

REGIONAL DISTRICT OF NANAIMO

COMMITTEE OF THE WHOLE

TUESDAY, MARCH 13, 2007

7:00 PM

(RDN Board Chambers)

A G E N D A

PAGES

CALL TO ORDER

DELEGATIONS

5-7 **John Olsen, Oceanside Coalition for Strong Communities**, re Trade, Investment and Labour Mobility Agreement (TILMA).

8-12 **Blain Sepos & Al Tully**, re Oceanside Tourism Association 2006 Highlights and 2007 Plans.

MINUTES

13-19 Minutes of the regular Committee of the Whole meeting held February 13, 2007.

COMMUNICATIONS/CORRESPONDENCE

20 **Charles Pinker, Mountain Fire Protection Improvement District**, re Property Requirements for Fire Hall.

BUSINESS ARISING FROM THE MINUTES

CORPORATE ADMINISTRATION SERVICES

ADMINISTRATION

21-22 Meeting Schedule for the Remainder of 2007.

23-24 Electronic Meetings Regulation.

FINANCE & INFORMATION SERVICES

25-31 Regional District of Nanaimo 2007 to 2012 Financial Plan Bylaw No. 1526.

32-56 2007 Parcel Tax Rate Bylaws – Water and Sewer Utility Services - Bylaw No's 1481.01, 1181.07, 1182.07, 1184.07, 1185.07, 1186.07, 1188.07, 1189.07, 1190.06, 1191.07, 1192.07, 1193.07, 1336.04, 1371.03, 1482.01, 1483.01, 1525.

57-60 Nanaimo Regional Hospital District Annual Budget Bylaw No. 141.

61-66 Funding Request – Qualicum Beach Lawn Bowling Club.

67-69 Funding Request – North Island Film Commission.

DEVELOPMENT SERVICES

PLANNING

70-77 Proposed Work Plan and Consultation Plan for the Regional Growth Strategy Review.

ENVIRONMENTAL SERVICES

LIQUID WASTE

78-80 Greater Nanaimo Pollution Control Centre – Gravity Thickeners Project – Tender Award.

RECREATION AND PARKS SERVICES

TRANSPORTATION SERVICES

81-82 District 69 – Friday Night Movie Service to Nanaimo.

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

83-86 Minutes of the District 69 Recreation Commission meeting held February 15, 2007. (for information)

District 69 Recreation Community and Youth Grants

That the District 69 Recreation Community and Youth Grants be approved as follows:

Community Grants:

| | |
|---|----------------|
| <i>Bard to Broadway Theatre Society – Pacific Vocal Institute materials and venue rentals</i> | <i>\$2,500</i> |
| <i>Errington Therapeutic Riding Association – program expenses and equipment</i> | <i>\$2,500</i> |
| <i>Lighthouse Recreation Commission – Newcomers Night - event hall rental and event costs</i> | <i>\$645</i> |
| <i>Lighthouse Recreation Commission – program costs</i> | <i>\$2,500</i> |
| <i>Oceanside Floor Curlers – equipment</i> | <i>\$2,000</i> |
| <i>Parksville Assoc. for Community Living – Christmas Party 2007</i> | <i>\$1,500</i> |
| <i>Parksville Seniors Athletic Group slo-pitch equipment</i> | <i>\$932</i> |

Youth Grants:

| | |
|--|----------------|
| <i>Bard to Broadway Theatre Society – SR. Teen Acting Group - venue rental, materials and supplies</i> | <i>\$2,500</i> |
| <i>Erick Goetzing BMX Society – rebuilding and resurfacing of track</i> | <i>\$3,500</i> |
| <i>Nanoose Bay Parent's Advisory Council – Camp at Hornby Island for at risk youth</i> | <i>\$1,500</i> |
| <i>Qualicum Beach Fire Department – Boot Camp program costs</i> | <i>\$2,500</i> |
| <i>Young Life Oceanside – purchase sound equipment</i> | <i>\$2,500</i> |

Qualicum Beach Indoor Lawn Bowling Green

That the District 69 Recreation Commission would not support providing funding out of the Regional District's tax requisition for the Qualicum Beach Indoor Lawn Bowling Green.

Area 'A' Parks and Open Space Advisory Committee.

87--89 Minutes of the Area 'A' Parks and Open Space Advisory Committee meeting held January 25, 2007. (for information)

East Wellington and Pleasant Valley Parks and Open Space Advisory Committee.

90--92 Minutes of the East Wellington and Pleasant Valley Parks and Open Space Advisory Committee meeting held January 8, 2007. (for information)

Area 'G' Parks and Open Spaces Advisory Committee.

93-94 Minutes of the Area 'G' Parks and Open Spaces Advisory Committee meeting held January 11, 2007. (for information)

Area 'H' Parks and Open Spaces Advisory Committee.

95-97 Minutes of the Area 'H' Parks and Open Spaces Advisory Committee meeting held January 5, 2007. (for information)

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

98-99 Minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held February 8, 2007. (for information)

Verbal Reports As Available:

Arrowsmith Water Service Management Committee
Deep Bay Harbour Authority
Island Corridor Foundation
Mt. Arrowsmith Biosphere Foundation
Municipal Finance Authority

Municipal Insurance Association
North Island 911 Corporation
Oceanside Tourism Association
Regional Library Board
Regional Transportation Advisory Committee
Treaty Advisory Committee
Vancouver Island Health Authority – Joint Capital Planning Committee

ADDENDUM

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

NEW BUSINESS

BOARD INFORMATION (Separate enclosure on blue paper)

ADJOURNMENT

IN CAMERA

Burgoyne, Linda

From: john olsen [johnolsen@telus.net]
Sent: Friday, February 23, 2007 11:58 AM
To: Burgoyne, Linda
Subject: community brief

The Oceanside Coalition for Strong Communities would like to present to Committee or Board our views regarding the imminent Trade, Investment and Labour Mobility Agreement (TILMA) about to come into effect.

We have a number of objections to the Agreement but above all we resent the usurpation of local government authority that it threatens.

As I understand from our telephone conversation, the Board meets as Committee of the Whole at 7p.m. of 13 March. That would be an entirely suitable date for us if it is acceptable. I will forward 16 copies of our two page brief by mail as soon as it is finalized.

John Olsen (250) 248-2268



John Olsen

PO Box 150
Errington, BC
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(250) 245-2258

johnolsen@telus.net

The Oceanside Coalition for Strong Communities is a group of volunteers from different backgrounds and experiences who have come together in a non-partisan way to protect and enhance public assets and social programs in our Community, our Province and our Country. Membership is open to any individual who shares these goals.

Respectfully submitted to Chairman Stanhope and the Board of Directors, the Regional District of Nanaimo, March 13, 2007

The Oceanside Coalition for Strong Communities appears before you to urge you to seek immediate suspension of the Trade, Investment and Labour Mobility Agreement (TILMA) between the governments of British Columbia and Alberta until full consultations can be carried out between all local governments, professional associations, labour skills certification bodies, labour unions, business organizations, post-secondary education & training institutions and citizens.

While we note below a few selected aspects of this agreement that potentially pose unnecessary problems for the orderly administration of local government, above all such concerns we are outraged that this agreement has been signed without any reference to or consultation with local governing bodies. We find it particularly abusive that only on January 31, 2007 – 10 months **after** the agreement was signed – has the Minister of Economic Development formally notified the Executive Director (not the Board of Directors) of the Union of BC Municipalities of his government's intentions.

To "negotiate" with local governments **after** the agreement has been signed and is in force is an insult to the integrity of your collective body and a radical compromise of your ability to serve your own citizens.

The following noted objections do not constitute an inclusive list of potential problems with this agreement nor are they ranked in any order.

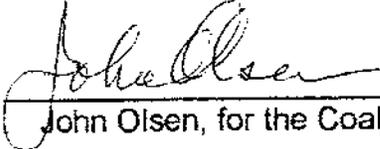
- Under the TILMA constraints the ability of local governments to adopt democratically derived policies is so severely hampered as to question the very logic of locally elected government.
- TILMA exposes local governments to a very high risk of financial liability. For example, under NAFTA, a U.S. Manufacturer of a gasoline additive, banned in Canada and **several American state jurisdictions**, succeeded in getting a dispute resolution panel decision that cost Canadian taxpayers millions of dollars in settlement costs. The NAFTA experience illustrates the probability that dispute panel decisions can result in interpretations not anticipated by the drafters of such agreements. (Councilors might also note that, while the agreement caps individual penalties at 5 million dollars, any number of disputes may be filed by individuals and firms around a single issue.)
- The TILMA dispute resolution mechanism employs and un-elected panel and appeal to non-judicial bodies (i.e., Commercial Disputes legislation) and are not subject to appeal to the B.C. Supreme Court. (Art. 26:11 & Art. 31:1)

- A study commissioned by the TILMA negotiators that purports to show a multi-billion dollar benefit to both economies is directly contradicted by the Macdonald Commission (1985), Canadian Centre for Policy Alternatives (2007) and others that the economic benefit is inconsequential at best. Exemptions set out in TILMA at the outset are narrowly defined and subject to (a) ongoing negotiations that may further narrow them and, (b) growing precedence deriving from dispute panel adjudications.
- A particularly egregious aspect of the TILMA agreement is that it purports to fix problems that either don't exist or are easily fixed by item-by-item negotiation such as was done by the construction industry.

While there are several other issues we could enumerate, our purpose in this abbreviated petition is to urge you to resist yet another form of "down loading" of senior governments' responsibilities without attendant resources and authority.

We urge you to communicate concern with this expropriation of your local authority directly to the Premier and the Minister of Community Services and to your sister local councils.

Respectfully submitted,



John Olsen, for the Coalition

Burgoyne, Linda

From: Osborne, Tom
Sent: Thursday, March 01, 2007 4:39 PM
To: 'blain@oceansidetourism.com'
Cc: Burgoyne, Linda; Mason, Carol
Subject: Re: OTA Delegation on March 13

The date still works for us. If you could have the report to me by Tuesday would be good.

Thanks

Tom

----- Original Message -----

From: Blain <Blain@oceansidetourism.com>
To: Osborne, Tom
Cc: Al Tully <manager@beachacresresort.com>
Sent: Thu Mar 01 12:23:21 2007
Subject: OTA Delegation on March 13

Hi Tom:

Further to our meeting, Al Tully and I are available to make a short presentation to the RDN Board on March 13. Please let me know if this is still available and when I need to supply our report prior to the delegation.

Thanks,
Blain

Blain Sepos
Executive Director
Oceanside Tourism
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Conde Nast Magazine readers voted Vancouver Island as the #1 Island in North Americas

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TO: Board of Directors, Regional District of Nanaimo
FROM: Blain Sepos, Executive Director, Oceanside Tourism Association (OTA)
Al Tully, Chair, OTA
SUBJECT: OTA Annual Presentation - 2006 Highlights and 2007 Plans
DATE: March 13, 2007

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Purpose:

To inform the Board of Directors of OTA's 2006 activities relating to Schedule "A" of our Service Agreement as well as our 2007 plans.

Background:

OTA was founded in 1997 by a Board that recognized that, in order to properly develop and implement a professional and successful regional marketing plan, the OTA would need stable, long term financing. OTA was also aware that our local governments, due in large part to the high percentage of their revenues from the residential tax base, were, unlike other jurisdictions on the Island, unable to financially support tourism marketing in some direct form.

The result was our "Fair Funding Formula" that has become a model for many jurisdictions throughout British Columbia. This formula consists of membership dues, Visitors Guide sales revenue, and cooperative marketing with our members plus implementation of an Additional Hotel Tax (AHT).

The accommodation sector showed its faith in OTA's plans by agreeing to what was originally a 1% AHT. It has been in place in the City of Parksville and the Town of Qualicum Beach for 5 years and, as of February 1, 2005, it was raised in these jurisdictions to 2%, the maximum allowed under the Provincial Act. The 2% AHT was implemented in November, 2005 in Electoral Areas E, F, G and H of the Regional District of Nanaimo.

The accommodation sector, when considering the additional hotel tax (AHT) proposal, indicated a strong sense that they were carrying an unfair portion of the cost of tourism promotion. They pay the highest membership dues, have to collect the AHT, and deal with their guests' questions about it, while over 70% of every tourist dollar is spent outside their facility. They felt that every business should be contributing in some way as all were benefiting from our success.

To answer these concerns and deliver on the promise of a fair funding formula, OTA approached the respective business communities with the idea of a \$20 increase to their business license specifically for external tourism promotion. They strongly supported the idea and it was instituted in 1998.

2006 Progress & 2007 Plans:

Below is an overview of OTA's progress toward the functions outlined in "Schedule A" of our 2006 agreement and our plans for 2007:

1. External Marketing – OTA's main purpose is to market our region externally to potential visitors from southwestern BC, Alberta, and the United States' Pacific Northwest. Tactics include advertising, consumer shows, media relations, and maximizing partnerships with Tourism Vancouver Island and other regional community-based destination marketing organizations.

Oceanside is a desirable destination and OTA regularly highlights the Regional District's amenities in our marketing efforts. Through our media relations pursuits OTA has positioned the region as a family fun and outdoor hotspot.

2. Requests for Information – OTA fulfilled 4,998 requests for information by mailing our Visitors Guide to potential visitors in 2006 - an 81% increase from 2005. OTA attributes this growth to overwhelming response from advertising in "Sunset" magazine and from dramatic increases in web visitation.

In 2007, OTA will build on the success of 06 while continually developing of a database of potential visitors that opt-into future contact, allowing us to create direct marketing programs. Development of this database will allow us to tailor marketing messages to consumers' interests while developing word-of-mouth promotion.

3. Guide – OTA printed 75,000 Visitors Guides in 2006 that were distributed to fulfill consumer inquiries, to visitor info centres throughout BC, and locally to members. OTA staff made regular visits throughout the region to ensure an adequate supply of Visitors Guides at Municipal partners and other strategic locations. Demand was so great that OTA ran out of guides by mid-September.

For 2007, OTA has changed its publications strategy to tailor messages for two different target markets. The first market is consumers that are still making vacation decisions. This group will receive our "Travel & Accommodation Guide" that will be reconfigured to act as a lure piece for the region focusing on beautiful photography, enticing writing, and accommodation information for making reservations. 80,000 Travel & Accommodation Guides will be distributed to off-Island Visitor Centres, at consumer shows, through Tourism Vancouver Island, on BC Ferries, and to reader response card inquiries.

The second target market is consumers that have either decided to visit Oceanside or have been qualified as likely visiting the region in 07. The needs of this group will be met by a digest-sized "Activities & Maps Guide" focusing on regional activities/attractions, thirteen pages of the most detailed and current maps in order to encourage visitors to extend their stays or repeat visit in 07. 120,000 Activities & Maps Guides will be distributed to on-Island Visitor Centres, BC Ferries, local Visitors Centres, and at local members and other interested businesses.

6,000 Travel & Accommodation Guide/Activities & Maps Guide kits will be pre-packaged for consumers that have inquired directly to OTA – our most qualified potential visitor. Overall, Oceanside’s 250% increase in guide circulation will make a significant impact on the marketplace.

4. Website - Oceansidetourism.com surpassed 300,000 visitors for the first time in 2006 – over 100,000 more visitors than 05. Constant updates to member business profiles, event information, and “static content” has garnered our website many compliments from consumers and members. The Parksville webcam is a major contributor to this increase – more details below.

OceansideTourism.com was scheduled to be revamped in 2006 using a new content management system that will allow us complete control over navigation and information. This was postponed to early 07 due to local branding developments as part of the Community Tourism Foundation program (information below).

5. Tourist Map – OTA’s tourist map pads were very popular once again in 2006. As with our 2006 Visitors Guide, the tourist maps were distributed throughout our region. For 2007, the tourist map will be replaced by the Pocket Guide mentioned above that will offer visitors better maps than ever before. They will be available throughout the region as the padded maps were in years past.
6. Liaison – OTA assisted Tourism British Columbia in administering its new “Community Tourism Foundations” tourism development program in our region.

Community Tourism Foundations (CTF) identified numerous tactics, research, and development suggestions that may allow the region to continue building on its tourism success. Parksville, Qualicum Beach, and the Regional District of Nanaimo were involved throughout the process as were representatives from major business and special interest groups.

The main result from CTF that was implemented immediately was a renewed focus on the geographical place names of the region ie: Parksville, Qualicum Beach, Coombs, Nanoose Bay, Bowser, etc. as research proved that the term “Oceanside” was not recognized in the Vancouver market (1% of the sample were able to attribute Oceanside to the Parksville/Qualicum Beach region). As a result, OTA will market Oceanside externally with a wordmark as follows, “Parksville and Qualicum Beach, Vancouver Island’s Oceanside Region.”

The OTA Board of Directors, as well as all the other business organizations, is reviewing the CTF recommended tactics. All groups are considering the level to which they may adopt appropriate tactics into their strategic plans in 07 and beyond.

7. General Support – Although the opportunity has not presented itself, OTA welcomes the chance to provide advice and guidance to the Regional District on matters related to tourism. OTA provided feedback to the Qualicum Beach Council regarding the temporary occupancy of resort condominiums.

8. Tourism Vancouver Island (TVI) - TVI changed its Board structure and it no longer has "ad-hoc" director positions for municipalities. However, OTA is very active with TVI and Blain Sepos sits on its marketing committee as well as its governance committee. As a result, OTA is confident that our region's interests are well-considered by TVI.
9. Sport Tourism – OTA has made inroads into this newly-recognized segment of the tourism marketplace. In 2006, OTA hired a sales contractor responsible for marketing Oceanside as a meetings and groups destination which includes the "Sport Tourism" portfolio. OTA's contractor has been very active in approaching provincial sports organizations not only to organize tournaments here but also to consider our region for regional meetings and conferences.
10. Film Promotion – OTA is prepared to assist the City and the Town with film promotion and development by providing accommodation information, photography, or any other appropriate services we may be able to provide.
11. Web Cam – OTA launched a web cam in the fall of 2005. The camera is positioned to feature the Parksville Community Beach from its perch on the Quality Resort Bayside. The web cam is featured on Parksville's page on theweathernetwork.com and has resulted in the single largest referrer to our website.

