

September 18, 2017

The Regional District of Nanaimo (RDN) is seeking responses to the following Request for Tender (RFT):

**Regional District of Nanaimo Wastewater Services Department 2017 Vehicle Purchase – Request for Tender:**

**RFT No. 17-06**

This Tender is for the Proponent selection to supply **One (1) Current Model Year, All Wheel, Skid Steer Loader – 2017** for use at the Greater Nanaimo Pollution Control Centre (GNPCC). Copies of the Tender form may be obtained on or after **September 18, 2017** at the RDN, Administration Building, or can be downloaded from our website: [www.RDN.bc.ca](http://www.RDN.bc.ca). **Copies will be mailed upon request.**

Tenders sent by facsimile (fax) or e-mail will not be accepted.

There will be no public opening for this RFT.

Tenders are to be submitted in sealed envelopes clearly marked with the following information:

1. **RFT number: 17-06.**
2. **GNPCC - One (1) Current Model Year, All Wheel, Skid Steer Loader – 2017**
3. **Name and address of the Proponent.**
4. **Closing 2:00 pm, (Pacific Time) October 4, 2017.**
5. **Address:**

**Regional District of Nanaimo  
Main Reception Desk (2<sup>nd</sup> Floor) Administration Building  
6300 Hammond Bay Road  
Nanaimo, BC V9T 6N2**

Proponents are required to respond to **all specifications** in order to be considered a valid Tender.

Tenders may be withdrawn before the deadline upon written notice (facsimiles of notice will not be accepted) to the Manager, Fleet, Projects and Emergency Planning Services, at the address noted.

Alternative Tender (s) may be submitted; however, please complete a separate specification form for each alternate proposed vehicle and attach behind the primary Tender.

Tenders must remain **valid for 60 days** following the closing time and date. Tenders are irrevocable after the closing time and date.

The RDN reserves the right to reject any and all Tenders for any reason or to accept any Tender that the RDN, in its sole unrestricted discretion, deems most advantageous to itself. The lowest or any Tender may not necessarily be accepted. The Proponent acknowledges the rights of the RDN under this clause and absolutely waives any right of action against the RDN for failure of the RDN to accept its Tender whether such right of action arises in contract, negligence, bad faith or any other cause of action. The acceptance of any Tender is subject to funds being legally

available to complete this transaction and/or approval by the Board of the RDN or the officer or employee of the RDN having authority to accept the Tender. A Contract will not necessarily result from this Request for Tender ("RFT").

Unless otherwise requested in writing by the herein designated RDN employee, a proponent must not contact or communicate with any elected or appointed officer or employee of the RDN other than the designated employee in relation to the Tender prior to the award of such Tender as outlined herein. Any such communication will result in disqualification of the Tender from further consideration.

The RDN is subject to the provisions of *The Freedom of Information and Protection of Privacy Act*. As a result, while Section 21 of the *Act* does offer some protection for third party business interests, the RDN cannot guarantee that any information provided to the RDN can or will be held in confidence.

Information regarding the specifications in this solicitation may only be obtained from:

**Darren Marshall**

Manager, Fleet and Projects  
Regional District of Nanaimo  
(250) 390-6565 (tel.) or toll free in BC 1-877-607-4111  
[dmarshall@rdn.bc.ca](mailto:dmarshall@rdn.bc.ca)

**Robert Skwarczynski**

Chief Operator Wastewater Services GNPCC  
Regional District of Nanaimo  
(250) 758-1157 (tel.) or toll free in BC 1-877-607-4111  
[rskwarczynski@rdn.bc.ca](mailto:rskwarczynski@rdn.bc.ca)

**TENDER FORM**

**GNPCC ALL WHEEL SKID STEER LOADER PURCHASE - 2017**

The RDN has signed the Provincial Climate Action Charter. This includes a commitment to reduce greenhouse gas emissions associated with corporate operations and to purchase carbon offsets for the emissions it cannot eliminate. Integrating the most fuel efficient vehicle available into the RDN fleet is a priority.

