



REQUEST FOR STANDING OFFERS (RFSO)

Graphic Design Services

Addendum 2

Issued: February 27, 2018

Closing Date & Time: before 3:00 PM (15:00 hrs) PST on March 13, 2018

This addendum shall be read in conjunction with and considered as an integral part of the Request for Standing Offers. Revisions supersede the information contained in the original Request or previously issued Addendum. No consideration will be allowed for any extras due to any Proponent not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

1. Questions & Answers

Q1. In section 3.2, videos are mentioned as a typical product that would be needed. We are wondering what kind of videos this is referring to and if we would be required to shoot the footage and edit it or just do the editing portion?

A1. Typical products would be simple social media blurbs and/or major project overviews. Proponents would not be required to shoot and edit the footage. If Proponents have the capability, they can perform this work themselves, otherwise Proponents could bring videographers onto their team as sub-consultants as required.

Q2. In section 3.3.2 it states "providing communication products that incorporate fonts from languages other than English." Does this mean that we must translate the content into other languages, or just incorporate provided content into products?

A2. Incorporate content into products. Translation would be provided.

End of Addendum 2