towns and houses, higher voltage lines are generally used.



- For the project proposed for Gabriola, existing distribution lines would be used to transport power from the wind farm for distribution and between turbines the powerlines would be placed below ground whenever possible.

The strength of electromagnetic field is higher where higher voltage (transmission) is used but will not apply in this case. It is also stronger in overhead lines than underground cables. Therefore any health risk due to the underground (distribution) cable between turbines is less than that of the power line that enters your residence.

18. Safety – Blade or Tower Failure

Blade and tower failures do happen, typically as a result of anomalies in the manufacturing process or in the engineering of the foundations, however they are very rare. Building setbacks are in place to keep the public and their private property safe from any such mishaps.

19. Reflection Off of Blades

Often, the blades are coated with a matte finished paint to reduce reflection from the Sun, however some reflection may still be evident. Any reflection will only be evident on a clear day if the sun and angle of the blade are in perfect alignment with your residence and unobstructed by trees. As the position of the sun, angle of the blades and orientation of the nacelle are constantly changing and the chances of reflection onto any given residence is very low, however it may happen from time to time. This cannot be avoided.

20. Shadows From Blades

Shadow flicker is modeled in turbine siting software during the wind farm design stage and turbines are located to ensure that no residences are affected. As there will be a building setback in place to keep residences a safe distance from the turbines, it is unlikely that the shadow of the blades will extend to the location of a residence at that distance.

21. Shadow Flicker and Epileptic Seizures

There have been claims by opponents to wind farms that the shadow flicker from turbine blades causes epileptic seizures in people suffering from photosensitivity. The frequency, or number of times that something happens, is measured in Hertz (Hz). Shadow flicker from turbines has a frequency of 0.5 Hz to 1.25 Hz or 0.5 to 1.25 alternations per second. The range of frequencies that will trigger an epileptic seizure is 5 Hz to 30 Hz, according to the American Epilepsy Foundation. Therefore there is absolutely no threat to people with epilepsy or individuals who are photosensitive.

22. Turbines and Tourism

Tourism in areas where wind farms have been developed has increased exponentially since their construction. Tourist attendance at the North Cape Wind Farm in PEI exceeds 60,000 people per year since the completion of that wind farm. The restaurant and gift shop at that wind farm generate \$260,000 per year between May and October. (Please visit the links below for more information.) However local residents may not want additional traffic associated with additional tourism and as such the wind farm can be closed to the public at certain times to limit the number of visits.

http://www.canwea.ca/images/uploads/File/North_Cape2.pdf

[http://www.canwea.ca/images/uploads/File/New_releases/CanWEA_Release_-_October25\(1\).pdf](http://www.canwea.ca/images/uploads/File/New_releases/CanWEA_Release_-_October25(1).pdf)

Lee, Clair

Subject: FW: appear as delegate

Attachments: jensen feb.12.2008.pdf

From: Duane Round [mailto:duaneround@shaw.ca]

Sent: Wednesday, March 12, 2008 10:37 AM

To: Burgoyne, Linda

Subject: appear as delegate

To Whom it May Concern: I would like to appear as a delegate at your next meeting.

Thanks Duane Round, Building Chair, Parksville Lions Housing Society, Box 887, Parksville, B.C., V9P2G9
250-248-5806 duaneround@shaw.ca

The Parksville Lions Housing Society has been providing affordable housing in District 69 since 1982, we currently have 3 facilities, 2 seniors and 1 family totaling 52 units. The Parksville Lions Housing Society is trying to develop a property we own, to build and provide affordable housing units for people with physical and mental disabilities in our area. Our proposal will be to redevelop our Jensen street facility which is owned and operated by our society. The project will be located on our property at 205 Jensen av. in Parksville, B.C. We propose to build a four story, 20,000 square foot apartment building comprised of 36 -1 bedroom units for people with mental and physical disabilities, a caretakers suite, counseling room, training centre and meeting room. The property currently has 6 units of affordable housing and is located in a convenient location to downtown and most amenities. We may also include some offices on the street level to be rented to compatible enterprises and use the rent to subsidize the affordable units. The property is currently zoned Downtown Commercial and in my discussions with Gayle Jackson at the City of Parksville would be suitable for a project of this type. We would like to work with the City, VIHA, RDN and BC Housing to see if this can be accomplished. Our request at this time is for relaxation of 100% of the DDC's for the new building. As you know from a number of studies that have been done recently there is a huge demand for a facility of this type in our community and benefits not only the citizens using the facility but all citizens through cost savings and social compliments to the entire community and is in all of our best interests.

Thanks Duane Round, Building Chair, Parksville Lions Housing Society Box 887, Parksville, B.C., V9P2G9
250-248-5806 I am also sending a copy of the preliminary plans for your consideration

12/03/2008

Affordable Housing for Parksville Lions Housing Society

Building Program – Option 5

Training Centre and 4 residential suites on the main floor, with 30 residential suites on the upper floors.

(Basement Area optional – basement storage area would require 2 exits, and so would have to extend the length of the building to access both stairwells.)

MAIN FLOOR – 4680 sq.ft.

- 1.1. Main Floor Amenity Space – Corner entrance with good street presence, reception and waiting areas, meeting room and training centre, 2 offices and 2 counseling rooms and associated washroom facilities.
- 1.2. Residential entrance lobby, accessed from Jensen Avenue and parking lot.
- 1.3. 4 - studio suites @ 345 sq.ft.
- 1.4. Elevator and elevator machine room.
- 1.5. Scooter storage room (9 scooter spaces).
- 1.6. Electrical room.
- 1.7. Mechanical room.
- 1.8. Sprinkler room.

SECOND FLOOR – 7055 sq.ft.

- 2.1. 8 – 1 bedroom suites @ 533 sq.ft.
- 2.2. 1 – 2 bedroom suite @ 709 sq.ft.
- 2.3. 1 – studio suite @ 345 sq.ft.
- 2.4. Communal lounge and laundry area @ 212 sq.ft.
- 2.5. Electrical closet

THIRD FLOOR – 7040 sq.ft.

- 3.1. 7 – 1 bedroom suites @ 533 sq.ft.
- 3.2. 1 – 1 bedroom suite @ 518 sq.ft.
- 3.3. 1 – 2 bedroom suite @ 709 sq.ft.
- 3.4. 1 – studio suite @ 345 sq.ft.
- 3.5. Communal lounge and laundry area @ 212 sq.ft.
- 3.6. Electrical closet

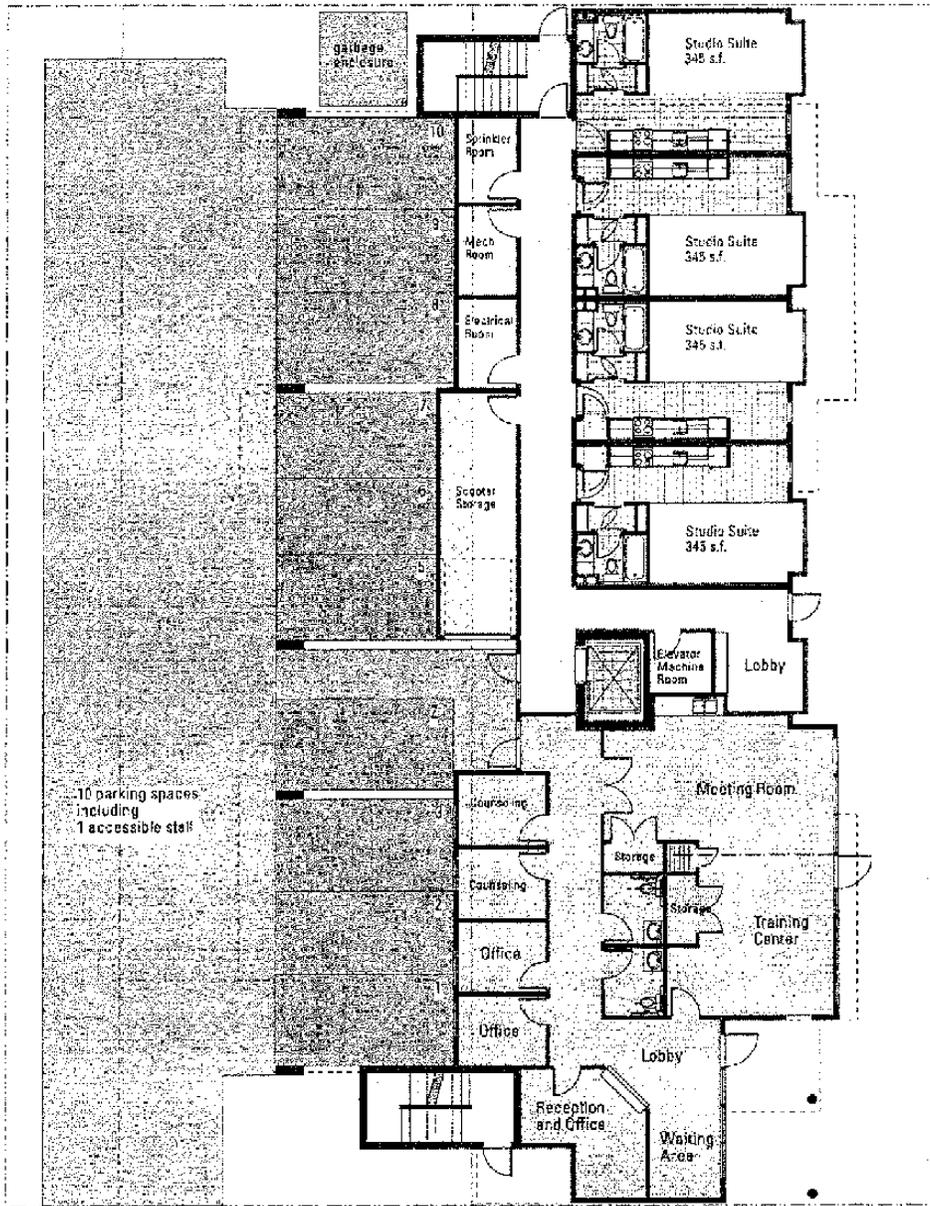
FOURTH FLOOR – 7025 sq.ft.

- 4.1. 6 – 1 bedroom suites @ 533 sq.ft.
- 4.2. 2 – 1 bedroom suites @ 518 sq.ft.
- 4.3. 1 – 2 bedroom suite @ 709 sq.ft.
- 4.4. 1 – studio suite @ 345 sq.ft.
- 4.5. Communal lounge and laundry area @ 212 sq.ft.
- 4.6. Electrical closet

SITE AMENITIES

- 5.1. Parking space for 10 cars, including 2 accessible parking stalls.
- 5.2. Landscaped area along Jensen Avenue frontage.
- 5.3. Garbage enclosure.

Lane

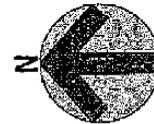


Jensen Avenue

Weld Street

Site Plan
Main Floor Plan: 4680 sq.ft

Scale: 1 : 150M

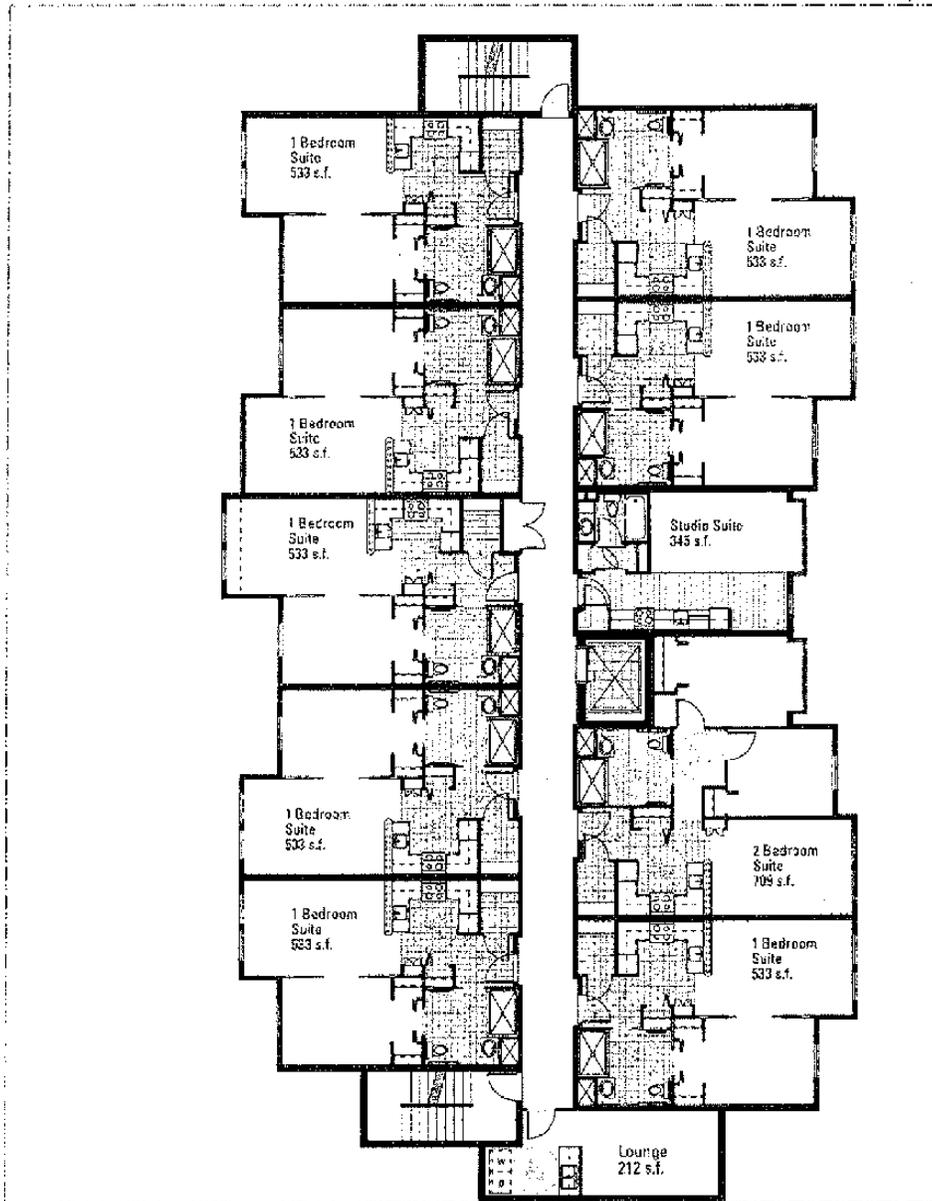


*Option 5 - Parkville Lions Housing Society
Affordable Housing Project*

Date: 2008.02.12

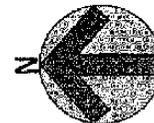


Jon Howell Architect Inc.