OTA met with Town of Qualicum Beach staff and is working on a solution for the Qualicum Beach web cam. We anticipate this camera to have another major incremental impact on visitation to our website.

12. Communities in Bloom – OTA promotes our garden inspired tourism opportunities in our publications, advertising, and online as a unique aspect of the region. OTA also purchased a 'Communities in Bloom' listing in the "Canadian Tourism Resource Guide". OTA will retain a new PR firm in 07 that can help build awareness of our region as a garden tourism destination.
13. Meetings and Conferences – The OTA began development of our meetings and conferences marketing strategy in 2005 as a result of increasing the AHT from 1% to 2%. Activities included attending meeting planner trade shows in Calgary, Victoria, and Vancouver. We updated our website with more meeting facilities and a request for proposals form allowing us to be a central contact for planners.

For 2006, OTA included meetings and conferences information in our Visitors Guide for the first time. A new "Meeting and Event Planners' Guide" was published as the primary information and lure piece for this market. After numerous unsuccessful attempts to hire an in-house sales manager, OTA has hired a contractor based in Vancouver to represent the region with its sales team. This market's primary target will be large "community-wide" events that will require using the Qualicum Beach Civic Centre and the Parksville Community Centre and multiple accommodations. These large events, and many smaller corporate retreats and regional meetings, are normally booked at least a year in advance so OTA expects that our work will start bearing fruit in 2008.

OTA plans to continue building awareness of our region with meeting planners through our sales contractor, advertising in BC Business magazine, participation in the Canadian Society of Association Executives and Meeting Planners International, exhibiting at trade shows, and through our new PR contractor.

REGIONAL DISTRICT OF NANAIMO

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD ON TUESDAY, FEBRUARY 13, 2007 AT 7:00 PM IN THE RDN BOARD CHAMBERS

Present:

| | |
|-----------------------|------------------------|
| Director J. Stanhope | Chairperson |
| Director J. Burnett | Electoral Area A |
| Director M. Young | Electoral Area C |
| Director G. Holme | Electoral Area E |
| Director L. Biggemann | Electoral Area F |
| Director D. Bartram | Electoral Area H |
| Director S. Herle | City of Parksville |
| Director T. Westbroek | Town of Qualicum Beach |
| Director C. Haime | District of Lantzville |
| Director B. Holdom | City of Nanaimo |
| Director B. Bestwick | City of Nanaimo |
| Director L. McNabb | City of Nanaimo |
| Director D. Brennan | City of Nanaimo |
| Director J. Manhas | City of Nanaimo |

Also in Attendance:

| | |
|----------------|---|
| C. Mason | Chief Administrative Officer |
| M. Pearse | Senior Manager, Corporate Administration |
| J. Finnie | General Manager of Environmental Services |
| D. Trudeau | General Manager of Transportation Services |
| N. Avery | General Manager of Finance & Information Services |
| P. Thorkelsson | General Manager of Development Services |
| T. Osborne | General Manager of Recreation & Parks |
| P. Thompson | Manager of Long Range Planning |
| G. Garbutt | Manager of Current Planning |
| M. McIver | Manager of Solid Waste |
| N. Tonn | Recording Secretary |

DELEGATIONS

Gavin Reid, re Qualicum Beach Lawn Bowling Project.

Mr. Reid provided an overview of the Qualicum Beach Lawn Bowling Club's history, current accessibility by groups and individuals and their proposed project to add an indoor bowling green. The Lawn Bowling Club is requesting \$100,000 to complete the project.

MINUTES

MOVED Director Westbroek, SECONDED Director Bartram, that the minutes of the Committee of the Whole meeting held January 9, 2007 be adopted.

CARRIED

CORPORATE ADMINISTRATION SERVICES

ADMINISTRATION

Request for Tree Height Regulation.

MOVED Director Holdom, SECONDED Director Burnett, that the Board request the Provincial Government to grant the Regional District additional powers through a Regulation issued under s.799 of the *Local Government Act*, to regulate the height of trees in connection with airport operations.

CARRIED

DEVELOPMENT SERVICES

EMERGENCY PLANNING

2006/2007 Integrated Emergency Planning Funding Program Application.

MOVED Director Westbroek, SECONDED Director Biggemann, that the application for the 2006/2007 Integrated Emergency Planning Funding Program be approved.

CARRIED

PLANNING

Green Buildings Project – Action Plan.

MOVED Director Bartram, SECONDED Director Herle, that the report on future work the RDN could undertake to encourage the construction of green buildings in the region be received.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the Green Building Action Plan be approved, and that staff be directed to undertake work in the plan related to the development of green building policy as budgeting and staff resources permit.

CARRIED

MOVED Director Bartram, SECONDED Director Holdom, that staff bring forward, for the Board's consideration, a timeline for the implementation of the rest of the proposed steps in the Green Building Action Plan.

CARRIED

Request for Additional Staff Position – Sustainability Coordinator.

MOVED Director Holme, SECONDED Director Bartram, that the Regional District Board approve the establishment of a Sustainability Coordinator position.

CARRIED

MOVED Director Holme, SECONDED Director Bartram, that the Electoral Area Planning budget be increased by \$6,500 and the Regional Growth Management budget be increased by \$11,500 to provide funds to establish this position in September 2007.

CARRIED

Director Bestwick joined the meeting.

ENVIRONMENTAL SERVICES

LIQUID WASTE

French Creek Pollution Control Centre Stage 3 Upgrade Tender Award.

MOVED Director Westbrook, SECONDED Director McNabb, that the revised project estimate of \$2,700,463 be approved.

CARRIED

MOVED Director Westbrook, SECONDED Director McNabb, that D. Robinson Contracting Ltd. be awarded the construction phase of FCPCCC Stage 3 (Phase 1A) Upgrade project for the tendered amount of \$2,088,263.

CARRIED

MOVED Director Westbrook, SECONDED Director McNabb, that Northern Community Development Cost Charge funds in the amount of \$1,500,463 be approved as a source of funds for this project.

CARRIED

Greater Nanaimo Pollution Control Centre Biosolids Contract.

MOVED Director Holdom, SECONDED Director Burnett, that Malaspina University-College be awarded an initial three year contract, with a two year renewal option, for the hauling and beneficial reuse of biosolids from the Greater Nanaimo Pollution Control Centre at \$77 per tonne.

CARRIED

SOLID WASTE

Garbage and Recycling Collection Contract Extension.

MOVED Director Herle, SECONDED Director Burnett, that the Board approve a one-year extension to WSI Inc. for garbage and recycling collection services without special collection days.

CARRIED

MOVED Director Young, SECONDED Director Biggemann, that staff report back on the options for increasing garbage collection to once per week service in Electoral Areas 'C' and 'F' for the proposed service contract extension period.

CARRIED

Construction/Demolition Waste Diversion Strategy.

MOVED Director Westbrook, SECONDED Director Herle, that the Board approve the Construction/Demolition Waste Diversion Strategy for general distribution and posting to the RDN web site.

CARRIED

Partners for Climate Protection Program – RDN Corporate Climate Change Plan.

The Manager of Solid Waste presented an outline of the RDN Corporate Climate Change Plan for the Board's consideration.

MOVED Director Bartram, SECONDED Director Herle, that the Board approve the RDN Corporate Climate Change Plan which identifies measures to reduce greenhouse gas emissions to 4 percent below 2004 levels by 2012.

CARRIED

UTILITIES

Mid Vancouver Island Habitat Enhancement Society – Request for Letter of Support.

MOVED Director Brennan, SECONDED Director Westbroek, that the Board direct staff to provide a letter of support for the Mid Vancouver Island Habitat Enhancement Society's "Caring for the Englishman River Estuary Program".

CARRIED

2007 Infrastructure Planning (Study) Grant Applications.

MOVED Director McNabb, SECONDED Director Brennan, that the Board support applications to the Ministry of Community Services for Infrastructure Planning (Study) Grant applications for the following 2007 Environmental Services program initiatives:

Utilities Department

1. Water use bylaws / best management practices review.
2. Innovative water supply and re-use study.
3. Sanitary Sewer Pre-Design for Surfside Sewer Service expansion.
4. Cross Connection Control program.
5. Team Water Smart Education Outreach program in partnership with the Town of Qualicum Beach.
6. Well Redevelopment Planning Study.

Liquid Waste Department

1. GNPCC energy audit – to identify energy efficiency opportunities at the treatment plant.
2. FCPCC energy audit – to identify energy efficiency opportunities at the treatment plant.
3. Pumping station energy audit – to identify energy efficiency opportunities at our pump stations.
4. Liquid Waste Management Plan review.

Engineering Services Department

1. Sanitary Sewer Pre-Design for the Beachcomber area in Nanoose Bay.

CARRIED

Surfside Sanitary Sewer Service Area Capital Charge Bylaw No. 1516.

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Sanitary Sewer Local Service Area Capital Charge Bylaw No. 1516, 2007" be introduced for first three readings.

CARRIED

MOVED Director Holme, SECONDED Director McNabb, that "Surfside Sanitary Sewer Local Service Area Capital Charge Bylaw No. 1516, 2007" having received three readings, be adopted.

CARRIED

French Creek Sewer Local Service Area Regulation and Rates Amendment Bylaw No. 422.15.

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo French Creek Sewer Local Service Area Regulation and Rates Amendment Bylaw No. 422.15, 2007" be introduced and read three times.

CARRIED

MOVED Director Holme, SECONDED Director Young, that "Regional District of Nanaimo French Creek Sewer Local Service Area Regulation and Rates Amendment Bylaw No. 422.15, 2007" having received three readings, be adopted.

CARRIED

Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.04.

MOVED Director Holme, SECONDED Director Brennan, that "Nanoose Bay Peninsula Water Service Area Amendment Bylaw No. 867.04, 2007" be introduced for first three readings and forwarded to the Ministry of Community Services for approval.

CARRIED

RECREATION AND PARKS SERVICES

Renewal of Revised Boardwalk Agreement with Ministry of Environment.

MOVED Director Westbrook, SECONDED Director Holdom, that the Regional District of Nanaimo enter into a ten-year agreement for the management and maintenance of the boardwalk located at the Englishman River estuary in San Pareil (Electoral Area 'G'), with the Province of BC's Ministry of Environment.

CARRIED

COMMISSION, ADVISORY & SELECT COMMITTEE

District 69 Recreation Commission.

MOVED Director Bartram, SECONDED Director McNabb, that the minutes of the District 69 Recreation Commission meeting held January 18, 2007 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Herle, that the District 69 Rural Recreation Program Service Delivery Report be received.

CARRIED

Area 'G' Parks and Open Spaces Advisory Committee.

MOVED Director Holme, SECONDED Director McNabb, that the minutes of the Area 'G' Parks and Open Space Advisory Committee meeting held November 9, 2006 be received for information.

CARRIED

Regional Growth Monitoring Advisory Committee/State of Sustainability Project.

MOVED Director Holdom SECONDED Director Bartram, that the minutes of the Regional Growth Monitoring Advisory Committee/State of Sustainability Project meeting held January 10, 2007 be received for information.

CARRIED

MOVED Director Bartram, SECONDED Director Holdom, that the RDN host a workshop to promote the Sustainability Community Builders Checklist.

CARRIED

MOVED Director Bartram, SECONDED Director Young, that staff prepare a report for the Board's consideration on the RDN taking more responsibility for stormwater management.

CARRIED

Drinking Water Watershed Protection Stewardship Committee.

MOVED Director Bartram, SECONDED Director Holdom, that the minutes of the Drinking Water Watershed Protection Stewardship Committee meeting held December 6, 2006 be received for information.

CARRIED

Transit Select Committee.

MOVED Director McNabb, SECONDED Director Westbrook, that the minutes of the Transit Select Committee meeting held January 26, 2007 be received for information.

CARRIED

MOVED Director McNabb, SECONDED Director Burnett, that the Terms of Reference for the Transit Business Plan for the Nanaimo Regional Transit System be approved.

CARRIED

MOVED Director McNabb, SECONDED Director Burnett, that staff be directed to amend the District 69 establishing bylaw to implement a formula which allocates net costs as follows:

- (a) 40% based on population
- (b) the remainder allocated as 77% times the number of hours plus 23% times the number of kilometers; and
- (c) that the cost apportionment formula be based upon the prior year's actual service received from January 1 to December 31 to be implemented in 2008.

CARRIED

DEVELOPMENT SERVICES

BUILDING & BYLAW SERVICES

Building Regulation and Fees Amendment Bylaw No. 1250.02 – Moved On Buildings.

MOVED Director McNabb, SECONDED Director Bartram, that "Regional District of Nanaimo Building Regulation and Fees Bylaw Amendment Bylaw No. 1250.02, 2007" be introduced and read three times.

CARRIED

MOVED Director McNabb, SECONDED Director Bartram, that "Regional District of Nanaimo Building Regulation and Fees Bylaw Amendment Bylaw No. 1250.02, 2007" be adopted.

CARRIED

BUSINESS ARISING FROM DELEGATIONS OR COMMUNICATIONS

Qualicum Beach Lawn Bowling Project.

MOVED Director Westbrook, SECONDED Director Brennan, that the Board support the Qualicum Beach Lawn Bowling Club's indoor bowling green project and request that staff investigate and report back to the Board, the options available to provide financial support.

CARRIED

BOARD INFORMATION

Fair Compensation from BC Hydro for Transmission and Distribution Lines.

MOVED Director Burnett, SECONDED Director Young, that the resolution forwarded to all Regional District Boards by the Regional District of Central Kootenay regarding the January 19, 2007 report titled "Fair Compensation from BC Hydro for Transmission and Distribution Lines" be referred to staff and a report be prepared with recommendations for the Board's consideration.

CARRIED

RCMP Accountability: Community Performance Plans.

Director Bartram requested that staff set up a meeting with the RCMP to begin producing the Community Policing Plan for the Electoral Areas.

IN CAMERA

MOVED Director Holme, SECONDED Director Bestwick, that pursuant to Section 90(1)(g) of the *Community Charter* the Board proceed to an In Camera meeting to consider items relating to legal matters.

CARRIED

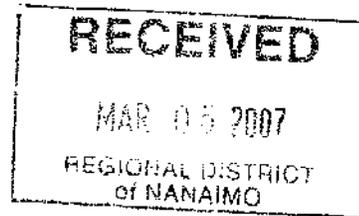
ADJOURNMENT

MOVED Director Holme, SECONDED Director Bestwick, that this meeting adjourn to allow for an In Camera meeting.

CARRIED

TIME: 8:27 PM

CHAIRPERSON



Mountain Fire Protection Improvement District
2331 East Wellington Road
Nanaimo, BC V9R 6V6
(250)753-3618

March 5th, 2007

Regional District of Nanaimo
6300 Hammond Bay Road
Nanaimo, BC V9T 6N2

Attn: J. Stanhope, Chairperson

Re: Lot 12, Section 14, Range 4, Mountain Land District Plan VIP 800

Please accept this letter as an official request for a portion of park property (Lot 11, Meadow Drive), to be transferred to the Mountain Fire Protection District property (Lot 12, Meadow Drive), immediately adjacent to the park.

It is the intention of the community to build a fire hall on the Mountain Fire Protection Improvement District property, but due to the shape and slope of the lot, and the zoning requirements, we have had to downsize the fire hall square footage by approximately 18% already. Additionally, the fire department will have no outdoor space for on-site training, community events will need to be restricted or eliminated, and any future expansion due to increased response demands by the community would be impossible.

The addition of a piece of property from the park, also designated for community use, would make all of these things possible, benefiting the entire community.

We thank you, in advance, for your consideration and would be available for discussion at your convenience.

Yours truly,

A handwritten signature in black ink, appearing to read "C. E. P. L." with a stylized flourish at the end.

Charles Pinker,
Chairperson, Board of Trustees, Mountain Fire Protection Improvement District

cc: Maureen Young, Director, Area C, Regional District of Nanaimo
cc: Carol Mason, Chief Administrative Office, Regional District of Nanaimo



| | |
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| RDN | |
| CAO <i>CM</i> | GMF&IS |
| GMDS | GMR&PS |
| GMES | GMFS |
| MAR - 5 2007 | |
| SM/ | |
| CHAIR | BOARD |
| <i>low.</i> | |

MEMORANDUM

TO: Carol Mason
Administrator

DATE: March 5, 2007

FROM: Maureen Pearse
Senior Manager, Corporate Administration

FILE:

SUBJECT: Meeting Schedule for the Remainder of 2007

PURPOSE

To advise Board members on the meeting schedule for the remainder of the year.

BACKGROUND

The attached list indicates the regular meetings scheduled for the remainder of the year.

Please note that in August, there are no EAP/Committee of the Whole meetings scheduled. The Board meeting is the only regular meeting (August 28) scheduled for that month.

In addition, the regular Board meeting for September 25 is cancelled due to the UBCM Convention. The meeting has been rescheduled for October 2, 2007.

ALTERNATIVES

There are no alternatives. This report is for information only on regular meeting dates for the remainder of 2007.

FINANCIAL IMPLICATIONS

There are no financial implications.

CONCLUSIONS

To assist the Board, a list of regular meeting dates has been prepared for information.

RECOMMENDATION

That the attached information on regular meeting dates for Board members for the remainder of 2007 be received for information.

Maureen Pearse
Report Writer

Carol Mason
C.A.O. Concurrence

REGIONAL DISTRICT OF NANAIMO

Board & Committee Meeting Dates – remainder of 2007

Electoral Area Planning Committee (EAP) - 6:30 pm, 2nd Tuesday of the month.
Committee of the Whole (COW) – 7:00 pm, 2nd Tuesday of the month.
Board Meeting – 7:00 pm, 4th Tuesday of the month.

| | |
|--------------|----------------------------|
| March 13 | EAP/Committee of the Whole |
| March 27 | Board Meeting |
| April 10 | EAP/Committee of the Whole |
| April 24 | Board Meeting |
| May 8 | EAP/Committee of the Whole |
| May 22 | Board Meeting |
| May 29 | Ideas & Updates |
| June 12 | EAP/Committee of the Whole |
| June 26 | Board Meeting |
| July 10 | EAP/Committee of the Whole |
| July 24 | Board Meeting |
| August 28 | Board Meeting |
| September 11 | EAP/Committee of the Whole |
| October 2 | Board Meeting |
| October 9 | EAP/Committee of the Whole |
| October 23 | Board Meeting |
| October 30 | Ideas & Updates |
| November 13 | EAP/Committee of the Whole |
| November 27 | Board Meeting |
| December 11 | Inaugural Board Meeting |



| | |
|--------------|--------|
| RDN | |
| CAO | GMF&IS |
| GMDS | GMR&PS |
| GMES | GMTS |
| MAR - 5 2007 | |
| GMSP | BOARD |
| GMSE | |

MEMORANDUM

TO: Carol Mason
Administrator

DATE: March 2, 2007

FROM: Maureen Pearse
Senior Manager, Corporate Administration

FILE:

SUBJECT: Regional District Electronic Meetings Regulation

PURPOSE

To provide information to the Board on the Regional District Electronic Meetings Regulation.