The purpose of this RFT is to obtain one (1) new All Wheel Skid Steer Loader, e.g., compatible with a Bobcat S650, rubber tired, Skid Steer, for use at the GNPCC located at 4600 Hammond Bay Rd., Nanaimo, BC. The machine shall be suitable for GNPCC operations such as snow plowing, capping dump truck, and other routine loader tasks.

- The RDN will additionally have a possible trade-in to apply to this purchase. The trade-in being a Bobcat 873 (with bucket).

The machine should consist of a hard body cab enclosure with air conditioning, heat, diesel engine, heavy duty tires, all-wheel drive/steer, suspension ride seat, and general purpose, low profile, bucket with a bolt on reversible edge.

Used vehicle will not be considered for this Tender.

For the following Tender, a brief description of the vehicle is provided. This is intended to guide responses to this Tender. The RDN requests that the cost and availability of Alternative Options be provided, if available.

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**THE PRIMARY OBJECTIVES FOR THIS VEHICLE REPLACEMENT ARE TO:**

- Obtain a vehicle that meets the GNPCC requirements;
- maximize fuel economy and minimize greenhouse gas emissions;
- obtain optimal vehicle safety;
- obtain good warranty coverage; and,
- ensure demonstrated mechanical reliability.

**VEHICLE DESCRIPTION**

**PREFERRED VEHICLE TYPE:**

One (1) Current Model Year, All Wheel, Skid Steer Loader – 2017

Skid steer vehicles within the RDN are used by GNPCC staff to provide snow plowing, loading dump truck, and other routine loader tasks.

**INSTRUCTIONS FOR MAKING A SUBMISSION:**

Proponents are to complete a separate submission for each 'Primary' and 'Alternative Vehicle Option' vehicle quoted by completing a cover page and specification table pages as attached. This will provide the Regional District a comprehensive understanding of the proposed vehicle specifications and features. The RDN is seeking submissions for a vehicle that responds to the objectives outlined above.

Proponents are strongly encouraged to respond to each specification. Failure to respond to a specification may result in a lower evaluation because the RDN may not have sufficient information to make an informed comparison among the vehicles quoted.

If the quoted unit does not meet all of the specifications, then the Tender price will be increased by the cost of the changes required, as determined by the RDN. Tender responses must be complete and accurate. Each Tender specification must have either a 'YES' or 'NO' response checked off. If a specification cannot be met as a factory-supplied option, but can be provided as a dealer-installed item, then it must be identified as "dealer installed" in the deviation column. If deviating from the specification, detail the nature of the deviation. Consideration will also be given to the ability of the proposed unit to meet the usage.

Suggestions to improve the quality of the unit or to reduce costs will be entertained but please quote the unit as requested, then show any changes as optional pricing. List cost of options stated in Tender separately. Some item costs may be separately identified in the Tender body. These are not options and the costs should be included in the Tender price. Costing of those items is for evaluation purposes. The Tender will include the total unit cost as noted on forms within this document.

Provide a product brochure for each proposed vehicle.

**TENDER EVALUATION:**

Tenders will be evaluated for suitability of the vehicle for the stated purposes, i.e., how well the vehicle meets the objectives for fuel economy and reduced greenhouse gas emissions, mechanical reliability, safety and suitability for the GNPCC. In addition, the RDN may conduct a test drive and consider the ride quality including noise levels, ergonomics and the general fit and finish observed of the vehicle.

The RDN may also use independent Consumer Reports and similar information to assist in its evaluation of overall value for money.

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It should also be noted that the RDN has met, or had discussions, with other vehicle Proponents in the past few months to develop a concept and guide for this Request for Tender. While these meetings have been helpful, they were intended for research purposes only.

**ENQUIRES:**

Questions are to be submitted in writing within three (3) business days of the closing date, quoting the RFT name and number and send to email: [dmarshall@rdn.bc.ca](mailto:dmarshall@rdn.bc.ca)

Any questions after September 29, 2017 will not be replied to.