2nd Floor Plan: 7055 sq.ft

Scale: 1: 1/8" = 1'-0"

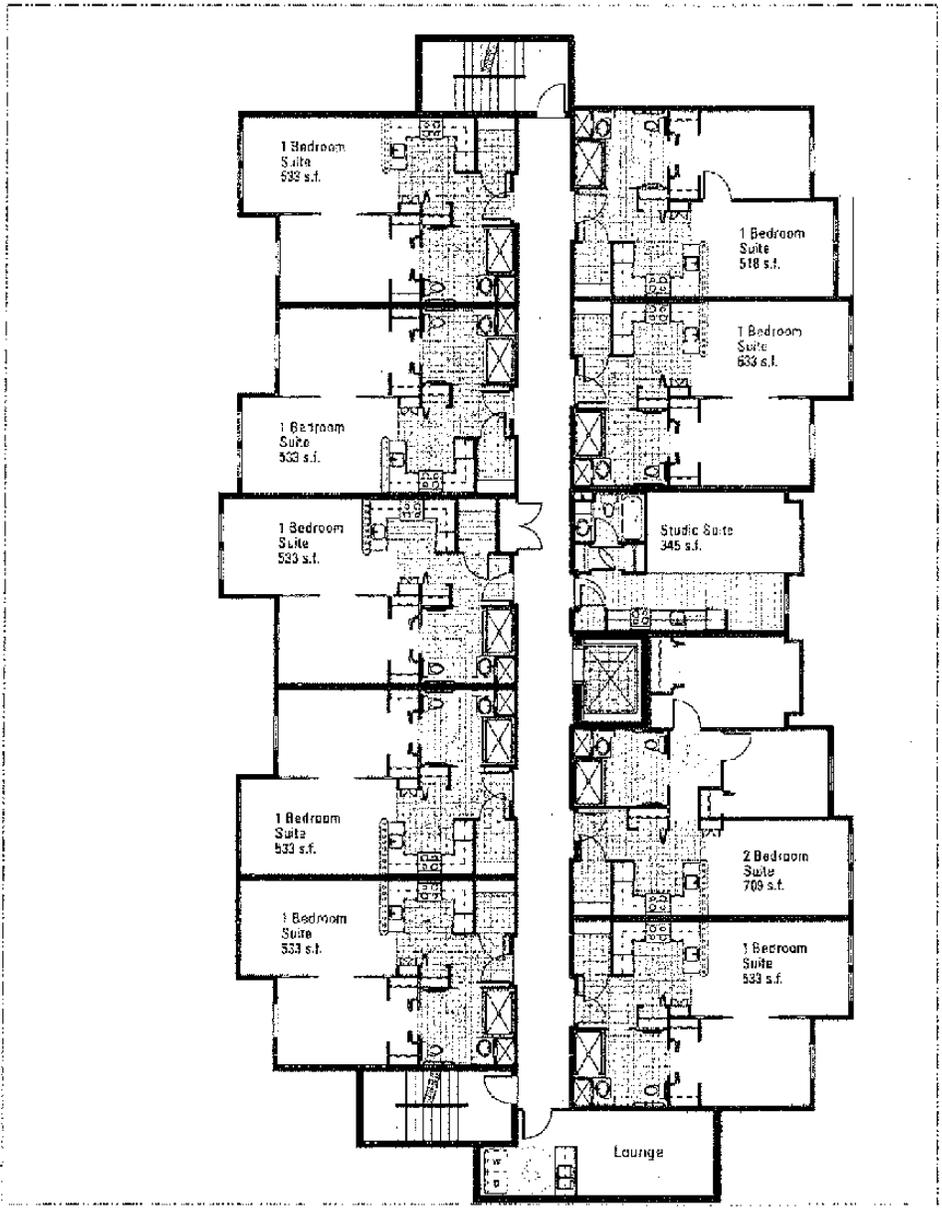


**Option 5 - Parkville Lions Housing Society
Affordable Housing Project**

Date: 2008.02.12

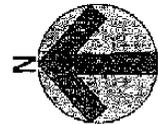


Joe Howard Architecture



3rd Floor Plan: 7040 sq.ft.

Scale: 1:150M

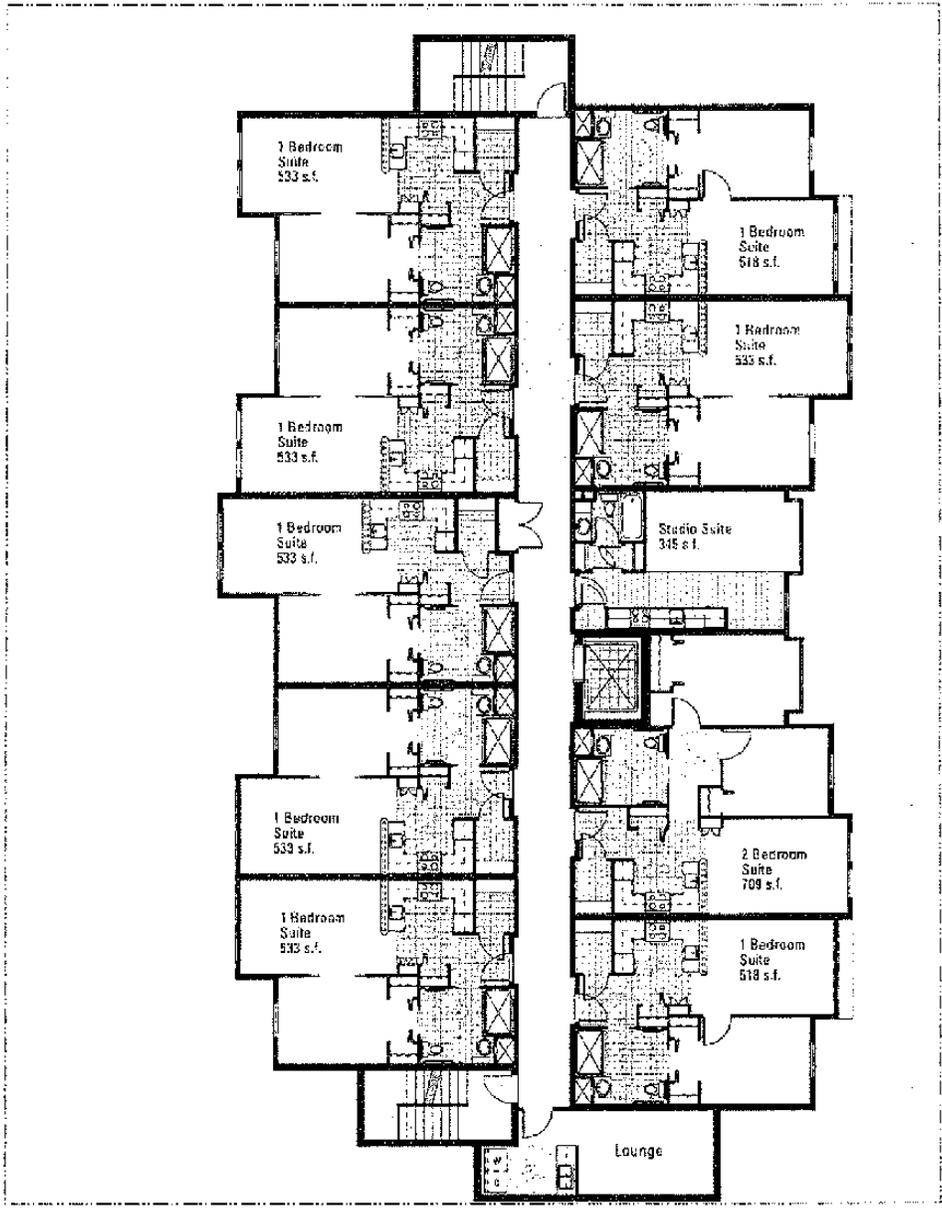


*Option 5 - Parkville Lions Housing Society
Affordable Housing Project*

Date: 2006.02.12

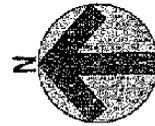


Joe Newell Architects, Inc.



4th Floor Plan: 7025 sq.ft

Scale: 1 : 150M

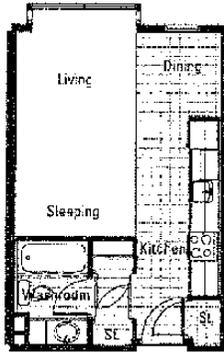


*Option 5 - Parksville Lions Housing Society
Affordable Housing Project*

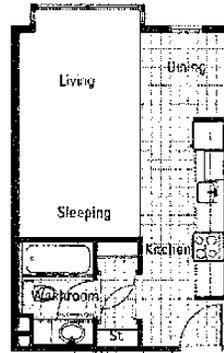
Date: 2008.02.12



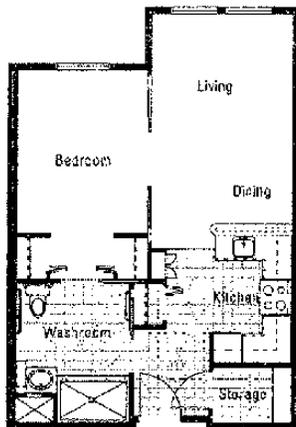
JWA Architects Inc.



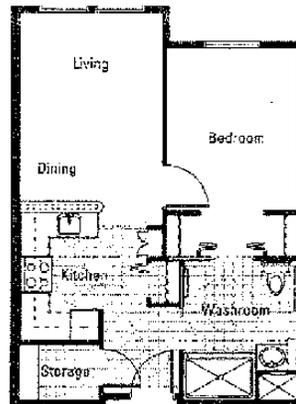
Studio Suite
388 sq.ft.
Scale: 1 : 100M



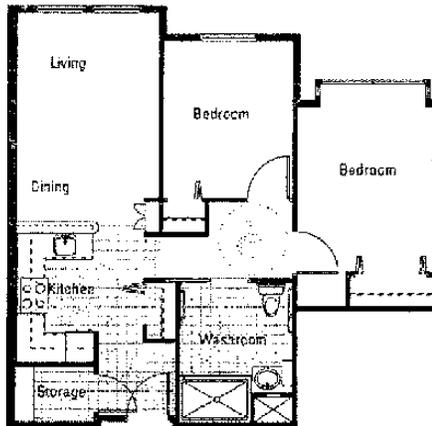
Studio Suite - alternate entry
388 sq.ft.
Scale: 1 : 100M



1 Bedroom Suite
550 sq.ft.
Scale: 1 : 100M



1 Bedroom Suite - revised living
518 sq.ft.
Scale: 1 : 100M



2 Bedroom Suite
709 sq.ft.
Scale: 1 : 100M

Unit Plans

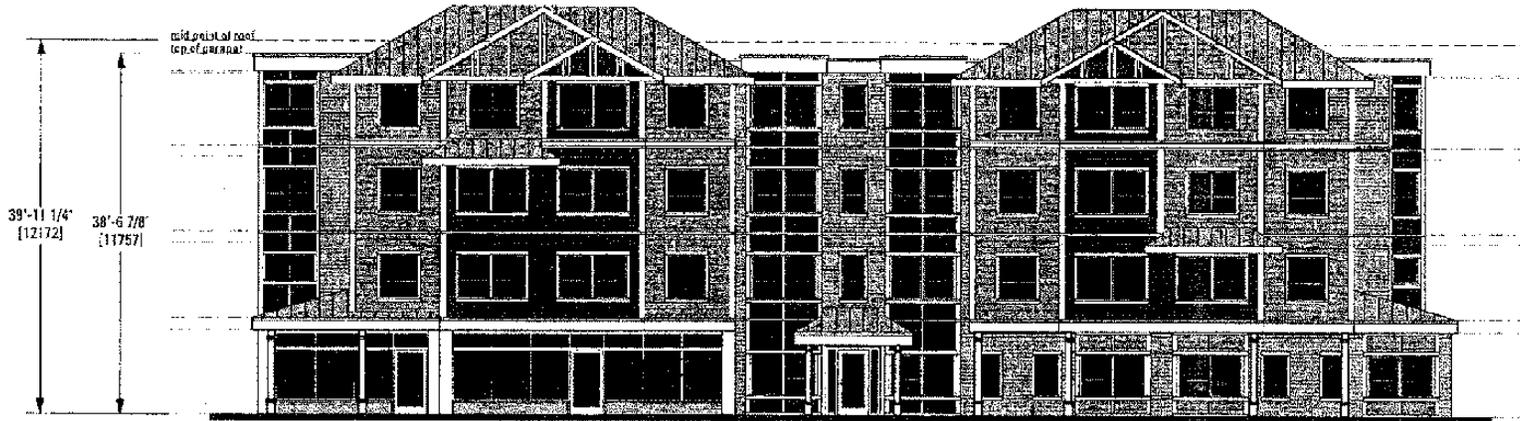


**Option 5 - Parkville Lions Housing Society
Affordable Housing Project**

Date: 2008.02.12



JMA Architects, Inc.



Jensen Avenue (South) Elevation

Scale: 1 : 150M



*Option 5 - Parkville Lions Housing Society
Affordable Housing Project*

Date: 2008.02.12



JWA Architects, Inc.

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE REGULAR MEETING OF THE BOARD OF THE REGIONAL DISTRICT OF NANAIMO HELD ON TUESDAY, FEBRUARY 26, 2008, AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

Director L. McNabb	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Alternate	
Director F. Van Eynde	Electoral Area E
Director L. Biggemann	Electoral Area F
Alternate	
Director L. Derkach	Electoral Area G
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Alternate	
Director W. Maurer	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director D. Brennan	City of Nanaimo
Director G. Korpan	City of Nanaimo
Director B. Bestwick	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director J. Manhas	City of Nanaimo
Alternate	
Director J. Cameron	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Sr. Mgr. of Corporate Administration
N. Avery	Gen. Mgr., Finance & Information Services
T. Osborne	Gen. Mgr. of Recreation & Parks
J. Finnie	Gen. Mgr. of Environmental Services
P. Thorkelsson	Gen. Mgr. of Development Services
D. Trudeau	Gen. Mgr. of Transportation Services
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Derkach, Van Eynde, Maurer and Cameron to the Board meeting.

DELEGATIONS

Nancy Falconer, Canadian Cancer Society, re Pesticides and Health.

Ms. Falconer spoke on the link between pesticides and cancer and the need for a regular education campaign on the dangers of pesticide use. The Canadian Cancer Society is requesting that all local governments regulate a ban on the use of cosmetic pesticides and promote an education campaign which notes the risk of cosmetic pesticides and the natural environmentally sustainable alternatives that are available.

BC Transmission Corporation – Central VI Transmission Project.

Director Young read, for the Board's information, correspondence received from the BCTC which notes their intent to re-examine the option of obtaining a statutory right-of-way through Block 271, which would bypass a residential property previously proposed to be included in the transmission cable system routing.

Jeanette Pongratz-Doyle, re BC Transmission Proposal at 2100 Nanaimo River Road – Area 'C'.

Ms. Pongratz-Doyle presented a visual and verbal overview of the Gogo family history on the property at 2100 Nanaimo River Road, letters from supporting residents, concerns raised from the Drake report and noted health risks related to the exposure of high voltage power lines (electric and magnetic fields).

Sharon Bennett, re Proposed Routing Option for Central Vancouver Island Transmission Project.

Ms. Bennett spoke in support of the Gogo family and raised her concerns with BCTC's efforts in notifying the public of their intentions and the lack of public input in the decision making. A petition containing 250 signatures of concerned residents was also presented to the Board.

Kathy Blackstaffe, re BCTC Proposal at 2100 Nanaimo River Road – Area 'C'.

Ms. Blackstaffe provided a visual overview of the Gogo property and stressed the negative impact that the placement of high voltage power lines at such a close proximity would have on the esthetics of the property and on the health and personal safety of the family.

Faye Smith, re Drinking Water Watershed Protection.

Ms. Smith thanked the General Manager, Environmental Services and the Manager, Utilities for their involvement in the Drinking Water Watershed Protection Action Plan, and noted that the plan included the necessary tools to protect the area's water for generations to come.

LATE DELEGATIONS

MOVED Director Bartram, SECONDED Director Haimc, that the following late delegations be permitted to address the Board.

CARRIED

Gordon Buckingham, re Drinking Water and Watershed Protection Action Plan.

Mr. Buckingham stressed the need to address the importance of drinking water and watershed protection and noted that the efforts of the Drinking Water and Watershed Protection Committee and the completion of their Action Plan has gone a long way in addressing many issues regarding secure and safe water supplies for the RDN for now and for the future.

Nanaimo & Area Land Trust (NALT), re Final Cheque Presentation for the Mount Benson Acquisition.

Dean Gaudry and Gail Adrienne, Nanaimo & Area Land Trust, presented the final cheque in the amount of \$237,500 as their share in the partnership between the Regional District and NALT in the acquisition of Mount Benson. Ms. Adrienne also thanked RDN staff, the 2,000 donors, many volunteers and NALT staff for their participation in this project.

BOARD MINUTES

MOVED Director Korpan, SECONDED Director Manhas, that the minutes of the regular Board meeting held January 22, 2008 and the special Board meeting held February 12, 2008 be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

BC Transmission Proposal at 2100 Nanaimo River Road – Area ‘C’.