BACKGROUND

In September of 2005, the Provincial Government enacted the Regional District Electronic Meetings Regulation. A copy of the letter from the Province advising of the regulation was included in a Board Information package and staff were asked to review the regulation and report back to the Board.

This regulation provides regional districts the opportunity to conduct meetings through electronic means and/or to allow meeting participation by individual board members electronically in accordance with section 128 of the *Community Charter*. Section 128 outlines that the provision of electronic meetings must be contained within the procedure bylaw, the meeting must be conducted in accordance with the procedure bylaw and the facilities must enable the meeting's participants to hear, or watch and hear, each other. As regional district members have alternates available to sit in for an absent board member, the need to have the electronic provision has not been requested. If the Board wishes to have this provision included in the Board Procedure Bylaw, an amendment could be made and brought forward to the next Board meeting.

ALTERNATIVES

1. That the Board Procedure Bylaw be amended to provide for the provision of electronic meetings.
2. That since the need to provide electronic meetings does not appear to be necessary at this time, the Board receive the report for information.

FINANCIAL IMPLICATIONS

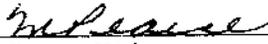
There are no financial implications to amending the bylaw to provide for the provision of electronic meetings other than staff time. A speaker phone is available in the Board Chambers.

CONCLUSIONS

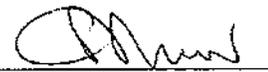
Staff have been requested to review and report back to the Board on the Regional District Electronic Meetings Regulation. As regional district board members have alternates that can sit in for an absent director, it would appear that the need for electronic meetings is not needed at this time.

RECOMMENDATION

That the information on the Regional District Electronic Meetings Regulation be received for information.



Report Writer



C.A.O. Concurrence



| | |
|--------------|--------|
| RDN | |
| CAO | GMF&IS |
| GMDS | GMR&PS |
| GMES | GMS |
| MAR - 6 2007 | |
| SMCA | |
| CHAIR | BOARD |
| COW | |

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 3, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Bylaw 1526 – to Adopt the 2007 to 2012 Financial Plan

PURPOSE:

To present the final 2007 annual budget results and introduce for three readings and adoption “Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007”.

BACKGROUND:

The Board has received and reviewed a number of reports outlining the 2007 annual budget and the 2007 to 2012 financial plan. A budget edition of the Regional Perspectives was distributed in February and an open house meeting was held on February 28, 2007. The 2007 preliminary budget is largely unchanged with the exception of the approval of a new staff position – a Sustainability Coordinator, to be funded in equal parts by Community Planning (Electoral Areas only) and the Regional Growth Strategy (all areas) services. The 2007 annual budget will raise \$26,883,847 in property and parcel taxes as part of our total budgeted revenues of \$74,545,093.

ALTERNATIVES:

1. Approve the 2007 annual budget and adopt Bylaw No. 1526 as presented.
2. Make further budget amendments and adopt Bylaw No. 1526 as amended.

FINANCIAL IMPLICATIONS:

Alternative 1

The 2007 final budget has been reviewed in detail and staff have no further recommendations.

Alternative 2

Any further amendments must be approved and adopted no later than March 27th to meet our statutory deadline.

SUMMARY/CONCLUSIONS:

The 2007 budget and 2007 to 2012 financial plan have been reviewed and amended where recommended. Staff have no further amendments to bring forward and recommend approving the 2007 annual budget and 2007 to 2012 financial plan as presented.

RECOMMENDATIONS:

1. That "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007" be introduced and read three times.
2. That "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007" having received three readings be adopted.



Report Writer

C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1526

A BYLAW TO ADOPT THE 2007 TO 2012 FINANCIAL PLAN

WHEREAS the Regional District of Nanaimo shall pursuant to Section 815 of the *Local Government Act*, adopt by bylaw a five year financial plan;

AND WHEREAS an expenditure not provided for in the financial plan or the financial plan as amended, is not lawful unless for an emergency that was not contemplated;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts as follows:

1. **TITLE**

This bylaw may be cited as the "Regional District of Nanaimo Financial Plan 2007 to 2012 Bylaw No. 1526, 2007".

2. **DEFINITION**

"Emergency" means a present or imminent event that:

- a) is caused by accident, fire explosion or technical failure or by the forces of nature; and
- b) requires prompt coordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property.

3. Schedules 'A', 'B', 'B-1' and 'B-2' attached to this bylaw are hereby adopted as the Financial Plan for the Regional District of Nanaimo for the period January 1, 2007 to December 31, 2012.

4. The Financial Plan may be amended in the following manner:

- a) Funds may be reallocated in accordance with the Regional District of Nanaimo's purchasing policy for new projects.
- b) The officer responsible for financial administration may transfer unexpended appropriations to Reserve Funds and accounts for future expenditures.
- c) The Board may authorize amendments to the plan for Emergencies as defined herein.

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

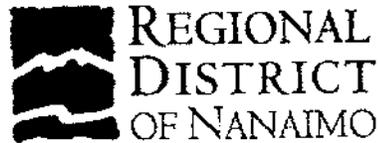
CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

| | 2007 Proposed | 2008 | 2009 | 2010 | 2011 | 2012 |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Revenues | | | | | | |
| Property taxes | (24,103,684) | (25,136,721) | (26,116,538) | (27,075,457) | (27,982,988) | (28,905,666) |
| Parcel taxes | (2,568,923) | (2,793,670) | (3,000,152) | (3,127,412) | (3,198,166) | (3,350,538) |
| | <u>(26,672,607)</u> | <u>(27,930,391)</u> | <u>(29,116,690)</u> | <u>(30,203,869)</u> | <u>(31,181,154)</u> | <u>(32,256,204)</u> |
| Municipal agreements | (215,180) | (215,465) | (219,774) | (224,169) | (228,652) | (233,225) |
| Operating revenues | (1,863,020) | (1,877,368) | (1,744,944) | (1,754,186) | (1,773,501) | (1,793,197) |
| Interest income | (385,000) | (388,850) | (388,850) | (388,850) | (388,850) | (388,850) |
| Transit fares | (3,284,815) | (3,348,633) | (3,413,709) | (3,460,067) | (3,547,733) | (3,616,733) |
| Landfill tipping fees | (8,300,000) | (8,549,000) | (8,805,470) | (9,069,634) | (9,069,634) | (9,069,634) |
| Recreation fees | (421,500) | (429,940) | (438,535) | (447,310) | (456,256) | (465,382) |
| Recreation facility rentals | (522,510) | (532,510) | (543,619) | (554,491) | (565,580) | (576,892) |
| Recreation vending sales | (22,100) | (22,100) | (22,100) | (22,100) | (22,100) | (22,100) |
| Recreation concession | (3,500) | (3,500) | (3,500) | (3,500) | (3,500) | (3,500) |
| Recreation - other | (279,070) | (284,616) | (290,274) | (296,045) | (301,931) | (307,935) |
| Utility user fees | (3,204,605) | (3,386,134) | (3,513,060) | (3,618,515) | (3,727,233) | (3,840,267) |
| Operating grants | (4,391,425) | (3,833,925) | (3,911,908) | (3,971,251) | (4,041,931) | (4,124,125) |
| Planning grants | (170,120) | (10,000) | (10,000) | (10,000) | (10,000) | (10,000) |
| Grants in lieu of taxes | (87,830) | (87,830) | (87,830) | (87,830) | (87,830) | (87,830) |
| Interdepartmental recoveries | (2,954,205) | (3,032,981) | (3,113,970) | (3,197,238) | (3,282,849) | (3,370,777) |
| Transfer from reserves | (5,366,250) | (44,400) | (4,400) | (4,400) | (64,400) | (84,400) |
| Miscellaneous | (4,494,900) | (4,682,946) | (4,128,428) | (3,983,145) | (3,966,457) | (3,724,495) |
| Prior year (surplus)/deficit | (11,906,446) | (5,153,174) | (4,237,090) | (3,189,113) | (3,566,234) | (4,345,918) |
| Total Revenues | <u>(74,545,093)</u> | <u>(63,814,213)</u> | <u>(63,594,155)</u> | <u>(64,505,713)</u> | <u>(66,275,876)</u> | <u>(68,321,464)</u> |
| Expenditures | | | | | | |
| Administration | 2,699,258 | 2,707,007 | 2,714,835 | 2,722,742 | 2,727,219 | 2,731,723 |
| Community grants | 53,132 | 51,500 | 51,500 | 51,500 | 51,500 | 51,500 |
| Legislative | 312,690 | 373,613 | 313,613 | 313,613 | 373,613 | 313,613 |
| Professional fees | 2,028,455 | 1,503,316 | 1,476,316 | 1,459,016 | 1,463,316 | 1,565,816 |
| Building Ops | 2,110,350 | 2,051,285 | 2,069,790 | 2,088,604 | 2,115,966 | 2,143,784 |
| Veh. & Equip ops | 4,657,678 | 4,702,755 | 4,789,928 | 4,859,547 | 4,942,214 | 4,991,379 |
| Operating Costs | 11,624,515 | 10,492,781 | 11,082,750 | 11,372,975 | 11,502,411 | 11,655,488 |
| Program Costs | 341,536 | 341,738 | 341,941 | 342,145 | 342,350 | 342,556 |
| Wages & Benefits | 17,945,902 | 18,530,239 | 18,870,144 | 19,227,339 | 19,630,181 | 19,986,260 |
| Transfer to other gov/org | 3,649,685 | 4,200,484 | 4,321,676 | 4,452,587 | 4,581,859 | 4,689,653 |
| Debt financing | 7,301,520 | 6,931,731 | 7,129,296 | 6,978,465 | 5,525,834 | 5,145,604 |
| Contributions to reserve funds | 5,571,215 | 4,277,400 | 5,777,098 | 4,986,039 | 7,852,780 | 8,870,576 |
| Capital | 10,641,696 | 2,935,105 | 1,812,143 | 2,034,525 | 814,290 | 638,857 |
| SubTotal | <u>69,398,919</u> | <u>59,096,954</u> | <u>60,751,030</u> | <u>60,689,067</u> | <u>61,923,533</u> | <u>63,126,808</u> |
| New debt | - | 480,168 | 56,012 | 62,382 | 15,424 | 260,621 |
| Total expenditures | <u>69,398,919</u> | <u>59,579,123</u> | <u>60,807,042</u> | <u>60,951,479</u> | <u>61,963,957</u> | <u>63,382,429</u> |
| (Surplus)/deficit | <u>(5,146,174)</u> | <u>(4,235,090)</u> | <u>(3,187,113)</u> | <u>(3,554,234)</u> | <u>(4,336,918)</u> | <u>(4,934,035)</u> |
| Source and Application of Funds | | | | | | |
| Capital Fund | | | | | | |
| Source of Funds | | | | | | |
| Transfers from Operating | (10,641,696) | (2,935,105) | (1,812,143) | (2,034,525) | (814,290) | (638,857) |
| Transfers from Reserve Funds | (1,208,050) | (4,869,090) | (3,744,250) | (2,170,350) | (12,338,688) | 0 |
| Borrowed Funds | (2,603,090) | (338,070) | (673,490) | (161,610) | (2,889,528) | (1,563,790) |
| Unexpended bylaw funds | (705,000) | 0 | 0 | 0 | 0 | 0 |
| Bylaw funds on hand | 0 | 0 | 0 | 0 | 0 | 0 |
| Other sources | (490,000) | (120,000) | (300,000) | 0 | (2,225,600) | 0 |
| Total Sources of Funds | <u>(15,648,836)</u> | <u>(8,293,265)</u> | <u>(6,529,883)</u> | <u>(4,366,485)</u> | <u>(16,268,106)</u> | <u>(2,202,647)</u> |
| Funds Applied | | | | | | |
| Operating capital | 12,340,746 | 7,954,195 | 5,856,393 | 4,204,875 | 15,378,578 | 638,857 |
| Unexpended capital funds | 705,000 | 0 | 0 | 0 | 0 | 0 |
| Loan authorizations | 2,603,090 | 339,070 | 673,490 | 161,610 | 2,889,528 | 1,563,790 |
| Total Funds Applied | <u>15,648,836</u> | <u>8,293,265</u> | <u>6,529,883</u> | <u>4,366,485</u> | <u>16,268,106</u> | <u>2,202,647</u> |
| Reserve Funds | | | | | | |
| Transfers from Operating Fund | (5,569,229) | (4,275,900) | (5,775,598) | (4,984,539) | (7,851,280) | (8,859,075) |
| Transfers from Operating Fund | (694,929) | (560,599) | (139,998) | (487,335) | (684,512) | (1,101,357) |
| Other Sources (DCC's etc) | (5,080,350) | (4,148,000) | (9,555,000) | (13,730,000) | 255,600 | (4,130,000) |
| Transfers to Capital Fund | 1,171,050 | 4,861,090 | 3,706,250 | 2,170,350 | 12,338,688 | 0 |
| Transfers to Operating Fund | 0 | 0 | 0 | 0 | 0 | (60,000) |
| Reserve Fund Transactions | <u>(9,480,272)</u> | <u>(3,564,310)</u> | <u>(11,625,648)</u> | <u>(16,545,689)</u> | <u>4,741,506</u> | <u>(13,000,575)</u> |

Chairperson:

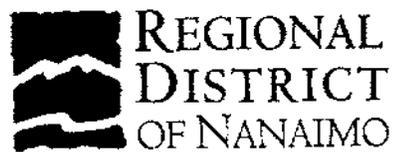
Sr. Mgr. Corporate Administration



| | <u>2007</u> |
|--|-------------------|
| | <u>Final</u> |
| CORPORATE SERVICES | |
| Corporate Administration | 571,995 |
| Electoral Areas | 166,105 |
| General Grants In Aid | 51,500 |
| D68 Restorative Justice | 5,000 |
| D69 Community Justice | 110,000 |
| | <u>904,600</u> |
| DEVELOPMENT SERVICES | |
| Building Inspection | 75,740 |
| Bylaw Enforcement | |
| Animal Control - Area A ,B,C,D | 56,100 |
| Animal Control Area E,G,H | 69,055 |
| Animal Control Area F | 12,415 |
| Hazardous Properties | 3,745 |
| Unsanitary Premises | 7,140 |
| Noise Control | 21,755 |
| Planning - Electoral Areas | 988,265 |
| Regional Growth Strategy | 325,965 |
| Emergency Planning | 125,360 |
| House Numbering | 21,500 |
| | <u>1,707,020</u> |
| ENVIRONMENTAL SERVICES | |
| Southern Wastewater Treatment | 4,249,000 |
| Northern Wastewater Treatment | 3,532,130 |
| Drinking Water Protection | |
| Solid Waste Facilities | 402,305 |
| | <u>8,183,435</u> |
| RECREATION & PARKS | |
| Ravensong Aquatic Center | 1,246,910 |
| Oceanside Place | 1,227,305 |
| Recreation Coordinating - Recreation | 788,940 |
| - Sportsfields Agreement | 211,240 |
| Gabriola Island Recreation Commission | 69,795 |
| Area A Recreation | 75,000 |
| Port Theater | 65,160 |
| Regional Parks- operating | 487,570 |
| Regional Parks - capital | 620,440 |
| Community Parks | 502,525 |
| | <u>5,294,885</u> |
| TRANSPORTATION SERVICES | |
| Southern Community Transit | 3,542,200 |
| D69 Transit | 505,000 |
| Discanso Bay Emergency Wharf | 8,360 |
| | <u>4,055,560</u> |
| GENERAL SERVICES PROPERTY TAX REVENUES | |
| | <u>20,145,500</u> |
| LOCAL SERVICE AREA TAXES | |
| Duke Point Sewage Treatment | 99,960 |
| Fire Service Areas | 1,671,810 |
| Streetlighting Service Areas | 59,410 |
| Stormwater Management | 4,500 |
| Utility Services | 2,256,892 |
| | <u>4,092,482</u> |
| TAXATION FOR REGIONAL DISTRICT SERVICES | |
| | <u>24,237,982</u> |
| TAXATION FOR OTHER JURISDICTIONS | |
| SD 68 Emergency 911 | 75,960 |
| SD69 Emergency 911 | 467,440 |
| Southern Community Recreation | 772,635 |
| Vancouver Island Regional Library | 1,329,830 |
| | <u>2,645,865</u> |
| TOTAL PROPERTY TAX REVENUES | <u>26,883,847</u> |

