

October 7, 2016

The Regional District of Nanaimo (RDN) is seeking responses to the following Request for Proposal (RFP):

**Regional District of Nanaimo Solid Waste Services**  
**Landfill Compactor Purchase – Request for Proposal RFP No. 16-10**

This Proposal is for the Supplier selection to supply **One (1) Reconditioned Landfill Compactor – Model CATEPILLAR (CAT) 826H.**

Copies of the Proposal form may be obtained on or after **Tuesday, October 11, 2016** at the RDN, Administration Building, or can be downloaded from our website: [www.RDN.bc.ca](http://www.RDN.bc.ca). **Copies will be electronically mailed upon request.**

Instructions:

1. Proposals sent by facsimile (fax) or e-mail will be accepted.
2. There will be no public opening for this RFP.
3. Proposals are to be submitted in sealed envelopes, faxed or emailed clearly marked with:
  - Name and address of the Supplier
  - RFP number
  - Proposal for Landfill Compactor
4. Proposals shall be addressed to one or more of the following:
  - Mail: Regional District of Nanaimo Main Reception Desk (2nd Floor), Administration Building, 6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
  - Email: [LGardner@rdn.bc.ca](mailto:LGardner@rdn.bc.ca)
  - Fax: Attn: Larry Gardner, Manager Solid Waste
5. The RFP closes at **2:00 pm, (Pacific Time) October 24, 2016.**
6. Proposals may be withdrawn before the deadline upon written notice (facsimiles of notice will be accepted) to the Manager, Solid Waste Services, at the address noted herein or at fax number 250-390-1542.
7. Alternative proposal (s) may be submitted at part of this RFP. It is preferred that alternate proposals be provided as distinct and separate proposals.
8. Proposals must remain valid for 60 days following the closing time and date. Proposals are irrevocable after the closing time and date.

The RDN reserves the right to reject any and all Proposals for any reason or to accept any Proposal that the RDN, in its sole unrestricted discretion, deems most advantageous to itself. The lowest or any Proposal may not necessarily be accepted. The Proponent acknowledges the rights of the RDN under this clause and absolutely waives any right of action against the RDN for failure of the RDN to accept its proposal whether such right of action arises in contract, negligence, bad faith or any other cause of action. The acceptance of any proposal is subject to funds being legally available to complete this transaction and/or approval by the Board of the RDN or the officer or employee of the RDN having authority to accept the Proposal.

Unless otherwise requested in writing by the herein designated RDN employee, a proponent must not contact or communicate with any elected or appointed officer or employee of the RDN other than the designated employee in relation to the Proposal prior to the award of such Proposal as outlined herein. Any such communication will result in disqualification of the Proposal from further consideration.

The RDN is subject to the provisions of *The Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the *Act* does offer some protection for third party business interests, the RDN cannot guarantee that any information provided to the RDN can or will be held in confidence.

Information regarding the specifications in this solicitation may only be obtained from:

Larry Gardner  
Manager, Solid Waste Services  
Regional District of Nanaimo  
(250)390-6539 (tel.) or toll free in BC 1-877-607-4111  
(250)390-1542 (fax)  
[LGardner@rdn.bc.ca](mailto:LGardner@rdn.bc.ca)

Or  
Jane MacIntosh  
Superintendent Landfill Operation  
Regional District of Nanaimo  
(250)722-2044 (tel.)  
JMacIntosh@rdn.bc.ca

<b>PROPOSAL FORM</b> <b>RECONDITIONED LANDFILL COMPACTOR PURCHASE - 2016</b>
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The purpose of this RFP is to obtain One (1) reconditioned/rebuilt landfill compactor- CAT Model 826H that is parts compatible with the existing compactor in use. The RDN's intention is to assign the current compactor as a backup unit and have redundancy through common parts. The existing unit is a **2011 CAT 826H, Serial # AWF00648**.

It should also be noted that the RDN has met, or had discussions, with other vehicle Suppliers in the past few months to develop a concept and guide for this Request for Proposal. While these meetings have been helpful, they were intended for research purposes only.

**PROPOSAL EVALUATION:**

Evaluations will be based on "best value" for the RDN as solely determined by the selection committee. The selection committee will consider at least the following attributes and use their sole discretion in applying tradeoffs to determine best value:

- Parts compatible with existing compactor (2011 CAT 826H, Serial # AWF00648)
- Reconditioned; must have CAT Certified Rebuild, CAT Certified Powertrain Rebuild or CAT Certified Component Rebuild
- Must have CAT dealer supported warranty on major components (3yr, 5000 hour preferred)
- Tier 3 emissions
- Wheel condition (must be re-tipped or have maximum 20% wear)
- Frame hours

- Any historical major damage (e.g. fire)
- Miscellaneous equipment (e.g. guards, camera, blade, etc.)
- Delivery cost
- Duties/taxes
- Delivery date (anticipated no later than February 2017)
- Price

Short listed proposals may be asked to submit the following information, which may also be used by the selection committee in the final determination of best value for the RDN:

- 3 references from clients that have had repeat acquisitions of reconditioned heavy equipment over a multi-year time frame.
- Copies of original parts and maintenance records for the proposed landfill compactor such as worksheets, mechanics reports, work orders and parts/service invoices.

**INSTRUCTIONS FOR MAKING A SUBMISSION:**

Suppliers are to complete the attached template cover page (Appendix A) and specification table (Appendix B). It is preferred that alternate submissions be submitted as separate and distinct proposals.