MOVED Director Young, SECONDED Director Burnett, that the Regional District of Nanaimo provide a letter of support for Dan and Shirley Gogo and the residents of the community of South Forks and Sruneymuxw River Roads and that BCTC also be commended for the information that they are looking at alternate routes.

CARRIED

Pesticides and Health.

MOVED Director Holdom, SECONDED Director Young, that regarding pesticides and health, the Board direct Regional District staff to work with municipal staffs to develop a region wide approach to the banning of cosmetic use of pesticides.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

G. Lamoureux, Nanaimo & District Track & Field Club, and J. Brennan, School District 68, re Resurfacing of Rotary Bowl Track and Field Complex.

MOVED Director Korpan, SECONDED Director Manhas, that the correspondence from the Nanaimo & District Track & Field Club and School District 68 requesting Regional District of Nanaimo’s written support of the “Help Us Stay On Track” campaign to resurface Rotary Bowl Track and Field complex be received.

CARRIED

D. Derby, Cowichan Valley Regional District, re Yellowpoint/Waterloo Fire Protection.

MOVED Director Korpan SECONDED Director Manhas, that the correspondence from Cowichan Valley Regional District regarding the termination of the fire protection agreement for the Yellowpoint/Waterloo areas be received.

CARRIED

UNFINISHED BUSINESS

BYLAWS

Third Reading & Adoption.

Bylaw Amendment Bylaw No. 1285.10 – Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment.

MOVED Director Biggemann, SECONDED Director Van Eynde, that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw Amendment Bylaw No. 1285.10, 2008” be given 3rd reading.

CARRIED

MOVED Director Biggemann, SECONDED Director Van Eynde, that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw Amendment Bylaw No. 1285.10, 2008” be adopted.

CARRIED

Bylaw Amendment Bylaw No. 1285.12 – Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Amendment.

MOVED Director Biggemann, SECONDED Director Bartram, that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw Amendment Bylaw No. 1285.12, 2008” be given 3rd reading.

CARRIED

MOVED Director Biggemann, SECONDED Director Bartram, that “Regional District of Nanaimo Electoral Area ‘F’ Zoning and Subdivision Bylaw Amendment Bylaw No. 1285.12, 2008” be adopted.

CARRIED

For Adoption.

Bylaw Amendment Bylaw No. 239.03.

MOVED Director Burnett, SECONDED Director Bartram, that “Regional District of Nanaimo Land Use Contract Authorization Bylaw Amendment Bylaw No. 239.03, 2007” be adopted.

CARRIED

Bylaw Amendment Bylaw No. 500.341.

MOVED Director Burnett, SECONDED Director Bartram, that “Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.341, 2007” be adopted.

CARRIED

Bylaw No. 869.07.

MOVED Director Derkach, SECONDED Director Burnett, that “Morningstar Streetlighting Local Service Area Amendment Bylaw No. 869.07, 2008” be adopted.

CARRIED

Bylaw No. 1004.02.

MOVED Director Burnett, SECONDED Director Korpan, that “Duke Point Sewer Local Service Area Amendment Bylaw No. 1004.02, 2007” be adopted.

CARRIED

Bylaw No. 1445.02.

MOVED Director Burnett, SECONDED Director Korpan, that “Cedar Sewer Service Area Amendment Bylaw No. 1445.02, 2007” be adopted.

CARRIED

STANDING COMMITTEE, SELECT COMMITTEE AND COMMISSION MINUTES AND RECOMMENDATIONS

ELECTORAL AREA PLANNING STANDING COMMITTEE

MOVED Director Bartram, SECONDED Director Manhas, that the minutes of the Electoral Area Planning Committee meeting held February 12, 2008 be received for information.

CARRIED

UNFINISHED BUSINESS

Development Permit Application No. 60703 (reconsideration) – Ring Contracting Ltd. – 470 Nanaimo River Road – Area ‘C’.

MOVED Director Young, SECONDED Director Bartram, that Development Permit Application No. 60703 submitted by Ring Contracting Ltd., in conjunction with the subdivision on the parcel legally described as Lot 2, Section 6, Range 5, Cranberry District, Plan VIP55807 and located at 470 Nanaimo River Road in Electoral Area ‘C’ and designated within the Watercourse Protection and Fish Habitat Protection Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

Development Permit Application No. 60735 (reconsideration) and Request for Relaxation and Request to Discharge a Section 219 Covenant – Fern Road Consulting Ltd. on behalf of Meade – Lundine Lane – Area G.

MOVED Director Derkach, SECONDED Director Bartram, that Development Permit Application No. 60735 submitted by Fern Road Consulting Ltd., on behalf of M & C Meade, in conjunction with the subdivision on the parcel legally described as Lot 6, District Lot 49, Nanoose District, Plan VIP52245 and designated within the Fish Habitat Protection Development Permit Area pursuant to OCP Bylaw No. 1115, 1998, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

MOVED Director Derkach, SECONDED Director Bartram, that the request from Fern Road Consulting Ltd., on behalf of M & C Meade, to relax the minimum 10% perimeter frontage requirement for Proposed Lots 2 and 3 in conjunction with the proposed subdivision of Lot 6, District Lot 49, Nanoose District, Plan VIP52245 be approved.

CARRIED

MOVED Director Derkach, SECONDED Director Bartram, that the request from Fern Road Consulting Ltd., on behalf of M & C Meade, to discharge the section 219 covenant concerning no further subdivision be approved subject to the conditions set out in Schedule No. 1 of the corresponding staff report.

CARRIED

PLANNING

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. 60742 and Request for Relaxation – Chris Everett, BCLS, on behalf of Davidson – Adjacent to Norman Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Young, that Development Permit Application No. 60742, submitted by Chris Everett, BCLS, on behalf of F & P Davidson, in conjunction with the subdivision of the parcel legally described as Lot 1, Section 3, Range 4, Cedar District, Plan VIP53412 and designated within the Watercourse Protection and Fish Habitat Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

MOVED Director Burnett, SECONDED Director Young, that the request for relaxation of the minimum 10% frontage requirement for Proposed Lots A and B in conjunction with the subdivision of the property legally described as Lot 1, Section 3, Range 4, Cedar District, Plan VIP53412 be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

Development Permit Application No. 60743 – Fern Road Consulting Ltd. on behalf of Foulds – Henry Morgan and Maple Guard Drives – Area ‘H’.

MOVED Director Bartram, SECONDED Director Burnett, that Development Permit Application No. 60743 submitted by Fern Road Consulting Ltd., on behalf of J & I. Foulds, in conjunction with the subdivision on the parcel legally described as Lot 2, District Lot 36, Newcastle District, Plan VIP61726 and designated within the Environmentally Sensitive Features and Natural Hazards Development Permit Areas pursuant to the “Electoral Area ‘H’ Official Community Plan Bylaw No. 1335, 2003”, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that staff be directed to prepare required amendments to “Regional District of Nanaimo Building Inspection Extended Service Establishment Bylaw No. 787, 1989” to include the parent parcel within a Building Inspection Service Area.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that staff be directed to pursue, with the Ministry of Transportation and the developer of Lot 2, VIP61726, District Lot 36, Newcastle District, and 85 Henry Morgan Drive, the connection of the gazetted road link between Henry Morgan Drive and Sundry Road in the Village Node of Bowser to enhance mobility, emergency response and safety.

CARRIED

Development Permit Application No. 60802 – JE Anderson & Associates, BCLS, on behalf of Dubyna – 2520 and 2528 East Wellington Road – Area ‘C’.

MOVED Director Young, SECONDED Director Bartram, that Development Permit Application No. 60802 submitted by JE Anderson, BCLS, on behalf of R Dubyna, in conjunction with the subdivision on the parcel legally described as Parcel A (DD9327N) of Section 13, Range 5, Mountain District with Exceptions and designated within the Environmentally Sensitive Areas and Fish Habitat Protection Development Permit Areas pursuant to the “East Wellington – Pleasant Valley OCP Bylaw No. 1055, 1997”, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90802 – Murray Hamilton on behalf of the Horne Lake Strata No. 5160 – Horne Lake – Area ‘H’.

MOVED Director Bartram, SECONDED Director Burnett, that Development Variance Permit Application No. 90802 submitted by Murray Hamilton on behalf of the Horne Lake Strata Corporation Plan VIS5160, in conjunction with the subdivision on the bare land strata lots legally described as Strata Lots 1 – 400, District Lot 251, Alberni District, VIS5160 be approved subject to Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

OTHER

Request for Relaxation and Request to Discharge a Section 219 Covenant -- Fern Road Consulting Ltd. on behalf of Lundine -- Lundine Lane -- Area 'G'.

MOVED Director Derkach, SECONDED Director Bartram, that the request from Fern Road Consulting Ltd., on behalf of J Lundine to relax the minimum 10% perimeter frontage requirement for Proposed Lots 1 and The Remainder of Lot A, in conjunction with the proposed 2 lot subdivision of Lot A, District Lot 49, Nanoose District, Plan VIP81015, be approved.

CARRIED

MOVED Director Derkach, SECONDED Director Bartram, that the request from Fern Road Consulting Ltd., on behalf of J Lundine, to discharge the section 219 covenant concerning no further subdivision be approved subject to the conditions set out in Schedule No. 1 of the corresponding staff report.

CARRIED

COMMITTEE OF THE WHOLE STANDING COMMITTEE

MOVED Director Manhas, SECONDED Director Young, that the minutes of the Committee of the Whole meeting held February 12, 2008 be received for information.

CARRIED

DELEGATIONS

Art Skipsey, Qualicum Beach Historical & Museum Society, re Museum Expansion.

MOVED Director Young, SECONDED Director Derkach, that the Board provide the Qualicum Beach Historical & Museum Society with a letter of support for their museum expansion.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

George Abbott, Minister of Health, re Meat Inspection Regulation.

MOVED Director Brennan, SECONDED Director Biggemann, that the correspondence from the Minister of Health regarding the Regional District's concerns with the impact of the Meat Inspection Regulation on small businesses in the Regional District and on Vancouver Island be received.

CARRIED

Association of Film Commissioners International, re Funding Request for Vancouver Island North Film Commission.

MOVED Director Van Eynde, SECONDED Director Manhas, that the letter of support from the Association of Film Commissioners International with respect to the Vancouver Island North Film Commission's request for funding be received.

CARRIED

B. Sepos, Oceanside Tourism Association (OTA), re OTA 4th Quarter Progress Report, 2008 Marketing Plan and 2008 Publications.

MOVED Director Burnett, SECONDED Director Derkach, that the correspondence from the Oceanside Tourism Association to provide their progress report and marketing plan, be received.

CARRIED

South Wellington & Area Community Association, re Nanaimo Airport Expansion Plans.

MOVED Director Burnett, SECONDED Director Bestwick, that the correspondence from the South Wellington and Area Community Association regarding proposed Nanaimo Airport expansion plans, be received.

CARRIED

Ken & Henrietta Vanderkooi, re Development Variance Permit Application No. 90704 – Five Cedar Poultry Farm.

MOVED Director Burnett, SECONDED Director Manhas, that the correspondence from Ken and Henrietta Vanderkooi with respect to Development Variance Permit Application No. 90704 be received.

CARRIED

CORPORATE ADMINISTRATION SERVICES

Policy – Bylaws Not Requiring Inspector Approval.

MOVED Director Burnett, SECONDED Director Bartram, that the “Bylaws Not Requiring Inspector Approval Policy” be approved.

CARRIED

Administration & Transit Building Projects.

MOVED Director Bartram, SECONDED Director Manhas, that the Regional District of Nanaimo retain NSDA Architects, including their listed sub-consultants, to complete the Final Design, prepare the Tender Documents and oversee the Construction Phase of the Project for a proposed fee of \$176,000 for the administration building and \$132,000 for the transit facility.

CARRIED

MOVED Director Bartram, SECONDED Director Manhas, that the Board direct staff to hire sustainability and commissioning consultants for LEED certification for the administration and transit building expansion project for \$95,000.

CARRIED

FINANCE AND INFORMATION SERVICES

FINANCE

Amendments to Purchasing Policy.

MOVED Director Korpan, SECONDED Director Holdom, that the purchasing authority limits in Policy A2.9 be established as follows:

	Revised Limit
Supervisors	\$ 5,000
Superintendent	\$ 10,000
Manager	\$ 20,000
General Manager	\$ 50,000
Chief Administrative Officer	\$ 150,000

CARRIED

MOVED Director Korpan, SECONDED Director Holdom, that a new section 8.2 under *Emergencies/Legal Action* be added as follows:

8.2 Legal actions and claims against the Regional District may be settled with the approval of:

- (a) for amounts up to \$5,000 – the General Manager, Finance & Information Services.
- (b) for amounts up to \$25,000 – the Chief Administrative Officer.

CARRIED

Local Calling Between the Nanaimo and Cowichan Valley Regional Districts.

The Chairperson noted that this item has been removed from the Agenda.

DEVELOPMENT SERVICES

BUILDING INSPECTION

Building Inspection Service Bylaw Amendment Bylaw No. 787.07.

MOVED Director Bartram, SECONDED Director Herle, that “Regional District of Nanaimo Building Inspection Service Bylaw Amendment Bylaw No. 787.07, 2008” be given three readings.

CARRIED

BYLAW ENFORCEMENT

Agreement for Use of Nanaimo Animal Shelter Facilities.

MOVED Director Burnett, SECONDED Director Bestwick, that the agreement between the City of Nanaimo and the Regional District of Nanaimo for use of the animal shelter at 1260 Nanaimo Lakes Road for the administration of animal control services be approved.

CARRIED

Unightly Premises – 1989 Main Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Manhas, that should this matter not be rectified by May 30, 2008, pursuant to “Unightly Premises Regulatory Bylaw No. 1073, 1996”, the Board directs the owner of the above-noted property to remove from the premises those items as set out in the attached Resolution within fourteen (14) days, or the work will be undertaken by the Regional District of Nanaimo’s agents at the owner’s cost.

CARRIED

PLANNING

Regional Growth Strategy Review Background Reports.

MOVED Director Holdom, SECONDED Director Bartram, that the Regional District of Nanaimo receive the State of Sustainability implications report as outlined in Attachment 1, *Shaping our Future: Implications of the State of Sustainability Report for the Regional Growth Strategy.*

CARRIED

Sustainable Future Awards Program.

MOVED Director Holdom, SECONDED Director Bartram, that the Board approve the development and implementation of the Regional District of Nanaimo Sustainable Future Awards Program, and the establishment of a Sustainable Future Awards Advisory Committee with the attached Terms of Reference.

CARRIED

Cable Bay Development Proposal.

City of Nanaimo Municipal Boundary Extension Request – Updated Report.

MOVED Director Burnett, SECONDED Director Holdom, that the report be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Holdom, that the City of Nanaimo Municipal Boundary Extension Referral be referred back to staff to prepare a more detailed technical review of the proposed boundary extension based on the Ministry of Community Services “Municipal Boundary Extension Criteria”.

CARRIED

MOVED Director Haime, SECONDED Director Burnett, that correspondence be sent to the City of Nanaimo requesting that the application be held in abeyance until such time as a technical report is complete and the Board is able to provide a response.

DEFEATED

MOVED Director Burnett, SECONDED Director Korpan, that the correspondence dated January 7, 2008 from the City of Nanaimo respecting OCP Amendment Application OCP00037 be referred to staff and report back to the Board.

CARRIED

ENVIRONMENTAL SERVICES

LIQUID WASTE

2008 Water & Sewer Infrastructure Planning (Study) Grant Application.

MOVED Director Bartram, SECONDED Director Herle, that the Board support applications to the Ministry of Community Services for Infrastructure Planning (Study) Grant applications for the following 2008 Environmental Services program initiatives:

Liquid Waste Department

1. Asset Management/Maintenance Planning
2. Innovative Technology Review for French Creek Pollution Control Centre
3. Innovative Technology Review for Greater Nanaimo Pollution Control Centre
4. Wet Weather Upgrade Strategy for French Creek
5. Nanoose Pollution Control Centre Long Term Capital Planning
6. Septic Education Program
7. Health and Safety Audit for Pollution Control Centres

Utilities Department

1. Well Re-Development Program Study
2. French Creek Water Service Area Iron & Manganese Removal Study
3. Comprehensive Capital Plan Development Strategy for the Nanoose Bay Peninsula Water Service Area

CARRIED

Package Sewage Treatment Systems Review.