Chairperson

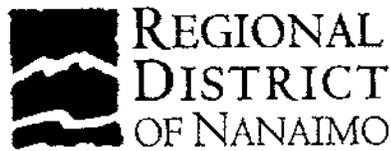
Sr. Mgr. Corporate Administration



| | 2007 Final |
|---|------------------|
| DETAILS OF GENERAL SERVICES | |
| PORT THEATER CONTRIBUTION | |
| Electoral Area A | 13,900 |
| Electoral Area B | 13,915 |
| Electoral Area C | 13,820 |
| Electoral Area C (defined) | 3,575 |
| Electoral Area E | 19,950 |
| | <u>65,160</u> |
| COMMUNITY PARKS | |
| Electoral Area A | 76,500 |
| Electoral Area B | 120,240 |
| Electoral Area C | 13,475 |
| Electoral Area D | 28,710 |
| Electoral Area E | 48,000 |
| Electoral Area F | 50,500 |
| Electoral Area G | 62,000 |
| Electoral Area H | 103,100 |
| | <u>502,525</u> |
| LOCAL SERVICES TAX REVENUES | |
| FIRE DEPARTMENTS | |
| Nanaimo River Fire | 9,600 |
| Coombs-Hilliars Fire Volunteer | 212,285 |
| Errington Fire Volunteer | 215,765 |
| Nanoose Bay Fire Volunteer | 291,950 |
| Dashwood Fire Volunteer | 179,415 |
| Extension Fire Volunteer | 108,150 |
| Bow Horn Bay | 155,405 |
| Yellow Point Fire Contract | 127,160 |
| Wellington Fire Contract | 43,700 |
| Parksville (Local) Fire Contract | 75,000 |
| French Creek Fire Contract | 253,980 |
| | <u>1,671,810</u> |
| STREETLIGHTING | |
| Rural Areas Streetlighting | 11,555 |
| Fairwinds Streetlighting | 12,930 |
| French Creek Village Streetlighting | 4,965 |
| Highway Intersections Streetlighting (French Cr | 2,675 |
| Morningstar Streetlighting | 10,945 |
| Sandpiper Streetlighting | 9,550 |
| Hwy # 4 (Area F) | 1,790 |
| Englishman River Community | 5,000 |
| | <u>59,410</u> |
| NOISE CONTROL | |
| Noise Control Area A | 5,755 |
| Noise Control Area B | 4,140 |
| Noise control Area C | 4,820 |
| Noise Control Area E | 3,400 |
| Noise Control Area G | 3,640 |
| | <u>21,755</u> |
| UTILITIES | |
| Englishman River Community Stormwater | 4,500 |

Chairperson

Sr. Mgr. Corporate Administration



| | 2007 Final |
|------------------------------------|-------------------------|
| UTILITY SERVICES | |
| WATER UTILITIES | |
| Nanoose Peninsula | 569,150 |
| Madrona | 0 |
| Fairwinds | 0 |
| Arbutus Park Estates | 0 |
| West Bay Estates | 0 |
| Nanoose | 83,716 |
| Driftwood | 7,695 |
| Surfside | 9,635 |
| French Creek | 48,085 |
| Englishman River Community | 39,500 |
| San Parel Water | 94,032 |
| Melrose Place | 16,520 |
| Decourcey Water | 4,200 |
| Nanoose Bulk Water | 487,730 |
| French Creek Bulk Water | 173,275 |
| | <u>1,535,532</u> |
| SEWAGE COLLECTION UTILITIES | |
| French Creek | 323,190 |
| Fairwinds | 333,230 |
| Surfside Sewer | 14,125 |
| Pacific Shores | 29,225 |
| Barclay Crescent | 23,500 |
| | <u>723,270</u> |
| TOTAL PARCEL TAX REVENUES | <u><u>2,256,802</u></u> |



| | |
|--------------|--------|
| RDN | |
| CAO | GM&IS |
| GMDS | GMR&PS |
| GMES | GM'S |
| MAR - 5 2007 | |
| SMCA | |
| CHAIR | BOARD |
| | |
| | |

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 3, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: 2007 Parcel Tax Rate Bylaws

PURPOSE:

To introduce for three readings and adoption 2007 parcel tax rate bylaws for the Regional District's water and sewer utility services.

BACKGROUND:

Section 200(1) of the *Community Charter* requires that parcel tax rates be established by bylaw and that the report describing the basis of calculation be made available to the public upon request. As in prior years, parcel taxes will be levied in 2007 on properties within certain water and sewer service areas of the Regional District on the basis of a single amount for each parcel of land. The parcel tax for the Community Justice Service is levied on all eligible folios within Electoral Areas E, F, G and H. This will include for instance manufactured homes on rented pads. Parcel tax rates are calculated by dividing the annual revenue by the number of parcels certified on the parcel tax roll.

Section 201(3) of the *Community Charter* also permits a parcel tax rate to be waived or reduced where the local government has determined that an owner has paid for part of the construction of the works and services in the service area. We have one service area where this applies – the Driftwood Water Supply Service. Twelve properties are subject to a parcel tax for debt repayment and 19 properties are exempt because they paid their share of the capital costs in a lump sum before borrowing.

ALTERNATIVES:

1. Give the bylaws three readings and adoption.
2. Amend the budget(s) and adopt amended bylaws as necessary.

FINANCIAL IMPLICATIONS:

For the most part tax revenues and parcel tax rates for water service areas are lower in 2007 than 2006. This is a result of a change in the structure of revenue collection for water which has been presented to the Board in previous reports. Water user rate revenues are budgeted to be higher, reflecting a new pricing structure and wherever practical the tax revenue for those service areas have been reduced to offset the user rate change.

The parcel tax rolls will be certified on March 22nd, 2007 therefore the amounts shown in the table below are estimates at this time.

| SERVICE AREA NAME | BYLAW | 2007 BUDGETED REVENUES | NO. OF PARCELS | PARCEL TAX RATE | PARCEL TAX RATE | Increase (Decrease) |
|----------------------------------|---------|------------------------|----------------|---------------------------------|-----------------|---|
| | | | | Year 2006 | Year 2007 | |
| Nanoose Bay Peninsula Water | 1481.01 | \$569,150 | 2,388 | \$245 | \$238 | (\$7) |
| Decourcey Water | 1181.07 | \$4,200 | 5 | \$919 | \$840 | (\$79) |
| Fairwinds Community Sewer | 1182.07 | \$333,230 | 709 | \$465 | \$470 | \$5 |
| French Creek Community Sewer | 1184.07 | \$323,190 | 1,705 | \$273 (100 properties) \$173 | \$208 | \$35 – establish level rate after 20 years |
| French Creek Bulk Water | 1185.07 | \$173,275 | 1,980 | \$65 | \$88 | \$23 |
| French Creek Community Water | 1186.07 | \$8,085 | 238 | \$198 | \$202 | \$4 |
| Nanoose Bay Bulk Water | 1188.07 | \$487,730 | 2,389 | \$195 | \$204 | \$9 |
| Nanoose Water Supply | 1189.07 | \$83,710 | 1,014 | \$18 | \$83 | One time special credit in 2006 |
| Pacific Shores Community Sewer | 1190.07 | \$29,225 | 93 | \$315 | \$314 | (\$1) |
| San Pareil Water | 1191.07 | \$94,032 | 288 | \$261 | \$326 | \$65 – user rate structure reduces individual costs |
| Surfside Community Sewer | 1192.07 | \$14,125 | 20 | \$727 | \$706 | (\$21) |
| Surfside Water | 1193.07 | \$9,635 | 39 | \$449 | \$247 | (\$202) |
| Driftwood Water | 1336.04 | \$7,695 | 12 | \$654 | \$654 | No change |
| Englishman River Community Water | 1371.03 | \$39,500 | 155 | \$294 | \$255 | (\$39) |
| Melrose Terrace Water | 1482.01 | \$16,520 | 28 | \$664 | \$590 | (\$74) |
| Barclay Crescent Sewer | 1483.01 | \$23,500 | 235 | \$479 | \$100 | Debt not yet secured |

| SERVICE AREA NAME | BYLAW | 2007 BUDGETED REVENUES | NO. OF PARCELS | PARCEL TAX RATE | PARCEL TAX RATE | Increase (Decrease) |
|--|-------|------------------------|----------------|-----------------|-----------------|---|
| | | | | Year 2006 | Year 2007 | |
| Crime Prevention and Community Justice Service | 1525 | \$59,294 | 12,428 | \$4.77 | New service | Rate is double in 2007 – following years will be approximately \$2.30 |

SUMMARY/CONCLUSIONS:

Attached to this report are the statutory bylaws establishing the parcel tax rates reflected in the District's 2007 budget. The bylaws are self explanatory and staff recommend they be adopted as presented.

RECOMMENDATIONS:

Bylaw No. 1481.01

1. That "Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1481.01, 2007" be introduced for first three readings.
2. That "Nanoose Bay Peninsula Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1481.01, 2007" having received three readings be adopted.

Bylaw No. 1181.07

1. That "Decourcey Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.07, 2007" be introduced and read three times.
2. That "Decourcey Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.07, 2007" having received three readings be adopted.

Bylaw No. 1182.07

1. That "Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.07, 2007" be introduced and read three times.
2. That "Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.07, 2007" having received three readings be adopted.

Bylaw No. 1184.07

1. That "French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.07, 2007" be introduced and read three times.
2. That "French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.07, 2007" having received three readings be adopted.

Bylaw No. 1185.07

1. That "French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.07, 2007" be introduced and read three times.
2. That "French Creek Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.07, 2007" having received three readings be adopted.

Bylaw No. 1186.07

1. That "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.07, 2007" be introduced and read three times.
2. That "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.07, 2007" having received three readings be adopted.

Bylaw No. 1188.07

1. That "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.07, 2007" be introduced and read three times.
2. That "Nanoose Bay Bulk Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.07, 2007" having received three readings be adopted.

Bylaw No. 1189.07

1. That "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.07, 2007" be introduced and read three times.
2. That "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.07, 2007" having received three readings be adopted.

Bylaw No. 1190.06

1. That "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.06 2007" be introduced and read three times.
2. That "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.06, 2007" having received three readings be adopted.

Bylaw No. 1191.07

1. That "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.07, 2007" be introduced and read three times.
2. That "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.07, 2007" having received three readings be adopted.

Bylaw No. 1192.07

1. That "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.07, 2007" be introduced and read three times.
2. That "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.07, 2007" having received three readings be adopted.

Bylaw No. 1193.07

1. That "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.07, 2007" be introduced and read three times.
2. That "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.07, 2007" having received three readings be adopted.

Bylaw No. 1336.04

1. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.04, 2007" be introduced and read three times.
2. That "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.04, 2007" having received three readings be adopted.

Bylaw No. 1371.03

1. That "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.06, 2007" be introduced and read three times.
2. That "Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.03, 2007" having received three readings be adopted.

Bylaw No. 1482.01

1. That "Melrose Terrace Community Water Service Area Parcel Tax Rate Amendment Bylaw No. 1482.01, 2007" be introduced and read three times.
2. That "Melrose Terrace Community Water Service Area Parcel Tax Rate Amendment Bylaw No. 1482.01, 2007" having received three readings be adopted.

Bylaw No. 1483.01

1. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.01, 2007" be introduced and read three times.
2. That "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.01, 2007" having received three readings be adopted.

Bylaw No. 1525

1. That "Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No. 1525, 2007" be introduced and read three times.
2. That "Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No. 1525, 2007" having received three readings be adopted.


Report Writer

C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1481.01

**A BYLAW TO ESTABLISH A PARCEL TAX
WITHIN THE NANOOSE BAY PENINSULA
WATER SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its "Nanoose Bay Peninsula Water Service Area Amalgamation Amendment Bylaw No. 867.01, 2005, levy a parcel tax to meet the annual costs of the service;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Nanoose Bay Peninsula Water Service Area Parcel Tax Rate Amendment Bylaw No. 1481.01, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Nanoose Bay Peninsula Water Service Area.
4. The rate per parcel tax shall be the amount obtained by dividing the sum of \$569,150 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$238).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1181.07

**A BYLAW TO AMEND THE PARCEL TAX
RATE WITHIN THE DECOURCEY
WATER LOCAL SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1096, 1998, levy a parcel tax to meet the annual costs of the Decourcey Water Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Decourcey Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1181.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Decourcey Water Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$4,200 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$840.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1182.07

**A BYLAW TO AMEND THE PARCEL TAX
RATE WITHIN THE FAIRWINDS
SEWERAGE FACILITIES LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Conversion Bylaw No. 947, 1994, levy a parcel tax to meet the annual costs of the Fairwinds Sewerage Facilities Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Fairwinds Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1182.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Fairwinds Sewerage Facilities Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$333,230 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$470.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1184.07

**A BYLAW TO AMEND THE PARCEL TAX
RATE WITHIN THE FRENCH CREEK
SEWERAGE FACILITIES LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Bylaw No. 813, 1990, levy a parcel tax to meet the annual costs of the French Creek Sewerage Facilities Local Service Area;

AND WHEREAS parcel tax levies may be waived or lessened pursuant to Section 201(3) of the *Community Charter*;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "French Creek Sewerage Facilities Local Service Area Parcel Tax Rate Amendment Bylaw No. 1184.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the French Creek Sewerage Facilities Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$323,190 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (estimated to be \$208.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1185.07

**A BYLAW TO AMEND THE PARCEL TAX
RATE WITHIN THE FRENCH CREEK
BULK WATER LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1050, 1996, levy a parcel tax to meet the annual costs of the French Creek Bulk Water Supply Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "French Creek Bulk Water Supply Local Service Area Parcel Tax Rate Amendment Bylaw No. 1185.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the French Creek Bulk Water Supply Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$173,275 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (estimated to be \$88.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1186.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
FRENCH CREEK WATER LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Conversion Bylaw No. 874, 1992, levy a parcel tax to meet the annual costs of the French Creek Water Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "French Creek Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1186.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the French Creek Water Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$48,085 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (estimated to be \$202.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1188.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
NANOOSE BAY BULK WATER SUPPLY
LOCAL SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1049, 1996, levy a parcel tax to meet the annual costs of the Nanoose Bay Bulk Water Supply Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Nanoose Bay Bulk Water Supply Local Service Area Parcel Tax Rate Amendment Bylaw No. 1188.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Nanoose Bay Bulk Water Supply Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$487,730 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$204).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1189.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
NANOOSE WATER SUPPLY
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1372, 2004 levy a parcel tax to meet the annual costs of the Nanoose Water Supply Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Nanoose Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1189.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Nanoose Water Supply Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$83,710 by the number of parcels certified on the 2007 parcel tax assessment roll prepared under (3) above (the rate is estimated to be \$82.55).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1190.06

**A BYLAW TO AMEND THE PARCEL TAX
WITHIN THE PACIFIC SHORES SEWER
LOCAL SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1021, 1996, levy a parcel tax to meet the annual costs of the Pacific Shores Sewer Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Pacific Shores Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1190.06, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Pacific Shores Sewer Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing \$29,225 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (estimated to \$314.25).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1191.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
SAN PAREIL WATER LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1170, 1999, levy a parcel tax to meet the annual costs of the San Pareil Water Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "San Pareil Water Local Service Area Parcel Tax Rate Amendment Bylaw No. 1191.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the San Pareil Water Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$94,032 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$326.50).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1192.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
SURFSIDE SEWER LOCAL
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1124, 1998, levy a parcel tax to meet the annual costs of the Surfside Sewer Local Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Surfside Sewer Local Service Area Parcel Tax Rate Amendment Bylaw No. 1192.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Surfside Sewer Local Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$14,125 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (estimated to be \$706).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1193.07

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
SURFSIDE PROPERTIES WATER
SUPPLY SPECIFIED AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 694, 1985, levy a parcel tax to meet the annual costs of the Surfside Properties Water Supply Specified Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 360 of the *Local Government Act*, as follows:

1. This bylaw may be cited as "Surfside Properties Water Supply Specified Area Parcel Tax Rate Amendment Bylaw No. 1193.07, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Surfside Properties Water Supply Specified Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$9,635 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$247).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1336.04

**A BYLAW TO AMEND THE PARCEL TAX
RATES WITHIN THE DRIFTWOOD WATER
SUPPLY SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1255, 2001, levy a parcel tax to meet the annual costs of the Driftwood Water Supply Service Area;

AND WHEREAS the Board wishes to provide for the reduction of a parcel tax where a property prepays or pays toward the cost of constructing the works authorized under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001" in accordance with Section 201(3) of the *Community Charter*;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Driftwood Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1336.04, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Driftwood Water Supply Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$7,695 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$641.25).
5. The parcel tax rate in (4) above shall be reduced by \$654.00 for those properties listed on Schedule 'A' to this bylaw in consideration of the prepayment of costs under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001".
6. The parcel tax rate in (4) above shall be reduced for those properties listed on Schedule 'C' in the year following the year in which payment of the charges listed on Schedule 'B' to this bylaw is made, in relation to costs incurred under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001".