**ENQUIRES:**

Questions are to be submitted by email within three (3) business days of the closing date quoting the RFP name and number. The email shall be directed Jane MacIntosh at: [JMacIntosh@rdn.bc.ca](mailto:JMacIntosh@rdn.bc.ca)

**ADDENDA:**

To receive any addenda's Suppliers are required to submit their email addresses and send to Jane MacIntosh at: [JMacIntosh@rdn.bc.ca](mailto:JMacIntosh@rdn.bc.ca)

**APPENDIX A – COVER LETTER**

**SUPPLIERS ARE TO COMPLETE THIS PAGE AND  
ATTACH IT TO THE FRONT OF THEIR PROPOSAL**

The undersigned Supplier, having carefully read and examined the Request of Proposals and having full knowledge of the work required, does hereby offer to provide all necessary materials in strict accordance with the RFP and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

LUMP SUM TOTAL QUOTED BASE PRICE INCLUDING DELEIVERY AND ALL FEES/TAXES OF \$ \_\_\_\_\_  
(from bottom of page 6)

VALUE OF ADDITIONAL OPTIONS OF \$ \_\_\_\_\_

The above price(s) includes and covers duties, taxes, handling and transportation charges, and all other charges incidental to and forming part of this Proposal. The Supplier shall be responsible for Customs clearance and payment of any duties and/or taxes owing at time of importation into Canada, as applicable.

The undersigned Supplier agrees to supply the whole of the materials within \_\_\_\_\_ weeks of acceptance.

Name of Supplier: \_\_\_\_\_

Supplier Address: \_\_\_\_\_

Telephone No. of Signing Officer: \_\_\_\_\_

Signing Officer E-mail: \_\_\_\_\_

In no case shall the RDN be liable for damages to any Supplier as a result of any breach or breaches by the RDN of any term or terms of any contract, which is formed between the Supplier and the RDN as a result of the submission of a Bid in response to this Proposal.

I, the Supplier, namely, \_\_\_\_\_ has read the preceding limitation of damages clause and agrees that the RDN liability is limited as set out in that clause.

Date: \_\_\_\_\_

Name of Proponent Signing Officer: \_\_\_\_\_

Signature of Proponent Signing Officer: \_\_\_\_\_

Supplier's Initials \_\_\_\_\_

**APPENDIX A – TECHNICAL SPECIFICATIONS**

***Type of Vehicle:* Reconditioned Landfill Compactor – Model Cat 826H**

ITEM	SPECIFICATIONS	YES	NO	Provide Details (Reference Additional Pages As Necessary)
<b>1.</b>	<b>Model Cat 826H</b>			
	Year			
	Serial number			
	Parts compatible with 2011 Cat 826H Serial # AWF00648 (list deviations)			
	Tier 3 Emissions			
<b>2.</b>	<b>History</b>			
	Frame Hours			
	Previous Owner			
	Major Historical Damage			
	Additional Service History			
<b>3.</b>	<b>Service</b>			
	Cat Certified Rebuild			
	Cat Certified Power Train			
	Cat Certified Component Rebuild			
	<ul style="list-style-type: none"> <li>• Engine</li> </ul>			
	<ul style="list-style-type: none"> <li>• Transmission</li> </ul>			
	<ul style="list-style-type: none"> <li>• Torque Converter</li> </ul>			
	<ul style="list-style-type: none"> <li>• Other</li> </ul>			
	Supplier Rebuild (list components)			
	Supplier Service (list components)			
	Parts Replacement (list components)			
<b>4.</b>	<b>Equipment</b>			
	Wheels (cleat style)			
	<ul style="list-style-type: none"> <li>• Re-tipped</li> </ul>			
	<ul style="list-style-type: none"> <li>• Less than 20% wear</li> </ul>			
	<ul style="list-style-type: none"> <li>• Previously Rebuilt</li> </ul>			
	Blade (describe)			
	Cab Filtration (describe)			
	Fire Suppression (describe)			

Supplier's Initials \_\_\_\_\_

	Misc. Equipment			
	• Rear view camera			
	• Mirrors			
	• Lights			
	• Guards			
	• Striker Bars			
	• Radio, wipers			
	• Other			
	Non-OEM Equipment (list)			
<hr/>				
<b>5.</b>	<b>Warranty</b>			
	Dealer supported warranty 3 years/5000 hours			
	Other			
<hr/>				
<b>6</b>	<b>Base Price (Canadian Dollars)</b>			
	Options Price (list price and options)			
	Import tax (i.e. duty, excise etc.; list separately)			
	GST			
	PST			
	Delivery to Nanaimo BC			
	<b>TOTAL BASE PRICE WITH ALL TAXES AND DELIVERY (EXCLUDING OPTIONS)</b>			
	<b>TOTAL VALUE OF OPTIONS INCLUDIGN ALL TAXES</b>			

**AVAILABILITY**

Available no later than (date): \_\_\_\_\_

AUTHORIZED BY: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Proponent Signing Officer)

\_\_\_\_\_  
(Date)

Supplier's Initials \_\_\_\_\_

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(Capacity of Signing Officer)

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(Address of Proponent)

**The following attachments form part of this proposal (list):**

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

**-END OF PROPOSAL SUBMISSION-**

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Supplier's Initials \_\_\_\_\_