MOVED Director Bartram, SECONDED Director Herle, that the Board accept this report for information and direct staff, as part of the Liquid Waste Management Plan review, to develop for the Board's consideration a policy regarding the acquisition of new Package Sewage Treatment Systems within the RDN's Urban Containment Boundary.

CARRIED

UTILITIES

Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.03.

MOVED Director Van Eynde, SECONDED Director Bestwick, that "Fairwinds Sewerage Facilities Local Service Area Amendment Bylaw No. 947.03, 2008" be introduced and read three times.

CARRIED

Team WaterSmart Corporate Sponsorship – Fairwinds Community & Resort.

MOVED Director Van Eynde, SECONDED Director Bestwick, that the Board approve the request by Fairwinds Community and Resort to sponsor Team WaterSmart in the amount of \$9,000 in cash and in-kind funding for a period of 5 years beginning in 2008 and ending in 2012 and that staff provide a status report after the first year.

CARRIED

MOVED Director Van Eynde, SECONDED Director Bestwick, that a letter be sent to the Fairwinds Community and Resort, thanking them for their generous sponsorship in the Team WaterSmart educational outreach program.

CARRIED

Proposed Drinking Water Watershed Protection Action Plan.

MOVED Director Bartram, SECONDED Director Brennan, that the Board receive the Drinking Water/Watershed Protection Action Plan.

CARRIED

MOVED Director Bartram, SECONDED Director Sperling, that the Board direct staff to proceed with the necessary preparations for a communications strategy and an electoral area wide referendum to be held in conjunction with the Local Government Elections in November of 2008 and that funding in the amount of \$65,000 be included in the 2008 Electoral Area Feasibility Budgets for this purpose.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the Electoral Area Directors meet with staff to consider the wording of the referendum question and resulting participation when the referendum results are computed.

CARRIED

RECREATION AND PARKS SERVICES

2008 Brant Wildlife Festival.

MOVED Director Maurer, SECONDED Director Bartram, that the Natures Trust of BC request for funding be referred to the Regional Parks and Trails Advisory Committee for their consideration of entering into a funding agreement for the Brant Wildlife Festival for a three year term commencing in 2009, to be funded through the Regional Parks function.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Intergovernmental Advisory Committee.

MOVED Director Korpan, SECONDED Director Manhas, that the minutes of the Intergovernmental Advisory Committee meeting held December 13, 2007 be received for information.

CARRIED

Transit Select Committee.

MOVED Director Korpan, SECONDED Director Holdom, that the minutes of the Transit Select Committee meeting held January 17, 2008 be received for information.

CARRIED

Electoral Area 'E' Parks and Open Space Advisory Committee.

MOVED Director Van Eynde, SECONDED Director Korpan, that the minutes of the Electoral Area 'E' Parks and Open Space Advisory Committee meeting held December 3, 2007 be received for information.

CARRIED

MOVED Director Van Eynde, SECONDED Director Korpan, that the following resolution from the Electoral Area 'E' Parks and Open Space Advisory Committee meeting be received for information:

- a) That the 2008 Electoral Area 'E' Parks Function Provisional Budget be supported as presented.

CARRIED

Electoral Area 'A' Recreation and Culture Commission.

MOVED Director Burnett, SECONDED Director Korpan, that the minutes of the Electoral Area 'A' Recreation and Culture Commission meeting held January 9, 2008 be received for information.

CARRIED

MOVED Director Burnett, SECONDED Director Korpan, that staff further research with School District 68 senior officials the School Board's interest in a potential agreement with the Regional District to supply recreation and cultural services in Electoral Area 'A' through the Community Schools program.

CARRIED

MOVED Director Burnett, SECONDED Director Korpan, that staff explore the option of the Regional District retaining a coordinator to provide recreation and cultural services in Electoral Area 'A'.

CARRIED

Director Brennan left the meeting, citing a possible conflict of interest with the next item.

MOVED Director Burnett, SECONDED Director Korpan, that staff prepare an Electoral Area 'A' Recreation and Culture Grant In Aid Program for review at the next Area 'A' Recreation and Culture Commission meeting.

CARRIED

Director Brennan returned to the meeting.

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Korpan that the minutes of the District 69 Recreation Commission meeting held January 17, 2008 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Bestwick, that an Agreement in Principal be approved with the Under 17 Hockey Challenge Society to host the allocated tournament games at Oceanside Place, and direct staff to work with the Society to work out the details of a formal partnership contract.

CARRIED

MOVED Director Bartram, SECONDED Director Van Eynde, that funding be allocated for the U17 Hockey Challenge event from the Oceanside Place Function Budget and that the requisition be adjusted accordingly.

CARRIED

MOVED Director Bartram, SECONDED Director Young, that staff prepare a report on the safety issues and the use of fifteen passenger vans by the RDN Recreation and Parks Department.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Nanaimo Airport Expansion Plans.

MOVED Director Burnett, SECONDED Director Young, that staff reply to the South Wellington & Area Community Association, advising them of the Regional District of Nanaimo's role and authority in regard to the Nanaimo Airport Commission and advise the South Wellington & Area Community Association who they should be directing their concerns to.

CARRIED

SCHEDULED STANDING, ADVISORY STANDING AND SELECT COMMITTEE REPORTS

Selection Committee Appointments.

Electoral Area 'A' Parks & Greenspace Advisory Committee.

MOVED Director Bartram, SECONDED Director Burnett, that Lynnette Aldcroft be appointed to the Electoral Area 'A' Parks and Greenspace Advisory Committee for a term ending December 31, 2009.

CARRIED

East Wellington/Pleasant Valley Parks & Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Young, that Stephen W. Ellis and Dale Fulton be appointed to the East Wellington/Pleasant Valley Parks & Open Space Advisory Committee for a term ending December 31, 2009.

CARRIED

District 69 Recreation Commission – Area ‘G’ Representative.

MOVED Director Bartram, SECONDED Director Brennan, that Jennifer O’Farrell be appointed to the District 69 Recreation Commission as the Electoral Area ‘G’ representative for a term ending December 31, 2008.

CARRIED

Electoral Area ‘H’ Parks and Open Space Advisory Committee.

MOVED Director Bartram, SECONDED Director Korpan, that the minutes of the Electoral Area ‘H’ Parks and Open Space Advisory Committee meeting held February 15, 2008 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Korpan, that the Electoral Area ‘H’ Parks and Open Space Advisory Committee consider the development of the McColl Road beach access in the next budget process.

CARRIED

MOVED Director Bartram, SECONDED Director Korpan, that staff contact the Lions Club regarding the improvement of the ball field at Lighthouse Community Centre Community Park.

CARRIED

ADMINISTRATOR’S REPORTS

Lighthouse Community Centre Society Funding Agreement.

MOVED Director Bartram, SECONDED Director Derkach, that the Funding Agreement with the Lighthouse Community Centre Society be approved for a three year term commencing on April 1, 2008 and ending on December 31, 2010, to be funded by the Electoral Area ‘H’ Community Park Function.

CARRIED

Zoning & Bylaw Contravention (revised report) – 2663 Barnes Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Korpan, that staff be directed to register a Notice of Bylaw Contravention on the subject property title pursuant to Section 57 of the *Community Charter*, and should the outstanding bylaw contravention not be resolved by June 30, 2008, further legal action be taken to ensure that the property, legally described as the westerly 10 acres of the easterly 45 acres of Section 17, Range 3, Cedar Land District, is in compliance with the “Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987”, and “Building Regulation and Fees Bylaw No. 1250, 2001”.

CARRIED

Revised North Island 911 Corporation Shareholder Agreement.

MOVED Director Bartram, SECONDED Director Derkach, that the Regional District of Nanaimo approve and enter into a new shareholders agreement with the North Island 911 Corporation and that the Chairperson and Senior Manager, Corporate Administration be authorized to execute the amended shareholders agreement.

CARRIED

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

Director Brennan left the meeting citing a possible conflict of interest with the following item.

Resurfacing of Rotary Bowl Track and Field Complex.

MOVED Director Korpan, SECONDED Director Manhas, that the letter from the Nanaimo & District Track & Field Club and School District 68 be referred back to the Nanaimo Parks and Recreation Commission's negotiating team for their recommendation to be sent back to the Regional District Board in consultation with Regional District staff.

CARRIED

Director Brennan returned to the meeting.

IN CAMERA

MOVED Director Korpan, SECONDED Director Manhas, that pursuant to Section 90(1)(e) and (g) of the *Community Charter* the Board proceed to an In Camera meeting to consider items related to land and legal issues.

CARRIED

ADJOURNMENT

MOVED Director Korpan, SECONDED Director Manhas, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME: 8:43 PM

CHAIRPERSON

SR. MGR., CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE SPECIAL BOARD MEETING
HELD ON TUESDAY, MARCH 11, 2008, AT 8:16 PM
RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Alternate	
Director M. Wansink	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Director L. McNabb	City of Nanaimo
Director M. Unger	City of Nanaimo
Alternate	
Director M. Unger	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director B. Holdom	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
J. Finnie	General Manager, Environmental Services
T. Osborne	General Manager, Recreation & Parks
P. Thorkelsson	General Manager, Development Services
N. Avery	Gen. Manager, Finance & Information Services
D. Trudeau	General Manager, Transportation Services
N. Tonn	Recording Secretary

ADMINISTRATOR'S REPORTS

Church Road Transfer Station Expansion & Upgrade – Engineering Design Services.

MOVED Director McNabb, SECONDED Director Biggemann, that the Board receive the conceptual cost estimate of \$3.8 million to expand and upgrade the Church Road Transfer Station and resubmit this project for consideration for gas tax funding.

CARRIED

MOVED Director McNabb, SECONDED Director Biggemann, that Gartner Lee Limited be appointed to provide engineering services related to the expansion and upgrade of the Church Road Transfer Station based on the concept design estimate to a value of \$394,695.

CARRIED

RISE AND REPORT

Transit Select Committee.

MOVED Director McNabb, SECONDED Director Unger, that the "Downtown Transit Service and Exchange" report be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Unger, that staff be directed to work with the City of Nanaimo staff on an extension of the Prideaux Street leases.

CARRIED

MOVED Director McNabb, SECONDED Director Unger, that staff work with the City of Nanaimo staff on future exchange opportunities during any redevelopment of the Port Place Mall property.

CARRIED

MOVED Director McNabb, SECONDED Director Unger, that the three recommendations be referred to the City of Nanaimo Council and staff.

CARRIED

IN CAMERA

MOVED Director Holme, SECONDED Director Holdom, that pursuant to Section 90(1) (e) and (g) of the *Community Charter* the Board proceed to an In Camera Committee of the Whole meeting to consider items related to land and legal issues.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director Holdom, that this meeting adjourn to allow for an In Camera Committee of the Whole meeting.

CARRIED

TIME: 8:25 PM

CHAIRPERSON

SR. MGR, CORPORATE ADMINISTRATION

February 11, 2008

Regional District Chairperson Joe Stanhope
and Members of Council
Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

RDN	
CAO	GMF&IS
GMDS	GMR&PS
GMES	GMTS
FEB 27 2008	
SMCA	
CHAIR	BOARD
<i>Correspondence</i>	

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Winnipeg, Manitoba
President
Président

Maire Jean Ferrault
Sherbrooke, Québec
Premier vice-président
First Vice-President

Mayor Basil Stewart
Summerside,
Prince Edward Island
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Director Hans Cunningham
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Kootenay, British Columbia
Third Vice-President
Troisième vice-président

Councillor Berry Urbanovic
Kitchener, Ontario
Vice-President at Large
Vice-président hors-cadre

Brock Carlton
Chief Executive Officer
Chef de la direction

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federation@fcm.ca
Website/site Web : www.fcm.ca

Centre for Sustainable
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des collectivités viables
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International Centre for
Municipal Development
Centre international pour le
développement municipal
☎ 613-241-7117
international@fcm.ca

Policy, Advocacy and
Communications Department
Service des politiques, promotion
des intérêts et communications
☎ 613-241-7440
policy@fcm.ca

Membership, Events and
Corporate Access
Adhésions, événements et
accès corporatif
☎ 613-244-1500

Project Title: Residential Food Waste Collection Field Test
Application Number: GMF 9061

Dear Chair Stanhope and Members of Council:

We would like to inform you that a payment was made from FCM to the Regional District of Nanaimo in the amount of \$13,500. This amount constitutes payment of our first contribution to the project.

The FCM is grateful to the Regional District of Nanaimo for its initiative and its partnership with the Green Municipal Fund.

Yours sincerely,

Brock Carlton
Chief Executive Officer

BC:at





RDN			
CAO	<input checked="" type="checkbox"/>	GMF&IS	<input checked="" type="checkbox"/>
GMDS		GMR&PS	
GMES		GMTS	
MAR 18 2008			
SMCA			
CHAIR	<input checked="" type="checkbox"/>	BOARD	<input checked="" type="checkbox"/>
<i>Consep</i>			

March 14, 2008

J. Stanhope
 Chairperson
 Regional District of Nanaimo
 6300 Hammond Bay Road
 Nanaimo BC V9T 6N2

Dear J. Stanhope:

The Honourable Wally Oppal, Attorney General, has forwarded me your December 21, 2007 letter, regarding funding to victim services and restorative justice programs within the Regional District of Nanaimo. I apologize for the delay in my reply.

I note that you have requested improved funding for victim services and restorative justice programs from both federal and provincial levels of government. The Ministry of Public Safety and Solicitor General, Victim Services and Crime Prevention Division is responsible for delivery of victim services and community-based restorative justice within the province of British Columbia. The policing jurisdiction of Nanaimo (RCMP) has three victim service programs serving their community. These three programs receive total annual funding from the province of \$185,860:

- Haven Community Victim Services (Women’s Assault Program), serves adult victims of violence in relationships, sexual assault, criminal harassment, and survivors of physical and sexual abuse, child and youth victims of physical and sexual abuse, child and youth witnesses of violence in relationships;
- Nanaimo police based victim services provides service to victims of all types of crime; and
- Men’s Wellness Program serves adult male victims of sexual assault and survivors of childhood physical and sexual abuse.

.../2

Ministry of
 Public Safety
 and Solicitor General

Office of the Minister

Mailing Address:
 PO Box 9053 Stn Prov Govt
 Victoria BC V8W 9E2

J. Stanhope

Page 2

This Ministry supports community-based volunteer restorative justice through Community Accountability Programs (CAP) funding. I note the Restorative Justice Program of the Nanaimo Region John Howard Society benefited from the maximum \$2,500 through CAP in this current fiscal year. A Direct Access grant of \$20,000 was also made through the Ministry's Gaming and Policy Enforcement Branch in 2006-07. Through CAP, and other initiatives, the Ministry assists communities to develop local capacity to address public safety concerns in ways that best meet local needs; however, it is not intended to replace local fundraising or municipal contributions.

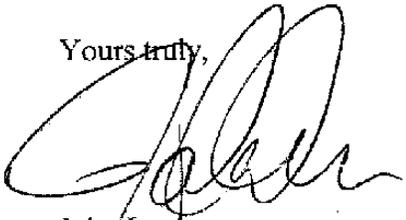
It is important to note that government provides for restorative approaches throughout the justice system in a number of ways, including a range of services to victims of crime, Corrections and Ministry of Children and Family Development youth justice services for post-charge restorative measures, as well as initiatives to build community capacity for crime prevention.

In addition, I have recently announced that the Government of British Columbia is increasing funding from the Victim Surcharge Special Account by \$17M over three years to alleviate immediate service delivery pressures, as well as to introduce new services to victims of crime and people who are vulnerable or at high risk.