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

The following properties shall have the parcel tax established under Section 4 (\$654.00) reduced pursuant to Clause (5), in consideration of the prepayment of the cost of works and services authorized under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001".

| | |
|---------------------|--------------------------------------|
| Folio 769-10029.601 | Lot A, Plan 47448, DL 102, LD 33 |
| Folio 769-10029.611 | Lot 2, VIS 3905 |
| Folio 769-10029.612 | Lot 1, VIS 3905 |
| Folio 769-10029.613 | Lot 3, VIS 3905 |
| Folio 769-10029.650 | Lot 1, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.656 | Lot 4, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.658 | Lot 5, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.660 | Lot 6, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.664 | Lot 8, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.666 | Lot 9, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.670 | Lot 11, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.672 | Lot 12, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.680 | Lot A, Plan 23437, LD 33 |
| Folio 769-10029.685 | Lot B, Plan 23437, DL84 & 102, LD 33 |
| Folio 769-10029.690 | Lot C, Plan 23437, LD 33 |
| Folio 769-10029.692 | Lot D, Plan 23437, LD 33 |
| Folio 769-10029.694 | Lot E, Plan 23437, LD 33 |
| Folio 769-9947.104 | Lot C, Plan VIP79720, LD 33 |
| Folio 769-10029.700 | Lot 1, Plan 25462, DL 102, LD 33 |

Chairperson

Sr. Mgr. Corporate Administration

Where a property listed on Schedule 'C', after January 31, 2007, pays the following charges related to "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001", the parcel tax rate shall be reduced in accordance with Section 6 as consideration of the prepayment of the cost of works and services authorized under "Driftwood Water Supply Loan Authorization Bylaw No. 1256, 2001".

| | |
|------|----------|
| 2007 | 9,520.61 |
| 2008 | 9,084.38 |
| 2009 | 8,630.69 |
| 2010 | 8,158.86 |
| 2011 | 7,668.16 |
| 2012 | 7,157.83 |
| 2013 | 6,627.08 |
| 2014 | 6,075.10 |
| 2015 | 5,501.05 |
| 2016 | 4,904.03 |
| 2017 | 4,273.13 |
| 2018 | 3,637.40 |
| 2019 | 2,965.84 |
| 2020 | 2,267.41 |
| 2021 | 1,541.05 |
| 2022 | 785.63 |
| 2023 | 0.00 |

Chairperson

Sr. Mgr. Corporate Administration

The following properties are identified for the purposes of Section 6:

| | |
|---------------------|-----------------------------------|
| Folio 769-10029.620 | Lot 1, Plan 37193, DL 102, LD 33 |
| Folio 769-10029.625 | Lot 2, Plan 37193, DL 102, LD 33 |
| Folio 769-10029.652 | Lot 2, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.654 | Lot 3, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.662 | Lot 7, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.668 | Lot 10, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.674 | Lot 13, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.676 | Lot 14, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.678 | Lot 15, Plan 21022, DL 102, LD 33 |
| Folio 769-10029.705 | Lot 2, Plan 25462, DL 102, LD 33 |
| Folio 769-10029.710 | Lot 3, Plan 25462, DL 102, LD 33 |
| Folio 769-10029.715 | Lot 3, Plan 25462, DL 102, LD 33 |

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1371.03

**A BYLAW TO AMEND THE
PARCEL TAX RATE WITHIN THE
ENGLISHMAN RIVER COMMUNITY WATER
SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1354, 2003 levy a parcel tax to meet the annual costs of the Englishman River Community Water Supply Service Area;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as “Englishman River Community Water Supply Service Area Parcel Tax Rate Amendment Bylaw No. 1371.03, 2007”.
2. In this bylaw, unless the context otherwise requires, “Parcel” means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Englishman River Community Water Supply Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$39,500 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$255).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1482.01

**A BYLAW TO ESTABLISH THE PARCEL TAX
RATE WITHIN THE MELROSE TERRACE
COMMUNITY WATER SUPPLY SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its "Melrose Terrace Community Water Supply Service Area Establishment Bylaw No. 1397, 2004", levy a parcel tax to meet the annual costs of the service;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Melrose Terrace Community Water Service Area Parcel Tax Rate Amendment Bylaw No. 1482.01, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Melrose Terrace Community Water Supply Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$16,520 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$590).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1483.01

**A BYLAW TO ESTABLISH THE PARCEL TAX
RATE WITHIN THE BARCLAY CRESCENT
SEWER SERVICE AREA**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its "Regional District of Nanaimo Barclay Crescent Sewer Service Establishing Bylaw No. 1391, 2004", levy a parcel tax to meet the annual costs of the service;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled, enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Barclay Crescent Sewer Service Area Parcel Tax Rate Amendment Bylaw No. 1483.01, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any lot, block or other area in which land is held or into which land is subdivided.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007 on each parcel recorded on the annual parcel tax roll prepared for the Barclay Crescent Sewer Service Area.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$23,500 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$100.00).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION

REGIONAL DISTRICT OF NANAIMO

BYLAW NO. 1525

**A BYLAW TO ESTABLISH THE PARCEL TAX
RATE FOR THE CRIME PREVENTION AND
COMMUNITY JUSTICE SUPPORT SERVICE**

WHEREAS the Board of the Regional District of Nanaimo may, pursuant to its Establishing Bylaw No. 1479, 2006, levy a parcel tax to meet the annual costs of the Crime Prevention and Community Justice Support Service;

NOW THEREFORE the Board of the Regional District of Nanaimo in open meeting assembled enacts pursuant to Section 200 of the *Community Charter*, as follows:

1. This bylaw may be cited as "Crime Prevention and Community Justice Support Service Parcel Tax Rate Bylaw No. 1525, 2007".
2. In this bylaw, unless the context otherwise requires, "Parcel" means any taxable folio as certified on the roll prepared and certified for the year 2007.
3. The parcel tax rate in this bylaw shall be levied commencing in the year 2007.
4. The rate per parcel shall be the amount obtained by dividing the sum of \$59,294 by the number of parcels certified on the 2007 annual parcel tax roll prepared under (3) above (the rate is estimated to be \$4.77).

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR. MGR. CORPORATE ADMINISTRATION



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**MEMORANDUM
NANAIMO REGIONAL
HOSPITAL DISTRICT**

TO: C. Mason
Chief Administrative Officer

DATE: March 5, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Regional Hospital District 2007 Annual Budget Bylaw No. 141

PURPOSE:

To introduce for approval the 2007 Annual Budget and for adoption, "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007".

BACKGROUND:

The Regional Hospital District provides funding for capital equipment and projects owned and operated by the Vancouver Island Health Authority (VIHA). At this time one major capital project is underway - the perinatal (obstetrics and high risk nursery) portion of an expansion at the Nanaimo Regional General Hospital (Phase II). The project budget is approximately \$39,000,000 with \$12.8 million provided by the Regional Hospital District and \$4 million provided by the Hospital Foundation. The 2007 budget includes long term debt servicing on \$4,000,000 for this project. The remaining \$8,800,000 is projected to be expended by the end of July 2007. Part of this report discusses options with respect to entering into long term debt for this portion of the project.

Based on earlier discussions and reports the budget also includes allowances for replacement and upgrades to capital equipment and capital improvement projects totaling \$2,800,000. A cash allowance of \$2,400,000 will be supplemented by a borrowing limit of \$400,000 to provide the total \$2.8 million dollar commitment.

ALTERNATIVES:

1. Approve the 2007 annual budget and adopt "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007".
2. Consider and approve amendments to the 2007 budget and adopt an amended annual budget bylaw.

FINANCIAL IMPLICATIONS:

Alternative 1

There are no changes to the property tax revenues or equipment allowances. The 2007 budget will raise property taxes of \$5,389,907, a 3.0% increase over 2006.

With respect to debt financing there are two options available. One is to enter into long term debt in the fall and the other is to stay in the short term market while interest rates are favourable with a target rate for long term borrowing. Staff have projected that there is a slightly positive outcome should we be able to remain in the short term market until 2010 and then secure 16 year financing as opposed to entering into 20 year term financing this year. Staff estimate that over the life of the debt savings amount to \$119,000, which is equal to 1.3% of the \$8.861 million dollars which will be borrowed. Given the very minor benefit for the short term market option, staff recommend proceeding to the fall borrowing issue once the project expenditures are complete.

Alternative 2

Staff have no further recommendations for amendments.

SUMMARY/CONCLUSIONS:

The annual budget is unchanged in overall terms from that presented in December 2006. The budget will raise \$5.389 million in property taxes for debt servicing and capital equipment/project allowances for 2007.

RECOMMENDATIONS:

1. That a 2007 Regional Hospital District annual budget which raises \$5,389,907 in property taxes be approved including 2007 capital project and equipment allowances in the following amounts:

| | |
|--|--------------|
| Capital grants (from current property taxes) | \$ 2,400,000 |
| Capital grants (borrow up to) | \$ 400,000 |
2. That "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007" be introduced and read three times.
3. That "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007" having received three readings be adopted.
4. That staff be authorized to advise the Municipal Finance Authority to secure 20 year long term borrowing for the final stage of the Phase II project in the fall of 2007.


Report Writer

CAO Concurrence

COMMENTS:

NANAIMO REGIONAL HOSPITAL DISTRICT

BYLAW NO. 141

**A BYLAW TO ADOPT THE ANNUAL
BUDGET FOR THE YEAR 2007**

WHEREAS the Board of the Nanaimo Regional Hospital District has considered an annual budget for the fiscal year ending December 31, 2007;

AND WHEREAS the Board is in agreement with the budget which has been considered;

NOW THEREFORE the Nanaimo Regional Hospital District, in open meeting assembled, enacts as follows:

1. This bylaw may be cited as the "Nanaimo Regional Hospital District Annual Budget Bylaw No. 141, 2007".
2. Schedule 'A' attached hereto and forming part of this bylaw is the Annual Budget for the Nanaimo Regional Hospital District for the year ending December 31, 2007.

Introduced and read three times this 27th day of March, 2007.

Adopted this 27th day of March, 2007.

CHAIRPERSON

SR.MGR. CORPORATE ADMINISTRATION

Chairperson

Sr. Mgr. Corporate Administration

| | |
|------------------------------|---------------------|
| Property taxes | \$ 5,389,907 |
| Grants in lieu | 26,000 |
| Interest | <u>75,000</u> |
| | <u>\$ 5,490,907</u> |
| | |
| Administration | \$ 8,665 |
| Debt servicing | 3,657,450 |
| Capital grants | <u>2,400,000</u> |
| | <u>\$ 6,066,115</u> |
| Current surplus (deficit) | (575,208) |
| Prior year surplus applied | <u>1,235,950</u> |
| Net surplus for future years | <u>\$ 660,742</u> |



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MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 6, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Funding request - Qualicum Beach Lawn Bowling Club

PURPOSE:

To consider a request for funding in relation to construction of an indoor lawn bowling facility from the Qualicum Beach Lawn Bowling Club.

BACKGROUND:

At the Committee of the Whole Meeting held February 13 the Board received a request for financial support in the amount of \$80,000 from the Qualicum Beach Lawn Bowling Club to assist them to complete the construction of a large indoor lawn bowling green. The Board approved the following motion:

“That the Board support the Qualicum Beach Lawn Bowling Club’s indoor bowling green project and request that staff investigate and report back to the Board , the options available to provide financial support.”

The request was forwarded to the District 69 Recreation Commission because of its recreation orientation. The General Manager, Recreation & Parks advised the Commission that the project does not appear to qualify for other grant programs that we are aware of. Further, the Recreation grant in aid policy was recently reconsidered and updated and excludes funding for capital projects. Recreation grants in aid which are included within the annual budget for the District 69 Recreation Programming service are intended to support operational expenditures to enhance recreation programs in District 69. The Commission did not support funding the request.

As this request does not easily fit under one of our service budgets it has also been considered under our general corporate grants-in-aid policy. Presently we raise \$42,500 on the basis of assessments from all areas and the funds are separated between District 68 and District 69. The Board does have the authority to raise additional funds for grants-in-aid and has done so on several occasions. In fact the District 69 members currently raise an additional \$1,500 each on an annual basis to support community based crime prevention and safety initiatives such as COPS.

The grant-in-aid policy which was recently updated, reviewed and adopted by the Board specifically excludes operational funding however, it does support capital expenditures. A copy of the policy is attached for information.

GRANT IN AID CRITERIA EVALUATION:

Grant requests exceeding \$5,000 are evaluated firstly against the general grant criteria and secondly in relation to the overall objectives of programs and services provided by the Regional District. The following table is a snapshot evaluation of this request in relation to the policy criteria:

| Criteria | Qualicum Beach Lawn Bowling Club |
|---|--|
| The request promotes volunteer participation and citizen involvement | Yes but mostly from its membership |
| Activities/programs are accessible to a large portion of the community's residents | Partly – this is a club with memberships which endeavours to teach the sport to the community |
| The request is for start up costs for a new organization or program | No |
| The request is for capital costs for equipment or improvements to organization owned facilities | No – see below |
| The request is related to the objectives of current programs and services provided by the Regional District | Yes – expansion of recreation activities for all ages No – not identified in most recent Recreation Master Plan as a priority facility development need |

The grant in aid policy requires that the facility be owned by the organization seeking support. This facility is being constructed on land owned by the Town of Qualicum Beach and staff have confirmed that when complete the facility will be wholly owned by the Town of Qualicum Beach rather than the club itself. There will be an operating agreement between the Town and the club for future use of the site.

ALTERNATIVES:

1. Decline to provide financial support to the Qualicum Beach Lawn Bowling Club.
2. Support the Qualicum Beach Lawn Bowling Club and amend the 2007 Grant in Aid budget to raise \$100,000 from District 69 (Parksville, Qualicum Beach, Electoral Areas E, F,G and H).
3. Support the Qualicum Beach Lawn Bowling Club and give alternate direction to staff to amend the 2007 Grant in Aid budget to raise funds from District 69 (Parksville, Qualicum Beach, Electoral Areas E,F,G and H).

FINANCIAL IMPLICATIONS:

Alternative 1

The grant in aid policy offers capital support to qualifying external organizations , however, in this request the facility will be owned by the Town of Qualicum Beach and therefore does qualify under the grant in aid policy. The Board's Regional Services policy provides for cost sharing in capital for facilities only where the facility is owned and operated as a Regional service.

Alternatives 2 & 3

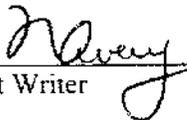
The cost to raise \$80,000 from members of District 69 is \$1.04 per \$100,000 of property value. The cost to raise \$10,000 from members of District 69 is approximately \$.13 cents per \$100,000 of property value. This is provided for information only as approving support would be contrary to the grant in aid policy evaluation.

SUMMARY/CONCLUSIONS:

The Board has been approached by the Qualicum Beach Lawn Bowling Club seeking \$80,000 to assist in completing the construction of an indoor lawn bowling facility. The facility will be owned by the Town of Qualicum Beach and not by the club itself. Our grant in aid policy disqualifies projects which will not be owned by the organization making the application and staff recommend advising the club that their application does not qualify for financial assistance at this time.

RECOMMENDATION:

That staff advise the Qualicum Beach Lawn Bowling Club that their application for financial assistance does not qualify under our grant in aid policy at this time.



Report Writer



C.A.O. Concurrence

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

P O L I C Y

| | |
|-------------------------------------|--------------------------------|
| SUBJECT: <i>Grants-in-Aid</i> | POLICY NO: A1.28 |
| | CROSS REF.: |
| EFFECTIVE DATE: February 28, 2006 | APPROVED BY: Board |
| REVISION DATE: | PAGE 1 OF 3 |

PURPOSE

To establish criteria for the Regional Board and the Grants-in-Aid Advisory Committee to evaluate grant-in-aid requests.

POLICY

The Regional District of Nanaimo provides Grant-in-Aid funding in order to assist non-profit societies to provide social programs and services that serve a local community or provide a regional benefit. The society must provide a social enrichment service, demonstrate that the service fills a need in the community and show that the activity does not overlap with existing services or service providers.

It is the desire of the Regional District that organizations strive for financial independence, therefore financial need must be demonstrated annually and an application must be submitted in the form approved from time to time.

The Committee may recommend to the Board after its final meeting of the year, whether there should be a change in the amount of grant in aid program funding for the subsequent year. The Board will, as part of its annual budget development, establish an amount for Grants-in-Aid.

A Grants-in-Aid Advisory Committee will be established to review applications and make recommendations to the Board. The Committee where possible will consist of one member from each of the following categories:

- Board member
- Public appointee D68
- Public appointee D 69
- Public appointee Member at Large

PROCEDURES

1. The Advisory Committee will advertise an opportunity to apply for grant-in-aids twice a year in April and September and shall make recommendations to the Regional Board based on applications received.
2. Late applications will not be accepted and will be returned to the applicant.

3. Applications will not be accepted from organizations located primarily within the City of Nanaimo and the District of Lantzville.
4. Preference will be given to registered non-profit societies.
5. Grants-in-aid are supported for the following general uses:
 1. requests showing a significant benefit to the Regional District or specific area within the Regional District including but not limited to:
 - i. promoting volunteer participation and citizen involvement;
 - ii. the use of new approaches and techniques in the solution of community needs;
 - iii. activities/programs that are accessible to a large portion of the community's residents such as special events
 2. start up costs for new organizations or new programs
 3. volunteer training
 4. capital costs for equipment or improvements to organization owned facilities
6. Grants-in-aid are not available for:
 - Annual operating expenses
 - Wages, salaries or other fees for service (remuneration)
 - Capital improvements to rented or leased premises
7. No single grant in aid shall exceed \$5,000 (five thousand dollars)
8. The attached application form must be used and be accompanied by the documentation listed below:
 - latest financial statement
 - budget summary
 - project budget
 - annual report (if available)
9. Applicants will be notified in writing as to whether or not their request has been successful and, if successful, the amount they will receive.
10. Successful recipients must notify the Regional Board in writing, once the grant monies have been spent providing brief details on how the money was used. Future applications from recipients not fulfilling this requirement will be rejected.

GRANT APPLICATIONS EXCEEDING \$5,000

1. In cases where an application exceeds \$5,000 and subsequent to the committee's review, the proponent shall be advised that they may approach the Regional Board directly if they wish to pursue their funding request.
2. The Board will provide direction to staff on whether to respond further.
3. Grant requests exceeding \$5,000 will be considered firstly within the criteria under this policy and secondly relative to the overall objectives of the programs and services provided by the Regional District.

4. Staff will report on whether the request:
 - i. Meets or does not meet the criteria in this policy
 - ii. Should be addressed within the budget plan for an existing service
 - iii. Should be addressed through a separate one time grant-in-aid
 - iv. Should not be supported because it is beyond the scope and intent of a grant-in-aid



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| CHAIR | BOARD |

MEMORANDUM

TO: C. Mason
Chief Administrative Officer

DATE: March 6, 2007

FROM: N. Avery
General Manager, Finance & Information Services

FILE:

SUBJECT: Funding request - North Island Film Commission

PURPOSE:

To consider a request for funding from the North Island Film Commission.

BACKGROUND:

At the Board meeting held February 27th the North Island Film Commission sought support for operating funding in the amount of \$40,000 annually. The Board gave staff direction by way of the following motions:

"That the request for financial funding from the Vancouver Island North Film Commission be referred to Grants-in-Aid for consideration.

That staff consult with the City of Nanaimo with respect to the financial funding request from the Vancouver Island North Film Commission.

That this item also be referred to the staff review with respect to an economic development function."

This report deals with the evaluation of the request with respect to a grant-in-aid which exceeds \$5,000. As noted in an earlier report regarding the Qualicum Beach Lawn Bowling Club the Regional District raises a pool of \$42,500 annually and the funds are segregated between District 68 and District 69. This single request would require considerable new resources.

Very briefly, the Province funds the BC Film Commission which in turn provides full operational funding for five regional film commission offices. On Vancouver Island the office was established in Victoria, however, as the Board heard, there is internal commission staff interest in establishing two locations on Vancouver Island. This means splitting the funding from the BC Film Commission. Therefore this request for funding is in addition to full provincial funding for one office.

The City of Nanaimo supported a local film commission office between 2001 and 2006. While there were some tangible outcomes as a result of the local efforts, City staff concluded at the end of 2006 that the hoped for outcomes (i.e. an increase in production facilities and/or employment) had not changed significantly and were not likely to change in the foreseeable future. In terms of local site promotion, the Nanaimo office duplicated to a degree the primary regional film commission office in Victoria.