**ADDENDA:**

To receive addenda's Proponents are required to submit their email addresses and send to email: [dmarshall@rdn.bc.ca](mailto:dmarshall@rdn.bc.ca)

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**APPENDIX A – QUOTED PRICE**

**PROPOSERS ARE TO COMPLETE THIS PAGE AND  
ATTACH THIS PAGE TO THE FRONT OF EACH OF THEIR TENDER(S)**

The undersigned Proponent, having carefully read and examined the Instructions to Proponents, Tender Forms, Schedule of Prices, and having full knowledge of the vehicle required, does hereby offer to provide a vehicle in strict accordance with the RFT and to do all therein called for on the terms and conditions and under the provisions therein set forth at the:

LUMP SUM TOTAL QUOTED PRICE OF \$ \_\_\_\_\_ (from total on page 7)

The above price includes and covers duties, taxes, handling and transportation charges, and all other charges incidental to and forming part of this Tender. The Proponent shall be responsible for Customs clearance and payment of any duties and/or taxes owing at time of importation into Canada, as applicable.

Please confirm **best delivery date**, if ordered by the RDN by \_\_\_\_\_ (date), and indicate number of calendar days \_\_\_\_\_ (for delivery), after receipt of an authorized purchase order from the RDN.

Name of Proponent: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Name, Signature and Title of  
Signing Officer: \_\_\_\_\_

Date: \_\_\_\_\_

E-mail: \_\_\_\_\_

In no case shall the RDN be liable for damages to any Proponent as a result of any breach or breaches by the RDN or of any term or terms of any contract, which is formed between the Proponent and the RDN as a result of the submission of a Bid in response to this Tender.

I, the Proponent, namely; \_\_\_\_\_ has read the preceding limitation of damages clause and agrees that the RDN liability is limited as set out in that clause.

Date: \_\_\_\_\_

Name of Proponent Signing Officer: \_\_\_\_\_

Signature of Proponent Signing Officer: \_\_\_\_\_

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**APPENDIX B – SCHEDULE OF PRICES**

The RDN shall pay in lawful money of Canada the amount shown for the following items subject to the conditions of this document.

Price for One (1) All Wheel, Skid Steer Loader Vehicle (all minimum specifications met): **Y / N**

DESCRIPTION	PRICE
To Supply and Delivery Of One (1) 2017 All Wheel Skid Steer Loader – 2017 (including delivery) (in accordance with the attached specifications) (not including taxes)	\$
Trade-in allowance for 2000 Bobcat 873 (if applicable)	(\$ )
Balance Tender Price Owing After Trade-in Allowance (if applicable) (not including taxes)	\$
5% GST	\$
7% PST	\$
Environmental Taxes & Levies	\$
<b>TOTAL TENDER PRICE (figure, including all applicable taxes)</b>	<b>\$</b>

**TOTAL TENDER PRICE INCLUSIVE OF GST/PST (in words)**

\_\_\_\_\_ Dollars and \_\_\_\_\_ Cents.

Make/Model/Year of Skid Steer: \_\_\_\_\_

Vehicle shall be delivered F.O.B. (freight pre-paid) to the Greater Nanaimo Pollution Control Centre, 4600 Hammond Bay Road, Nanaimo, BC V9T 5A8.

Initials of Signing Officer: \_\_\_\_\_

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**APPENDIX C – SPECIFICATIONS OF POTENTIAL TRADE-IN**

<b>2000 Bobcat 873 Turbo 2 –Speed with Bucket</b>	
Engine:	Deutz Diesel, 4-cylinder, Turbocharged, 73hp
Std Hydraulic Flow:	20.0 GPM
High Hydraulic Flow:	30.0 GPM
Hour Metre:	3000 hrs. as of May 15, 2017
Serial Number:	S14143113
Dimensions:	Dump Height – 98.4 inches Wheel Base – 48 inches Height to Top of Cab – 79 inches Operating Height – 159.1 inches Turning Radius w/front bucket – 84.2 inches



To arrange a viewing time for this trade-in please contact Robert Skwarczynski, GNPCC Chief Operator, at (250) 758-1157, [rskwarczynski@rdn.bc.ca](mailto:rskwarczynski@rdn.bc.ca). A viewing of this vehicle shall be done three (3) days prior to the closing date.

Address to the RDN Greater Nanaimo Pollution Control Centre:

4600 Hammond Bay Road, Nanaimo, BC

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**APPENDIX D – CONTACT INFORMATION FOR SERVICE FACILITY**

**THIS APPENDIX MUST BE INCLUDED IN TENDER SUBMISSION**

The service facility identified below, must be within 25 kms from 4600 Hammond Bay Road, Nanaimo, unless otherwise agreed to by the RDN.

If the Bidder’s service facility is located more than 25 kms from 4600 Hammond Bay Road, Nanaimo, then the Bidder will indicate a local Prime Service Provider for warranty repairs (if applicable, see below) within a 25 km radius.

<b>Bidder’s Service Facility Information</b>	
The Bidder shall provide its Service Facility area contacts as follows:	
Company Name:	Telephone:
Company Address:	
Sales Contact:	Tel. No.
Service Contact:	Tel. No.
Warranty Contact:	Tel. No.
Parts Contact:	Tel. No.

For the purpose of warranty and repairs, the facilities, or portions thereof, as identified, shall be dedicated to the service and maintenance of the type of vehicle and/or equipment being offered.

The RDN reserves the right, at any time prior to Contract Award and/or during the Contract Period to inspect the Contractor’s, Service Provider’s and/or Subcontractor’s Service Facilities, where applicable.

The RDN shall provide twenty-four (24) hours prior notice for an inspection.

**APPENDIX E – MINIMUM SPECIFICATIONS**

**THIS APPENDIX MUST BE INCLUDED IN TENDER SUBMISSION**

**GREATER NANAIMO POLLUTION CONTROL CENTRE**

**One (1) Current Model Year, All Wheel, Skid Steer Loader – 2017**

**Bidders are to acknowledge each requirement and provide additional information regarding items quoted.**

ITEM 1	Manufacturer	Year	Make	Model
Skid Steer		2017		

ITEM 1	MINIMUM SPECIFICATIONS	YES	NO	ALTERNATIVE
<b>1.0</b>	<b>GENERAL</b>			
1.1	One (1) New and Unused 2017 All Wheel Skid Steer Loader			
1.2	General Purpose Low Profile Bucket, Pre-Drilled for Cutting Edges. Cutting Edges Installed. Sized to Machine.			
1.3	Supplied with 4 Ignition/Door Keys and/or Fob			
1.4	Heavy Duty Battery – 600 Cold Cranking Amps (Min.)			
<b>2.0</b>	<b>ENGINE</b>			
2.1	Turbo-Diesel Engine, USA EPA Tier 4 Compliant, Minimum 74 Rated Horsepower			
2.2	Alternator – 90 Amp (Minimum)			
2.3	Automatic Glow Plugs			
2.4	Engine Block Heater			
2.5	Spark Arrest Muffler			
2.6	Engine Shutdown			

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<b>3.0</b>	<b>ATTACHMENTS</b>		
3.1	Quick Attach for Attachments		
<b>4.0</b>	<b>WHEELBASE</b>		
4.1	Vehicle Width 72 Inches (without bucket), Please State Width in the Alternative Column.		
4.2	Total Vehicle Length 136 Inches (without bucket), Please State Length in the Alternative Column.		
4.3	Total Vehicle Wheelbase 45 Inches, Please State Wheelbase in the Alternative Column.		
<b>5.0</b>	<b>HYDRAULICS</b>		
5.1	Auxiliary Hydraulics and Quick Couplers Mounted on Loader Arm(s)		
5.2	Minimum Rated Operating Capacity (SAE) 2650 lbs.		
5.3	Hydraulic Standard/High Flow, 23 – 30 gal/min		
<b>6.0</b>	<b>TRANSMISSION</b>		
6.1	Two Speed Option		
6.2	Fully Hydrostatic Driven		
6.3	Travel Speed Minimum of 7 km/h – High of 12 km/h		
<b>7.0</b>	<b>CAB</b>		
7.1	Minimum Height of 80". Please State Overall Machine Height in the Alternative Column.		
7.2	Cab to Tilt for Servicing Access		
7.3	ISO 3471 ROPS Compliant		
7.4	ISO 3449 ROPS Level 1 Compliant		
7.5	Interior Heater		
7.6	Air Conditioning Equipped		
7.7	Front Door with Wiper and Washer		

7.8	Sliding Side Windows			
7.9	Door Sensor to Disable Lift and Tilt Functions			
7.10	Adjustable Suspension Seat			
7.11	Top and Rear Windows			
7.12	Sound Reduction Option Installed			
7.13	Accessory Wiring Harness			
7.14	Dome Lights			
7.15	Electrical Power Port (12V)			
7.16	Slow Moving Sign Installed			
7.17	Seat belt and Seat Lockout Bar			
7.18	Rear View Mirror			
7.19	Engine Hydraulics/System shutdown			
<b>8.0</b>	<b>CONTROLS</b>			
8.1	Standard Controls, Dual Steering Leavers and Duel Foot Controls for Boom and Bucket.			
8.2	Auxiliary Hydraulics Controlled by Electrical Switch on Joystick			
<b>9.0</b>	<b>WHEELS AND TIRES</b>			
9.4	Flotation Tires (12-16.5-10PR) (One Spare Tire and Rim Same Stated Size to be Supplied)			
<b>10.0</b>	<b>LIFT ARMS</b>			
10.1	Vertical Lift Path			
10.2	Lift Arm Safety Support			
<b>11.0</b>	<b>ELECTRICAL SYSTEM</b>			
11.1	Electronic Machine Information Control System LCD with Deluxe Instrument Panel			
11.2	Automatic Reverse Alarm and Lights			

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11.3	Horn			
11.4	Hydraulic Bucket Positioning System With on/off Control			
11.5	Interior Cab Mounted Switch for Hydraulic Quick Attach System			
11.6	Front and Rear Exterior Cab Mounted LED Work Lights			
11.7	Roof Mounted Large Amber LED Strobe w/Interior Cab Mounted Switch (Power Source to be Fused Appropriately)			
11.8	AM/FM Radio with AUX Input			
<b>12.0</b>	<b>MANUALS</b>			
12.1	One (1) Repair/Service Manual (Elec. and Paper Copy)			
12.2	One (1) Parts Manual (Elec. and Paper Copy)			
12.3	Two (2) Operators Manuals (Elec. and Paper Copy)			
<b>13.0</b>	<b>SERVICE AND PARTS</b>			
13.1	Full Set of Filters and Belts Included With the Unit at the Time of Delivery			
<b>14.0</b>	<b>WARRANTY REQUIREMENTS</b>			
14.1	Minimum Three (3) Year/3000 Hour Warranty			
14.2	State Term _____			
<b>15.0</b>	<b>OPTIONS PRICED SEPARATELY</b>			
15.1	Maintenance Packages Available 3 to 6 Years and Provide Costs			
<b>ADDITIONAL INFORMATION:</b>				

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**AVAILABILITY**

Please confirm **best delivery date**, if ordered by the RDN by \_\_\_\_\_ (date), and indicate number of calendar days \_\_\_\_\_ (for delivery), after receipt of an authorized purchase order from the RDN.

AUTHORIZED BY: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Proponent Signing Officer)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Capacity of Signing Officer)

\_\_\_\_\_  
(Address of Proponent)

**-END OF GNPCC TENDER SUBMISSION-**

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