Your concerns regarding federal funding must be directed to the appropriate federal government department.

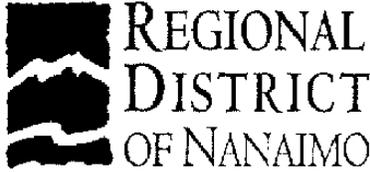
You are to be congratulated for the support given by the Regional District of Nanaimo to victim services and restorative justice. I appreciate the time you have taken to share your concerns regarding these important issues.

Yours truly,



John Les
Solicitor General

pc: The Honourable Robert Nicholson
The Honourable Wally Oppal



NON REGULAR	
CAO APPROVAL	
EAP	
COW	
MAR 17 2008	
RHD	
BOARD	✓ MARCH 25th

MEMORANDUM

TO: Geoff Garbutt
Manager of Current Planning

DATE: March 17, 2008

FROM: Greg Keller
Senior Planner

FILE: 3360 30 0524

SUBJECT: Bylaw Amendment Bylaw No. 500.333 - Kilner - Foster
Electoral Area 'A' - Schoolhouse Road

PURPOSE

To consider Bylaw 500.333 for adoption.

BACKGROUND

Bylaw No. 500.333, 2006 was introduced and given 1st and 2nd reading on March 28, 2006. This was followed by a Public Hearing held on June 7, 2006. The Board granted 3rd reading for the bylaw on June 27, 2006.

The purpose of this amendment bylaw is to rezone the parcel legally described as Lot A, Section 13, Range 7, Cranberry District, Plan VIP83828 (formally known as Lot 1, Plan 19938 and Lot 1, Plan 22021 all of Section 13, Range 7, Cranberry District) and located at the intersection of Schoolhouse and Harold Roads in Electoral Area 'A' (see Attachment No. 1 for location of subject property) from Residential 2 Subdivision District 'F' (RS2F) to Comprehensive Development Zone 33 (CD33) in order to facilitate the future development of light industrial uses.

At 3rd reading of this bylaw, the Board directed that a covenant be registered on title, that the subject properties be consolidated, that the applicant submit proof that all conditions imposed by the Ministry of Transportation have been met, and the applicant submit a report prepared by a professional Engineer assessing the ability to provide an on-site potable water supply. These conditions, to be completed or secured prior to consideration of 4th reading of the corresponding bylaw, are outlined in Schedule No. 1.

The applicant has registered the covenant on title and the subject properties have been consolidated. The applicant has also submitted an engineering report assessing on-site water supply.

Ministry of Transportation sign off was also required after 3rd reading. This approval has been received.

ALTERNATIVES

- 1. To adopt "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006".
2. To not adopt "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006".

VOTING

All Electoral Area Directors - one vote except Electoral Area 'B'.

SUMMARY

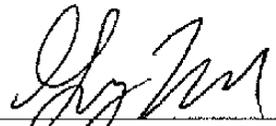
"Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006," was considered by the Board and given 1st and 2nd reading on March 28, 2006. Subsequent to that, a public hearing was held on June 7, 2006, and the Board granted 3rd reading on June 27, 2006.

In staff's opinion, the applicant has adequately satisfied the conditions of approval; therefore, this bylaw may now be considered by the Board for adoption.

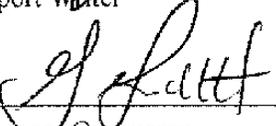
The following recommendation is provided for consideration by the Board.

RECOMMENDATION

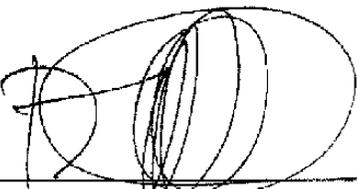
That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006", be adopted.



Report Writer



Manager Concurrence



General Manager Concurrence



CAO Concurrence

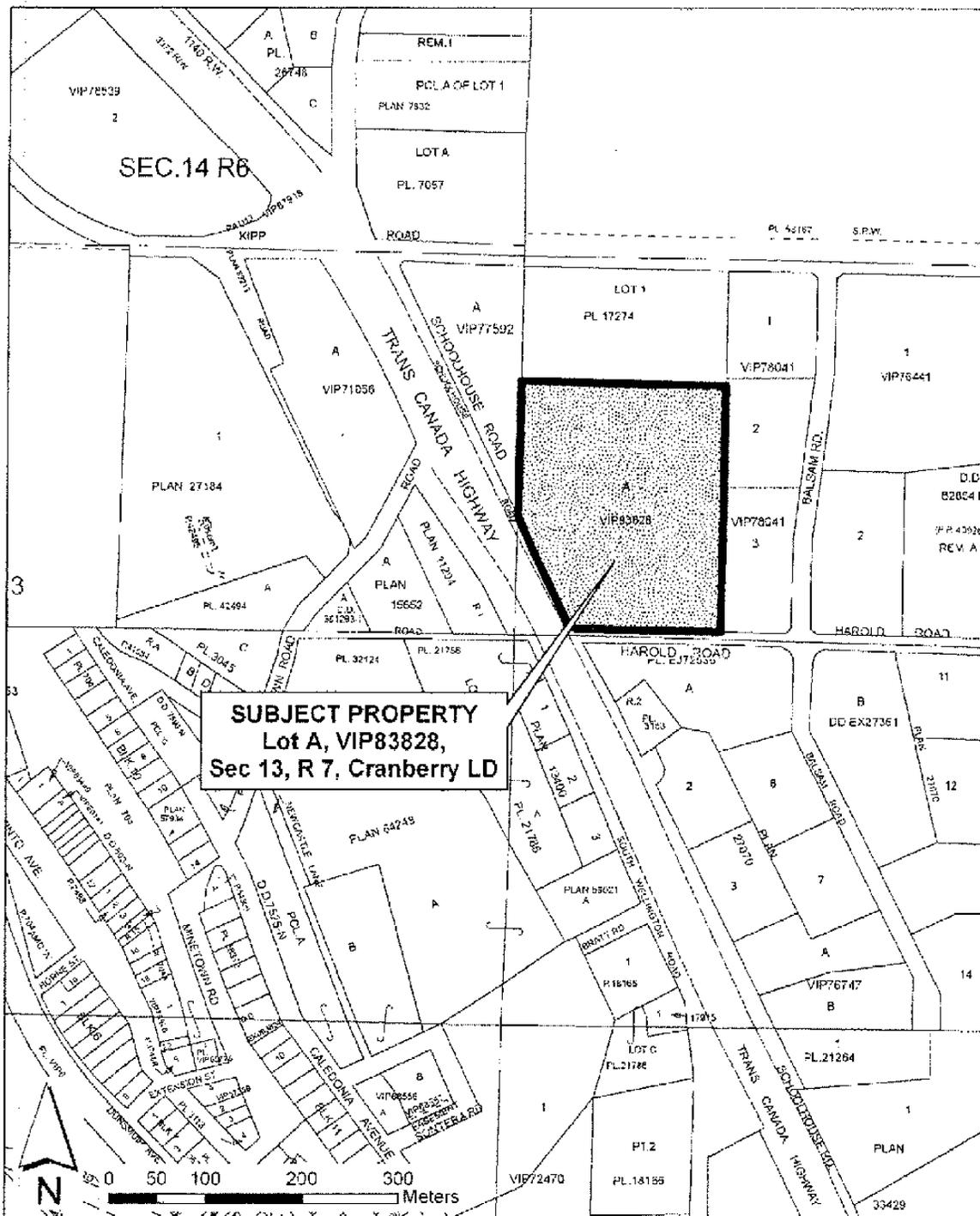
COMMENTS:

Schedule No. 1
Conditions for Approval for
Zoning Amendment Application No. ZA0524
Amendment Bylaw No. 500.333
Lot A, Section 13, Range 7, Cranberry District, Plan VIP83828

The following conditions are to be completed prior to consideration of "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.333, 2006," for final reading:

1. The applicant shall, at their expense and to the satisfaction of the Regional District of Nanaimo (RDN), register on title a Section 219 covenant prohibiting the development of the subject property until a Development Permit has been issued to the satisfaction of the RDN, which includes the following:
 - i) The provision of landscaping in accordance with the landscaping plan submitted by the applicant (landscaping plan to be attached to the covenant).
 - ii) Development shall be conducted in accordance with all recommendations contained in the report dated March 28, 2006, prepared by Toth and Associates Environmental Services including, but not limited to, the following:
 1. A minimum 15.0 metre wide no disturbance buffer adjacent to the watercourse, with the exception of one access point, shall be maintained. Post-construction re-vegetation and removal of introduced invasive plant species and hazard trees is permitted in the buffer area.
 2. All habitat lost due to the stream crossing shall be compensated for by maintaining and protecting the same amount of habitat elsewhere on the property.
 3. An environmental management plan must be developed for the subject properties prior to development by a Qualified Environmental Monitor, at the expense of the property owner, to oversee environmental protection, sediment management, habitat mitigation, and re-vegetation within the buffer area.
 4. Impervious surfaces shall be minimized by using pervious paving or gravel where possible.
 5. Groundwater recharge is strongly encouraged through the use of vegetated swales, engineered wetlands, and infiltration basins.
 6. The use of native vegetation in landscaping is required.
 7. A bird nest survey must be conducted prior to land clearing activities undertaken during the period of April 15 to August 1.
2. The applicant shall submit written proof that all conditions imposed by the Ministry of Transportation in the letter dated February 17, 2006, and any subsequent requests have been satisfied.
3. The applicant shall consolidate the two subject properties under one title.
4. The report must also assess the potential impact on wells. The applicant shall submit a report prepared by a professional Engineer assessing the ability to provide an on-site potable water supply to meet Canadian Drinking Water Standards and "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987." within the surrounding area.

Attachment No. 1
Location of Subject Property
ZA0524



PCGS MAPSHEET NO 92G.01121



CAO APPROVAL	
EAP	
COW	
MAR 17 2008	
RHD	
BOARD	✓ March 25th

MEMORANDUM

TO: Geoff Garbutt
Manager, Current Planning

DATE: March 14, 2008

FROM: Susan Cornie
Senior Planner

FILE: 3360 30 0706

SUBJECT: Bylaw Amendment Bylaw No. 500.342 -- Fern Road Consulting Ltd., on behalf of John and Susan Peyton
Electoral Area 'H' -- Spider Lake Road, Spider Lake Area

PURPOSE

To consider Bylaw 500.342 for adoption.

BACKGROUND

Bylaw No. 500.342 was introduced and given 1st and 2nd reading on August 28, 2007. This was followed by a Public Hearing held on October 3, 2007. The Board granted 3rd reading for the bylaw on October 23, 2007.

The purpose of this amendment bylaw is to rezone the parcel legally described as Lot 3, Block 360, Newcastle District, Plan 35096 and located adjacent to Spider Lake Road in the Spider Lake Area of Electoral Area 'H' (*see Attachment No. 1 for location of subject property*) from Subdivision District 'B' (8.0 ha minimum parcel size with or without community services) to Subdivision District 'D' (2.0 ha minimum parcel size with or without community services) pursuant to "Regional District of Nanaimo Land Use and Subdivision Bylaw No. 500, 1987" in order to facilitate the subdivision of the parent parcel (*see Schedule No. 2 for proposed subdivision layout*).

At 3rd reading of this amendment application, the Conditions for Approval include the preparation of 3 covenants to be registered on title prior to the amendment bylaw being considered for adoption and applying for a development permit. These conditions, to be completed prior to consideration of 4th reading of the corresponding bylaw, are outlined in *Schedule No. 1*. The applicant has provided the required covenants which have been registered at on title. With respect to the requirement to apply for a development permit, the applicant has completed this requirement. It is noted that the applicant has made application to the Regional Approving Officer for subdivision.

ALTERNATIVES

1. To adopt Bylaw No. 500.342.
2. To not adopt Bylaw No. 500.342.

VOTING

All Electoral Area Directors - one vote except Electoral Area 'B'.

SUMMARY

"Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.342, 2007" was considered by the Board and given 1st and 2nd reading on August 28, 2007. Subsequent to that, a Public Hearing was held on October 3, 2007 and the Board granted 3rd reading on October 23, 2007. As the conditions of approval have been completed as outlined in *Schedule No. 1*, this bylaw may now be considered for adoption.

The following recommendation is provided for consideration by the Board.

RECOMMENDATION

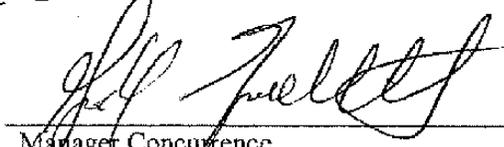
That "Regional District of Nanaimo Land Use and Subdivision Bylaw Amendment Bylaw No. 500.342, 2007", be adopted.



Report Writer



General Manager Concurrence



Manager Concurrence



CAO Concurrence

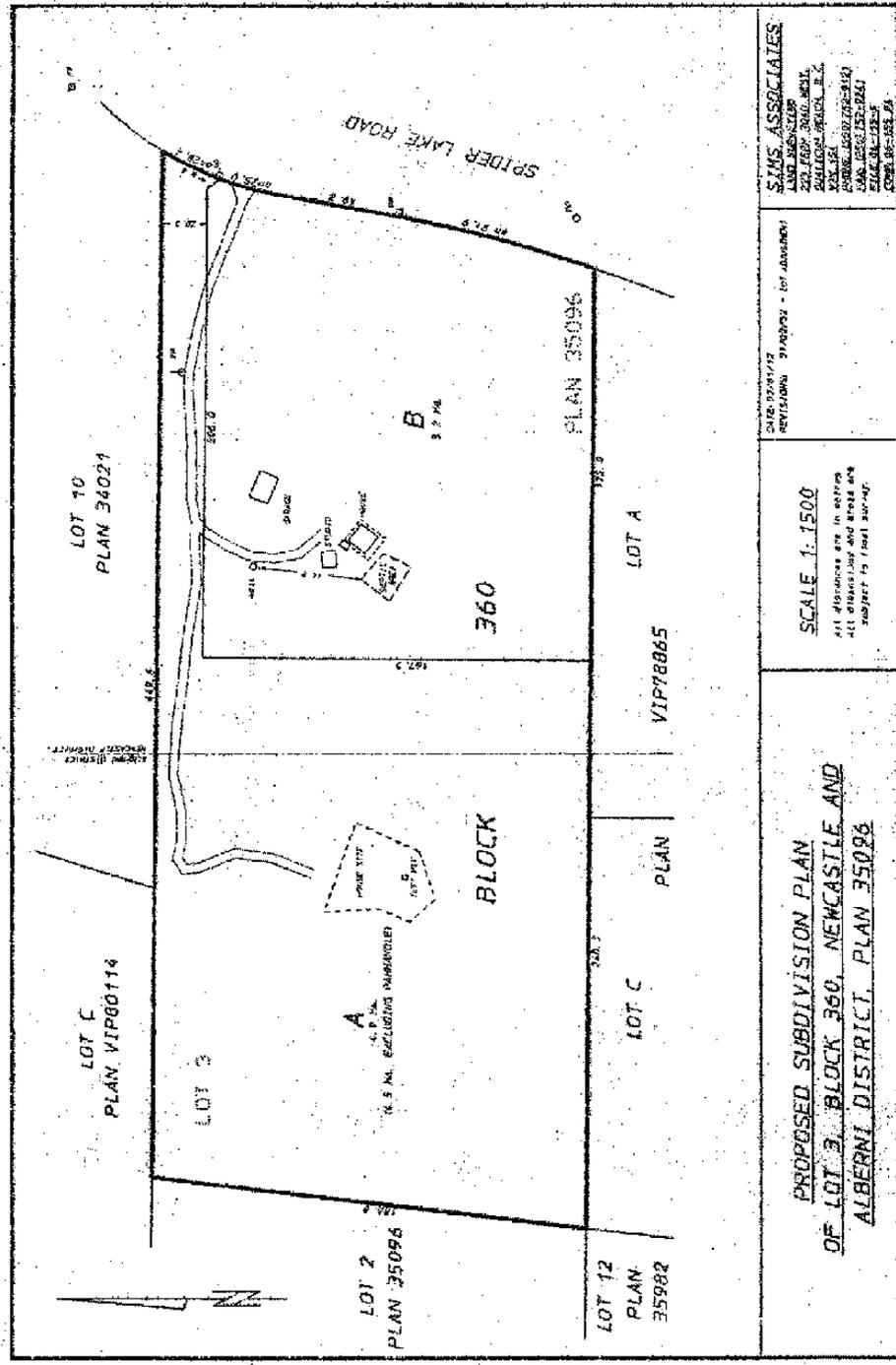
COMMENTS:

Schedule No. 1
Zoning Amendment Application No. ZA0706
Conditions of Approval

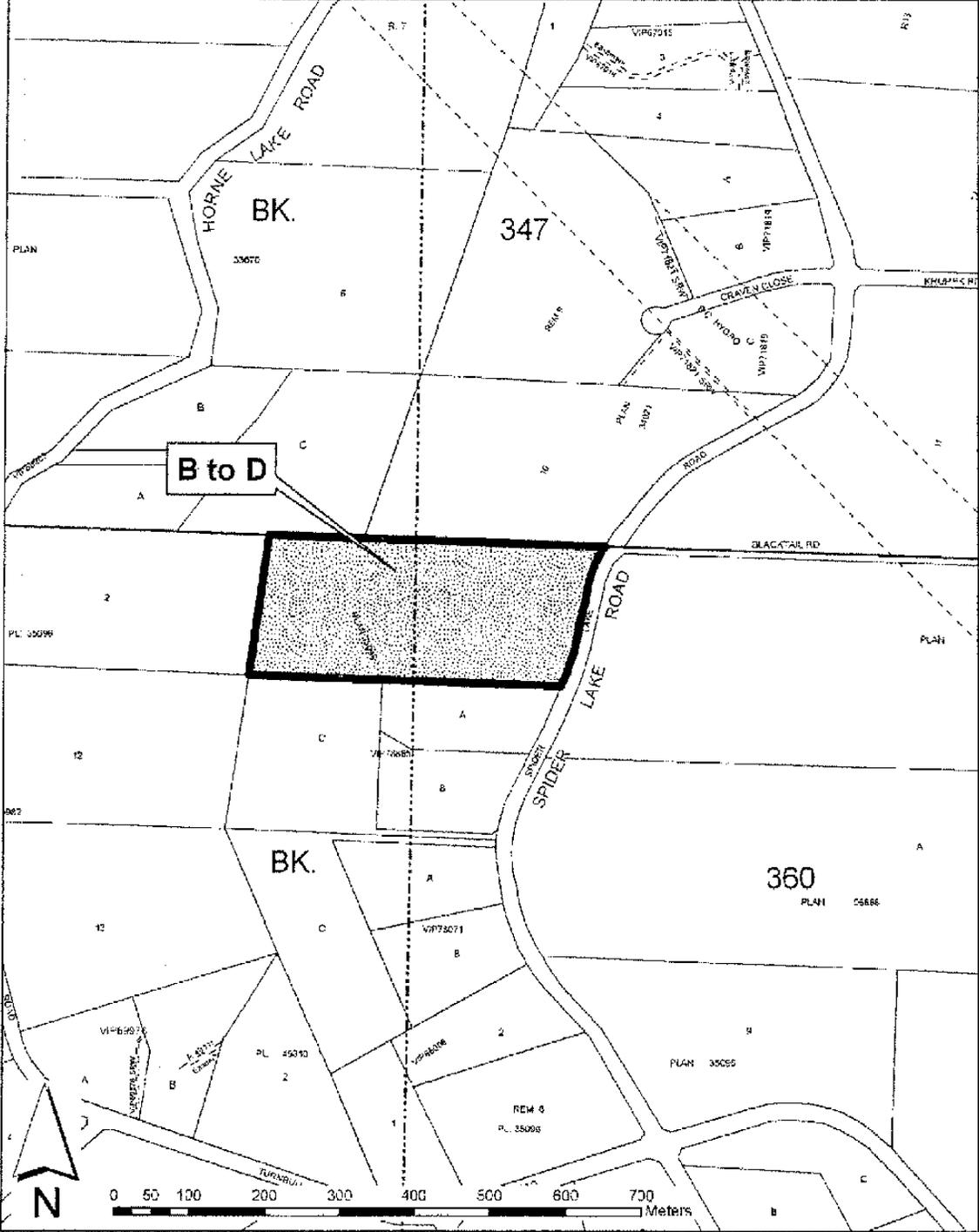
The applicant is to provide the following documentation prior to the amendment application being considered for 4th reading:

1. All covenants are to be prepared and registered at Land Title Office, Victoria by the applicant to the satisfaction of the Regional District prior to consideration of 4th reading of Amendment Bylaw No. 500.342, 2007. Draft covenant documents are to be forwarded to the RDN for review prior to registration. For *Proposed Lot B*, the following section 219 covenants shall be registered on title:
 - a) A section 219 covenant restricting:
 - i) A maximum of one dwelling unit per parcel;
 - ii) No bare land strata subdivision;
 - iii) No frontage relaxation; and,
 - iv) No further road dedication to accommodate parcel frontage or additional parcels.
 - b) A section 219 covenant registering the 24-page Preliminary Hydrogeological Assessment Report prepared by EBA Engineering for Lot 3, Block 390, Newcastle District, Plan 39504, dated March 22, 2007.
2. All covenants are to be prepared and registered at Land Title Office, Victoria by the applicant to the satisfaction of the Regional District prior to consideration of 4th reading of Amendment Bylaw No. 500.342, 2007. Draft covenant documents are to be forwarded to the RDN for review prior to registration. For *Proposed Lot A*, the following section 219 covenants shall be registered on title:
 - a) A section 219 covenant restricting no further subdivision of the land, including a subdivision pursuant to the *Bare Land Strata Regulation* or the *Strata Property Act* including a bare land strata subdivision and/or a building strata development;
 - b) A section 219 covenant registering the 24-page Preliminary Hydrogeological Assessment Report prepared by EBA Engineering for Lot 3, Block 390, Newcastle District, Plan 39504, dated March 22, 2007.
3. Applicant to apply for a development permit.

Schedule No. 2
Zoning Amendment Application No. ZA0706 / Amendment Bylaw No. 500.342
Proposed Plan of Subdivision
 (as submitted by applicant / reduced for convenience)



Attachment No. 1
Zoning Amendment Application No. ZA0706 / Amendment Bylaw No. 500.342
Location of Parent Parcel



BOGS MAPSHEET NO 92F 047 23

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA PLANNING COMMITTEE
MEETING HELD ON TUESDAY, MARCH 11, 2008, AT 6:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director D. Bartram	Chairperson
Director J. Burnett	Electoral Area A
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director J. Stanhope	Electoral Area G

Also in Attendance:

M. Pearse	Senior Manager, Corporate Administration
P. Thorkeleson	General Manager, Development Services
G. Garbutt	Manager, Current Planning
N. Tonn	Recording Secretary

MINUTES

MOVED Director Biggemann, SECONDED Director Young, that the minutes of the Electoral Area Planning Committee meeting held February 12, 2008 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

P. & C. Roberts, re Electoral Area 'G' Official Community Plan.

MOVED Director Stanhope, SECONDED Director Burnett, that the correspondence from P. & C. Roberts regarding their response to a letter dated November 29, 2007 from the Chairperson with respect to the Electoral Area 'G' OCP be received.

CARRIED

PLANNING

DEVELOPMENT PERMIT APPLICATIONS

Development Permit Application No. 60744 – Adjacent to Lions Way and the Island Highway No. 19A – Area 'H'.

MOVED Director Stanhope, SECONDED Director Holme, that Development Permit Application No. 60744 submitted by Fern Road Consulting Ltd., on behalf of A Dorfer, in conjunction with the subdivision on the parcel legally described as Lot 3, District Lot 20, Newcastle District, Plan 6994, Except That Part in Plan 31190 and designated within the Environmentally Sensitive Features, Fish Habitat and Natural Hazards Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report.

CARRIED

Development Permit Application No. 60746 – 2180 South Wellington Road – Area ‘A’.

MOVED Director Burnett, SECONDED Director Young, that Development Permit Application No. 60746 to permit the construction of three additional mini storage buildings on the property legally described as Lot A, Section 11, Range, Cranberry District, Plan VIP76453 be approved subject to the conditions outlined in Schedules No. 1 to 4 of the corresponding staff report.

CARRIED

Development Permit Application No. 60803 – 3668 Horne Lake Caves Road – Area ‘H’.

MOVED Director Stanhope, SECONDED Director Holme, that Development Permit Application No. 60803, to permit construction of a residential accessory building with a minimum real lot line setback of 3 metres (10 feet) from the natural boundary of Horne Lake on the subject property located at 3668 Horne Lake Caves Road, be approved.

CARRIED

DEVELOPMENT PERMIT APPLICATIONS WITH VARIANCE

Development Permit Application No. 60804 and Request for 10% Frontage Relaxation – Adjacent to Northwest Bay Road – Area ‘E’.

Director Holme left the meeting citing a possible conflict of interest as his son works for the applicant’s agent.

MOVED Director Stanhope, SECONDED Director Burnett, that Development Permit Application No. 60804 submitted by JE Anderson, BCLS, on behalf of Timberstone Developments Ltd., in conjunction with the subdivision on the parcel legally described as Lot 1, District Lot 68, Nanoose District, Plan 3940 Except for Part in Plan VIP80339 and designated within the Sensitive Ecosystem Protection, Water Protection and Farm Land Protection Development Permit Areas, be approved subject to the conditions outlined in Schedules No. 1, 2, 3 and 4 of the corresponding staff report and to the notification procedure pursuant to the *Local Government Act*.

CARRIED

MOVED Director Stanhope, SECONDED Director Burnett, that the request for relaxation of the minimum 10% frontage requirement for proposed Lots 14, 15, 16, 19, 20, 21 and 24 be approved.

CARRIED

MOVED Director Stanhope, SECONDED Director Burnett, that staff be directed to meet with the applicant to ensure that subdivision-related issues as outlined in the staff report with respect to proposed Lots 23 and 24 concerning septic disposal, minimum parcel size and status of the two existing wells can be resolved to the satisfaction of the Regional District in conjunction with the subdivision process.

CARRIED

Director Holme returned to the meeting.

DEVELOPMENT VARIANCE PERMIT APPLICATIONS

Development Variance Permit Application No. 90715 – D’Angelo – 335 Butler Avenue – Area ‘G’.

MOVED Director Stanhope, SECONDED Director Burnett, that Development Variance Permit Application No. 90715, to legalize the siting of an existing accessory building with a minimum front lot line setback of 2.4 m on the subject property legally described as Lot F, District Lot 12, Nanoose District, Plan 30913 located on Butler Avenue, be approved subject to notification procedure pursuant to the *Local Government Act* and that a building permit be obtained.

CARRIED

Development Variance Permit Application No. 90803 – 3680, 3676 & 3672 Horne Lake Caves Road – Area ‘H’.

MOVED Director Stanhope, SECONDED Director Burnett, that Development Variance Permit Application No. 90803, to permit the construction of two separate concrete retaining walls with an interior side yard setback of 0 metres, on the subject property legally described as Lots 51, 52 & 53, District Lot 251, Alberni District, Electoral Area ‘H’ located on Horne Lake Caves Road, be approved subject to the conditions outlined in Schedules No. 1 to 3 and the notification requirements of the *Local Government Act*.

CARRIED

Development Variance Permit Application No. 90805 – 1021 Koskimo Road – Area ‘F’.

MOVED Director Biggemann, SECONDED Director Burnett, that Development Permit Application No. 90805 submitted by Fern Road Consulting Ltd., on behalf of Peter and Sandra Carr, in conjunction with the subdivision on the parcel legally described as Lot 35, Block 359, Newcastle District, Plan 41094, be approved subject to the conditions outlined in Schedules No. 1 and 2 of the corresponding staff report and to the notification requirements pursuant to the *Local Government Act* with respect to the proposed variance.

CARRIED

NEW BUSINESS

Provincial Government News Release on Bill 10.

The Chairperson noted the recent Provincial news release pertaining to Bill 10, which will have significant implications for local governments in allowing them to adopt bylaws on green buildings, energy and water. Staff are directed to keep the Board updated on implications and opportunities presented by statutory changes resulting from Bill 10.

ADJOURNMENT

MOVED Director Stanhope, SECONDED Director Holme, that this meeting terminate.

CARRIED

TIME: 6:15 PM

CHAIRPERSON

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE COMMITTEE OF THE WHOLE
MEETING HELD ON TUESDAY, MARCH 11, 2008 AT 7:00 PM
IN THE RDN BOARD CHAMBERS**

Present:

Director J. Stanhope	Chairperson
Director J. Burnett	Electoral Area A
Director B. Sperling	Electoral Area B
Director M. Young	Electoral Area C
Director G. Holme	Electoral Area E
Director L. Biggemann	Electoral Area F
Director D. Bartram	Electoral Area H
Director S. Herle	City of Parksville
Alternate	
Director M. Wansink	Town of Qualicum Beach
Director C. Haime	District of Lantzville
Alternate	
Director L. Sherry	City of Nanaimo
Director D. Brennan	City of Nanaimo
Director B. Holdom	City of Nanaimo
Director L. McNabb	City of Nanaimo
Director M. Unger	City of Nanaimo

Also in Attendance:

C. Mason	Chief Administrative Officer
M. Pearse	Senior Manager, Corporate Administration
N. Avery	Gen. Manager of Finance & Information Services
D. Trudeau	General Manager of Transportation Services
J. Finnie	General Manager of Environmental Services
P. Thorkelsson	General Manager of Development Services
T. Osborne	General Manager of Recreation & Parks
N. Tonn	Recording Secretary

CALL TO ORDER

The Chairperson welcomed Alternate Directors Wansink and Sherry to the meeting.

DELEGATIONS

David Shaver, Oceanside Hospice Society, re Oceanside Hospice Society Funding.

Mr. Shaver was not in attendance.

MINUTES

MOVED Director Holme, SECONDED Director McNabb, that the minutes of the Committee of the Whole meeting held February 12, 2008 be adopted.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

Petition re Hamilton Marsh.

The Chairperson noted that 97 petitions had been received by the Board to his attention regarding the protection of Hamilton Marsh, and that the petitions had been sent to Provincial MLAs, Federal MPs and residents of the Regional District.

MOVED Director Holme, SECONDED Director Bartram, that the Hamilton Marsh petitions be received.
CARRIED

CORPORATE ADMINISTRATION SERVICES

2008 Meeting Schedule.

MOVED Director Bartram, SECONDED Director McNabb, that the 2008 meeting schedule be received for information and, as has been the practice since 2006, the August Committee meetings be cancelled.
CARRIED

Legal Services Contract Extension.

MOVED Director Brennan, SECONDED Director Wansink, that the Board extend its legal services agreements with Staples McDannold Stewart in the area of municipal law and Harris & Co. in the area of labour law for an additional two year term expiring February 2010.
CARRIED

FINANCE & INFORMATION SERVICES

FINANCE

Nanaimo Regional Hospital District Annual Budget Bylaw No. 143.

MOVED Director McNabb, SECONDED Director Herle, that a 2008 Regional Hospital District annual budget which raises \$5,848,410 in property taxes be approved including 2008 capital project and equipment allowances in the following amounts:

Capital grants (from current property taxes)	\$	2,400,000
Capital grants (borrow up to)	\$	400,000

CARRIED

MOVED Director McNabb, SECONDED Director Herle, that "Nanaimo Regional Hospital District Annual Budget Bylaw No. 143, 2008" be introduced and read three times.
CARRIED

MOVED Director McNabb, SECONDED Director Herle, that "Nanaimo Regional Hospital District Annual Budget Bylaw No. 143, 2008" having received three readings be adopted.
CARRIED

Regional District of Nanaimo 2008 to 2013 Financial Plan Bylaw No. 1542.