GRANT IN AID CRITERIA EVALUATION

Grant requests exceeding \$5,000 are evaluated firstly against the general grant criteria and secondly in relation to the overall objectives of programs and services provided by the Regional District. The following table is a snapshot evaluation of this request in relation to the policy criteria:

| Criteria | |
|---|--|
| The request promotes volunteer participation and citizen involvement | Does not appear so – the activities are largely commercially driven |
| Activities/programs are accessible to a large portion of the community’s residents | No – activities are largely commercially driven |
| The request is for start up costs for a new organization or program | No – the funding is for operational purposes |
| The request is for capital costs for equipment or improvements to organization owned facilities | No |
| The request is related to the objectives of current programs and services provided by the Regional District | No – there is no direct programming associated with economic development or promotion; some programming accompanies Regional Parks/campgrounds promotion |

To emphasize, the grant in aid policy specifically excludes funding for operating expenses.

ALTERNATIVES:

1. Decline to provide financial support to the request from the Vancouver Island North Film Commission.
2. Support the North Island Film Commission on a one time basis and amend the 2007 Grant in Aid budget to raise \$40,000 from District 69 members.
3. Support the North Island Film Commission on a one time basis and amend the 2007 Grant in Aid budget to raise an alternate amount from District 69 members.

FINANCIAL IMPLICATIONS:

Alternative 1

On the basis of the evaluation above, the North Island Film Commission does not meet our current policy and would be declined for further consideration.

Alternatives 2& 3

Should the Board wish to provide funding staff estimate that raising \$40,000 in District 69 would cost \$.50 cents per \$100,000 of property value. It costs approximately \$.13 cents per \$100,000 of property value to raise \$10,000 within District 69. This is provided for information only as approving support would be contrary to the grant in aid policy evaluation.

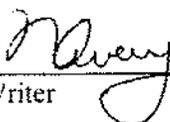
SUMMARY/CONCLUSIONS:

The North Island Film Commission is seeking annual operating funding in the amount of \$40,000. This request does not meet the criteria for a general grant in aid, not only because it is operational funding but because it is a commercial enterprise rather than a social activity. The City of Nanaimo, which recently supported a local film commission office, concluded that this particular activity duplicated in several ways efforts which are already fully funded by the province through the BC Film Commission. The establishment of a second office in Campbell River appears to be a film commission staff initiative resulting in splitting core funding and subsequent requests to local government to make up the probable shortfall.

Should the Board wish to consider funding on a one time basis it would cost approximately \$.50 cents per \$100,000 to raise \$40,000 in District 69. Staff recommend that the Board advise the Vancouver Island North Film Commission that their request does not qualify for funding at this time.

RECOMMENDATION:

That staff advise the Vancouver Island North Film Commission that their request for financial assistance does not qualify under our grant in aid policy at this time.



Report Writer



C.A.O. Concurrence

COMMENTS:

COMMENTS:



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| RDN | |
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| CHAIR | BOARD |
| CW | |

MEMORANDUM

TO: Paul Thorkelsson
General Manager, Development Services

DATE: March 1, 2007

FROM: Paul Thompson
Manager, Long Range Planning

FILE: 6780 30

SUBJECT: Proposed Work Plan and Consultation Plan for the Regional Growth Strategy Review

PURPOSE

This report requests that the RDN undertake a review of the regional growth strategy and approve the proposed Work Plan.

BACKGROUND

Section 869(2) of the *Local Government Act* requires the Regional District to consider whether the Regional Growth Strategy should be reviewed for possible amendment at least once every five years. The last RGS review commenced in 2001 with an amended RGS being adopted in June of 2003. While it has been less than four years since the last RGS review was completed, the RDN has embarked on a number of sustainability initiatives that have implications for the RGS.

In particular, two initiatives are underway that provide direction for the next Regional Growth Strategy Review. The first is the 2006-2009 Strategic Plan. The Strategic Plan focuses on providing "leadership in creating sustainable communities" and outlines a vision for the Regional District:

In the year 2030, the Regional District of Nanaimo is a socially, economically, and environmentally healthy region, where residents meet their needs without compromising the ability of future residents to do the same.

The Strategic Plan makes specific reference to the Regional Growth Strategy and recognizes that growth management is widely acknowledged to be one of the most important aspects of building more sustainable communities.

The second initiative providing direction for the RGS Review is the State of Sustainability Project. The project was initiated as a means of monitoring progress towards achieving the RGS goals and is intended to provide information to inform future changes to the RGS. The final deliverable for that project is a report on how sustainability of the region can be improved that will include recommendations specific to the RGS. The Strategic Plan also recognizes that changes may be made to the RGS based on the results of the State of Sustainability Project. Commencing a review of the RGS is appropriate at this time as it coincides with the completion of the State of Sustainability Project.

PROPOSED WORK PROGRAM

Based on the RDN's commitment to sustainability, the primary purpose of the review is to determine what, if any, changes should be made to the RGS to better support the Regional District's goals, policies and actions regarding its vision for a sustainable region?

A four phase work program is proposed to complete a review of the RGS. The first phase will focus on preparing for the regional growth strategy review. This first phase will include the collection and analysis of new information related to regional land inventory, population demographics, sustainability indicators, and previously identified questions and challenges. As well, a consultation plan will developed during phase one. Use of an advisory committee will be addressed in the Consultation Plan. The second phase of the process will focus on an assessment of the information obtained during phase one in the context of the Regional Growth Strategy's role in advancing regional sustainability. The third phase will focus on public consultation by presenting the results of phase two and seeking input on potential changes to the RGS. The fourth phase will focus on fulfilling the legislative requirements to give formal status to an amended Regional Growth Strategy. Raising awareness about the Regional Growth Strategy will continue throughout the review process.

An outline of the proposed process is provided below:

Phase 1 – Preparation

1. Background reports – Land Inventory, Demographic Profile, State of Sustainability Project Report No. 1
2. Consultation Plan
3. Education and Awareness Program - Role and purpose of the RGS
4. Previously Identified Challenges and Questions

Phase 2 – Assessment

1. Continue Education and Awareness Program
2. Recommendations from State of Sustainability Project
3. Discussion Paper - How can RGS be changed to better support sustainable region vision?
4. What are potential changes to improve the RGS?

Phase 3 – Consultation

1. Presentation of assessment and potential changes
2. Request for input on potential changes
3. Selection of amendments

Phase 4 – Amendments

1. Draft amendments to the RGS
2. Bylaw adoption process

Two of the tasks in Phase 1 have already been initiated. A request for proposals has been sent to a number of consultants to undertake a land inventory analysis and a population profile/housing demand assessment. Should the proposed work plan be approved then staff will commence work to undertake the other tasks identified in Stage 1 of the RGS Review Work Plan.

ALTERNATIVES

1. That the RDN undertake a review of the Regional Growth Strategy as per the attached Proposed Work Plan.
2. That the RDN undertake a review of the Regional Growth Strategy and staff be provided with direction for preparing a revised work plan.
3. That the RDN not undertake a review of the Regional Growth Strategy at this time.

FINANCIAL IMPLICATIONS

Additional funding has been included in the Regional Growth Management Service budget in anticipation that a review of the Regional Growth Strategy would commence in 2007. This additional funding has been added to cover the costs of consultants, advertising, public events and a portion of the salary for one staff person.

GROWTH MANAGEMENT IMPLICATIONS

The Regional Growth Strategy is the key document that outlines how growth and development will be managed on a region wide basis. When it was developed, specific goals were established related to containing urban sprawl, managing urban development, maintaining rural integrity and protecting the natural environment. When the first full review of the RGS took place in 2001-2003, the focus was on identifying potential changes to the RGS to better meet the RGS goals. For this review the focus will shift slightly in that the review will focus on how the RGS can contribute to the sustainable region vision. This change of focus could result in a revised RGS that includes policies not just on managing growth but managing growth and development in ways that support progress towards becoming a more sustainable region.

PUBLIC CONSULTATION IMPLICATIONS

The Local Government Act requires the Board to adopt a consultation plan outlining how it intends to consult with citizens, affected local governments, first nations, school district boards, the Provincial and Federal governments and agencies. Section 855 of the Local Government Act outlines the process for consultation during the development of a regional growth strategy:

- (1) During the development of a regional growth strategy,
 - a) the proposing board must provide an opportunity for consultation with persons, organizations and authorities who the board considers will be affected by the regional growth strategy, and
 - b) the board and the affected local governments must make all reasonable efforts to reach agreement on a proposed strategy.
- (2) For purposes of subsection (1) (a), as soon as possible after the initiation of a regional growth strategy, the board must adopt a consultation plan that, in the opinion of the board, provides for early and ongoing consultation with, at a minimum,
 - a) its citizens,
 - b) affected local governments,
 - c) first nations,
 - d) school district boards, greater boards and improvement district boards, and
 - e) the Provincial and Federal governments and their agencies

As well, the consultation plan will be consistent with the Board Policy on *A Coordinated Public Consultation/Communication Framework*. This policy requires that the Regional District develop new and innovative approaches to keep the community involved and informed.

Staff are proposing that a consultant be hired to develop a consultation plan with the main goals of maximizing opportunities for public involvement and facilitating discussion on growth strategy improvements. The consultant will be requested to develop a consultation plan that meets the requirements of the *Local Government Act* and the RDN policy on public consultation as well as meet the following objectives:

- Advance understanding and participation in progressing towards a more sustainable region;
- Reinvigorate interest among citizens, the private and voluntary sector and governments in long range regional growth management; and,
- Raise awareness about the Regional Growth Strategy as a tool for advancing sustainability.

When a draft consultation plan has been developed, Staff will present the plan to the Board for approval.

CONCLUSION/SUMMARY

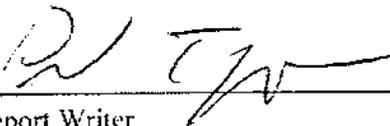
In adopting the 2006-2009 Strategic Plan, the Regional District of Nanaimo Board identified moving towards becoming a more sustainable region as a key priority. The Strategic Plan makes specific reference to the Regional Growth Strategy and recognizes that growth management is widely acknowledged to be one of the most important aspects of building more sustainable communities.

Staff are proposing a four stage process for reviewing the RGS with the main purpose being to identify changes to the RGS to better meet the Regional District's goals, policies and actions regarding its vision for a sustainable region. Preparation for the review has already commenced with background reports, a consultation plan, an education and awareness program, and compiling of previously identified questions and challenges. Staff will bring forward a consultation plan for approval later this Spring.

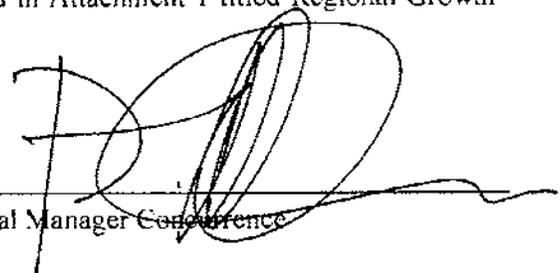
RECOMMENDATION

That the Regional District of Nanaimo:

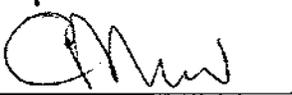
1. Proceed with a review of the Regional Growth Strategy; and,
2. Endorse the proposed four phase work plan as outlined in Attachment 1 titled Regional Growth Strategy Review Proposed Work Plan, March 1, 2007.



Report Writer



General Manager Concurrence



CAO Concurrence

Attachment 1

Regional Growth Strategy Review Proposed Work Plan March 1, 2007

Background

Since the Regional Growth Strategy (RGS) was last reviewed there have been two initiatives that provide direction for the next Regional Growth Strategy Review. The first is the 2006-2009 Strategic Plan. The Strategic Plan focuses on providing "leadership in creating sustainable communities" and outlines a vision for the regional district:

In the year 2030, the Regional District of Nanaimo is a socially, economically, and environmentally healthy region, where residents meet their needs without compromising the ability of future residents to do the same.

The Strategic Plan makes specific reference to the Regional Growth Strategy and recognizes that growth management is widely acknowledged to be one of the most important aspects of building more sustainable communities.

The second initiative providing direction for the RGS Review is the State of Sustainability Project. The project was initiated as a means of monitoring progress towards achieving the RGS goals and is intended to provide information to inform future changes to the RGS. The final deliverable for that project is a report on how sustainability of the region can be improved that will include recommendations specific to the RGS. The Strategic Plan also recognizes that changes may be made to the RGS based on the results of the State of Sustainability Project.

Purpose

The purpose of the Review is to answer this question:

What, if any, changes should be made to the RGS to better support the Regional District's goals, policies and actions regarding its vision for a sustainable region?

Proposed Process and Components

Phase 1 – Preparation (March 07 – June 07)

1. Background reports – Land Inventory, Demographic Profile, State of Sustainability Project Report No. 1
2. Consultation Plan
3. Education and Awareness Program - Role and purpose of the RGS
4. Previously Identified Challenges and Questions

Phase 2 – Assessment (June 07 – October 07)

1. Continue Education and Awareness Program
2. Recommendations from State of Sustainability Project
3. Discussion Paper - How can RGS be changed to better support sustainable region vision?
4. What are potential changes to improve the RGS?

Phase 3 – Consultation (November 07 – February 08)

1. Presentation of assessment and potential changes
2. Request for input on potential changes
3. Selection of amendments

Phase 4 – Amendments (March 08 – June 08)

1. Draft amendments to the RGS
2. Bylaw adoption process

Phase 1 Preparation - Tasks

Background Reports

Land Inventory – An assessment will be undertaken by a professional consultant to answer the following questions:

- Where and how much land is available for development or redevelopment? In particular, inside the UCB, outside the UCB, within village centres, and within municipal nodes?
- Where and how large are the greenfield sites within the UCB?
- What are the opportunities for residential intensification in older neighbourhoods and on undeveloped sites?
- What are the opportunities for mixed use in existing low density commercial areas?
- Generally, how much growth and development can be accommodated in locations outside of the RDN?
- What are the views of the development industry?
- How many people can be accommodated under existing zoning and OCP policies?

Population Profile

An assessment will be conducted by a consultant for the purpose of updating the region's population profile and population growth projections. The assessment will answer the following questions:

- How many more people will be living in the region in ten years time? In 20 years time?
- Where will these people be living? In particular in which communities and whether in urban or rural areas?
- How much housing is required to accommodate population growth?
- What types of housing is needed to accommodate population growth?
- What additional services and amenities other than housing are required to accommodate population growth?

State of Sustainability Project

Results of *Prospering Today, Protecting Tomorrow: The State of Sustainability of the Regional District of Nanaimo* will be considered in the RGS Review. This report identifies the characteristics of a sustainable region and provides an assessment of the region's sustainability. The findings of the Report have implications for the RGS as it indicates where action is needed to improve the region's sustainability. As well, another report will be prepared later in 2007 that includes recommendations on how the RGS can be improved to better support the RDN's vision for sustainability.

Consultation Plan

A consultation plan for the RGS Review will be developed by a consultant. The main purpose of the consultation plan will be to raise awareness of the and encourage the plan will provide details on who, when and how to consult? The plan will include a detailed timeline and be prepared to both satisfy the

RDN's "Coordinated Public Consultation/Communication Framework Policy and the legal requirements of the *Local Government Act*. The consultation plan will also address the benefits of using an advisory committee or Board select committee.

Education and Awareness Campaign

Even though the RGS has now been in place for 10 years it still has a low profile in the region. There is a need to raise awareness about the role and purpose of the RGS and provide information on what exactly the RGS is intended to accomplish and its role in achieving the vision as stated in the RDN Strategic Plan. Some of the questions to answer are: What is it? What does it do? What doesn't it do? Why is it needed? How does the RGS contribute to the vision of a sustainable region?

Previously Identified Challenges and Questions

Over the past five years a number of questions have been raised and challenges recognized with respect to the RGS. Some of these questions have already been identified for inclusion in the RGS Review¹. These questions/challenges include:

- Is the UCB in the right place?
- What is an appropriate parcel size in rural areas?
- Should private managed forest lands be developed for other uses? If yes, under what conditions?
- How can we achieve the desired density inside the UCB?
- Can the RGS assist in creating affordable housing?
- What is the best way to provide services to the village centres?
- Where should sites for solid waste disposal/processing be located?
- Should sites be identified for environmentally friendly industries?

A document will be prepared that provides further information on these questions and suggestions on how they may be addressed in the RGS.

Phase 2 Assessment - Tasks

Education and Awareness Campaign

The education and awareness campaign started in Stage 1 will continue.

Recommendations from State of Sustainability Project

It is anticipated that the final report of the State of Sustainability Project will be completed in the fall of 2007. This report will include recommendations on how the RGS can be changed to better support the region's vision of sustainability.

Discussion Paper on RGS Changes to Improve Sustainability

Based on the findings from the preparation stage, a discussion paper will be produced that addresses the question: How can the RGS be changed to better support the sustainable region vision?

Discussion Paper on Potential changes to the RGS

A second discussion paper will be prepared that will provide more detail on potential changes to the RGS.

¹ Some of these questions were raised at the Regional Growth Strategy Workshop for Elected Officials held on Saturday November 25 at the Parksville Community Centre.

Phase 3 Consultation - Tasks

Presentation of Assessment and Potential Changes

The two discussion papers will be presented to the public and other stakeholders via the methods and schedule outlined in the Consultation Plan.

Request for input on Potential Changes

Input on the potential changes will be sought via the means identified in the Consultation Plan.

Selection of Amendments

Based on feedback from the community and other stakeholders a report will be prepared on the desired changes to the RGS.

Phase 4 Amendments - Tasks

Draft amendments to the RGS

Based on the potential changes selected in Stage 3, a new RGS document will be drafted that includes the proposed amendments.

Bylaw adoption process

The amended RGS will proceed through the bylaw adoption process as outlined in the *Local Government Act*. This will include the following:

- First and Second Reading
- Public Information Meeting
- Public Hearing
- Referral to member municipalities and adjacent regional districts
- Third reading and adoption

The bylaw adoption process requires a minimum of four months to complete.

Schedule

The schedule is subject to change and to be confirmed through the Consultation Plan.

Estimated dates for commencement and completion of each stage.

- Phase 1 – Commence March 2007, complete by June 2007
- Phase 2 – Commence June 2007, complete by October 2007
- Phase 3 – Commence November 2007, complete by February 2008
- Phase 4 – Commence March 2008, Complete by June 2008



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MEMORANDUM

TO: John Finnie, P. Eng
General Manager of Environmental Services

DATE: February 26, 2007

FROM: Sean De Pol
Manager of Liquid Waste

FILE: 5330-20-GNPC-DIG3/GRAV

SUBJECT: **Liquid Waste Management
Greater Nanaimo Pollution Control Centre (GNPCC)
Gravity Thickeners Project**

PURPOSE

To award the tender for the construction of the Greater Nanaimo Pollution Control Centre (GNPCC) gravity thickeners.

BACKGROUND

Solids (sludge) generated from the wastewater treatment process at the GNPCC is currently stabilized and reduced in volume through a two-stage digestion system. Solids volumes have increased as anticipated due to improved solids removal and the upgrading strategy for the plant is to construct an additional digester and two sludge thickeners. The purpose of the thickeners is to remove water from the sludge upstream of the digesters, thus increasing the digesters' capacity.

The current plan will be implemented in two phases; design and construction of the thickeners in 2006/2007 and design and construction of an additional digester in 2008-2010, or later. This staging is possible because the thickeners will increase the capacity of the two existing digesters, allowing construction of the third digester to be deferred.

On February 15, 2007 the RDN received four bids for constructing the thickeners and installing the sludge collector mechanisms as shown below:

| | |
|-------------------------------------|-------------|
| CMF Construction Ltd. | \$2,818,658 |
| Ledcor Construction Ltd. | \$3,120,000 |
| Forbes Industrial Construction Ltd. | \$3,375,000 |
| D. Robinson Contracting Ltd. | \$3,709,895 |

Our consultant evaluated the tenders and verified proper documentation. The low bidder is CMF Construction Ltd. at a cost of \$2,818,658. Staff recommends awarding the project to CMF Construction Ltd.

The following is the most recent costing for the thickeners component of this upgrade:

| | Budget Estimate | Current Cost |
|---|---------------------|---------------------|
| Construction Contract (CMF Construction Ltd) | \$ 2,578,000 | \$ 2,828,000 |
| Engineering (Design and Construction) (Associated Engineering) | \$ 325,000 | \$ 325,000 |
| Purchase of Sludge Collector Mechanism and Tanks Covers (WesTech Engineering Inc.) | <u>\$ 247,000</u> | <u>\$ 247,000</u> |
| Total Project Cost | \$ 3,150,000 | \$ 3,400,000 |

The increase in cost is due to two major factors. The first is confirmation of soil conditions at the site. A detailed geotechnical investigation indicates that significant site preparation, in the form of piling and engineered fill, will be required, as the site contains a peat layer with a depth of 6 metres. Additionally a new building code came into effect on December 15, 2006 which is more stringent with respect to seismic forces than the previous version. Application of the new code has resulted in additional site preparation and structural costs. These factors have been reviewed with our consultants to determine if relocation to a site with better soil conditions is possible, but no practical alternate sites are available. Ongoing pressures in construction costs on Vancouver Island are also a factor.

The project is to be financed by a combination of New Deal Tax Revenue, and Development Cost Charges as follows:

| | Budget Estimate | Current Cost |
|----------------------------------|---------------------|---------------------|
| New Deal funds | \$ 0 | \$ 3,300,000 |
| Development cost charge reserves | \$ 1,896,000 | \$ 100,000 |
| Unexpended Bylaw funds on hand | \$ 705,000 | \$ 0 |
| General reserves | <u>\$ 549,000</u> | <u>\$ 0</u> |
| Total | \$ 3,150,000 | \$ 3,400,000 |

ALTERNATIVES

1. Award a tender to CMF Construction Ltd. to construct the thickeners and install the sludge collector mechanisms and aluminum covers for the tendered price of \$2,818,658 and approve the application of DCC's (for construction, engineering and equipment) in the amount of \$100,000.
2. Do not award the contract.

FINANCIAL IMPLICATIONS

Alternative 1

The project is fully funded as shown above. Timelines for the project are important to address the capacity concerns of the system and insure permitted effluent quality limits can be maintained.

Alternative 2

In view of the additional cost factors discussed above, overall the project will exceed the original budget by approximately 8%. Staff believe that this price variance is acceptable given the current construction climate and the urgency to increase sludge handling capacity at this time.

SUMMARY/CONCLUSIONS

Four bids for the construction of the GNPCC gravity thickener project have been evaluated. The low bidder for the project is CMF Construction Ltd. at a cost of \$2,818,658. The total project budget including engineering and separate equipment procurement contracts is revised from \$3,150,000 to 3,400,000.

Staff have reviewed the project elements for cost savings and concluded there are no alternative opportunities and recommend proceeding with the project. The project is required to ensure the plant continues to meet regulatory requirements.

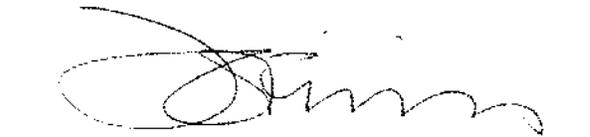
This project along with the FCPCC Solids Contact Expansion are likely to be the first recipients of New Deal Gas Tax Program funds in the Regional District, and therefore the project financing is proposed as a combination of New Deal funds and DCC's.

RECOMMENDATIONS

1. That the revised project estimate of \$3,400,000 be approved and that Associated Engineering be confirmed as the project engineer as part of their service contract.
2. That CMF Construction Ltd. be awarded the construction phase of the GNPCC Gravity Thickeners project for the tendered amount of \$2,818,658.
3. That Southern Community Development Cost Charge funds in the amount of \$100,000 be approved as a source of funds for this project.

 For SDePo1

Report Writer



General Manager Concurrence



C.A.O. Concurrence

COMMENTS:



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MEMORANDUM

TO: Carol Mason
Chief Administrative Officer

DATE: February 20, 2007

FROM: Dennis Trudeau
General Manager of Transportation Services

FILE: 8500-01

SUBJECT: District 69 – Friday Night Movie Service to Nanaimo

PURPOSE

To bring forward a report on the District 69 Friday night movie service pilot project.

BACKGROUND

At the October 31, 2006 Regional District of Nanaimo (RDN) Board meeting, the Board directed staff to begin a 3-month trial of the District 69 Friday night movie service starting in January 2007.

That service was implemented the first Friday in January and has been successful. The service has been so popular that staff has had to put extra buses on the route to ensure everyone can get home. The number of rides for the first seven weeks are as follows:

| 2007 | Adults | Seniors | Students | BC Bus Pass | Transfers | Total |
|--------------|-----------|-----------|------------|-------------|-----------|------------|
| January 5 | 8 | 0 | 39 | 1 | 0 | 48 |
| January 12 | 17 | 3 | 89 | 0 | 5 | 114 |
| January 19 | 11 | 0 | 95 | 0 | 0 | 106 |
| January 25 | 1 | 0 | 135 | 2 | 0 | 138 |
| February 2 | 14 | 4 | 77 | 1 | 0 | 96 |
| February 9 | 28 | 5 | 106 | 0 | 0 | 139 |
| February 16 | 12 | 0 | 48 | 1 | 0 | 61 |
| Total | 91 | 12 | 589 | 5 | 5 | 702 |

An analysis of the use indicates that the run is well used by all age groups and by residents throughout the service area. The ridership noted above has made this run one of the most successful in the RDN transit system and helps contribute to the overall sustainability of transit in District 69.

Staff has been successful in their negotiations with BC Transit and has been able to include this run in the 2007/2008 Annual Operating Agreement so it has cost share funding for the balance of the year.

ALTERNATIVES

1. Direct staff to continue the Friday night movie service for District 69 for the remainder of 2007.
2. Direct staff to discontinue the Friday night movie service at the end of the pilot project.

FINANCIAL IMPLICATIONS

The proposed service has already been accounted for in the 2007 budget and is reflected in the District 69 funding formula percentages, so there are no cost increases necessary to continue the service. Staff has also been successful in reducing the impact of this schedule increase by having this service cost shared by BC Transit.

CITIZEN IMPLICATIONS

The continuation of the District 69 movie service would provide additional recreational opportunities for two communities that do not currently have access to movie theatres using public transit.

Should the Board decide to approve the continuation of this service, a communication plan would be developed to ensure the public is advised of this change.

CONCLUSION

At the direction of the Board staff implemented a pilot Friday night movie service that was to terminate at the end of March 2007. Due to the success of the pilot, staff is recommending that the service be continued for the remainder of 2007.

RECOMMENDATION

That staff be directed to continue the Friday night movie service for District 69 for the remainder of 2007.



Report Writer



CAO Concurrance

COMMENTS:

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE DISTRICT 69 RECREATION COMMISSION REGULAR
MEETING HELD ON THURSDAY, FEBRUARY 15, 2007**

Attendance:

Frank Van Eynde
Jack Wilson
Jo-ann Chase

Teresa Patterson
Eve Flynn
Patty Biro

Reg Nosworthy
Dave Bartram

Staff:

Tom Osborne, General Manager of Recreation and Parks
Cathy MacKenzie, Acting Superintendent of Recreation Programs
Marilynn Newsted, Recording Secretary

Delegation:

Rotary Club of Qualicum Beach - Michael Procter, Conference Chair and Past President
- Norman Watts, District Governor Elect

CALL TO ORDER

- 1 Chair Van Eynde called the meeting to order at 3:00pm.

DELEGATIONS

- 2 MOVED Commissioner Bartram, SECONDED Commissioner Biro, that the late delegation from the Rotary Club of Qualicum Beach, be received.

CARRIED

Mr. Procter thanked the Commission for the opportunity to speak and introduced both himself and Mr. Watts, the new District Governor for District 5020. One of the responsibilities of the District Governor is to host the annual district conference. The conference would include 86 Rotary clubs on Vancouver Island and Coastal Washington State. The Committee would like to hold the event locally rather in a large city. As there is no hotel in the area that could accommodate the 500 plus delegates, tentative arrangements have been made to use Oceanside Place for the convention at a cost of \$7,500. Holding the event at Oceanside Place would require offsite catering for the meals, an additional expense which normally would be absorbed by hotels hosting the event in the room rental rate.

Due to the added expense the catered meals will cost the Rotary Club, Mr. Procter requested that the Commission consider waiving the rental fee of approximately \$7,500 for the 2008 Rotary District 5020 Conference to be held May 30, 31 and June 1, 2008 at Oceanside Place.

MINUTES

- 3.1 MOVED Commissioner Bartram, SECONDED Commissioner Nosworthy, that the Minutes of the District 69 Recreation Commission Regular Meeting held January 18, 2007, be received.

- 3.2 **MOVED** Commissioner Bartram, **SECONDED** Commissioner Biro, that the Minutes of the District 69 Recreation Commission Grants Committee Meeting held February 8, 2007, be received.

CARRIED

CARRIED

FUNCTION REPORTS

- 5 Mr. Osborne reviewed the Function Reports for Recreation Coordinating, Oceanside Place, Ravensong Aquatic Centre and Regional Parks and Trail and Community Parks (EA 'E' - 'H'), highlighting the following items:

- Sandra Pearson has been selected as the Superintendent of Recreation Programs. Ms. Pearson is currently on maternity leave from Esquimalt Parks and Recreation. She will start work at the Recreation and Parks Department in September.
- Cathy MacKenzie, Recreation Programmer, has accepted the temporary position as Acting Superintendent of Recreation Programs, beginning February 12 and until Sandra joins the Department.
- In late January, staff met with ACES (Arrowsmith Community Enhancement Society) to explore future opportunities pertaining to enhanced rural recreation services, as they had done in Area 'H'.
- Wes Wouds will be retiring as Maintenance Worker from Oceanside Place in March, after 23 years of service.
- Parks staff have been kept busy with repair and cleanup work due to the recent winter storms.
- Work on the Top Bridge Crossing project has been delayed due to the permitting process with the Navigable Waters Act and consultations with the First Nations. Staff plan to resume work by April 1, 2007.

MOVED Commissioner Chase, **SECONDED** Commission Wilson, that the Function Reports be received.

CARRIED

BUSINESS ARISING FROM DELEGATIONS

- 6 The Commission reviewed the request from the Rotary Club of Qualicum Beach to waive the Oceanside Place rental fees for the 2008 Rotary District 5020 Conference May 30, 31 and June 1, 2008. Although the possibility of promoting Oceanside Place as a conference centre appealed to the Commission, the Commission suggested that the Rotary Club apply for Grant In Aid assistance for the room rental.

MOVED Commissioner Bartram, **SECONDED** Commissioner Flynn, that the District 69 Recreation Commission Grants Committee consider the funding of the \$7,500 facility rental fee for the 2008 Rotary District 5020 Conference to be held at Oceanside Place with the possible grant funding request spread over a two year period, if required.

CARRIED

NEW BUSINESS

8.1 The Commission reviewed the District 69 Recreation Commission Grants Committee recommendations as stated in the minutes of February 8, 2007.

MOVED Commissioner Bartram, SECONDED Commissioner Wilson, that the District 69 Recreation Community and Youth Grants be approved as follows:

| | |
|---|---------|
| Bard to Broadway Theatre Society – Pacific Vocal Institute materials and venue rentals | \$2,500 |
| Errington Therapeutic Riding Association – program expenses and equipment | \$2,500 |
| Lighthouse Recreation Commission – Newcomers Night event hall rental and event costs | \$645 |
| Lighthouse Recreation Commission – program costs | \$2,500 |
| Oceanside Floor Curlers – equipment | \$2,000 |
| Parksville Association for Community Living – Christmas Party 2007 | \$1,500 |
| Parksville Seniors Athletic Group – slo-pitch equipment | \$932 |
| Bard to Broadway Theatre Society – SR. Teen Acting Group venue rental, materials and supplies | \$2,500 |
| Erick Goetzinger BMX Society – rebuilding and resurfacing of track | \$3,500 |
| Nanoose Bay Parent’s Advisory Council – Camp at Hornby Island for at risk youth | \$1,500 |
| Qualicum Beach Fire Department – Boot Camp program costs | \$2,500 |
| Young Life Oceanside – purchase sound equipment | \$2,500 |

CARRIED

8.2 Mr. Osborne reviewed for the Commission the Qualicum Beach Lawn Bowling Club’s presentation to the Board with regard to their request for an additional \$100,000 to complete the Club’s Indoor Lawn Bowling Green in Qualicum Beach...

MOVED Commissioner Bartram, SECONDED Commissioner Biro, that the District 69 Recreation Commission would not support providing funding out of the Regional District’s tax requisition for the Qualicum Beach Indoor Lawn Bowling Green.

CARRIED

COMMISSIONER ROUNDTABLE

9 Commissioner Bartram reported that Commissioner Biro, through the Lighthouse Recreation Commission and with participation from of District 69 Recreation, the Regional District of Nanaimo and numerous community and recreational groups, held a very successful New Comers Night on February 7. A survey prepared by students from the Malaspina Recreation Program was distributed at the event looking for information on the types of recreation residents would like to see in the area. The results of the survey along with the 100 other surveys given to

families in the area, will help the Commission in determining an appropriate recreation plan for Area 'H'. In addition to the survey, the students will also prepare a building assessment of the Lighthouse Community Centre, highlighting the types of activities suitable for the facility.

Commissioner Biro also reported Lighthouse Recreation Commission has invited Explore Sports, to the Bowser Elementary School to present a sport extravaganza. The extravaganza would be an opportunity for the children to try sports that are available in their area. In the future, Explore Sports may run day camps and professional day events in the area.

Commissioner Bartram reported that through Joan Michel and the Area 'H' POSAC, Warren Cook was nominated for and is one of the recipients of the 2007 Forest Stewardship Recognition Program Award through Wildlife Habitat Canada. Mr. Cook was recognized for his work with the Ministry of Transport in the restoration of Chef Creek for fish habitat.

Commissioner Chase reported Area G POSAC now has stewardship in eight parks and one beach access. Commissioner Chase is also organizing spring work parties for both Hawthorne and Boltbee Community Parks.

Commissioner Nosworthy reported through the Community School concept, the Errington Community School has introduced a cooking program that will be extended to the French Creek Community School shortly. The French Creek Community School has introduced a lunch hour chess club and are also working on a 4-H program for February, a picnic for June and a drum fest in July.

Commissioner Nosworthy noted planning has begun for the Blast from the Past Car Show to be held Saturday, August 4. The Just For The Heck Of It Coombs parade has been put on hold due to lack of volunteers. The PAC, along with some additional members, has agreed upon the purchase of a new piece of playground equipment for the French Creek Community School. The cost is approximately \$20,000 installed, and must be purchased before March 31. Currently the group has \$12,000 and will need to raise a further \$8,000. A four phase plan has been developed with regard to the park, where phase one would be the implementation of the equipment as the core or the playground module. The plan could then be expanded, in the future, with input from the POSAC.

Commissioner Wilson reported the Town of Qualicum Beach has decided not to sponsor Family Days due to the lack of volunteers.

ADJOURNMENT

MOVED Commissioner Nosworthy, SECONDED Commissioner Bartram, that the meeting be adjourned at 4:10pm.

NEXT MEETING

The next meeting will be held Thursday, March 15, 2007, at Occanside Place at 3:00pm.

Frank Van Eynde, Chair

MINUTES

Electoral Area 'A' Parks and Green Spaces Advisory Committee
Thursday, January 25, 2007
Cedar Heritage Center, 1644 MacMillan Road, Cedar.

Attendance: Joe Materi
Frank Garnish
Kerri-Lynne Wilson
Lynnette Aldcroft
Barbara Metcalf
Gay Cunningham
Joe Burnett (Area 'A' Director)
Margaret Johnson

Staff: Jeff Ainge (RDN Parks and Trails Coordinator)

Guests: Eike Cramme, Marco Cramme

Meeting was called to order by the acting Chair, Jeff Ainge at 7:40 pm

ELECTION OF CHAIR AND SECRETARY

The Acting Chair called for nominations for the position of Chair. There were no nominations; however F. Garnish indicated he would be willing to continue in that role. F. Garnish was acclaimed as the Committee's 2007 Chairperson.

J. Ainge complimented Gay Cunningham for her excellent minute taking and preparation of meeting minutes over the past year, and called for nominations for the position of Secretary. G. Cunningham offered to continue in that role and was acclaimed as Secretary for 2007.

The Chair was handed over to Frank Garnish for the remainder of the meeting.

DELEGATIONS

The Crammes, newcomers to the South Wellington area, expressed frustration regarding the lack of good signage describing the location of parks, trails and historical areas of interest. They can see lots of potential in tourism, such as a mining museum and improved trail networks. They hope the Parks Committee can work to create change and offered to be involved.

APPROVAL OF MINUTES

MOVED J. Materi, SECONDED B. Metcalf to approve the minutes of the November 16, 2006 meeting.
CARRIED

BUSINESS ARISING FROM MINUTES

Nil

COMMUNICATIONS AND CORRESPONDENCE

Information regarding regional park and trail expansion possibilities in the area near Nanaimo River Regional Park was provided by Mr Laurie Gourlay.

MOVED B. Metcalf, SECONDED K.L. Wilson to receive the correspondence. CARRIED

BUSINESS ARISING FROM DELEGATIONS

Director Burnett advised that the RDN is in the process of applying for a provincial grant for signage intended for use both along the highways to promote parks, and for preparing signage to go in parks.

BUSINESS ARISING FROM COMMUNICATIONS AND CORRESPONDENCE

MOVED J. Burnett, SECONDED B. Metcalf that staff be requested to reply to Mr. Gourlay thanking him for his information regarding regional park and trail connections and inviting him to a future meeting.

CARRIED

REPORTS AND DISCUSSION ITEMS

a) Director's Report – J. Burnett

- The Nanaimo Airport Commission has successfully negotiated with adjacent landowners regarding the removal of trees on nearby properties. The need for the RDN to become involved with property acquisitions has been averted at this time.
- Recreation Services Master Plan for Electoral Area A – the committee hopes to have the preliminary report ready by mid-February. It will be posted on the RDN website.
- Cedar Estates development (beside the Wheatsheaf pub) is an ongoing process, which at the moment is delayed with the laying out of sewer lines.
- The developers of the Cable Bay Lands have agreed to a Public Meeting in Area A at the Cedar Hall.
- Dave Gregson has offered to volunteer help and machine time for work at Thelma Griffiths Community Park.

b) Staff Report – J. Ainge

- Kayak Ramp – delayed because the contractor is busy until April. Seasonal garbage pickup is being negotiated and beach access signage is to be put in.
- Lots of storm damage particularly in the Parksville/Qualicum area.
- Nanaimo River Regional Park – The removal of some hazardous trees has caused some concern with people. A dialogue has been opened with concerned citizens, RDN and The Land Conservancy. J. Materi expressed concerns that the falling contractors make the assessments about which trees come down. He feels the fallers should have the wildlife tree assessment course at least. It is likely the proposed Operations Coordinator position will be heavily involved with hazard tree assessments.
- RDN approved revised Parkland Dedication policy. Staff were requested to email this to the Committee members.

c) Monthly Update of Community Parks and Regional Parks and Trails Projects October 2006.

d) Monthly Updates of Community Parks and Regional Parks and Trails Projects November and December 2006.

e) Cedar-South Wellington Community Trail Group – J. Materi

- Two potential volunteers have called to offer their services.
- A February work party cleanup of the Wheatsheaf end of the trail will be held February 25th at 9:30am.
- Dependent upon the Regional Park's Management Plan directions, J. Materi suggested that perhaps a spring tree planting at Nanaimo River Regional Park might be possible in the area of the Fry Rd. entrance to screen the pumphouse and pipeline.

f) Kipp Road

- J. Ainge spoke to the report provided to the Committee which was prepared following a site visit by himself and the Parks Manager. He confirmed there is some money in the budget for planning, but that the main issue is access to park which will require some creative planning and development. He sought the Committee's endorsement of the report's next steps.

MOVED J. Burnett SECONDED M. Johnson that the report and issues sheet be received for information and that the proposed next steps be endorsed as direction for staff to follow.

CARRIED

MOVED B. Metcalf, SECONDED K.L. Wilson to receive the reports.

CARRIED

NEW BUSINESS

- a) Quennell Lake Access – Director Burnett requested staff research the access locations on Quennell Lake.
- b) The 2007 Provisional Budget and Financial Plan for Electoral Area “A” Community Parks was presented and discussed.

MOVED J. Materi, SECONDED B. Metcalf that the 2007 provisional budget be accepted as presented.

CARRIED

COMMITTEE ROUND TABLE

- Murdoch subdivision - M. Johnson went to the Public Information Meeting regarding the proposed subdivision for which the Committee had recommended accepting cash-in-lieu of parkland. She invited some residents to attend the POSAC meeting to discuss parkland issues.
- J. Materi talked with Marg Stupich regarding the parcel of land behind the South Wellington Firehall that is looked after trustees. They felt that a picnic table or something could be put there.

NEXT MEETING

Next meeting date was set for Thursday, March 15, 2007, 7:30pm at the Cedar Heritage Centre.

ADJOURNMENT

MOVED B.Metcalf, SECONDED M. Johnson that the meeting be adjourned at 9.35 pm.

CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE EAST WELLINGTON AND PLEASANT VALLEY
PARKS AND OPEN SPACE ADVISORY REGULAR COMMITTEE MEETING
MONDAY, JANUARY 8, 2007
7:30PM**

Attendance: Rick Heikkila, Chairman
Rina Lawson, Recording Secretary
Judith Wilson
Charlie Pinker
Director Maureen Young

Staff: Wendy Marshall
Joan Michel

Regrets: Bruce Erikson

CALL TO ORDER

Chairman R. Heikkila called the meeting to order at 7:00 pm.

DELEGATIONS

- C. Pinker, East Wellington Fire Department

C. Pinker reviewed the impact on new fire hall construction plans of a recent clarification of zoning and building code requirements for the fire hall property. Original plans to construct a 5,000 square foot building on the property, which is adjacent to Meadow Drive Community Park, cannot go forward without an increase in property size or a change in zoning. C. Pinker sought support for a proposal to see a piece of the Community Park no greater in size than 120 feet by 50 feet added to the fire hall property in order that original plans for a 5,000 square foot fire hall building could go forward unchanged. Since the Fire Department does not require use of the donated area for Department business, it proposes developing the donated area for use as Community Park parking and installing a fence to separate this parking area from the remainder of the fire hall property. The alternate option to rezone the fire hall property was also discussed. The Fire Department will continue to review options with RDN Planning staff.

BUSINESS ARISING FROM DELEGATIONS

The Committee discussed the Fire Department's proposal and the alternative requirement to rezone the property.

MOVED R. Heikkila, SECONDED J. Wilson that the proposal to dedicate a 50 foot by 125 foot parcel of Meadow Drive Community Park for fire hall use be supported in principle. CARRIED

MINUTES

C. Pinker requested that he be recognized as Charlie Pinker and not Pudge Pinker in Committee documents.

MOVED M. Young, SECONDED R. Heikkila that the minutes of the November 20, 2006 Committee meeting be approved as amended. CARRIED

BUSINESS ARISING FROM THE MINUTES

The Committee discussed means of communicating about POSAC meetings within the EW & PV community, e.g., by way of a park kiosk or a community sign board at the fire hall. It was noted that the South Community News is not distributed in East Wellington. J. Michel agreed to prepare 20 laminated meeting notices for posting by C. Pinker prior to the next scheduled POSAC meeting.

COMMUNICATIONS/CORRESPONDENCE

None.

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

None.

REPORTS

- Director's Update

Director Young wished everyone a Happy New Year 2007.

RDN directors will be meeting as a group with Ministry of Transportation staff in order to express concern about poor road conditions experienced during the late November snowfall. It is hoped that a group approach will result in better road clearance in future.

During 2005 the province of B.C. announced that it would implement additional rural property taxes to pay for police services. This tax will be on the RDN tax notice this year.

In December 2006, Paul Thompson, RDN Manager of Long Range Planning, advised Director Young that the District of Lantzville had written to the Region concerning construction access through Vipond Road. The result is that there is no longer any reference in the comprehensive development plan to how construction traffic will access the site.

Director Young finished by noting that the EW & PV POSAC still requires two members for a full roster and asked Committee members who know of someone who might be interested to have them contact the RDN for an application form.

- Staff Update

The November-December 2006 Parks Report will be distributed to Committee members later in the month via email. J. Michel reported on the Top Bridge Crossing project, a large tower suspension bridge over the Englishman River south of Parksville that is being constructed as part of the Regional Trail System. To help deal with petroglyphs at Top Bridge, the RDN is examining the establishment of a heritage function. W. Marshall reported on wind and flood damage in parks over the last two months.

MOVED J. Wilson, SECONDED M. Young that the reports be received. CARRIED

NEW BUSINESS

- 2007 Provisional Budget and Financial Plan for East Wellington and Pleasant Valley

W. Marshall provided a general review of the provisional budget for EW & PV. The source of available funds is the current year tax requisition and prior year surpluses. The 2007 budget allows for continued development of Creekside Community Park and development planning for Meadow Drive Community Park. The Committee discussed how community parks are initially given their names and how the parks can be renamed as per RDN policy.

MOVED R. Heikkila, SECONDED J. Wilson that the 2007 provisional budget be accepted as presented. CARRIED

- Planning Process for Meadow Drive Community Park

W. Marshall led the Committee in a discussion of how this park might be developed, beginning with the creation of a plan. The Committee discussed how to illicit input from the Community on what they would like to see happen with the property. It was agreed that Staff should create a basic survey for mail-out or hand delivery to residents of EW & PV. C. Pinker volunteered the Fire Department to help with hand delivery within the Fire District; another group would be required to complete distribution in the EW & PV area.

COMMITTEE ROUND TABLE

It was agreed that the next meeting of the Committee would be held 7 pm Monday, March 5th at the fire hall.

ADJOURNMENT

MOVED R. Heikkila, SECONDED R. Lawson that the meeting be adjourned. CARRIED

R. Heikkila
Chairman

BUSINESS ARISING FROM DELEGATIONS

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

REPORTS

Director Stanhope reported on Recreational and Parks Services accomplishments over the last year, as outlined in the Memorandum of December 4th, 2006.

Staff reported progress on:

- Miller Road – aligning trail on park property.
- Lee Road – responding to resident report of a hazardous tree threatening the resident's home. A faller will remove any hazardous trees will be removed.
- Rivers Edge – Water retention pond - signs and posts were torn down. Cost of sign replacement will come from local residents.
- Hawthorne Rise – tree fell on private landowners fence, temporary patch was applied and tree was removed.
- Dashwood Community Hall – renters have vandalized building. Park volunteer has repaired the damage.
- Top Bridge – Bridge installation delayed until later this year. Two gates installed at park entrance and parking area.
- San Paniel Boardwalk – Storms smashed two twenty foot sections of the boardwalk. Area G contractor hired to replace deck with material salvaged from existing boardwalk. New concrete footings poured.

NEW BUSINESS

Committee reported speeding drivers sighted at Admiral Tryon Boulevard beach access. Staff encouraged witnesses to contact the RCMP for future offenses. Signage may help but must be posted by Ministry of Transportation.

Brian Coath to phone M.O.T. to request signage.

COMMITTEE ROUND TABLE

It was suggested that the committee engage community residents in becoming stewards of their local Community parks. Committee members will work towards organizing work parties and park stewardship groups and report back to the POSAC.

ADJOURNMENT

Jo-ann moved that the meeting be adjourned; Inger seconded.

CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE ELECTORAL AREA 'H' PARKS AND OPEN SPACE ADVISORY
REGULAR COMMITTEE MEETING
FRIDAY, JANUARY 5, 2007
2:00PM**

Attendance: P. Biro
D. Bartram
M. Proctor
B. Wilson

Staff: Jonathan Lobb, Parks Technician

Regrets: Will Lemmon
Valerie Weismiller

Absent:

Delegation: Peter Gerrison, Lyle Harvey

CALL TO ORDER

D. Bartram called the meeting to order at 2:00p.m. D. Bartram assumed the role of chairperson in order to conduct elections of committee positions for 2007.

Nomination of a chairperson: Michael Procter, nominated by D. Bartram, Seconded by B. Wilson. Elected by acclamation.

DELEGATIONS

Garrod Road Rezoning - Peter Gerrison and Lyle Harvey

Motion to receive each delegation. D. Bartram, Seconded by B. Wilson, CARRIED

Offered options for development in terms of park land dedication, improved beach access at the site, cash in lieu of, etc. the delegation showed a map that illustrated the 5% park dedication from the Garrod Road project in addition to the 5% required for the Coburn Road development. Director Bartram pointed out that there were heron nests in the proposed park area, although it is not a designated rookery. M. Proctor asked whether or not that these trees would restrict people from using the area. It was thought by the delegation that the trees are protected but the area itself was still accessible. Director Bartram indicated that there would be a public meeting regarding this application and the Garrod Road application in the future. Total park dedication is approximately 1.22 acres.

MINUTES

Minutes of the Electoral Area 'H' Parks and Open Space Advisory Committee Meeting held on October 18, 2006.

Motion to receive minutes. B. Wilson, Seconded by D. Bartram, CARRIED

BUSINESS ARISING FROM THE MINUTES

COMMUNICATIONS/CORRESPONDENCE

B. Waugh, re: Letter Of Resignation

Motion to receive Communications / Correspondence. Patty Biro, Seconded by D. Bartram, CARRIED

BUSINESS ARISING FROM DELEGATIONS

Garrod Road, Electoral Area 'H', Proposed Zoning Amendment Application

Discussion on the delegation: Director Bartram stated it would be necessary for the committee to visit the site in order to determine whether or not this is a proposal that best suits the community and village node. A site visit would be planned in the future.

BUSINESS ARISING FROM COMMUNICATIONS/CORRESPONDENCE

Email from J. Michel discussing the nomination of Warren Cook for the countryside Canada Award.
Motion to accept the email: D. Bartram, Seconded by B. Wilson, CARRIED

REPORTS

The Thompson Clarke-Ocean Trail connector is now re-opened and the fence is scheduled to be repaired. McColl road, Wildwood and Lighthouse Country Trail all recently suffered extensive wind damage. B. Wilson pointed out that wood fallen on the wood lot needs to be handled appropriately so that it is still marketable as the Wilson's have forest tenure on this property. The Recreation and Parks will seek Provincial Emergency Plan funding for cleaning up the trail. The McColl Road subdivision park is closed until hazard trees can be removed. Two footbridges will be replaced at Wildwood Park this year. J. Lobb presented a construction cost estimate for a playground at Jamieson Road Cark. The proposed 2007 budget includes the creation of a new staff position (Park Operation Coordinator). Wendy Marshall was hired as the department's Park Services Manager, which is a new position. Staff tasks will soon be reorganized into clear categories; acquisition, planning, and development.

Community Parks and Regional Parks and Trails Report for October -- attached to agenda.

Directors Update

Proposed that the POSAC have a booth to ask for input on developing the Jamieson park site. The committee agreed that this is a good idea. Dave will organize.

Budget: Director Bartram went over the proposed budget item by item. The committee discussed each item and whether or not the amounts were appropriate and adequate. *Motion to approve the budget as presented:* B. Wilson, 2nd D. Bartram, CARRIED.

NEW BUSINESS

Verbal update on a variety of parks and trails issues regarding Area 'H', as well as District wide items.
An update for the Committee on changes to internal processes and revised staff roles.

COMMITTEE ROUND TABLE

Patty invited the POSAC to the New Comer's Activity Night that is scheduled for Wednesday, February 7th at 7:00 pm at the Lighthouse Community Hall. D. Bartram encouraged wide RDN participation in the event.

Michael Procter will write a letter thanking Joan Michel for her service to our area.

NEXT MEETING

9:00 am meeting at Coburn Road on January 8 to review the Coburn Road parkland dedication proposal.

Next POSAC meeting on Friday February 16 at 2:00 pm at the Lighthouse Community Centre.

ADJOURNMENT

Motion to adjourn: D. Bartram, CARRIED

Chair

REGIONAL DISTRICT OF NANAIMO

**MINUTES OF THE
REGIONAL GROWTH MONITORING ADVISORY COMMITTEE /
STATE OF SUSTAINABILITY PROJECT MEETING
HELD ON THURSDAY, FEBRUARY 8, 2007
IN THE BOARD ROOM**

Present:

| | |
|-----------------------|--------------|
| Director Bill Holdom | Chair |
| Director Dave Bartram | Deputy Chair |
| Gordon Buckingham | |
| Brian Anderson | |
| Betty Collins | |
| Ross Peterson | |
| Douglas Anderson | |
| Janet Farooq | |
| Adele McKillop | |
| Sharon Thomson | |

Also in attendance:

| | |
|-----------------|------------------------------|
| Paul Thompson | Manager, Long Range Planning |
| Adrienne Mercer | Communications Coordinator |

Absent:

Sylvia Neden

CALL TO ORDER

Director Holdom called the meeting to order at 5:45 PM.

MINUTES

The minutes from the previous meeting (Jan 10/07) were approved.

CORRESPONDENCE

None.

OLD BUSINESS

a) Format and Content of the Short Version of the State of Sustainability Report

Paul Thompson outlined the items on the agenda related to the short version of the State of Sustainability Report.

Director Holdom explained the purpose of the short report which is to create a summary document based on the contents of the long report. It should be readable, inform the public and encourage participation. It must be attractive but be rooted in the long report. The short version does not need to get approval from the Board but the Board must see it before it is distributed. The message can not be changed but it can be clear that it is coming from the RGMAC. It needs to be clear who we, our and us is, who the message is coming from and who and where the

recommendations are coming from. The short report is the committee's statement to the public but must be consistent with the findings of the full report.

The committee then reviewed the revised version of the short report prepared by Adrienne and Paul and the version proposed by Janet and Ross. Several changes were made and in the end the final version was a combination of the two. New additions to the short report are some text boxes which will include explanations of how the different sustainability characteristics are interrelated.

The final text version will be reviewed by Chair Holdom before being sent to the graphic artist for layout. Once the document has been laid out, it will be sent to the committee for comment.

NEW BUSINESS

None

NEXT MEETINGS

The next meeting was not scheduled.

ADJOURNMENT

Director Holdom adjourned the meeting at 8:30 PM.

Chair, Director Bill Holdom