The General Manager of Finance & Information Services presented a visual and verbal overview of the 2008 to 2013 Financial Plan.

MOVED Director Holme, SECONDED Director Brennan, that the verbal report be received.
CARRIED

MOVED Director Bartram, SECONDED Director Brennan, that "2008 to 2013 Financial Plan Bylaw No. 1542, 2008" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Brennan, that "2008 to 2013 Financial Plan Bylaw No. 1542, 2008" having received three readings be adopted.

CARRIED

2008 Parcel Tax Rate Bylaws – Water Services Bylaw No. 1544; Sewer Services Bylaw No. 1545; Driftwood Water Supply Service Area Amendment Bylaw No. 1336.05; Barclay Crescent Sewer Service Area Amendment Bylaw No. 1483.02.

Bylaw No. 1544.

MOVED Director Bartram, SECONDED Director Burnett, that "Water Services Parcel Tax Rates Bylaw No. 1544, 2008" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that "Water Services Parcel Tax Rates Bylaw No. 1544, 2008" having received three readings be adopted.

CARRIED

Bylaw No. 1545.

MOVED Director Bartram, SECONDED Director Burnett, that "Sewer Services Parcel Tax Rates Bylaw No. 1545, 2008" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that "Sewer Services Parcel Tax Rates Bylaw No. 1545, 2008" having received three readings be adopted.

CARRIED

Bylaw No. 1336.05.

MOVED Director Bartram, SECONDED Director Burnett, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.05, 2008" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.05, 2008" having received three readings be adopted.

CARRIED

Bylaw No. 1483.02.

MOVED Director Bartram, SECONDED Director Burnett, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.02, 2008" be introduced and read three times.

CARRIED

MOVED Director Bartram, SECONDED Director Burnett, that "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.02, 2008" having received three readings be adopted.

CARRIED

Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03.

MOVED Director Holme, SECONDED Director McNabb, that "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03, 2008" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Barclay Crescent Sewer Rates and Regulations Amendment Bylaw No. 1472.03, 2008" having received three readings be adopted.

CARRIED

DEVELOPMENT SERVICES

BUILDING & BYLAW

Building Inspection Service Bylaw Amendment Bylaw No. 787.08 – Area 'H'.

MOVED Director Bartram, SECONDED Director McNabb, that "Regional District of Nanaimo Building Inspection Service Bylaw Amendment Bylaw No. 787.08, 2008" be introduced and read three times.

CARRIED

Notice of Bylaw Contravention – 2419 Yellow Point Road – Area 'A'.

MOVED Director Burnett, SECONDED Director Bartram, that staff be directed to register a Notice on title pursuant to Section 57 of the *Community Charter* and should the outstanding bylaw contraventions not be resolved within ninety (90) days, that legal action be pursued to ensure Lot B, Section 8, Range 3, Cedar District, Plan VIP66503, is in compliance with the "Regional District of Nanaimo Building Regulation and Fees Bylaw No. 1250, 2001".

CARRIED

PLANNING

Regional Growth Strategy Review 2007-2008.

MOVED Director Holdom, SECONDED Director Bartram, that the Board receive the attached background paper entitled *Regional Growth Strategy Review 2007 – 2008: An Assessment of Regional Growth Management Related Challenges and Opportunities*.

CARRIED

ENVIRONMENTAL SERVICES

LIQUID WASTE

Funding Agreement for Greater Nanaimo Pollution Control Centre – Gravity Thickeners Project & French Creek Pollution Control Centre – Solids Contact Tank Expansion Project.

MOVED Director Holdom, SECONDED Director McNabb, that the Board approve the execution of the funding agreement between the Regional District of Nanaimo and the Union of British Columbia Municipalities for the Greater Nanaimo Pollution Control Centre – Gravity Thickeners project and the French Creek Pollution Control Centre – Solids Contact Tank Expansion project.

CARRIED

Regional Liquid Waste Advisory Committee – Proposed Amended Terms of Reference and Public Consultation Plan.

MOVED Director Holme, SECONDED Director Herle, that the Board approve the Terms of Reference dated March 2008 for the Regional Liquid Waste Advisory Committee.

CARRIED

MOVED Director Holme, SECONDED Director Herle, that the Board approve the Public Consultation Plan dated March 2008 for the Liquid Waste Management Plan Review.

CARRIED

Liquid Waste Management Planning Bylaw No. 1543.

MOVED Director Unger, SECONDED Director Holme, that \$38,000 from the Electoral Areas Community Works funds be used to support the 2008 Liquid Waste Management Plan review.

CARRIED

MOVED Director Unger, SECONDED Director Holme, that Regional District of Nanaimo "Liquid Waste Management Planning Service Establishment Bylaw No. 1543, 2008" be introduced, read three times and forwarded to the Ministry of Community Services for approval.

CARRIED

UTILITIES

Rural Streetlighting Local Service Area Boundary Amendment Bylaw No. 791.16 – Area 'H'.

MOVED Director Bartram, SECONDED Director McNabb, that "Rural Streetlighting Local Service Area Amendment Bylaw No. 791.16, 2008" be introduced and read three times.

CARRIED

City of Parksville/Regional District of Nanaimo Water Supply Agreement.

MOVED Director Herle, SECONDED Director Holme, that the Board direct staff to execute the City of Parksville/Regional District of Nanaimo Water Supply Agreement with the City of Parksville for a 5 year period commencing May 1, 2008.

CARRIED

Fairwinds Water Service Area – Release of Reserve Funds.

MOVED Director Holme, SECONDED Director Bartram, that the Board approve the release of up to \$70,000 from the Fairwinds Water Service Area reserve fund for the engineering design and construction of a new water main connecting Redden Road and Sherbrooke Road.

CARRIED

TRANSPORTATION SERVICES

TRANSIT

Transit Special Event Application.

MOVED Director McNabb, SECONDED Director Brennan, that the Transit Special Events request by the Artist Response Team Society for transit service to be provided to the Nanoose Bay School to transport students and teachers to the *Voices of Nature* concert on April 10, 2008 be approved.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

Intergovernmental Advisory Committee.

MOVED Director Holdom, SECONDED Director Herle, that the minutes of the Intergovernmental Advisory Committee meeting held February 14, 2008 be received for information.

CARRIED

Electoral Area 'F' Parks and Open Space Advisory Committee.

MOVED Director Biggemann, SECONDED Director Young, that the minutes of the Electoral Area 'F' Parks and Open Space Advisory Committee meeting held February 18, 2008 be received for information.

CARRIED

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director Herle, that the minutes of the District 69 Recreation Commission meeting held February 21, 2008 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the Regional District of Nanaimo enter into a five year lease agreement with the City of Parksville for the lands on which the District 69 Arena is located for a term from May 1, 2008 to April 30, 2013.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the following District 69 Recreation Community and Youth Recreation Grants be approved:

Youth Recreation Grants:

<i>Community Group</i>	<i>Recommended</i>
Ballenas Secondary School Dry Grad Committee (Entertainment and rental costs)	\$ 1,250
Ballenas Whalers Football (equipment)	\$ 2,500
District 69 Family Resource Association (Youth mentorship recreation activities)	\$ 1,250
Oceanside Baseball (batting cage lighting)	\$ 2,500
Oceanside Community Arts Council (Youth art program costs)	\$ 1,000
Oceanside Youth Football Association (goal posts)	\$ 2,500

Community Recreation Grants:

<i>Community Group</i>	<i>Recommended</i>
District 69 Family Resource Association (Preschool play area)	\$ 2,000
Errington Therapeutic Riding Association (Program expenses and equipment)	\$ 1,000
Lighthouse Country Trail Group (Equipment for trail workers)	\$ 656
Lighthouse Recreation Commission (program costs)	\$ 2,260
Nanoose Bay Parent's Advisory Council (Camp at Hornby Island for at risk youth)	\$ 1,370
Nanoose Bay Parent's Advisory Council (Accessible playground project)	\$ 2,500
Oceanside Eagles Senior Ball Team (uniforms and equipment)	\$ 1,800
Oceanside Floor Curlers (vests)	\$ 1,000
Vancouver Island Opera (production costs)	\$ 1,000

CARRIED

ADDENDUM

ENGINEERING

Chartwell Projects Legal Settlement – Area G.

MOVED Director McNabb, SECONDED Director Brennan, that the Board accept the staff report on the Chartwell Projects legal settlement for information.

CARRIED

ADJOURNMENT

MOVED Director Holme, SECONDED Director McNabb, that this meeting terminate.

CARRIED

TIME: 8:15 PM

CHAIRPERSON

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'A' PARKS AND GREEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
THURSDAY, JANUARY 17, 2008
7:30PM**

Attendance: Frank Garnish – Chair
Joe Burnett – Director Electoral Area 'A' RDN Board
Barbara Metcalf
Jim Fiddick
Lynne Aldcroft
Gay Cunningham
Joe Materi

Staff: Elaine McCulloch – RDN Parks Planner

CALL TO ORDER

1 Ms. McCulloch called the meeting to order at 7:30pm.

ELECTION OF CHAIR AND SECRETARY

2.1 Ms. McCulloch called for nominations for the position of Chair.

Mr. Garnish was acclaimed as the Chair.

As no other nominations were received Ms. McCulloch declared Mr. Garnish Chair.

2.2 Ms. McCulloch called for nominations for the position of Secretary.

Ms. Cunningham volunteered to hold the Secretary position.

As no other nominations were received Ms. McCulloch declared Ms. Cunningham as Secretary.

Ms. McCulloch passed the Chair to Mr. Garnish.

MINUTES

4.1 MOVED J. Burnett, SECONDED B. Metcalf, that the Minutes of the Electoral Area 'A' Parks and Green Space Advisory Committee Meeting held January 17, 2008, be approved.

CARRIED

MOVED B. Metcalf, SECONDED J. Materi, that the Electoral Area 'A' Parks and Green Space Advisory Regular Committee Meeting Agenda regularly include a Cedar-South Wellington Community Trail Group Report.

CARRIED

REPORTS

9 Director's Report

Director Burnett reported the Board approved the Thelma Griffiths Park budget and a Watershed Protection Plan has been completed by Lanarc Consultants.

9.1 Staff Update

Ms. McCulloch presented a verbal Staff Update Report highlighting the following items:

- The form work on the extension of the kayak ramp, at the Cedar Boat Launch, has been delayed due to bad weather.
- There are still some issues to be addressed with regard to the Cedar skatepark.
- Staff will present an update on the Ritten Road Lake access at the next meeting.
- Repair work on one of the bridges and the installation of a culvert under a portion of the Morden Colliery Trail will cost approximately \$30,000. The damaged foot bridge has been removed.
- Staff met with Mr. Materi and Land Conservancy (TLC) representatives to discuss trail re-alignment, signage and broom removal.
- The second draft of the Englishman River Regional Park Management Plan is complete.
- Regional Park signs are now being installed.

9.5 Thelma Griffiths Park

Ms. McCulloch reported staff met with Judy Burgess to confirm there were no mine shafts under Thelma Griffiths Park. Mr. Garnish will also investigate further and report back to the Committee.

9.6 Cedar-South Wellington Community Trail Group Report

Mr. Materi met with a TLC representative and Regional District staff at Nanaimo River Regional Park. TLC will set up a volunteer work party to remove the broom in the Park.

Mr. Materi reported a Morden Colliery Trail cleanup work party will be held this spring.

MOVED B. Metcalf, SECONDED J. Fiddick, that the Reports be received.

CARRIED

COMMITTEE ROUND TABLE

- 11 Mr. Fiddick reported Holden Lake is inaccessible for boat launching, as the landowner has cut off the access and Bean Road is overgrown.

MOVED G. Cunningham, SECONDED B. Metcalf, that staff investigate a possible access to Holden Lake via Bean Road and report back to the Committee

CARRIED.

ADJOURNMENT

- 13 MOVED B. Metcalf, SECONDED J. Materri, that pursuant to Section (90) (1) E of the Community Charter to consider land issue, the Committee proceed to an In Camera meeting to consider items related to land.

CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'E' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
MONDAY, FEBRUARY 4, 2008
7:15PM**

Attendance: George Holme, Director Electoral Area 'E'
Frank Van Eynde
Gabrielle Cartlidge
Floyd Harry
Stephen Watson

Staff: Elaine McCulloch, Parks Planner

Regrets: Scott Wroe

CALL TO ORDER

1 Ms. McCulloch called the meeting to order at 7:00pm.

ELECTION OF CHAIR AND SECRETARY

2.1 Ms. McCulloch called for nominations for the position of Chair.

MOVED G. Home, SECONDED S. Watson, that Mr. Van Eynde be nominated for the position of Chair.

CARRIED

2.2 Committee members will take turns covering the position of Secretary.

Ms. McCulloch passed the Chair to Mr. Van Eynde.

MINUTES

4 MOVED G. Holme, SECONDED G. Cartlidge, that the Minutes of the Electoral Area 'E' Parks and Open Space Advisory Regular Committee Meeting Held December 3, 2007, be approved.

CARRIED

REPORTS

9.1 Director's Report

Mr. Holme presented a verbal update, highlighting the following items:

- The State of Sustainability Report has been received. Board recommendations with regard to the information will follow.
- Drinking Watershed Protection Action Plan - municipal partners may opt out, if so the electoral areas will recommend to use in house staff to produce a report.
- Regional Growth Management Plan review – Nanaimo may expand boundaries.
- Development of Northwest Bay and Powder Point Road has been approved.

9.2 Monthly Update of Community Parks and Regional Parks and Trails Projects November-December 2007

Ms. McCulloch noted the following highlights from the report:

- Work has begun on the development of Thelma Griffiths Park
- A foot bridge on the Morden Colliery Trail was destroyed during a winter storm
- Kiosks have been designed to promote regional trails

9.3 Beach Access Priorities – POSAC Committee Report

No report was presented. The POSAC members will meet at 3:30pm, Friday, February 29, 2008, to go on a beach access tour.

9.4 Trail Linkages Development Options and Priorities – POSAC Report Committee Report

No report was presented. The special POSAC meeting to discuss the beach access and trail corridor priorities scheduled for January did not take place. However, individual member reports that identify trail and park development priorities will be presented at the next regular POSAC meeting.

9.5 Trail Linkages and Priorities – Staff Report

Ms. McCulloch presented the results of a survey completed by staff which looked at all the community parks in the Nanoose Bay area. Park and trail priorities were identified based on ease of construction, safety concerns and providing key linkages in the trail network.

MOVED G. Holme, SECONDED G. Cartlidge, that the Reports be received.

CARRIED

NEW BUSINESS

10 Park Development Priorities

The Committee will meet Friday, February 29, 2008, to review beach access points in Electoral Area 'E'. The information gathered will be used to prepare a prioritized list of beach access locations for development in 2008.

ADJOURNMENT

13 MOVED S. Watson, SECONDED G. Cartlidge, that the meeting be adjourned at 9:00pm.

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
REGIONAL PARKS AND TRAILS ADVISORY COMMITTEE MEETING
HELD ON TUESDAY, MARCH 4, 2008**

RDN COMMITTEE ROOM

- Attendance:** Director Larry McNabb, Chair
Director Maureen Young
Director Joe Stanhope
Director Sandy Herle
Frank Van Eynde
- Staff:** Tom Osborne, General Manager Recreation and Parks
Wendy Marshall, Manager of Park Services
Marilynn Newsted, Recording Secretary
- Regrets:** Director Dave Bartram
Harriet Rueggeberg
- Absent:** Peter Rothermel

CALL TO ORDER

- 1 Chair McNabb called the meeting to order at 12:05pm.

MINUTES

- 3 MOVED S. Herle, SECONDED J. Stanhope, that the Minutes of the Regional Parks and Trails Advisory Committee Meeting held on January 15, 2008, be approved.

CARRIED

COMMUNICATIONS/CORRESPONDENCE

- 5.1 MOVED F. Van Eynde, SECONDED M. Young, that the correspondence FrontCounter BC, Diane Elliot, re: Nominal Rent Tenure Application, be received.

CARRIED

- 5.2 MOVED F. Van Eynde, SECONDED S. Herle, that the correspondence T. Osborne to Nanaimo and Area Land Trust, re: BC Land Forum Funding Application, be received.

CARRIED

- 5.3 MOVED F. Van Eynde, SECONDED M. Young, that the correspondence J. Michel to Labour Community Fisheries Habitat Development Centre, re: Englishman River Regional Park Caretaking Agreement, be received.

CARRIED

- 5.4 MOVED F. Van Eynde, SECONDED J. Stanhope, that the correspondence Nanaimo and Area Land Trust, Gail Adrienne, re: NALT Financial Reports, be received.

CARRIED

- 5.5 MOVED F. Van Eynde, SECONDED M. Young, that the late correspondence J. Stanhope to NALT re: Mount Benson Fundraising Campaign, be received.

CARRIED

REPORTS

8.1 2008 Brant Wildlife Festival – Event Funding to the Nature Trust of BC

Mr. Osborne reviewed the report for the Committee.

MOVED F. Van Eynde, SECONDED J. Stanhope, that The Natures Trust of BC request for funding for the Brant Wildlife Festival be referred to the District 69 Recreation Community Grants Program.

CARRIED

8.2 Park Warden Program

Ms. Marshall reviewed the Park Warden Program Report for the Committee. Ms. Marshall noted Park Wardens would be volunteers who would walk the trails and parks through out the District on a regular basis. The Park Wardens would report trail conditions or problems to staff and also disseminate information to the public they may meet on the trails or in the parks. Ms. Marshall noted the Park Wardens would certainly assist staff, as the Parks Department services such a large area and with the potential of more parks in the future, staff could not possibly check all parks in the Regional District.

MOVED F. Van Eynde, SECONDED M. Young, that staff develop a Volunteer Park Warden Program for Regional Parks and Trails for implementation in 2008.

CARRIED

8.3 Monthly Update of Community Parks and Regional Parks and Trails Project

Ms. Marshall reviewed the Monthly Update of Community Parks and Regional Parks and Trails Projects for January 2008, highlighting the following items:

- The engineer has revisited Morden Colliery Trail and will supply a more detailed estimate of the repair costs for the damaged bridge. An application has also been submitted to the Provincial Emergency Program to see if some of the replacement costs could be reimbursed through the program.
- The Nominal Rent Tenure public notices for Mt. Arrowsmith have been done and the information sent to FrontCounter BC. The staking is also in place, situated along a trail where the public will be able see where the property is.
- Two large trees were removed along the Lighthouse Country Trail.
- Trail signs are in place in Nanaimo River Regional Park, the Trans Canada Trail, Lighthouse Country Trail and entrance signs, as well, will soon be in place.
- There will be two different types of kiosk designs, large and small. The large kiosks will display a large Regional Parks Trail Map on one side and a map specific to site where the kiosk is located. The large kiosks also will have two areas where messages or notices may be posted. Areas like Trans Canada Trail, where there is not room for the large kiosk, the smaller kiosk with just the Trans Canada Trail and a mark as to the site location on the trail will be erected.

- Staff are in the process of reviewing the first draft of the parks brochure. The design will of the brochure will be tied to the kiosk design for continuity.
- A draft of the Englishman River Regional Park Management Plan has been received. Staff will work with Lanarc over the next few months to fine tune the plan. The final document may possibly be ready by September.

MOVED J. Stanhope, SECONDED M. Young, that the Reports be received.

CARRIED

NEW BUSINESS

- 9 Mr. Stanhope noted as a point of record, he has, as of today's date, received ninety-three letters with regard to Hamilton Marsh. Mr. Stanhope pointed out the majority of comments in the letters seem to infer the Regional District was responsible for the collapse of the acquisition process of the Marsh which is not the case.

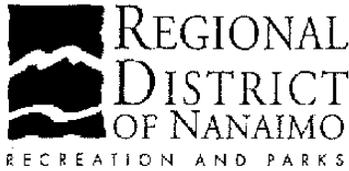
ADJOURNMENT

- 13 MOVED J. Stanhope, SECONDED F. Van Eynde, that the pursuant to Section (90) (1) E of the Community Charter the Committee proceed to an In Camera meeting to consider land issues.

CARRIED

The Regular Meeting was adjourned at 12:30pm.

Chair



RDN REC & PARKS		
GM R & P	CAO	✓
MGR Parks	MGR Rec	
Arena	Aquatics	
FEB 28 2008		
Parks	Rec	
POSAC	Commission	
Director	Other	
RPTAC - MARCH 09		

MEMORANDUM

TO: Tom Osborne
General Manager of Recreation and Parks

DATE: February 23, 2008

FROM: Wendy Marshall
Manager of Parks Services

FILE:

SUBJECT: Park Warden Program

PURPOSE

To review and approve the development of a Park Warden Program for the Regional Park System.

BACKGROUND

During the development of the Regional Parks and Trails Plan (2005-1015) it became evident that establishing a park warden program for Regional Parks and Trails system would be beneficial and the plan recommended this be investigated further for implementation.

At the April 24, 2007 Regional Board Meeting the following resolution was approved:

"That the Board request staff investigate establishing a volunteer park warden/host program for the Regional Parks and Trails System."

The Regional District of Nanaimo Regional Parks and Trail System contains large, hard to access properties that are scattered over a large geographical area. Parks and trails like Mount Benson, the TransCanada Trail and the Arrowsmith Trail require a full day of hiking for staff to visit the location. With the Parks system growing, and with the possible addition of Mount Arrowsmith, the problem of providing frequent visits to these large, remote parks with limited staff resources will grow. The parks and trails do require frequent visits to ensure safe and satisfying recreation opportunities for area residents and guests. Other local government organizations are addressing this issue through the use of volunteers to help steward their parks. Staff reviewed three other Park Warden Programs: BC Parks Volunteer Wardens for Ecological Reserves, Capital Regional District Parks Volunteer Warden Program and the City of Nanaimo Volunteers in Parks.

Park Wardens are volunteers who visit a designated park or trail on a regular basis to provide information to park users and to report any maintenance issues to the Recreation and Parks Department. Each Park Warden has a specific park that they visit on a regular basis varying the times of day or week to monitor activity. Through the use of Parks Wardens, the Parks Departments are able to maintain a regular presence in these large and remote parks. The RDN has several Regional Parks and Trails that at present are visited infrequently due to their large size and remoteness and these sites would benefit from a Warden Program. Even parks that are smaller and easy to access, like Beachcomber and Nanaimo River

could benefit from a Warden Program as staff, due to the sheer number of parks, cannot be on the site on a weekly basis.

The Park Warden Program

The objective of a Park Warden Program is to assist in the protection and management of parks; increase public understanding of park issues; provide a liaison with the general public and staff; and provide input into management plans and issues.

Volunteer Warden Duties Include:

- visit a designated regional park or regional trail on a regular basis (weekly, biweekly, monthly, etc.) with an aim for varying times of day/week (i.e. Morning, evening, weekday, weekend)
- check the condition of parks, trails and facilities, and report problems and trends on a Warden Activity Report form
- promote parks protection and preservation through interaction and education with park visitors, and report bylaw infractions and any out of the ordinary contacts/observations
- submit accurate and detailed weekly, biweekly, monthly Warden Activity Report, including hours for any Parks meetings or continuing education attended
- interact with park and trail visitors regarding regional parks and trails, including providing directions and talking about natural/cultural history

Some optional duties include removing garbage, light trimming, removing small invasive plants, and removing graffiti. Wardens would not be expected to act as park police or bylaw officers. They will be trained to provide education and direction but to avoid confrontation and to report incidents to the RDN or police as required. Wardens will be required to wear RDN Park Warden identification which will be provided in the form of hats and jackets. Park Wardens are not intended to carry out safety inspections or to do heavy maintenance work as these duties remain with park staff.

Program Implementation

To implement a Park Warden Program parks staff will need to develop advertising, application packages, and orientation packages. Advertising will consist of brochures, website information, posters in parks, and some newspaper articles. Groups like NALT and local hiking groups will be contacted with information. Staff hope to begin advertising this spring so that Wardens can be in place for the summer.

Potential Park Wardens will need to fill out an application form, complete a criminal record check and meet with staff for an interview. There are no formal requirements to become a Warden; however, due to the remote locations and difficult terrain for some parks, the applicant will have to have significant hiking experience for locations like Mount Benson or the Arrowsmith Trail. Staff will also look for candidates that live close to the location that they are interested in and already frequently visit the park. New Wardens will need to partake in an orientation which would include information on the Regional System, bylaws, park rules, the role and requirements of the position and safety training. Specific training or workshops may also be required throughout the year.

ALTERNATIVES

1. That staff develop the Volunteer Warden Program for Regional Parks and Trails.
2. That staff not develop the Volunteer Warden Program for Regional Parks and Trails at this time.

FINANCIAL IMPLICATIONS

There are some costs required to initiate and run the program. Cost for advertising is estimated at \$1,000. Supplies needed include gloves, loppers, garbage bags and a badge, vest or hat. Approximate supply costs are \$1,000 for 2008. Specific training workshops could also be required and can be accommodated in the current operational budget.

RESOURCE IMPLICATIONS

The program will require staff time to create the advertising, to provide an orientation and to maintain weekly contact. The other local government programs studied were run by Volunteer Coordinators who also oversaw other programs including Nature House volunteers, Naturalists and Gate Keepers. The RDN program will be run by the Park Technicians and it is expected to take approximately five hours a week to oversee the program. However, Park Wardens will also save staff time by eliminating multiple trips to remote parks. Each Warden in the CRD program contributed an average of 5 hours per week. If in the future the volunteer program expands, then a volunteer coordinator could be required as recommended in the Regional Parks and Trails Plan.

SUMMARY / CONCLUSION

The Regional District of Nanaimo Regional Parks and Trail System contains large, hard to access properties that are scattered over a large geographical area which makes frequent visits by staff a challenge. The development of a Parks Warden Program would provide volunteers who could visit parks and trails on a regular basis to check on the conditions of the sites and to provide information to park users. The costs for the program are minimal. While there is some staff time required to manage the program, having volunteers monitoring the parks will save multiple trips by staff to these sites and create a more efficient system.

RECOMMENDATION

That staff develop a Volunteer Park Warden Program for Regional Parks and Trails for implementation in 2008.

FWS


Report Writer



General Manager Concurrence



CAO Concurrence

COMMENTS

REGIONAL DISTRICT OF NANAIMO
MINUTES OF THE DISTRICT 69 COMMUNITY
JUSTICE AND SAFETY SUPPORT SERVICES SELECT COMMITTEE
HELD AT 1:00 PM ON THURSDAY, MARCH 13, 2008
OCEANSIDE PLACE, PARKSVILLE

Present:

Director Lou Biggemann	Chairperson
Director Teresa Patterson	(Alternate) City of Parksville
Director George Holme	Electoral Area E
Director Joe Stanhope	Electoral Area G
Director Dave Bartram	Electoral Area H

Absent:

Director Teunis Westbrook	Town of Qualicum Beach
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Also in attendance:

Carol Mason	Chief Administrative Officer
Nancy Avery	General Manager Finance & Information Services
Linda Burgoyne	Administrative Assistant

CALL TO ORDER

The Chairperson called the meeting to order at 1:10 pm.

MINUTES

MOVED Director Holme, SECONDED Director Bartram, that the minutes from the meeting of the District 69 Community Justice Select Committee held December 4, 2007, be received.

CARRIED

REPORTS

Additional Funding (2008) for Victim Services/Restorative Justice.

MOVED Director Stanhope, SECONDED Director Bartram, that the Committee consider reviewing an adjustment to the requisition for the D69 Community Justice service in conjunction with the 2009 budget development.

CARRIED

OTHER

C. Mason advised the Committee that as follow-up to the meeting with J. Lunney, MP and R. Cantelon, MLA, the Board resolution requesting that the Province of BC and the Government of Canada provide additional and adequate funding to fully support Restorative Justice and Victim Services programs in BC, has been forwarded to the AVICC, and that if this resolution is supported by the AVICC at their upcoming conference, it will be forwarded to the UBCM for further support, and onwards to the FCM and the Federal and Provincial governments.

MOVED by Director Bartram, SECONDED by Director Patterson, that a letter be sent to J. Lunney, MP and R. Cantelon, MLA, highlighting the lack of funding for Restorative Justice Programs and asking that they request funding from the Federal and Provincial Governments for the Oceanside Restorative Justice Program similar to the funding levels available to Victim Services Programs.

CARRIED

ADJOURNMENT

MOVED Director Bartram, SECONDED Director Westbrook, that the meeting adjourn.

CARRIED

TIME: 1:25 PM.

CHAIRPERSON



RDN REPORT	
CAO APPROVAL <i>[Signature]</i>	
EAP	
COW	
MAR 17 2008	
RHD	
BOARD	<input checked="" type="checkbox"/> March 25th

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 15, 2008

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Meadowood Fire Service – 2008 Parcel Tax Rate Bylaw

PURPOSE:

To introduce for three readings and adoption a 2008 parcel tax rate bylaw for the Meadowood Fire Service.

BACKGROUND:

The *Community Charter* requires that parcel tax rates be established by bylaw and that a report describing the basis of calculation be submitted for consideration. The Meadowood Fire Service parcel tax roll was certified on March 14, 2008 and staff are now in a position to calculate the parcel tax rate for 2008.

Parcel taxes will be levied on all parcels of land recorded on the roll for 2008. The rate is established by dividing the revenue (\$133,330) required by the number of parcels (442) and is estimated at \$302 per parcel.

ALTERNATIVES:

1. Give the bylaw three readings and adoption.
2. Amend the budget and adopt an amended bylaw as necessary.

FINANCIAL IMPLICATIONS:

Alternative 1

The budget for the Meadowood fire Service will cover start up expenses incurred in 2007 in advance of taxation authority – a budget amendment was authorized by bylaw in 2007. The budget also includes some operating expenses which may be incurred for the new firehall before it is amalgamated into the Dashwood Fire Service boundaries. In 2009 and subsequent years the sole cost in the Meadowood Fire Service budget will be debt payments for the construction and equipment installed at the new firehall. The initial parcel tax rate estimate was \$310 – the 2008 rate is comparable at \$302 per property.

Alternative 2

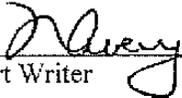
Staff have no further recommendations for amendments to the 2008 budget.

SUMMARY/CONCLUSIONS:

Attached to this report is the statutory bylaw establishing the parcel tax rate for the Meadowood Fire Service reflected in the Regional District's 2008 budget. Staff recommend the bylaw be adopted as presented.

RECOMMENDATIONS:

1. That "Meadowood Fire Service Parcel Tax Rate Bylaw No. 1546, 2008" be introduced for first three readings.
2. That "Meadowood Fire Service Parcel Tax Rate Bylaw No. 1546, 2008" having received three readings be adopted.


Report Writer


C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1546

**A BYLAW TO ESTABLISH
THE PARCEL TAX RATE FOR
THE MEADOWOOD FIRE SERVICE**

WHEREAS the Board of the Regional District of Nanaimo may levy a parcel tax to meet the annual costs of certain water service areas;

NOW THEREFORE pursuant to Section 200 of the *Community Charter* the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. This bylaw may be cited as "Meadowood Fire Service Parcel Tax Rate Bylaw No. 1546, 2008".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided, including strata lots.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2008 on each parcel recorded on the parcel tax roll prepared for the Meadowood Fire Service.
4. The parcel tax rate shall be the amount calculated by dividing \$133,330 by the number of parcels certified on the roll (estimated to be \$302 per parcel).

Introduced and read three times this 25th day of March, 2008.

Adopted this 25th day of March, 2008.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION